

January 14, 2016

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Regina Beck – President
Joseph Maher – Vice President
John Mathews – Councilman
James Cassidy – Councilwoman
Awilda Burgos - Councilwoman
Ed McDaniel – Councilman
Greg Miley – Councilman

Mike Sheridan – Solicitor
Eileen Nelson – Engineer

ABSENT

Frances Zalewski – Mayor

MINUTES

The minutes of the December meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Burgos; all councilpersons present voted affirmative.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the December bills for approval by Councilperson Cassidy and seconded by Councilperson Maher. All councilpersons present voted affirmative.

DECEMBER GENERAL FUND BILLS

United States Postal Service	Roll of Stamps	-49.00
Paychex Invoice	Police retro pay 2015	-117.25

United States Postal Service	Certified mail, large letters	-15.76
Videon	Police vehicle	-27.90
Home Depot	Dump side boards, Park winterize	-58.56
A.R.D. Uniform	Police Uniforms (billing error)	-1,750.00
Red the Uniform Tailor	Police Uniforms	-396.37
Chili's Inspection Services	Services Jan - Nov. 2015	-1,760.00
PECO	HJ Park electric	-52.95
PECO	Municipal Bldg electric	-589.97
Talley's Garage & Towing	Police Vehicles	-201.00
Chester Water	Hydrants	-1,195.10
Marcus Hook/Trainer Fire Dept	Insurance premiums	-16,883.00
Stantec Consulting	Professional Services	-8,003.25
Staples Advantage	Office Supplies	-205.96
Comcast Cable	CC Police cable	-58.23
Sunoco - SunTrak	Police vehicle fuel	-1,623.90
Cominskie, Richard	December cleaning allowance	-300.00
Musso, Michael G.	December cleaning allowance	-300.00
Ostan, Richard A.	December cleaning allowance	-300.00
Priscopo, Francis W.	December cleaning allowance	-300.00
United States Postal Service	large letters	-1.69
Marilyn Maher	Reimburse Christmas 2015	-456.01
Greg Maher	Ink/Paper Lunch with Santa Photos 2015	-31.79
Herr Foods, Inc.	Christmas 2015	-30.24
Animal Protection Board	Animal Control	-550.00
Delaware County Animal Control	Animal Control	-185.00
Integral Systems Corp	Computer maintenance/repair	-225.00
United Concordia	Dental Coverage	-1,230.83
Nextel	Cell phones	-141.28
Comcast Cable	Municipal Bldg cable	-265.05
Comcast	Phone VOIP	-325.47
Intercon Truck Equipment	Hwy couplers	-44.30
Michael S. D'Agostino	Professional Services November	-1,410.00
Padco Financial Services	DocStar	-130.00
Chester Water Authority	HJ Park water	-18.36
Chester Water Authority	Municipal Bldg water	-62.81
Delaware County Solid Waste	Nov. tipping fees	-2,998.05
Pa One Call System, Inc.	Monthly fax service	-12.70
Charles Higgins & Sons	Street Lighting	-457.87
PECO	Street Lighting	-2,232.31
PECO	Underpass Lighting	-39.40
Paychex Invoice	Holiday Pay Dec. 2015	-67.25

