

July 14, 2016

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**PRESENT**

Frances Zalewski – Mayor  
Regina Beck – President  
Joseph Maher – Vice President  
John Mathews – Councilman  
Greg Miley – Councilman  
James Cassidy – Councilman  
Awilda Burgos - Councilwoman  
Ed McDaniel – Councilman

Eileen Nelson – Engineer  
Mike Sheridan – Solicitor

**ABSENT**

**MINUTES**

The minutes of the June meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews; all councilpersons present voted affirmative.

**GENERAL FUND**

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the June bills for approval by Councilperson McDaniel and seconded by Councilperson Miley. All councilpersons present voted affirmative except for Councilperson Cassidy who opposed.

**JUNE GENERAL FUND BILLS**

Paychex Invoice	June Monthly	-140.75
#1 Car Wash Inc.	Clean Police Vehicles May	-200.00
DiSantis Catering	Memorial Day	-1,050.00

Peco- Penna. Ave	Penna. Ave.	-28.36
PECO - Garage	Highway Garage	-122.61
Stantec Consulting Services	Professional Services	-9,072.25
Sunoco - SunTrak	Police vehicle fuel	-1,324.40
Red the Uniform Tailor	Police Uniforms	-146.43
Chester Water - Hydrants	Hydrants	-1,195.10
Comcast Cable	Cable Bldg	-76.29
Taser International	Police Tasers	-81.11
Galls Incorporated	Police Uniforms	-142.99
B&L Disposal	Trash removal	-5,900.00
Comcast Business	Phone VOIP	-364.33
Comcast Cable	Cable Bldg	-287.26
Staples Advantage	Office Supplies	-264.30
Chester Water - Municipal	Municipal Bldg	-157.89
Global Security Systems	Municipal Bldg Alarm	-120.00
PECO - Municipal Bldg.	Municipal Bldg	-507.62
Cominskie, Richard	Reimburse Pension Contributions	-4,380.20
R & R Collision Services	Repair Police Dodge Charger Ins. Claim pd.	-7,000.00
Paychex Invoice	June 10 payroll	-109.11
Paychex Invoice	Detail pay June 10	-78.00
United States Postal Service	Roll stamps Code Office	-47.00
Commonwealth of Pennsylvania	Police Chevy registration	-36.00
Sandrose Trophies	Veteran plate for Chaykun	-115.00
Integral Systems Corp	Computer Maintenance	-800.00
Nextel	Cell phones	-141.62
DCIU	Health Benefits	-19,812.09
Padco Financial Services	DocStar	-130.00
Pa One Call System, Inc.	Monthly fax service	-12.79
PECO-Underpass Lighting	Underpass Lighting	-37.96
PECO Street Lighting	Street Lighting	-2,229.18
De Co Solid Waste	Tipping Fees	-3,085.00
PECO	Carnival	-6.00
Brandywine Valley SPCA	Animal Control	-200.00
Penn Del Auto Body, Inc.	Police vehicle repair	-2,727.32
Galls Incorporated	Police equipment	-240.99
Red the Uniform Tailor	Police Uniforms	-1,826.20
Talley's Garage & Towing	Police Vehicles	-225.00
Cominskie, Richard	June Cleaning allowance 2016	-250.00
Musso, Michael G.	June Cleaning allowance 2016	-250.00
Ostan, Richard A.	June Cleaning allowance 2016	-250.00
Priscopo, Francis W.	June Cleaning allowance 2016	-250.00

