

October 13, 2016

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – President
Joseph Maher – Vice President
John Mathews - Councilman
Greg Miley - Councilman
James Cassidy– Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

MINUTES

The minutes of the September meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson McDaniel; all councilpersons present voted affirmative.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the September bills for approval by Councilperson McDaniel and seconded by Councilperson Maher. All councilpersons present voted affirmative except for Councilperson Cassidy who opposed.

SEPTEMBER GENERAL FUND BILLS

PECO	Carnival	-28.72
Peco- Penna. Ave	Penna. Ave.	-29.84
PECO - Park	HJ Park	-55.38
Arthur J. Gallagher	Liability Ins.	-27,579.86
Goodyear Auto Service	Police vehicle tires	-143.98
Red the Uniform Tailor	Police uniforms	-314.69
Home Depot	Trashcans, keys, lights	-379.81
Atlantic Tactical	Police equipment	-224.39
A.R.D. Uniform	Police uniforms	-33.50
Express Printing	Office letterhead	-275.00
T Frank McCall's	Bldg supplies	-141.44
Herr Foods, Inc.	Community Day 2016	-30.24
Paychex Invoice	September monthly	-140.75
Paychex Invoice	Sept. 2 Bi-weekly	-115.62
Paychex Invoice	Sept. 2 Detail	-115.62
EVAH Party Rentals	Community Day Moon Bounces	-560.00
NanaSplits	2016 Community Day Ice Cream	-450.00
Philly Pretzel Factory	Community Day Pretzels	-60.00
Paychex Invoice	Sept. 16 Biweekly	-111.28
Paychex Invoice	Sept. 16 Detail	-87.56
Jennifer Frazier	Reimburse for Community Day	-135.08
R & R Collision Services	Ins. deduct Repair Police Charger	-1,000.00
Galls Incorporated	Police equipment	-181.25
Chester Water - Hydrants	Hydrants	-1,195.10
Chester Water - Municipal	Municipal Bldg	-125.33
PECO - Garage	Hwy Garage	-40.81
PECO - Municipal Bldg.	Municipal Bldg	-756.28
PECO-Underpass Lighting	Underpass Lighting	-32.19
PECO Street Lighting	Street Lighting	-2,023.30
Staples Advantage	Office Supplies	-134.34
Comcast Business	Cable Bldg	-364.44
Burke Landscape Supply	Hwy equipment parts	-33.98
US Municipal Supply	Highway paint	-1,365.45
De Co Solid Waste	Sept tipping fees	-3,236.64
Pa One Call System, Inc.	Monthly fax service	-2.42
Charles Higgins & Sons	Street Light maintenance	-121.85
B&L Disposal	Trash removal	-5,900.00
Express Printing	Code Office	-580.00
Aston Sunoco	Police vehicle	-567.96
#1 Car Wash Inc.	Clean Police Vehicles August	-200.00

Sunoco - SunTrak	Police vehicle fuel	-1,769.78
Comcast Cable	CC cable police	-76.36
Delco Alarm System	Highway Garage alarm	-127.50
United States Postal Service	Roll stamps Code Office	-47.00
Gregory A Miley	Reimburse for Community Day DJ	-100.00
United States Postal Service	Roll stamps	-47.00
Radio Communications	Police vehicle computer	-921.00
Marcus Hook Borough	Fire Station September	-1,115.75
Marcus Hook Borough	Fire Truck September	-218.23
J. Michael Sheridan, Esq.	Professional Services	-980.00
General Code	Supplement 1	-3,958.83
Barbacane, Thornton & Co	Professional Services	-1,090.00
Nextel	Cell phones	-141.62
Integral Systems Corp	Computer backup	-50.00
Padco Financial	DocStar	-130.00
United Concordia	Dental Coverage	-1,269.43
DCIU	Health Benefits	-19,812.09
Stantec Consulting	Professional Services	-9,031.50
Wilson of Wallingford	Fuel Oil Highway Garage	-495.70
Dark Horse Associates	Law Enforcement Training	-200.00
Goodyear Auto Service Center	Police truck tires	-699.27
Delaware County Tax Collection	2014 and 2015 Weighted Revenue	-837.58
Radio Communications	Police vehicle computer	-445.00
Galls Incorporated	Police equipment	-239.64
Red the Uniform Tailor	Police uniforms	-231.78
Stantec Consulting	Professional Service	-10,952.50
Carl J. Spangler, Jr.	Health Services May - Sept.	-130.00
Goodyear Auto Service	Police vehicle tires	-339.96
Burke Landscape Supply	Highway fuel line kit	-12.67
Charles Higgins & Sons	Street Light maintenance	-573.41
Kelly-Creswell	Paint Sprayer assembly	-517.24
PECO - Garage	Highway Garage	-44.84

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Miley that Payroll for the month of September is paid. All Councilpersons present voted affirmative.

SEPTEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of September \$121,282.59
There were 3 payroll periods in September
Payroll includes reimbursable Police Detail

SEWER FUND

There are no outgoing transactions at this time.

SEPTEMBER SEWER BILLS

None

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of September meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Miley; all councilpersons present voted affirmative.

SEPTEMBER LIQUID FUEL BILLS

Charles A. Higgins	Traffic Light Maintenance	-100.00
Mauger & Co.	Hwy fuel	-84.15
PECO	Traffic Lighting	-580.59

COMMUNITY CENTER BILLS

Community Center Bills for September meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Maher; all councilpersons present voted affirmative.

SEPTEMBER COMMUNITY CENTER BILLS

T Frank McCalls	Bldg supplies	-88.04
PECO electric	CC Electric	-137.76
PECO gas	CC Gas/Electric	-245.37
Delaware County Supply	Panic bar for door	-100.70
Banta's Bestway Trash	Dumpster removal	-117.00

PERMITS & LICENSES

The Permits of the September meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Mathews all councilpersons present voted affirmative.

PERMITS & LICENSE – SEPTEMBER

3 Building permits	\$328.00
1 Contractor license	\$100.00

13 C/O Applications	\$1,250.00
0 Plumbing permits	\$0
1 Electrical permits	\$80.00
5 Zoning	\$400.00
3 Other Permits/License	\$335.00
Amount turned over to Borough	\$2,493.00

CHESTER WATER AUTHORITY

0 - Street Openings
Amount turned over to Borough \$0

PECO

0 – Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson McDaniel that the correspondence for September

SEPTEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$22,664.32 September EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,600.54 September LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for August and a check in the amount of \$6,893.22.
- Received from Delaware County Monthly Deed Reconciliation for September and a check in the amount of \$847.70.
- Received from Delaware County Tax Claim Monthly for August and a check in the amount of \$11,093.08.
- Received from Delaware County Monthly Transfer Report.
- Received from Department of Transportation the estimated 2017 Liquid Fuel allocation in the amount of \$47,277.39.
- Received from CMI a letter dated September 20, 2016 in regards to Spill Prevention.
- Received from DEP a copy of a letter dated September 21, 2016 sent to Monroe in regards to Risk assessment report.
- Received from DEP a copy of a letter dated September 28, 2016 sent to Monroe in regards to Storage tank program.
- Received from Mike Sheridan a copy of a letter dated September 29, 2016 sent to Delaware County Animal Control in regards to Borough’s animal control.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski stated read a couple of letter s commending the Police Dept. One was from Aston Police Dept in regards to Officer Musso and Ozzy for the Trump convention and from Martinez family for a theft recovery from their property. She stated how our Police Dept go above and beyond.

***POLICE CHIEF** – Chief Priscopo was absent.

FINANCE

Councilman Maher read Tax Collector report below. From finance, last month a transfer went through from the tax collector that brought everything ahead of schedule from this time last year. The numbers now look very well. Trunk or Treat is Oct. 30th from 5 -8 and the Hayride Oct. 22 from 5 – 10.

FIRE/PARKS/ENVIRONMENT

Councilman Cassidy stated the good Lord must have an eye out for Trainer. This year we have missed getting hard hit by several storms that has caused havoc in other areas. Little damage in our parks.

Tennis and Basketball nets have been put up in Johnson’s Park. So far so good and I have not heard of any complaints.

I heard that the football team had to fold up due to lack of participation. Not from the kids, but from the parents. This is a shame as there were many kids who showed up for practice that were dedicated. They even came out in the heat of the summer and worked out. This not only affected the football players, but the cheerleaders and instructors who put time in practicing and putting routines together.

I have mentioned several times in the past few months about people walking their pets in Johnson’s Park and not cleaning up or having them on a leash.

When the Borough workers were putting up the tent for Community Day, they had to stop and clean the tent as it became soiled from dog droppings that were not cleaned up.

When walking your pet, please take into consideration that other people use the park as well.

I would like to thank those who do abide by the rules and are considerate enough to clean up after walking their pets.

We hope to expand the activities to be in the park so anyone who may have any ideas, please contact me.

One thing I would like to see is a walking/jogging or biking trail. We have the room to put in a pretty good sized path. This will be costly but beneficial for our residents who like to walk, jog or bike. This is only in the "idea" stage at this time.

I received information from the Bureau of Recreation and Conservation about Grant workshops. If able, I would like to attend and get information.