B&L Disposal	Trash Removal Dec	-5,075.00
Wick's Seafood	Lunch with Santa	-100.00
Marilyn Maher	Reimburse Christmas 2015	-70.72
G & M Supplies	Highway Uniform	-126.00
TD Card Services	Quickbooks, Hwy charger and bungee cords	-208.82
Staples Advantage	Office Supplies/Council chairs	-426.46
Intercon Truck Equipment	Hwy dump light bar	-555.00
Radio Communications	Hwy dump lighting	-1,163.00
Integral Systems Corp	Computer maintenance/repair	-499.61
Musso, Michael G.	Medical reimbursement	-193.62
Metro Technology	Alert/Care Services	-1,930.00
United States Postal Service	roll stamps	-49.00
Paychex Invoice	Dec. 11 payroll	-95.45
Paychex Invoice	2015 unused sick/vacation	-67.25
United States Postal Service	letters mailed	-1.91
Paychex Invoice	Dec. 24 payroll	-95.45
Rumsey	Exit and flagpole lights	-144.22
DCIU	Health Benefits	-19,078.33
Integral Systems Corp	Computer maintenance/repair	-9,641.88
Marcus Hook Borough	Fire Truck December	-246.55
Marcus Hook Borough	Fire Station December	-1,127.36
Red the Uniform Tailor	Police Uniforms	-1,004.27
Chester County SPCA	Animal Control	-200.00
Atlantic Tactical	Police equipment	-14.20
United States Postal Service	2 large letters mailed	-7.59
Home Depot	Spray paint windows	-11.61
Red the Uniform Tailor	Police Uniforms	-192.71
De Co Police Chief's Assoc.	2016 Dues	-125.00
Parra Electric, Inc.	Bldg electrical work	-710.00
Parra Electric, Inc.	Bldg electrical work	-2,650.00
DCED	2015 1st 1/4 Reporting	-108.00
DCED	2015 2nd 1/4 Reporting	-44.00
DCED	2015 3rd 1/4 Reporting	-124.00
DCED	2015 4th 1/4 Reporting	-60.00

PAYROLL ACCOUNT

It was motioned by Councilperson Mathews and seconded by Councilperson Maher that Payroll for the month of December is paid. All Councilpersons present voted affirmative except Councilperson Cassidy who opposed.

DECEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of December \$98,426.20
*Payroll includes Holiday, Retro and unused Sick/Vacation pay for Police

SEWER FUND

There are no outgoing transactions at this time.

DECEMBER SEWER BILLS

None

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of December meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Cassidy; all councilpersons present voted affirmative.

DECEMBER LIQUID FUEL BILLS

Mauger & Co.	Highway Fuel	-114.67
PECO	Traffic Lighting	-351.96

COMMUNITY CENTER BILLS

Community Center Bills for December meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Miley; all councilpersons present voted affirmative.

DECEMBER COMMUNITY CENTER BILLS

Marlicia Hammond	Reimburse hall rental deposit	-200.00
Banta's Bestway Trash Removal	Dumpster removal	-117.00
Viviana Santiago	Reimburse hall rental deposit	-100.00
Danielle Montanez	Reimburse hall rental deposit	-50.00
Home Depot		-140.17
Parra Electric, Inc.	Electrical work	-485.00
PECO electric	Electric	-17.76
PECO gas	Gas/Electric	-458.65

PERMITS & LICENSES

The Permits of the December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher all councilpersons present voted affirmative.

PERMITS & LICENSE –DECEMBER

2 Building permits	\$310.00
23 Contractor license	\$2250.00
16 C/O Applications	\$1,600.00
0 Plumbing permits	\$0
0 Plumbing License	\$0
1Electrical permits	\$80.00
2 Electrical License	\$200.00
2 Zoning	\$150.00
1 Other Permits/License	\$125.00
Amount turned over to Borough	\$4,715.00

CHESTER WATER AUTHORITY

4 - Street Openings
Amount turned over to Borough \$500.00

PECO

0 – Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits

Amount turned over to Borough \$0

OTHER

0 –
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Cassidy that the correspondence for December accepted and any necessary action taken. All councilpersons present voted affirmative.

DECEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$24,608.88 December EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,271.30 December LST distribution.
- Received from Delaware County Tax Claim Monthly for December and a check in the amount of \$4,920.87.
- Received from Delaware County Monthly Transfer report for December
- Received from Delaware County Monthly Deed Reconciliation for December and a check in the amount of \$49.
- Received from Delaware County Interim assessment changes.