Jones, Richard	June Cleaning allowance 2016	-250.00
United States Postal Service	Roll stamps, 2 large letters mailed	-49.93
Paychex Invoice	June Holiday Pay	-128.00
McKay, James H.	Gas for highway equipment	-10.00
TD Card Services	Quickbooks, ID badges, Police Grant Drone	-761.65
MVP Sporting Goods	Highway Uniforms	-160.00
Radio Communications	Police vehicle computer	-78.00
Atlantic Tactical	Police equipment	-63.34
Broomall Truck & Auto	Police and Highway vehicles	-707.45
Charles Higgins & Sons	Street Light	-508.15
A.R.D. Uniform	Police Uniforms	-130.50
Marks Complete Tree Service	Tree removal 7th St. property	-750.00
Best Friend Pet Care	Boarding for Ozzy	-223.20
Red the Uniform Tailor	Police Uniforms	-513.35
Excel Business Systems	Main Copier	-385.84
Chester Water - Municipal	Municipal Bldg.	-153.28
Comcast Cable	Cable Bldg	-296.76
Comcast Business	Phone VOIP	-364.33
Paychex Invoice	Detail June 24 payroll	-78.00
Paychex Invoice	June 24 payroll	-111.28
R & R Collision Services	Repair Police Dodge Charger Ins claim pd	-6,920.80
Commonwealth of Pennsylvania	2016 Municipal Waste DEP sticker	-100.00
Home Depot	Memorial Day flowers	-47.76
T Frank McCall's Inc	Bldg supplies	-224.35
Charles Higgins & Sons	Street Light	-111.76
PECO - Garage	Highway Garage	-50.22
Burke Landscape Supply	Highway Tractor part	-4.50

## **PAYROLL ACCOUNT**

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of June is paid. All Councilpersons present voted affirmative.

## **JUNE PAYROLL FOR ALL EMPLOYEES**

Total payroll for the month of June \$80,452.02  
Payroll includes reimbursable Police Detail

## **SEWER FUND**

There are no outgoing transactions at this time.

**JUNE SEWER BILLS**

None

**LIQUID FUEL BILLS**

Liquid Fuel Bills for the month of June meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Miley; all councilpersons present voted affirmative.

**JUNE LIQUID FUEL BILLS**

Uninvest	Dump Truck 2 of 3 payments	9229.49
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**COMMUNITY CENTER BILLS**

Community Center Bills for June meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews; all councilpersons present voted affirmative.

**JUNE COMMUNITY CENTER BILLS**

None

**PERMITS & LICENSES**

The Permits of the June meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Mathews all councilpersons present voted affirmative.

**PERMITS & LICENSE – JUNE**

6 Building permits	\$752.00
1 Contractor license	\$100.00
11 C/O Applications	\$1,050.00
0 Plumbing permits	\$0
0 Electrical permits	\$0
2 Zoning	\$100.00
4 Other Permits/License	\$465.25
Amount turned over to Borough	\$2,467.25

**CHESTER WATER AUTHORITY**

0- Street Openings  
Amount turned over to Borough \$0

**PECO**

0 – Street Openings  
Amount turned over to Borough \$0

**DELCORA**

0 – Permits

Amount turned over to  
Borough \$0

## **CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Miley that the correspondence for June accepted and any necessary action taken. All councilpersons present voted affirmative.

### **JUNE CORRESPONDENCE**

- Received from Keystone an electronic deposits in the amount of \$31,511.91 June EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,465.72 June LST distribution.
- Received from Delaware County Tax Claim Monthly for May and a check in the amount of \$11,312.98.
- Received from Delaware County Monthly Deed Reconciliation for May and a check in the amount of \$700.70.
- Received from Delaware County Monthly Deed Reconciliation for June and a check in the amount of \$1,388.61.
- Received from Delaware County Monthly Transfer Report.
- Received from Delta a letter dated June 17, 2016 in regards to Gifting Policy.
- Received from DEP a copy of a letter dated on June 6, 2016 sent to Monroe in regards to Storage Tank Program.

## **QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE**

None

## **ANY MATTERS THAT NEED COUNCILMANIC ACTION**

None

## **COMMITTEE REPORTS**

### **MAYOR**

Mayor Zalewski stated to watch children playing in the street. In August we will have the Carnival and Dawn Martinez is the Chairperson. The food drive in November will be handled by Councilwoman Burgos, so any volunteers can leave their name with the Secretary. The Police force are here to serve, any complaints, please contact them. She stated she still receives complaints with no name or contact information, asking residents to sign the complaint or include a phone number so she can report the progress of the complaint as she is here to serve the residents. President Beck stated any complainant can request to remain anonymous and it will be honored.

**\*POLICE CHIEF** – Detective Jones was present for the Chief. A resident from the Ridge stated her green Camaro, which was parked in rear of property, was stickered by the police and wanted to know why. She stated the car was up to date and only needed the turn signal repaired. She noticed other

vehicles that were not stickered. Detective Jones stated she was not targeted and will follow up with the Officer who stickered the vehicle and get back to her with information.

