

March 10, 2016

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – President
Joseph Maher – Vice President
Awilda Burgos - Councilwoman
Ed McDaniel – Councilman
Greg Miley – Councilman

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

John Mathews – Councilman
James Cassidy– Councilman

MINUTES

The minutes of the February meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Miley; all councilpersons present voted affirmative.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the February bills for approval by Councilperson Miley and seconded by Councilperson McDaniel. All councilpersons present voted affirmative.

FEBRUARY GENERAL FUND BILLS

The Auto Tag Store	Police vehicle tags and dup title (Petty cash)	-151.00
Paychex Invoice	Feb. monthly payroll	-137.19

US Postal Service	Large multiple license plates returned	-8.30
Paychex Invoice	Feb 5 payroll	-106.91
Public Agency Training	Police training (Grant)	-450.00
Aston Sunoco	Police Vehicles	-394.39
Talley's Garage & Towing	Police Vehicles	-325.00
B&L Disposal	Trash removal	-5,900.00
Peco- Penna. Ave	Electric Penna. Ave.	-79.44
PECO - Garage	Highway Garage	-505.77
Staples Advantage	Office supplies	-175.64
Home Depot	Bldg. paint	-114.78
Delcora	Sewer bills Municipal Bldg.	-161.43
Delcora	Sewer bills Penna. Ave.	-113.36
Comcast Cable	CC Cable	-64.50
PECO	2016 Land and Property Lease	-10.00
Chester Water - Hydrants	Hydrants	-1,195.10
A.R.D. Uniform	Police uniforms	-100.00
#1 Car Wash Inc.	Clean Police Vehicles January	-100.00
Goodyear Auto Service	Police vehicle tires	-559.00
Sunoco - SunTrak	Police vehicle fuel	-1,249.97
Taser International	Taser equipment	-4,064.08
US Postal Service	Roll Stamps Code Enforcement	-49.00
Motorist Life Insurance Co.	Life insurance Policy- Jones	-1,212.00
United States Postal Service	Large letter mailed	-6.70
Victoria Okolowski	Flash Drive Police Dept	-12.50
PSAB U/C Plan	2015 4th 1/4	-640.34
#1 Car Wash Inc.	Clean Police Vehicles January	-100.00
McCusker, Matthew	Reimburse Police training	-182.96
De Valley Vet Hospital	2016 Contract K9 Officer Musso and Ozzy	-750.00
Galls Incorporated	Police equipment	-306.96
Emergency Response of De Co.	2016 Membership Fee	-1,500.00
DCIU	Health Benefits	-19,078.33
Integral Systems Corp	Computer maintenance/repair	-300.00
United Concordia	Dental Coverage	-1,346.63
Padco Financial	DocStar	-130.00
Barbacane, Thornton & Co	Professional services	-1,500.00
Nextel	Cell phones January	-141.67
21st Century Media	Advertising	-572.98
Intercon Truck Equipment	Highway plow light	-179.22
Pa One Call System, Inc.	Monthly fax service	-16.51
Broomall Truck & Auto Repair	Highway Dump	-912.45
De Co Solid Waste Authority	Tipping fees	-2,445.30

Burke Landscape Supply	Bldg. sidewalk salt	-52.50
Comcast Cable	Municipal Bldg. cable	-266.13
Chester Water - Municipal	Municipal Bldg.	-90.47
Chester Water - HJP	HJ Park	-18.36
De Co Humane Society	Animal Intake	-35.00
De Co Animal Control	Animal control	-160.00
Chester County SPCA	Animal control	-100.00
Public Agency Training Council	Detective Training	-295.00
PECO-Underpass Lighting	Underpass lighting	-39.17
PECO Street Lighting	Street lighting	-2,193.64
PECO - Municipal Bldg.	Municipal Bldg.	-847.51
Paychex Invoice	Feb 19 payroll	-106.91
Comcast Business	Phone VOIP	-364.41
YIS/Cowden Group, Inc.	Stopwatch Calibration	-156.00
Atlantic Tactical	Police equipment	-56.94
TD Card Services	Quickbooks, Police (Grant)	-4,029.02
US Postal Service	Roll stamps	-49.00
Red the Uniform Tailor	Police uniforms	-134.66
Delco Alarm System	Highway Alarm	-127.50

PAYROLL ACCOUNT

It was motioned by Councilperson Maher and seconded by Councilperson Miley that Payroll for the month of February is paid. All Councilpersons present voted affirmative.

FEBRUARY PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of February \$72,593.44

SEWER FUND

There are no outgoing transactions at this time.