- Received from MH/Trainer Fire Dept. a letter dated December 8, 2015 in regards to elected officials.
- Received from De Co. Planning Dept. a letter dated on December 17, 2015 in regards to Monroe Energy.
- Received from DEP a copy of a letter dated on December 11, 2015 sent to Atlantic Richfield in regards to Marcus Hook Creek.
- Received from DEP a copy of a letter dated on December 11, 2015 sent to Phillips 66 in regards to Storage tank 175.
- Received from DEP a copy of a letter dated on December 18, 2015 sent to Phillips 66 in regards to Storage tank 155.
- Received from Exelon Generation a letter dated on December 9, 2015 in regards to Eddystone Generating facility.
- Received from Exelon Generation a letter dated on December 22, 2015 in regards to Storage tank and spill prevention.
- Received from Agilyx a letter dated on December 15, 2015 in regards to application for a multimodal transportation fund grant.
- Received from Riverfront Alliance a letter dated on December 23, 2015 in regards to a meeting invitation.
- Received from Weston a letter dated on December 10, 2015 in regards to application for NPDES.
- Received from Weston a letter dated on December 10, 2015 in regards to Agilyx site development..
- Received email correspondence from Weston dated December 24, 2015 in regards to additional data for flood hazard information.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

Councilman Cassidy asked about a letter received from the Fire Department and whether action is needed. Stated he would read the letter during his report.

COMMITTEE REPORTS

MAYOR

Mayor Zalewski was absent

***POLICE CHIEF** - Chief Priscopo Spoke in regards to unlocked cars being entered again, urging everyone to lock their vehicles. There have been no vehicles actually broken into. Contact the Police if any information is known. The Facebook page is updated with information. The last thefts were from 9th St. to Post Rd. Money is the main target.

FINANCE

Councilman Mathews read the tax collector report for December. See below.

FIRE/PARKS/ENVIRONMENT

There was no monthly fire report.

Councilman Cassidy stated as you can see the new lights have finally been installed in the meeting room. Lighted signs on the outside have been repaired and the safety light on the back of the building has been replaced.

This is a new committee so I have no report.

Two jobs are available in our area, CVS in Chichester and the School District is hiring kitchen help. Spoke to Peco today and still getting the run around. Says they are not sure who is responsible for making repairs. Soon enough, I think someone is going to fall in the hole or the pole is going to come down and then we will find out who the owner of the problem is.

Ongoing progress on another issue.

A letter from the fire dept. was read in regards to the elected. The letter asked for the Borough to recognize Anthony Capasso as fire marshal. Councilman Cassidy's concern is whether the fire marshal needs any specific training or certification. Councilman Miley stated Capasso should have all the training he needs. The letter stated they are asking Council to consider Capasso for an elected 2 year term. The matter will be further discussed.

Councilman Cassidy stated that he did not feel that the new re-organization was in the best interest of the Borough. Councilman Miley asked why. Councilman Cassidy stated that per Mayor Zalewski, Councilman Mathews put the Borough in the hole in the past and is now in charge of Finance. This also falls into something else being looked into with the sewer system. I told the President I would not bring the matter up tonight until I had more information. Councilman Miley stated he wanted it brought up now. Miley stated he had some information saying there was an article in the paper stating the treasurer and someone else from the Borough was fired. Miley stated he did not know why they were fired and that may be the direction to start looking into and Cassidy stated the investigating was going in that direction.

MUNICIPAL BUILDING/RECREATION

Councilman Maher stated that this Sunday Jan. 17th from 1 -3pm there will be a couponing class here at Borough Hall hosted by resident Tameka Gibson. Free to residents pre-registered and \$2.00 to non-residents and non- registered residents.

PUBLIC SAFETY/BOH

President Beck read December Code Enforcement report as follows: issued 9 building permits, 19 Contractor licenses, 31 C/O's, 2 zoning permits and numerous BOH and property maintenance violations which are being handled, some with citations,

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos stated she had applications from the Delaware County Housing Authority for Kinder Park in Woodlyn housing as they are looking for 10 low income residents to occupy

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel has 2 clients for property and development on the property, waiting to meet with them.

HIGHWAY/STREET LIGHTS

Councilman Miley stated he has a bill for the light at Post and Smith, Eileen Nelson stated that Monroe was paying for it and to submit the bill to them.

The new Dump truck is equipped with steps and lights and ready for the road.

CODE ENFORCEMENT OFFICER

See public safety report.

TAX COLLECTOR

Councilman Mathews read the monthly report for December as follows: Total uncollected as of 12/31 is \$120,486.61. Total collected as of 12/31 is \$1,086,944.11. Total outstanding bills are 197.