## **FINANCE**

Councilman Maher stated there is a Bacon Fest coming up on Aug. 14<sup>th</sup>. There will be a food contest with a bacon theme. He asked Mike Sheridan if the Stoney Creek property owner ever reached out to settle the lien owed to the Borough. Sheridan stated they have not. Again, as I did several months ago, the budget reflected business coming to the Borough, and as of now nothing has come this year to bring in revenue and there may be an issue at the end of the year meeting the budget.

## **FIRE/PARKS/ENVIRONMENT**

Councilman Cassidy stated that once again he has no fire report and will find out the reason why. I would like to start my report by clearing up something a resident had asked last month. It was asked if I had "permission" to name the Memorial garden after one of our late Mayors, John R. Cole. By way of some head nods and President Beck saying the name was never mentioned, the indication of some of Council not knowing what the name was going to be was presented. However, in past meetings, some with minutes that were approved by all in attendance, it is was stated what the name was going to be and there was never any objections or questions. Why wrong information is being presented privately is beyond me. I would like to add and thank International Scrap to the list of contributors for the Memorial Day festivities.

I was also informed by Ed Kline that markers for the various conflicts/wars were here in Borough Hall, so the ones I got from Media for Memorial Day were returned for future use.

Once again I need to ask that anyone walking their pets in Johnson's Park to please clean up afterwards. TYAA is starting a football clinic and the presence of pet droppings makes it difficult. I also hear that equipment is needed so if anyone knows of any organization that would donate some, it would be greatly appreciated.

Heavy construction vehicles are using the roadway in Johnson's park between Township Line and 9<sup>th</sup> Street. The road is not built to withstand this type of weight and the area near the pavilion is collapsing even more. I have contacted Peco since it is t6heir contractors that are coming through the park. Also, the sidewalk on 9<sup>th</sup> near Baker is damaged. If you walk this way, be careful.

I have noticed the restroom lights in the park are being left on for days at a time after a rental. I have asked the Borough workers to purchase and install 15 minute spring loaded timer switches in each bathroom. This should help save some utility money as well. One of the trashcans in the park was set on fire and will need to be replaced.

Trainer/Marcus Hook Fire Company is still in need of volunteers, male or female. Best pay ever is knowing you were part of saving someone's life or property.

Giant market in Aston, Shop-Rite in Brookhaven and CVS in Chi are hiring. With school out, job pickings are slim right now so stay tuned for openings when school re-opens.

The weather forecast is hot for the next few days, STAY COOL!

## **MUNICIPAL BUILDING/RECREATION**

Councilman Mathews stated in regards to the check scanner from TD Bank, it can be used for multiple accounts. He feels we should still lease under the 25 checks per day. Vicki can use it and set up the different accounts. You have to hold the original checks for 3 months. The scanner is \$300.00 a year. The only other question is, if we go over the 25 scanned checks, is there is a penalty.

Made a motion for approved to purchase 15 new lockers for the Police Dept. From 3 price quotes, Global is the cheapest at \$2300.00. Councilperson Cassidy seconded the motion. All Councilpersons present voted affirmative.

## **PUBLIC SAFETY/BOH**

President Beck read May Code Enforcement report as follows: issued 12 building permits, 2 Contractor licenses, 20 C/O's and numerous BOH and property maintenance violations which are being handled. 68 grass violation notices were sent out and 12 vacant properties have been cut by the Borough. Numerous BOH and Property maintenance violation notices sent out.

## **COMMUNITY OUTREACH/NEWSLETTERS**

Councilwoman Burgos stated she has two training for ages 17 and 24 year olds. One is pharmacy tech training and the other, which is paid training, includes plumbing basics, construction, electrical, maintenance, etc.

## **COMMUNITY REDEVELOPMENT**

Councilman Ed McDaniel asked if the man has got back to us about the medical marijuana facility, which he has not yet. He is also waiting for Media to get in touch with him in regards to Redevelopment to sit down and discuss our strategy.

