

May 12, 2016

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – President
Joseph Maher – Vice President
John Mathews – Councilman
James Cassidy– Councilman
Awilda Burgos - Councilwoman
Ed McDaniel – Councilman

Mike Kozlowski – Engineer
Mike Sheridan – Solicitor

ABSENT

Greg Miley – Councilman

MINUTES

The minutes of the April meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the April bills for approval by Councilperson Cassidy and seconded by Councilperson Maher. All councilpersons present voted affirmative.

APRIL GENERAL FUND BILLS

Gregory A Miley	Donuts and coffee Amtrak accident	-58.90
#1 Car Wash Inc.	Clean Police Vehicles March	-210.00
Global Security Systems	Police Keypad Service	-325.00

Broomall Truck & Auto Repair	Highway Dump	-4,491.45
Chester Water Authority	Penna. Ave.	-36.30
Chester Water Authority	Highway Garage	-8.64
Charles Higgins & Sons	Street Lighting	-519.67
DCIU	Health Benefits	-22,013.37
Videon	Police Cargo Mats	-366.40
Sunoco - SunTrak	Police vehicle fuel	-1,083.43
Atlantic Tactical	Police gloves	-285.74
Berkshire Systems Group	Camera box (grant)	-1,878.00
Comcast Cable	Cable CC	-64.51
Wayne Radio & TV Service	Police siren/radio repair	-400.00
Eagle Point Gun/TJ Morris	Police equipment	-548.68
Matthew Bender & Co., Inc.	2016 Crimes Code, Vehicle Law update	-93.16
PECO	Highway Garage	-363.37
PECO	Penna. Ave	-35.51
Signarama	Police Sign	-750.00
United States Postal Service	1 large letter	-1.86
Chester Water Authority	Hydrants	-1,195.10
Integral Systems Corp	Computer Maintenance/repair	-875.00
B&L Disposal	Trash Removal	-5,900.00
Foulk Lawn & Equipment, Inc.	Highway tractor parts	-296.15
Marla Shawaryn McLaughlin, Ph.D.	Officer Psych Evaluation	-450.00
Charlie's Transmission Service	Police vehicle	-450.00
Talley's Garage & Towing	Police Vehicles	-370.00
Sirchie	Police evidence bags	-95.61
E & S Auto Parts, Inc.	Police supplies	-33.43
Red the Uniform Tailor	Police Uniforms	-134.61
United States Postal Service	1 large letter	-1.64
Paychex Invoice	April 15 payroll	-125.83
Shannel Emmens	Reimburse HJ Park rental on 4/17/16	-125.00
M/G Performance Products	Police vehicles (grant)	-68.92
DCIU	Health Benefits	-19,812.09
Atlantic Tactical	Police equipment	-43.95
PECO	Street Lighting	-2,229.19
PECO	Underpass Lighting	-38.03
Chester Water Authority	HJ Park	-18.36
Sirchie	Police equipment	-69.70
Integral Systems Corp	Computer back-ups	-50.00
United Concordia	Dental Coverage	-1,269.43

Padco Financial	DocStar	-130.00
Nextel	Cell phones March	-141.62
De Co Solid Waste	Trash tipping fees	-2,450.91
Pa One Call	Monthly fax service	-7.62
Signature Emergency Products	Police equipment	-144.00
Brandywine Valley SPCA	Animal Control	-100.00
Comcast Business	Phone VOIP	-204.46
Comcast Cable	Cable	-287.26
De Co Animal Control	Animal Control	-125.00
De Co Community College	Act 180 Training	-15.00
James McKay	Generator repair service charge	-20.09
#1 Car Wash Inc.	Clean Police Vehicles April	-200.00
TD Card Services	Police, Quickbooks, Web Service	-1,464.78
PECO - Park	HJ Park	-9.40
PECO - Municipal Bldg.	Municipal Bldg	-661.82
Chester Water Authority	Municipal Bldg	-85.86
Staples Advantage	Code Office Supplies	-143.23
W. B. Mason Co	Office Supplies	-192.86
Broomall Truck & Auto	Police Vehicles	-644.30
Goodyear Auto Service	Police Tires	-547.00
Galls Incorporated	Police	-142.99
Brian Moore	Reimburse C/O for 4402 Post	-200.00
Red the Uniform Tailor	Police Uniforms	-544.50
Barbacane, Thornton & Co	2015 Final Bill Financial Audit statement	-16,500.00
Marcus Hook Borough	Fire Truck April	-246.55
Marcus Hook Borough	Fire Station April	-1,190.45

PAYROLL ACCOUNT

It was motioned by Councilperson Mathews and seconded by Councilperson Maher that Payroll for the month of April is paid. All Councilpersons present voted affirmative except Councilperson Cassidy who opposed.

