

September 8, 2016

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – President
Joseph Maher – Vice President
James Cassidy– Councilman
Awilda Burgos - Councilwoman
Ed McDaniel – Councilman

Mike Kozlowski – Engineer
Mike Sheridan – Solicitor

ABSENT

John Mathews - Councilman
Greg Miley - Councilman

MINUTES

The minutes of the August meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the August bills for approval by Councilperson McDaniel and seconded by Councilperson Maher. All councilpersons present voted affirmative except for Councilperson Cassidy who opposed.

AUGUST GENERAL FUND BILLS

Paychex Invoice	Aug 1 Monthly	-140.75
Victoria Okolowski	Bacon Fest Prizes	-400.00
#1 Car Wash Inc.	Clean Police Vehicles July	-200.00

Home Depot	Board 224 Wilcox, HJP keys, lights	-196.83
Comcast Cable	CC Cable	-76.36
Comcast Cable	Bldg Cable	-287.43
Staples Advantage	Office supplies	-648.17
Chester Water - Hwy garage	Highway Garage	-45.52
Chester Water - Hydrants	Hydrants	-1,195.10
Chester Water - Municipal	Municipal Bldg	-13.86
Peco- Penna. Ave	Penna. Ave.	-31.49
PECO - Municipal Bldg.	Municipal Bldg	-776.28
PECO	Carnival location	-30.45
PECO - Garage	Highway Garage	-42.71
B&L Disposal	Trash removal	-5,900.00
Broomall Truck & Auto	Police vehicle, playground swing	-1,599.25
Murphy Design and Graphics	Police Graphics repair	-1,100.00
J. Michael Sheridan, Esq.	Professional Service	-900.00
Arthur J. Gallagher	Liability ins.	-7,828.00
Marcus Hook Borough	Fire Truck July bal. due	-8,623.28
Wayne Radio & TV Service	Police radios	-5,950.00
Taser International	Police equipment	-144.40
Sunoco - SunTrak	Police vehicle fuel	-1,824.41
A.R.D. Uniform	Police uniforms	-197.00
Stantec Consulting	Professional Services	-3,312.75
Motorist Life Insurance Co.	Life insurance Okolowski	-688.75
Express Printing	Field interview cards	-325.00
Charles Higgins & Sons	Street light repair	-349.76
De Co Solid Waste Authority	Tipping fees June	-2,748.90
Burke Landscape Supply	Highway fuel mix	-19.49
Paychex Invoice	Aug 5 Biweekly payroll	-113.45
Paychex Invoice	Aug 5 Detail payroll	-78.00
Pa State Assn of Boroughs	2nd Quarter unemployment Co.	-1,838.73
United States Postal Service	Roll of stamps	-47.00
Talley's Garage & Towing	Police Vehicles	-585.00
Murphy Design and Graphics	Graphics Mrap	-850.00
Express Printing	Code Office Cards, C/O Certificates	-157.50
De Co Solid Waste Authority	Tipping fees July	-4,322.34
Burke Landscape Supply	Highway trimmer cap	-10.49
Century Collision	Estimate ID 8022	-832.60
Red the Uniform Tailor	Police uniforms	-171.94
Drugscan, Inc	Lab testing	-168.00
Delcora	Sewer Municipal Bldg	-113.36
Comcast Business	VOIP	-364.44

PECO Street Lighting	Street lighting	-2,023.30
PECO-Underpass Lighting	Underpass lighting	-32.19
McKay, James H.	Wasp Spray	-5.64
DCED	2016 1st 1/4 Reporting	-96.00
DCED	2016 2nd 1/4 Reporting	-92.00
A-1 Sanitation	Carnival Portable Potty rental	-450.50
TD Card Services	Quickbooks, web, dunk tank deposit	-239.94
Janice Michael	Reimburse cancel HJ Park rental	-75.00
Nextel	Cell phones July	-141.62
Padco Financial Services	DocStar	-130.00
Arthur J. Gallagher	Treasurer Bond	-263.00
Marcus Hook Borough	Fire Truck August	-218.23
Marcus Hook Borough	Fire Station August	-1,104.93
Comcast Cable	Cable Bldg	-297.00
Chester Water - HJP	HJ Park	-135.37
Chester Water - Municipal	Municipal Bldg	-167.85
PECO - Park	HJ Park	-29.47
United Concordia	Dental Coverage	-1,269.43
Integral Systems Corp	Computer backups	-50.00
Delcora	Penna. Ave. sewer	-113.36
J. Michael Sheridan, Esq.	Professional Services	-800.00
DCIU	Health Benefits	-19,812.09
Pa State Assn of Boroughs	Unemployment filing	-50.00
Paychex Invoice	Aug 19 Biweekly payroll	-113.45
Paychex Invoice	Aug 19 Detail payroll	-87.56
Rental World	Dunk Tank for Carnival	-677.19
United States Postal Service	Large letter mailed	-1.57
Home Depot	Cement for tennis courts	-8.20

PAYROLL ACCOUNT

It was motioned by Councilperson Maher and seconded by Councilperson McDaniel that Payroll for the month of August is paid. All Councilpersons present voted affirmative.