## **HIGHWAY/STREET LIGHTS**

Councilman Miley asked about obtaining portable speed bumps. Eileen Nelson stated that the type used has to be PennDOT approved to be in compliance with Liquid Fuel tax income. Eileen will look into the specs required. As long as they are in compliance there will be liability to the Borough in the case of an accident, etc. The one way signs are back up behind Post Rd. through the alley. Miley called for an Executive meeting to discuss Personnel.

## **CODE ENFORCEMENT OFFICER**

See public safety report.

## **TAX COLLECTOR**

Councilman Maher read the monthly report for June as follows: Total uncollected as of 6/30 is \$133,927.07. Total collected as of 6/30 is \$1,072,607.07. Total outstanding bills are 178.

## **SCHOOL BOARD DIRECTOR**

Mary Magaw was absent.

## **MONROE ENERGY**

Adam Gattuso stated they have been trimming trees around the refinery on Post Rd., a couple had to be removed due to bugs. They are trying to preserve all the trees. Not sure if the trees removed will be replaced.

Tier 3 Sulfur unit is going through construction stage now and planning how to move the equipment from Marcus Hook to the site. They are expecting 30 loads to be hauled. Police escorts will be needed when moving the large pieces up Post Rd. to 291 and into the refinery. The Haulers are willing to meet with Council to inform them and answer any questions.

## **ENGINEER**

Eileen Nelson state the only change in the report is 3518 W. 12<sup>th</sup> in regards to the retaining wall along the property. The property owner was contacted in regards to the chain of information on the properties boundaries and requested an old file be pulled from storage to get more specific information on the construction of the wall. The wall can only be seen properly by crossing the creek in which she may need assistance in doing.

There is an article attached to the reports provided by the CRC with guidelines to the alternatives to pesticides which can be posted in the newsletter and website.

Councilperson Cassidy asked if anyone has gotten back to her about ADA curb at Baker ST. She stated nothing conclusive at this time. They did state, to acquire the project appropriately, PennDOT would need to acquire the right of way due to the fire hydrant and utility pole at the location. Cassidy also stated that Peco equipment has the sidewalk there all busted up. Eileen stated it would be their responsibility to fix the damage.

### **Engineer's Report**

- **Trainer Pointe**  
Construction is ongoing.
- **Monroe Energy**  
Tier 3 Low Sulphur – Phase 1A ULSG Construction and Facilities Erosion Control Permit Project is underway.
- **Infrastructure Items**
  - ADA Curb ramp 9<sup>th</sup> Street and Baker Ave.  
We reached out to PennDOT regarding adding an ADA ramp and are awaiting their input.
  - Baker Street and Yates Ave.  
In reaching out to PennDOT we were made aware that Baker Street is not on the Active Segment Reports for the Borough. Currently these are shown only on Lower Chichester's map for ½ width. We are working with PennDOT to determine what can be done to add Trainer's ½ width for this and Yates and mentioned the Borough believes the entire road is within Lower Chichester.
- **200 Price Street-Metro Container**  
Construction is underway.
- **Eske Developers, LLC – Nealy Blvd. (McCarthy Tire)**  
The developer noted they will coordinate a site meeting with us to review the status of the outstanding items.

## **SOLICITOR**

Mike Sheridan stated a motion is need to Adopt to the 2012 edition of the Property Maintenance Ordinance #753 to include fees/fines up to \$1000.00. Resident Chuck Miles asked if property owners would be notified before they were issued a fine. It was stated yes, they would receive a violation notice



first. Councilperson Maher made the motion to Adopt Ordinance 753, Councilperson Burgos seconded the motion. All Councilpersons present voted affirmative.

He reported on the Brandywine Valley SPCA contract. Calls are being made to them and their response is the Borough does not have a contract with them, which is untrue. Representative Mikaela Malloy stated that because the Animal Protection board went out of existence they are no longer responsible for the previous contract. He stated the contract is between the Borough and the SPCA, not the Protection Board. Malloy stated she would have to get in touch with their Solicitor and get back in touch, which she has not done. In the meantime we had Russ Harper from Justice Rescue here to speak. Justice Rescue does not just pick-up strays but offers a broad base of services. Harper was provided with copies of past Animal Control bills to review to analyze a cost to the Borough for his services. Harper sent some information to Sheridan tonight and he will speak further with Harper on the matter.