There has been some comments from residents and discussion on the condition of the completed work on Township Line Rd. that left the rain drains below the road surface causing a driving hazard. I am sure our Engineer will be reporting on that progress. If it is not a PennDot issue then it should be on CWA.

On the job front, many of the major department stores are hiring for seasonal help. Sears, Macy's, JC Penny's, Boscov's and Toys R Us to name a few.

Remember to come out and vote November 8. This is a very important election and your vote is needed and appreciated.

Councilman Cassidy read the monthly fire report for August as follows: Total Alarms 23, Time in Service 10hrs 06mins, Total Man Hours 132hrs, Property Loss 0k, Injuries 0, Fatalities 0, and Pump Operated 1hr 15mins, Alarms 15.

The monthly fire report for September as follows: Total Alarms 14, Time in Service 6hrs 52mins, Total Man Hours 88hrs, Property Loss 0k, Injuries 0, Fatalities 0, and Pump Operated 1hr 15mins, Alarms 7.

MUNICIPAL BUILDING/RECREATION

Councilman Mathews thanked all that helped with Community Day. The Community Center has an issue with the heat that needs to be looked into. O'Rangers has been contacted. DCNR Grant application information was presented for ideas for eligibility.

PUBLIC SAFETY/BOH

President Beck read September Code Enforcement report as follows: issued 8 building permits, 1 Contractor licenses, 11 C/O's, 1 zoning permits and numerous BOH and property maintenance violations sent out, which are being handled. 9 grass violation notices were sent out and 9 vacant properties have been cut by the Borough. Numerous notices have been sent out to residents for putting trash out too early or late, putting out mattresses without being bagged and work being done without permits. So far this year, we have collected approximately \$56,000. For permits. Councilman Maher read the breakdown for permits and licenses to date.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos has survival guides for anyone homeless, very informative. She expressed concern for Halloween coming up, and with all the issues with Clowns lately do not take Clowns as a joke this year.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel stated he made 3 calls to Media with no calls returned. Would like to meet with Joe Possenti to see if we can get this redevelopment moving.

HIGHWAY/STREET LIGHTS

Councilman Miley stated to Councilman Cassidy that once a month the playgrounds will be inspected and handed him a copy of the checklist that will be used. Cassidy asked Miley to have Highway cut grass along the fence in the park, also stating they may have cameras being donated for that area. Wants Higgins contacted to replace the street light at 10th and Chestnut that was destroyed during a hit and run. The light will be requested to change light to LED and make sure Higgin's notifies PECO of the change.

He stated that the traffic through the town has been worse than ever and asked what could be done about it. There is some traffic control due to the refinery detail work, but the traffic is getting beyond their control and there is concern of our Officers safety. Public streets cannot be closed. Councilman Miley stated to Eileen Nelson that people are using the bike lane as a turning lane to buck traffic to make a right hand turn. There are lines and striping for the bike path and vehicles in the bike lane are in violation. Eileen will check to see what else can be done.

He suggested, also to maybe not dress as clowns with the hayride coming up. Councilman Maher stated that there is security dedicated to the woods area and the actors will have identification. He stated that the residents of Post Rd. have been notified of the heavy haul movement of the refinery equipment.

Councilman Miley made a motion for a salary raise in the amount of \$4.00 an hour for the Borough Secretary, Councilman McDaniel seconded the motion. All Councilpersons present voted affirmative. The raise is effective immediately and retro pay back to Sept. 13th.

CODE ENFORCEMENT OFFICER

Charley Remaley stated he is dealing with the issues of McCarthy Tire storing tires outdoors. He posted the VFW property to not be occupied. They do not have building or occupancy permits. The pastor has been sent a letter and the Chief knows they have the right to remove anyone from the property.

TAX COLLECTOR

Councilman Maher read the monthly report for September as follows: Total uncollected as of 9/31 is \$107,991.75. Total collected as of 9/30 is \$1,098,537.39. Total outstanding bills are 167.

SCHOOL BOARD DIRECTOR

Mary Magaw

MONROE ENERGY

Adam Gattuso stated the residents were notified of the upcoming heavy haul of equipment to the refinery. There will be numerous loads hauled with police escorts. The haul is planned for once a week over a 3 month period. There will be an informative meeting on the 18th of this month for the residents at the C4 trailer at 6:00. They will continue to work with the Borough and Police to minimize the affect the move will have in the Borough with traffic.

ENGINEER

Eileen stated that the waiver for the lights at Trainer Pointe needs to be approved or dis-approved. Trainer Pointe is wrapping up the project. Council agreed there should be lighting on Union Street but the decision was tabled for further discussion at the Nov. Caucus meeting.