APRIL PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of April \$103,903.46
There were 3 pay periods in April

SEWER FUND

There are no outgoing transactions at this time.

APRIL SEWER BILLS

None

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of April meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson Mathews; all councilpersons present voted affirmative.

APRIL LIQUID FUEL BILLS

Charles A. Higgins & Sons	Traffic Light Maintenance	-1,972.78
Mauger & Co.	Hwy fuel	-35.44
PECO	Traffic Lighting	-348.50

COMMUNITY CENTER BILLS

Community Center Bills for April meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

APRIL COMMUNITY CENTER BILLS

Robin Rokicka	Reimburse Hall rental deposit 4/16/16	100.00
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PERMITS & LICENSES

The Permits of the April meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson McDaniel all councilpersons present voted affirmative.

PERMITS & LICENSE – APRIL

2 Building permits	\$160.00
4 Contractor license	\$400.00
9 C/O Applications	\$900.00
0 Plumbing permits	\$0
2 Electrical permits	\$160.00
3 Zoning	\$200.00
2 Other Permits/License	\$300.00
Amount turned over to Borough	\$2,120.00

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0 – Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits

Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Mathews that the correspondence for April accepted and any necessary action taken. All councilpersons present voted affirmative.

APRIL CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$13,578.80 April EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$321.75 April LST distribution.
- Received from Delaware County Tax Claim Monthly for March and a check in the amount of \$6,575.03.
- Received from Delaware County Monthly Transfer Report.
- Received from Delaware County Interim Real Estate Assessment.
- Received from Delaware County Clerk a letter dated May 6, 2016 in regards to County Aid Application..
- Received from State Association of Boroughs a letter dated May 2, 2016 in regards to Proposed Constitution Amendment.
- Received from NPDES a letter dated April 16, 2016 in regards to Stormwater Compliance training.
- Received from Delcora a copy of a letter dated on April 27, 2016 sent to Monroe in regards to Draft Industrial Discharge Permit.
- Received from De. Co. Conservation District a letter dated May 5, 2016 in regards to Monroe Low Sulphur Site.
- Received from DEP a copy of a letter dated on April 15, 2016 sent to Monroe in regards to Storage Tank System release.
- Received from PMRS a letter in regards to 2015 Activity Reports.
- Received from Michael Sheridan a letter dated on April 29, 2016 in regards to Metro Construction Waiver Agreement.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski stated Police are attending Act 180 School today which is a mandatory continuing education.

***POLICE CHIEF** - Chief Priscopo was absent.

FINANCE

Councilman Maher read the tax collector report for April and the amended report for March. See below. Stated that when the budget was passed last year it was emphasized that we focus was on bringing new business to the Borough. As of now, there haven't been any new businesses which is a concern for a year end balanced budget, it is almost half way through the year and feel this is something we need to focus on. Finances are still good.

FIRE/PARKS/ENVIRONMENT

Welcome to Trainer's May Council.

The "John Cole" Veterans Memorial Garden is complete. Ready for flowers or bushes to memorize the Veterans of our area.

A solar light has been purchased and will be installed to keep the flag lit at night time. The monument obtained from the VFW will also be put in place.

Our Memorial Day Observance will be on Monday, May 30th at the top of Veterans Drive. Afterwards there will be food and refreshments served at the Pavilion. There will be a pig roast. If anyone knows any person or their family named on the plaque, to contact them and invite them to the service.

Still having an issue with people letting their pets run loose in the park. Park rules state that all dogs must be leashed and cleaned up after. Many cats running around in the borough so I would like to remind all residents that the Borough has an ordinance against feeding these strays, you can be fined.

On the job scene, bus drivers seem to be the trend at this time.

Last month there was a complaint about our trash haulers asking for tips to remove large amounts of trash. Spoke to a resident I noticed had a lot of trash out and asked what he was doing. The guy stated he just offers a tip to the trash men. Much of his trash was building material from remodeling his basement. I have no problem with people giving tips but the issue needs to be addressed if the haulers are asking for tips.