The Borough was contacted by Brett Cox in regards to his father's property at Anderson and Township Line Rd. (the area behind the playground). Cox asked if the Borough would be interested in making an offer on the property to purchase, which is part of his father's estate. There was a discussion in regards to the property.

Checked with the Spirit newspaper and they are on the list for approved publication newspaper. They can place a distribution box in the Borough. The spirit prints public notices at \$1.21 per line compared to the Daily Times at \$3.05 per line. The Spirit is a weekly publication. Councilperson Maher made a motion for the Borough to change all future publications to Spirit newspaper, Councilperson Cassidy seconded the motion. All Councilpersons present voted affirmative.

Councilperson Cassidy asked Sheridan if he ever heard from Amtrak in regards to reimbursement from the accident. There has been no response at all from Amtrak. Council advised Sheridan to move forward on the matter.

## **OLD COUNCILMANIC BUSINESS**

None

## **NEW COUNCILMANIC BUSINESS**

Councilperson Cassidy stated he asked the Chief about a Deaf Child sign to be placed on the Ridge. The Chief told him there are no penalties to be imposed, the sign is informative only. Councilperson Maher made a motion to place a sign on the Ridge, Councilperson Mathews seconded the motion. All Councilpersons present voted affirmative.

Councilperson Burgos stated that there is a Deaf Child sign on 4<sup>th</sup> St. and the child no longer resides there so that sign can be moved to the Ridge.

## **QUESTIONS AND COMMENTS FROM AUDIENCE**

Resident Paul Barnard stated he saw 2 fully loaded cement trucks going through the park, assumedly Peco's project. He expressed concern for road damage and assume Peco will be responsible for any repairs. Councilperson Cassidy stated he will be contacting Peco's Ralph Brown. He asked if anything was going on with Nealy Blvd. Councilman Cassidy stated the pot holes were filled in. Barnard asked about dedicating the road. Councilperson Maher stated there hasn't been any more discussion about it. He asked if the Borough had a policy on personal use of Borough vehicles. Council is unaware of such policy. Barnard asked if there was a policy on passengers in the vehicles. He stated he understands someone is using a police car to take their kid to school. Councilperson Maher stated the Chief gets to

take a vehicle home in case of an emergency to respond. Barnard asked what happens if he gets a call and his daughter is in the car, does she go on the call with him. Councilperson Maher stated they have never ran into that situation. He stated there should be a policy in place. He stated that takes it that the Chief is on vacation. President Beck stated that he is sick. Barnard continued that since there are 2 Sergeant's, why aren't one of them here instead of Det. Jones, representing the Chief. Det. Jones stated that there were 4 accidents in the Borough today and they are handling reports, etc. Jones was asked last minute to attend the meeting.

Resident Kitty Martin stated that the developers have tore up Union St. stating she has had 4 flat tires. A resident from 5<sup>th</sup> St. stated there are more cars that go the wrong way then the right way and it is a one way street and was told there should be a sign. Councilperson Miley stated there is a sign posted and Police are aware. Also, there has been a rug in the alley for 2 – 3 weeks. Kids are moving it around. Councilperson Miley stated he would have Highway pick it up.

Resident Linda Durham from Ridge Rd. stated there are a lot of kids that play in the area of Veteran's Drive and asked about a speed bump in that area. She asked about a lunch program for the kids. Councilperson Burgos stated there is a 4 year wait for Phil Abundance and Chi school district stated there was not enough need for it in our area.

Detective Jones asked Council who the Police should call for Animal Control. Council told Jones to call Justice Rescue for all issues at this time.

An Executive meeting was held at this time for a Personnel matter.

Council came out of the Executive session and a motion was made by Councilperson Mathews to maintain the employment of seasonal highway employee Donald Peer until the end of 2016 and raise his hourly wage to \$15.00 per hour. Councilwoman Burgos seconded the motion. All Councilpersons present voted affirmative.

## **ADJOURNMENT**

President Regina Beck called for a motion to adjourn at 8:47 pm; Councilperson Cassidy made the motion to adjourn. Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative.

Respectfully submitted,

Victoria Okolowski  
Borough Secretary