AUGUST PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of August \$78,690.49
Payroll includes reimbursable Police Detail

SEWER FUND

There are no outgoing transactions at this time.

AUGUST SEWER BILLS

None

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of August meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

AUGUST LIQUID FUEL BILLS

Charles A. Higgins & Sons, Inc.	Traffic Light repair	-3,293.60
Mauger & Co.	Highway Fuel	-92.48
	Highway Fuel	-180.28
PECO	Traffic lighting	-292.54

COMMUNITY CENTER BILLS

Community Center Bills for August meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

AUGUST COMMUNITY CENTER BILLS

Chester Water Authority	CC Water	-119.28
PECO electric	CC Electric	-87.31
PECO gas	CC Gas/Electric	-190.92
Myesha Gattis	Reimburse hall rental deposit	-200.00
Banta's Bestway Trash Removal	Dumpster removal	-117.00
Banta's Bestway Trash Removal	Dumpster removal	-58.50
Delcora	CC Sewer	-327.49
Caroline Rosado	Reimburse hall rental deposit	-150.00

PERMITS & LICENSES

The Permits of the August meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson McDaniel all councilpersons present voted affirmative.

PERMITS & LICENSE – AUGUST

9 Building permits	\$874.35
3 Contractor license	\$300.00
7 C/O Applications	\$625.00
2 Plumbing permits	\$220.00

2 Electrical permits	\$160.00
0 Zoning	\$0
4 Other Permits/License	\$455.00
Amount turned over to Borough	\$2,634.35

CHESTER WATER AUTHORITY

1- Street Openings
Amount turned over to Borough \$140.00

PECO

0 – Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits

Amount turned over to
Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that the correspondence for August accepted and any necessary action taken. All councilpersons present voted affirmative.

AUGUST CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$174,732.94 August EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$14,008.45 August LST distribution.
- Received from Delaware County Tax Claim Monthly for July and a check in the amount of \$6,292.68.
- Received Residential Appeal Report Chichester School District.
- Received from Remediation Management a letter dated August 22, 2016 in regards to PADEP Act 2 Vapor for Refinery.
- Received from PECO a Memo in regards to Transmission Lines.
- Received from DEP a copy of a letter dated August 5, 2016 sent to Monroe in regards to Site Characterization Report Approval.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski stated we had our Carnival and our Community Day is Sat. Sept. 10th from 12 - 4. There will be refreshments, games, rides and ice cream. The food drive will be in Nov., contact Councilwoman Burgos if you know of a family in need. We are getting more volunteers with new ideas. Upcoming activities will be Trunk or Treat and lunch with Santa. We also have football and cheerleading. Trainer United has activities on Saturdays for children in the park. We have signs to honor and support the Police available to residents for a donation to offset the sign costs. Keep an eye on the elderly during this heatwave, they may need help.

***POLICE CHIEF** – Chief Priscopo stated the Police will be following the school buses. If anyone has complaints about kids at any of the bus stops to please call and let them know. If you see any type of vehicle issue such as abandoned, etc. or drug activity, call the police number and leave the information.

FINANCE

Councilman Maher stated he would like to address some things from last month's meeting. It was suggested that I apologize for the report I gave last month. For the record, I will not. The report was accurate, although not favorable and sometimes the truth does hurt. I also shared some concerns of a line item removed from the General Fund and put into an escrow account. Although I still disagree with the action taken our Solicitor stated that it was permissible. The effect of the move will still negatively impact the 2016 budget but the severity of the impact may have been reduced due to the recent and still anticipated tax revenues. The Borough received a substantial deposit from Keystone for the month of August. The EIT funds of \$174,732.94 significantly changes the year to date taxes to the Borough, comparing 2015 Jan thru Aug. To 2016 Jan. thru Aug. Last year we were 30% behind but because of this substantial addition the Borough is now .3% ahead of where we were this time last year. This is a significant change from last month's numbers. The Borough is doing, overall, 2% better this year compared to last year. The reason is that this year's expenses are down 5.7%. If anyone would like to see the reports, you can see me after the meeting.

There will a tax collector transfer of funds this month which will also help the income.

FIRE/PARKS/ENVIRONMENT

Councilman Cassidy stated Welcome to Trainer's September Council meeting.

I would like to thank Ed and Don for a job well done in getting the tennis net up. It has been used many times already.

This Saturday in Johnson's Park, there will be "Trainer Day". You should have gotten a flyer with this information. Volunteers needed are welcome. If you want to help, please come to the park at 10 am. The outing is from 12 to 4pm.