FEBRUARY SEWER BILLS

None

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of February meeting were motioned for approval by Councilperson Miley and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

FEBRUARY LIQUID FUEL BILLS

Mauger & Co.	Hwy fuel	-185.13
Oceanport Industries	Deicing Salt	-708.86
PECO	Traffic Lighting	-353.12

COMMUNITY CENTER BILLS

Community Center Bills for February meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

FEBRUARY COMMUNITY CENTER BILLS

Delcora	Sewer	-174.54
PECO electric	Electric	-46.55
PECO gas	Gas/Electric	-763.96
Janice Michael	Reimburse rental deposit	-100.00
Chrissy Beery	Reimburse rental deposit	-100.00
Banta's Bestway Trash Removal	Dumpster removal	-58.50
James Booth Jr.	Reimburse rental deposit	-100.00
Edward Lord	Reimburse rental deposit	-100.00

PERMITS & LICENSES

The Permits of the February meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Miley all councilpersons present voted affirmative.

PERMITS & LICENSE – FEBRUARY

6 Building permits	\$3,338.00
8 Contractor license	\$800.00
9 C/O Applications	\$900.00
0 Plumbing permits	\$0
1 Electrical permits	\$80.00
1 Zoning	\$100.00
5 Other Permits/License	\$531.00
Amount turned over to Borough	\$5,849.00

CHESTER WATER AUTHORITY

2- Street Openings
Amount turned over to Borough \$30.00

PECO

0 – Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits

Amount turned over to Borough \$0

OTHER

0 –

Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Miley and seconded by Councilperson McDaniel that the correspondence for February accepted and any necessary action taken. All councilpersons present voted affirmative.

FEBRUARY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$205,628.71 February EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$7,533.50 February LST distribution.
- Received from Delaware County Tax Claim Monthly for January and a check in the amount of \$2,051.68.
- Received from Delaware County Monthly Transfer report for February.
- Received from Delaware County Monthly Deed Reconciliation for January and a check in the amount of \$259.70.
- Received from De. Co. Conservation District a letter dated February 24, 2016 sent to Monroe Energy in regards to Low Sulfur Site prep.
- Received from DEP a copy of a letter dated on February 11, 2016 sent to Atlantic Richfield in regards to Marcus Hook Creek.
- Received from DEP a copy a letter dated February 17, 2016 sent to Monroe Energy in regards to Low Sulfur Processing Unit.
- Received from DVRPC a letter dated March 1, 2016 sin regards to 2017 Transportation and Community Development Funding.
- Received from Stantec a copy of a letter dated on February 12, 2016 sent to Monroe Energy in regards to Area 3 Cooling Tower.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski stated to be careful of kids playing in streets. Spring forward this Sunday March 13th. Curfew is 9:00 now. Report suspicious activity in your neighborhood as it is happening or as soon as possible. Saturday March 19th is the Easter Egg Hunt at Henry Johnson Park at noon. Monday May 30th is Memorial Day service at Borough Hall, noon sharp. We are planning a carnival for August. Trainer Magic cheerleaders are in VA. For nationals competition. Happy Easter.

***POLICE CHIEF** - Chief Priscopo had nothing to report.

FINANCE

Councilman Maher read the tax collector report for February. Councilman Maher asked for a motion to list Penna. Ave. house for sale with resident Doris McAfee. Councilperson Miley made the motion, Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative. An agreement will be reached in writing. The fee will be a flat rate of \$5,000.00 (usually 6%) due to the low estimated value of the property.

FIRE/PARKS/ENVIRONMENT

Councilman Cassidy was absent. Councilman Maher read the monthly fire report for February as follows: Total Alarms 19, Time in Service 19hrs 42mins, Total Man Hours 176hrs, Property Loss 0k, Injuries 2, Fatalities 0, and Pump Operated 1hr 30mins, Alarms 9.

MUNICIPAL BUILDING/RECREATION

Councilman Mathews was absent.

PUBLIC SAFETY/BOH

President Beck read February Code Enforcement report as follows: issued 7 building permits, 8 Contractor licenses, 16 C/O's, 1 zoning permit and numerous BOH and property maintenance violations which are being handled.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos stated she has tickets here for Home Depot that is hiring in Glenolden and a rebate book with a lot of resources. If you need help with anything please contact me or Vicki and I will see that you get the help you need.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel stated he is waiting for a call back from Anthony Diver to set up a meeting for these two business prospects for the lot he owns.

HIGHWAY/STREET LIGHTS

Councilman Miley stated he is in charge of the Highway workers and it is nobody else's business what they do. If you have a problem come to me, it is not to be brought up at a meeting. Addressed Eileen Nelson with a complaint received in regards to 800 Main where the water co. dug up the street to put a new line in. Was told the water co. says the Borough is responsible for it. Eileen will look into it and asked for Charley Remaley to call her to verify if there were any permits issued.