SCHOOL BOARD DIRECTOR

Mary Magaw had nothing to report

MONROE ENERGY

Adam Gattuso was absent

ENGINEER

Eileen Nelson stated the loops at Smith St. were checked and working properly. She asked Councilman Cassidy about the pole 419 issue. Councilman Cassidy stated he spoke with Ralph Brown who informed him the matter of responsibility was still up in the air.

- **Trainer Pointe**
Construction is ongoing.
- **Traffic signal loop at Smith and Post**
Higgins informed they installed the new video camera at the Monroe driveway and the CWA advised they replaced the loop at Smith St. We will inspect to ensure this has been completed properly.
We observed the signal and found it was operating property.
- **Eske Developers, LLC – Nealy Blvd. (McCarthy Tire)**
The developer completed the items required for the certificate of occupancy and the building has been occupied. We are working with the developer for the completion of outstanding items.
- **Infrastructure Items**
PECO has agreed to repair the sidewalk undermined at pole#419 along 9th St. We are waiting their schedule.

PECO advised they repaired the settled roadway patch at 13th and Langley reported by the Borough.

▪ **FY 2016 CDBG Project**

We are preparing the application for sidewalk improvements, which is due on January 11, 2016.
The application was submitted to the OHCD on January 11, 2016.

• **MS4**

We encourage the Borough to continue with MS4 requirements during this 3rd year of the renewal permit, which covers the period through June 30, 2015 including regularly soliciting public involvement and advertising 1 public meeting per year.

• **Monroe Energy**

Weston has gotten notification that FEMA has approved the revised delineation. We are reviewing in order to issue Stormwater and Flood Plain consistencies letters for their respective projects as required by PADEP.

SOLICITOR

Mike Sheridan stated he has four Tax Ordinances for adoption that need motions.

Ordinance 749 2016 Real Estate Tax at a rate of 14.75 mills

Councilperson Cassidy made the motion, Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative.

Ordinance 750 2016 Local Service Tax at \$52.00 per year

Councilperson Cassidy made the motion, Councilperson Maher seconded the motion. All Councilpersons present voted affirmative.

Ordinance 751 2016 Earned Income Tax at a rate of 1%

Councilperson Cassidy made the motion, Councilperson Maher seconded the motion. All Councilpersons present voted affirmative.

Ordinance 752 2016 Realty Transfer Tax at a rate of 1%

Councilperson Cassidy made the motion, Councilperson Mathews seconded the motion. All Councilpersons present voted affirmative.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Solicitor Mike Sheridan spoke about the Zoning Ordinance 748 change which has been advertised and will be adopted at a public hearing, which will allow public input, on Feb.11 Council meeting. He explained that the Ordinance change would remove hospitals and sanatoriums out of a residential district and into an industrial district. The Ordinance has been sent to the County Planning Dept. and County newspapers and County public law library.

President Beck stated the investors for Pagano property will be at our Feb. 3rd Caucus meeting. The residents are encouraged to come to the meeting to voice any concerns and ask questions.

QUESTIONS AND COMMENTS FROM AUDIENCE

Resident Fred Kinsler asked what Pagano property could be used for by changing the Zoning Ordinance. Mike Sheridan stated there are many permitted uses, the Ordinance is just removing certain uses to the zoning district.

Resident Chuck Miles asked if any sewer fund findings would be discussed publically. Council state yes. He asked if there was money left in the account at the end of the year and what the amount is.

Councilman Maher stated there is always a carry-over to start the new year. Council told him to see the Borough Secretary as the information is public knowledge.

Former resident Sharon Shreffler asked about the VFW closing and being sold. The property is for sale. She recalls a wooden plaque with many names of Borough residents on it that served asking if this is something the Borough would be able to obtain. She would also like to see the marble monument from Trainer School at the Borough also. Councilman Cassidy explained about Veteran's Drive and moving the monument there. Nobody knows where the wooden plaque is. President Beck stated they would call the VFW District Commander for further information.

ADJOURNMENT

President Regina Beck called for a motion to adjourn at 7:40 pm; Councilperson Cassidy made a motion to adjourn, Councilperson McDaniel seconded the motion all councilpersons present voted affirmative.

Respectfully submitted,

Victoria Okolowski
Borough Secretary