It's that time of year again, school is now in session, please drive carefully.

On the job front, Chichester School District is hiring for kitchen work and bus drivers. Macy's has started hiring for Christmas holidays already so if interested you will need to get your application in as soon as these positions fill up fast.

If anyone is interested, the Delaware County First Responder's Cook-off will be held September 24th at 99 Wanamaker Ave., Essington. Promise of good food and good time.

Councilman Cassidy stated there was no fire report received.

MUNICIPAL BUILDING/RECREATION

Councilman Mathews was absent.

PUBLIC SAFETY/BOH

President Beck read August Code Enforcement report as follows: issued 20 building permits, 3 Contractor licenses, 15 C/O's, 2 zoning permits and numerous BOH and property maintenance violations sent out, which are being handled. 12 grass violation notices were sent out and 10 vacant properties have been cut by the Borough. Numerous notices have been sent out to residents for putting trash out too early or late and leaving them for the next collection, not having lids on cans and trash put out that is not in a can at all. We still have properties putting out mattresses without being bagged. Several citation notices sent out for various violations.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos thanked everyone that comes out to support the meetings. We, as Council, are here to do our job and support our residents. When anyone has an issue and they come to the Borough or call Vicki, I am on top line because I am out there. Contact Vicki and I can be reached. I have free pregnancy classes available and information on the legal aid clinic which is free for housing issues, will and more. I have pamphlets for children who do not respect their parents.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel stated he was getting flyers for the Township Line Rd. properties hopefully for business development.

HIGHWAY/STREET LIGHTS

Councilman Miley was absent.

CODE ENFORCEMENT OFFICER

See public safety report.

TAX COLLECTOR

Councilman Maher read the monthly report for August as follows: Total uncollected as of 8/31 is \$127,839.90. Total collected as of 8/31 is \$1,078,698.24. Total outstanding bills are 172.

SCHOOL BOARD DIRECTOR

Mary Magaw stated that the Back to School picnic will held at the High School Sept. 27th from 5 – 7pm.

MONROE ENERGY

Adam Gattuso was absent

ENGINEER

Engineer's Report

- **Trainer Pointe**

We had a meeting with the developer and the Code Enforcement Officer on August 16, 2016 and reviewed the site including the condition of Union Street paving. We sent a list of items to be addressed to the developer.

The developer has advised they have no desire at this time to build the last 2 homes, Lots 15 & 16, due to the inability to sell the homes for a profit after construction costs. The developer will install the sidewalk and complete grading per the approved land development plans.

- **Monroe Energy**

Tier 3 Low Sulphur – Phase 1A ULSG Construction and Facilities Erosion Control Permit Project is underway.

- **Infrastructure Items**

- Baker Street and Yates Ave.

- PennDOT suggested we review other roadways within the Borough that may possibly qualify for being added to their inventory.

- PECO gas leak Ridge Road: PECO has advised they will replace the gas main in the 4300 block of Ridge Road in 2018.

- Regarding the inlets being lower than the road surface at the bridge over Marcus Hook Creek on Township Line Road, we are awaiting PennDOT's response regarding their commitment to review the site.

- **200 Price Street-Metro Container**

Construction is underway.

- **Eske Developers, LLC – Nealy Blvd. (McCarthy Tire)**

The developer noted they have completed additional punch-list items. We will follow up.

- **Retaining Wall @ 3518 W. 12th Street**

Inspected from creek side and observed no major structural issues. Letter to property owner will be sent regarding continued maintenance.

- **MS4**

The Year 2 and Year 3 report was delivered to the Pennsylvania Department of Environmental Protection on August 26, 2016.

Attached is a fact sheet provided by CRC, prepared by the Pennsylvania Department of Environmental Protection titled 'Swimming Pool Water Discharge Guidelines'. We encourage the Borough to utilize the CRC materials such as this or other newsletter articles by posting on their website, in newsletters, etc.

- **2016 County Highway**

There are \$12,825 funds available for the ADA Curb Ramp at 9th Street and Baker Avenue. Per the Borough's request, we are developing plans and specs for solicitation of quotes.

We completed the plans and specs and are soliciting quotes due September 21.

- **A&R Ironworks**

We have forwarded information to the Borough Code Enforcement Officer. The Code Enforcement Officer informed he has ceased the developer from further site work in the rear of the property and noted the developer has engaged an Engineer that is preparing a revised grading plan for the proposed work. We were contacted by Catania Engineers. The owner is exploring expanding the site.

- **Temporary Speed Humps**

We researched some products that may be acceptable per PennDOT standards. More information needs to be provided by the Borough in order to obtain pricing.

- **Delaware County Planning Department**

Delaware County Planning Department adopted a new subdivision and Land Development Ordinance on August 3, 2016. This will be used in lieu of the Borough developing their own.