Kraps bus company and Chichester School District is accepting applications as is Royal Farms.

Request an "Executive" session to discuss properties on Ridge Road.

Councilman Cassidy read the monthly fire report for April as follows: Total Alarms 20, Time in Service 15hrs 45mins, Total Man Hours 21 hrs, Property Loss 0k, Injuries 2, Fatalities 0, and Pump Operated 1hr 46mins, Alarms 12.

MUNICIPAL BUILDING/RECREATION

Councilman Mathews stated that he has been away for a while and has some catching up to do. . Thanked all who have been working on the rec board. Spoke about the Memorial Day services. Will follow up with the rec board.

PUBLIC SAFETY/BOH

President Beck read March Code Enforcement report as follows: issued 9 building permits, 8 Contractor licenses, 18 C/O's, 5 zoning permit and numerous BOH and property maintenance violations which are being handled. 61 grass violation notices were sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos stated she is working with vendors for Community Day.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel stated he and the Chief are working on scheduling a time to go to the County in regards to bringing in business and redevelopment of the Borough.

HIGHWAY/STREET LIGHTS

Councilman Miley was absent.

CODE ENFORCEMENT OFFICER

See public safety report.

TAX COLLECTOR

Councilman Maher read the amended monthly report for March as follows: Total uncollected as of 3/31 is \$499,834.50. Total collected as of 3/31 is \$706,694.64. Total outstanding bills are 258. The report was amended on April 21, 2016 due to a bounced check.

The monthly report for April as follows: Total uncollected as of 4/30 is \$491,895.58. Total collected as of 4/30 is \$714,633.56. Total outstanding bills are 248.

SCHOOL BOARD DIRECTOR

Mary Magaw had nothing to report

MONROE ENERGY

Adam Gattuso stated progress is ongoing with the low Sulphur project. The refinery is going through the permit process. Met with the DEP and EPA and the 2nd phase of the project will be moving forward. The Borough will be kept informed of further progress.

ENGINEER

Mike Kozlowski

Engineer's Report

- **Trainer Pointe**

Construction is ongoing. We observed the site on April 28 and will work with the developer on punch-list related items.

- **Monroe Energy**

We are reviewing revised plans.

- **MS4**

Per DEP's request, a resolution will be presented at next week's Council meeting stating the Borough is using DEP's statewide program for some of the stormwater associated activities.

The Resolution will be presented at tonight's meeting.

We performed the annual inspections of the BMP's on April 28.

Attached is an article from the CRC materials 'Healthy Yards, Clean Stream' regarding tips for cutting and fertilizing lawns to result in thicker, healthier and more environmentally-friendly lawns.

- **Infrastructure Items**

We reviewed the stormwater drainage inlet and outfall pipe on 9th Street near Pole no. 419 during a recent stormwater event. We found the end of the outfall pipe in a vegetated swale between the sidewalk and the creek. The end of the pipe is partly submerged in a pool of water.

- **200 Price Street-Metro Container**

We notified the developer per email on April 29 that the revised plans are acceptable. The developer advised they have begun work this week and we will plan site inspections.

- **Eske Developers, LLC – Nealy Blvd. (McCarthy Tire)**

We reviewed the site on April 28 and observed some of the punch-list items were finished. We are working with the developer for completing the outstanding items.

- **Nealy Boulevard**

We provided copies of documents from our files to Councilman Cassidy as requested.

- **FEMA Hazard Mitigation Grant**

We reviewed the Pennsylvania Emergency Management Agency (PEMA) circular forwarded by the Borough which provides guidance for the applications. We informed the Borough applications are due to PEMA May 18, 2016. We are requesting that the Borough review and advise if they have a project they want to pursue. **As requested by the Borough, we spoke to a PEMA representative regarding constructing a wall to protect the Borough Hall from potential flooding. They suggested this project is not a satisfactory match. They recommended that a FEMA Hazard Mitigation Unified Grant Program Letter of Interest form be submitted which may result in consideration for the project through this or other grant opportunities. We drafted the form for the Borough's signature. In addition, they advised of a PA Department of Community and Economic Development – Greenways, Trails and Recreation Program (GTRP) grant due June 30, 2016. Grants shall not exceed \$250,000 with a 15% match. Documents for this grant are attached for the Borough's review and consideration.**

A motion is needed to adopt Resolution 1024 Separate Storm Sewer System Permit. Councilperson Maher made the motion to adopt Resolution 1024. Councilperson Mathews seconded the motion. All Councilpersons present voted affirmative.