CODE ENFORCEMENT OFFICER

See public safety report.

TAX COLLECTOR

Councilman Maher read the monthly report for February as follows: Total uncollected as of 2/29 is \$1,113,183.12. Total collected as of 2/29 is \$93,346.02. Total outstanding bills are 744.

SCHOOL BOARD DIRECTOR

Mary Magaw had no report

MONROE ENERGY

Adam Gattuso had no report.

ENGINEER

Eileen Nelson stated as discussed at Caucus, there was a proposal for Trainer Industries asking for a waiver from the Borough for the land development process for a temporary structure as the EPA has ordered a cleanup of the site. Remediation is expected to be 3-4 years. Permits will still need to be issued and plans will be submitted to Eileen for review and approval. The waiver of land development process needs to be made in the form of a motion. Councilperson Maher made the motion, Councilperson Miley seconded the motion. All Councilpersons present voted affirmative.

Engineer's Report

- **Trainer Pointe**
Construction is ongoing.
- **Monroe Energy**
Area 3 Cooling Towers
Executed Resolution #1023 was sent to Monroe Energy on February 12, 2016 regarding the land development plans.

On February 16, I met with Monroe and Weston regarding Phase 1A NPDES Permit for Tier 3 sulfur project. We are currently reviewing plans.

- **2 Nealy Blvd – Lot 13**

We reviewed the plans and stormwater calculations and noted in our letter dated February 26 that work may proceed with condition that concrete bumper stops are placed along the new parking area to match existing.

- **Traffic Signal loop at Smith and Post**

A copy of the modified signal plan was sent to PennDOT on February 24, 2016.

PENNDOT has returned the approved signed copy. This should be provided to the signal maintenance contractor and a copy put in the controller cabinet.

- **MS4**

I attended a meeting with the CRC on February 12 and picked-up the Borough's educational and outreach materials and we will forward a copy of these at tonight's meeting.

We suggest the Borough advertise the annual public meeting for the April Council meeting.
Attached is an article from the CRC materials and upcoming events.

- **Infrastructure Items**

PennDOT reviewed the storm drainage inlet and outfall pipe on 9th St. near pole no. 419 per our request and stated he believes the outfall pipe is not their responsibility but that they would monitor the functioning of the inlet and pipe during upcoming rain events and advise of their findings. We will further investigate responsibility.

- **200 Price Street-Metro Container**

Proposed land development is for the demolition of buildings and construction of a temporary pole barn as part of the EPA requirement for the clean-up of this Superfund site. We discussed with the Solicitor and advised GHD that Council would need to waive the land development requirements. GHD will present the project so Council can provide direction.

The request for the waiver of land development is on the agenda for this evening. Through their attorney, they have agreed to submit plans for review. Obtain the necessary permits, cover the reimbursable costs to the Borough and remove the temporary structure when remediation is complete (expected to be 3-4 years)

SOLICITOR

Mike Sheridan stated he needs direction from Council in regards to Mike D'Agostino holding escrow funds for three accounts. Sheridan is not comfortable holding escrow money. Council decided to have D'Agostino forward any escrow money directly to the Borough and will be deposited into escrow accounts in the General Fund. Eileen will check the escrow balances against her records. Councilperson McDaniel made a motion that Mike D'Agostino release the escrow money to the Borough. Councilperson Miley seconded the motion. All Councilpersons present voted affirmative.

Sheridan stated he was still looking into the medical reimbursements to the Police for co-pays and deductibles. The reimbursements to be paid are the difference in the amounts of the old Personal Choice plan and the current Keystone plan allowances. The FOP has been contacted in regards to the matter which still needs clarification.

Sheridan has been in touch with INR to set up account for the DROP and has paperwork to be signed to establish the account.

Sheridan stated he had a Personnel matter to discuss in an Executive.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Resident Chuck Miles asked about cleaning up the property at 4300 Ridge, stating there were building roof materials all over. Suggested that parking on the Ridge would allow more room if residents parked on more of an angle.

Resident Marilyn Maher asked who was in charge of the newsletters, stating they are in the hall in a box undelivered and the Easter Egg Hunt is next weekend. Councilman Miley asked Ed Kline if he and Jim McKay would deliver them as there are no volunteers.

Theresa Lessick of 5th St. stated that her neighbors' sewer line is tied into her house. Eileen Nelson will look into the matter.

An Executive session was held to discuss a personnel matter.

After the Executive, the meeting continued.

A motion was made to accept the resignation of part-time Officer Michellene Conte, the motion was seconded and passed unanimously.

ADJOURNMENT

President Regina Beck called for a motion to adjourn at 8:30pm; a second to the motion was made and passed unanimously.

Respectfully submitted,

Victoria Okolowski
Borough Secretary