Mike Kozlowski stated if anybody has a chance to look over the possible addition of roads the Borough maintains to Liquid Fuel. Any roadways reported to Liquid Fuel will have to be maintained by the Borough. By direction of Borough, Stantec will let PennDot know.

Councilman Cassidy asked in regards to the heavy trucks from the PECO project going up into HJ Park. The road is deteriorating if the road could be added to the Liquid Fuel. Cassidy stated that the Borough owns up to the top of the curb. Kozlowski stated that if the Borough is maintaining that part of the road, he would look at options and funding from Liquid Fuel.

President Beck asked about A&R Ironworks planning on expanding their site, stating that any expansion would put them in a flood plain and the other side is on the Pipeline. Mike stated that they would have to meet the Ordinance and Codes and has not yet seen any plans.

SOLICITOR

Mike Sheridan stated in regards to the contract with BVSPCA, they are in breach of such contract. We spoke with Justice Rescue and they would assist the Borough during this time. An agreement was drawn up based on conversations with Justice Rescue which needs to be agreed upon by Justice Rescue for final approval. The services were explained briefly.

A motion would be needed for a Conditional Approval to accept the contract for Justice Rescue. Councilman Cassidy made a motion to accept, Councilwoman Burgos seconded the motion. All Councilpersons present voted affirmative.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

President Beck stated before we take questions and comments, if there is a group to please have one person speak at a time.

Resident Chuck Miles directed his statement to Councilman Cassidy. Stated he appreciated letting Council replace his father's plaque at the Pavilion. He stated he inquired about the plaque and apologized stating that it was plastic as was discussed last month. He stated that Sandrose was the only one that had record of the plaque being plastic and asked Councilman Cassidy how he knew it was plastic.

Councilman Cassidy stated that someone took a picture of the plaque and sent it to him. Miles could not understand how Cassidy knew it was plastic just from a picture. Miles stated to Councilman Maher that at the end of 2014 there was over \$900,000 left over and in 2015 there was over \$800,000 left. What happened to the left over money? Councilman Maher stated it is still sitting in the General Fund as a

balance. Miles asked if it should have been put into some kind of fund for possibly a new building. He asked if the money was collecting interest. Maher stated again that it is just a balance adding that last year we were behind in the budget about \$50,000 and that balance helped cover it. He stated that spending all that money would not be wise and it has been advised to move some of the money into another account or to come up with a project to spend it but nothing has been discussed. Mayor Zalewski stated they were having Possenti Bros. come in and recommend what to do to make an interest in this money and maybe have a 5 year plan that we may have enough money to build. Miles stated something should be done with the money for the Borough and residents. It was stated that the Possenti's will be asked to come to a public meeting that residents can attend to hear what is discussed. Miles asked if anything was going to be done with the speed humps that have been talked about. Information has been provided to the Borough. Donna Brown stated that there was a light pole knocked down on Chestnut St. near the Community Center that has not been replaced. She stated that there was chaos at the Community Center last week and the area is dark without the street light. She complained about the high weeds on Township Line Rd. and at 1017 Anderson St. Mike Kozlowski will check with PECO about replacing the street light. Marcia Kline stated that the trash bag is still on her neighbor's roof and is now broke open. Kim Sherman asked when a newsletter would come out again. It was stated that there is nobody to volunteer to do it anymore. She commended the Police Department Officers, Jones, Donnelly and Hallman for their participation in Justice Rescue event. Paul Barnard stated that he is missing his trashcan lid and other neighbors have complained as well about missing trash can lids. The trash company will be notified. He stated that there were previous minutes that had not been acted on and do not qualify as minutes. Solicitor Mike Sheridan stated that minutes not approved are not official. Barnard asked if they would be made official stating that the Re-organization meeting and a Caucus meeting from January where something was voted on had not been approved. The matter will be looked into. There also has not been any report on those minutes in an official capacity. Barnard had another question and President Beck stated she would limit him. Barnard stated he could not be stopped from asking questions. Solicitor Sheridan stated she does have the right to limit comments. A resident from 5th St. that raised concerns last month over the odor in the area and asked what was going on about the matter. He stated he made calls to Delcora. Mayor Zalewski stated she can smell it on occasion. Delcora will be contacted by our Solicitor, Mike Sheridan asked the resident for his contact information after the meeting to be contacted about the issue. Chuck Miles asked if there was any new information on the Medical Marijuana facility which at this time, there is not. He stated that between 4324 and 4324 Ridge Rd., there is an extension cord ran across, somebody had their electric shut off. There is still trash on the one property.

ADJOURNMENT

President Regina Beck called for a motion to adjourn; Councilperson Cassidy made the motion to adjourn. Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative.

Respectfully submitted,

Victoria Okolowski
Borough Secretary