A motion is needed to accept the application letter of intent for FEMA Hazard Mitigation Grant Program. Councilperson Mathews made the motion to accept the application for the Grant program. Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative.

SOLICITOR

Mike Sheridan stated a representative from Brandywine Valley SPCA was here in regards to their animal control contract. Brandywine Valley is a name change from Chester County SPCA. Ms. Malloy suggested to adopt the amendment to the current agreement being proposed. Sheridan stated there are different terms being used between contracts making it unclear to what is being changed. One change is to have the Borough carry liability insurance. The fees are also another significant change. The current agreement is valid until the end of the year. A further discussion about animal control and the cat issue took place. Council decided to get more information about the amended agreement before making a decision to enter into a new contract. Brandywine Valley will be contacted to attend the next Caucus meeting to further discuss.

There is a medical reimbursement due to one of the Officers. The total reimbursement is \$49.71. Sheridan asked for Council's approval to reimburse per the Police Contract. Councilperson Cassidy motioned to reimburse the Officer. Councilperson Burgos seconded the motion. All Councilpersons present voted affirmative.

The Property Maintenance Code Ordinance was discussed and had been submitted to Charley Remaley for review and possible changes. The one possible change would be to adopt the 2012 Code edition. There is a new 2015 Code edition about to come out. Council will wait to review the 2015 Code before adopting the Amended Ordinance.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Councilperson Cassidy stated he spoke to a resident who came down to pick-up some information that Councilperson Burgos has available which was a help to her. Councilperson Cassidy thanked Awilda Burgos for the work she does.

President Beck announced Marcia Kline and Alan Boates as two more members for the Planning Commission.

QUESTIONS AND COMMENTS FROM AUDIENCE

Resident Chuck Miles asked about the dips on Townshipline Rd. near the park entrance. Mike Kozlowski stated that it is a state road and PennDot was informed and they see no issue with the road. He asked if summer help was going to be hired this year. President Beck stated they would discuss it. The insurance company will be contacted to find out if there is an age limit to hire. He asked Councilperson Maher

about possibly not meeting the budget this year. Maher stated his concern was that the budget reflected bringing in new business to the Borough, bringing in permit fees and taxes. As of now we don't have any new business. Miles concern is if the Borough will end the year in the hole. Maher stated no, that the concern is the budget may not balance at the end of the year.

Resident Doris McAfee asked about the patrol from animal control. Expressed concern about animals being picked up not from the Borough and the Borough being charged. The Police are supposed to be notified of all animals picked up.

Resident Erica Colon from 7th St. stated the issues she has with stray cats from a neighbor feeding them. She stated there is a tree on Borough property next to her house that has her home infested with box elder bugs. The Borough will get estimates to have the tree removed. The back of the property lines are also becoming overgrown and raccoons and groundhogs are hiding in it. The Borough will have their part of the properties overgrowth cut.

Reginald Duncan with Empire Athletics spoke about a youth program he is involved in and is interested in using Henry Johnson Park for some camp activities and football games. The program is free to kids and the organization is non-profit and insured. Council stated to check our calendar for available dates and pick-up an application at the Borough Office. Resident Irene Archacki stated she has contacted the Borough in regards to a neighbor property that has bedbugs. She had her property exterminated. The neighbors had removed infested mattresses and are storing them in an outside shed. The Borough will follow up on the issue.

Resident Marcia Kline stated her neighbor is putting trash out on the roof of their house. She asked what the Borough's Fiscal year was, which is Jan. 1 thru Dec. 31.

Jeremy Hunter from Stoney Creek property stated the EPA just approved the property, freeing liabilities. The Borough will soon be paid the liens due and there are interested buyers for the property.

Councilman Cassidy requested an Executive meeting.

ADJOURNMENT

President Regina Beck called for a motion to adjourn at 8:15pm; Councilperson Cassidy made the motion to adjourn. Councilperson Mathews seconded the motion. All Councilpersons present voted affirmative.

Respectfully submitted,

Victoria Okolowski
Borough Secretary