We received 3 quotes for ADA Curb Ramp improvements as follows:

Moore Outdoor Rejuvenation \$17,500

Ernel Company, Inc. \$21,000

Albert G. Cipollini Jr. & Sons \$26,600

We recommend the Borough award the contract to Moore Outdoor Rejuvenation in the amount of \$17,500.00 for the 5 ADA Curb Ramps. A motion is needed to award the project bid.

Councilman Cassidy made a motion to award the ADA Ramp project to Moore Outdoor Rejuvenation, Councilman Mathews seconded the motion. All Councilperson present voted affirmative.

Engineer's Report

▪ **Trainer Pointe**

The developer commenced working on the site items in our 8/16/2016 list.

We reviewed the work in progress today and will monitor as needed.

We informed the Borough that the developer requested waiver for installing site lights with address signs on each lot shown on the plans to be next to the driveway near the sidewalks. All units currently have a light and address sign mounted next to each front door. We are requesting Council's response. **On the agenda for tonight's meeting. Photos per our review of the roadways at night after the October 5, 2016 Caucus meeting were provided to the Borough. Third Street has 2 street lights and 1 pole mounted site light at lot 7 and Union Street has 1 street light.**

The developer submitted a request for escrow release (no. 8). We are reviewing including working with the Borough Secretary regarding updated financial information.

We forwarded to the developer the status of the escrow account which shows the current request for site improvements are negated by the engineering fees and therefore escrow will not be released at this time (attached). The developer agreed with our suggestion to re-submit request for escrow release no. 8 as a final release when all improvements are complete.

• **Monroe Energy**

Tier 3 Low Sulphur – Phase 1A ULSG Construction and Facilities Erosion Control Permit Project is underway.

▪ **Infrastructure Items**

➤ Baker Street and Yates Ave.

PennDOT suggested we review other roadways within the Borough that may possibly qualify for being added to their inventory. **If Baker and Yates are the only two roadways to add we will respond to PennDOT accordingly.**

➤ **PECO gas main replacement 4300 block of Ridge:**

For coordination, we informed the Chester Water Authority of PECO's plans to replace the gas main in 2018.

➤ **Inlets being lower than the road surface at the bridge over Marcus Hook Creek on Township Line Road: Pending PennDOT's response. PennDOT confirmed they will not adjust as noted in their email provided to the Borough.**

➤ **Damaged PECO pole at 10th Street and Chestnut Street:**

We discussed with PECO the new pole they installed does not have a street light as the old pole did. They advised if the street light was damaged during the traffic accident that damaged the old pole then they would discard the light and not replace as a new light would be the Borough's responsibility. We forwarded the Incident report of the traffic accident received from the Borough to PECO and are awaiting their response. **PECO informed in their email (cc'd to the Borough Secretary) that the light was damaged and left in the grass area since the light is the Borough's responsibility. We will discuss with the Borough an appropriate response to PECO.**

▪ **200 Price Street-Metro Container**

Construction is underway.

We are requesting the Borough/Solicitor forward escrow account information.

▪ **Eske Developers, LLC – Nealy Blvd. (McCarthy Tire)**

We sent a letter to the developer on October 5, regarding outstanding punch-list items. **The developer responded and we are coordinating a site review for October 14.**

▪ **2016 County Highway**

We received 2 quotes for ADA Curb Ramp at 9th and Baker with 3 being needed. We extended the due date to October 12. **After soliciting for more quotes, we received one more. Summary of all quotes as follows (and attached):**

Moore Outdoor Rejuvenation \$17,500

Ernel Company, Inc. \$21,000

Albert G. Cipollini Jr. & Sons \$26,600

We recommend the Borough award the contract to Moore Outdoor Rejuvenation in the amount of \$17,500.00 for the 5 ADA Curb Ramps.

▪ **Temporary Speed Humps**

We researched some products that may be acceptable per PennDOT standards. More information needs to be provided by the Borough in order to obtain pricing.

▪ **County Subdivision and Land Development Ordinance**

In August, County Council adopted an updated Subdivision and Land Development Ordinance for all Municipalities that do not have their own. A link to the County website where the document is contained is <http://www.co.delaware.pa.us/planning/Publications.html>

▪ **Delaware County Transportation Steering Committee**

Eileen attended the 9/30/16 meeting of the committee. They are studying, over the next 9 months, the transportation needs of the County including pedestrians, cyclists, motorists, transit, and freight (see attached flyer).

▪ **Nealy Boulevard**

Regarding possible dedication as mentioned by the Borough at the October 5 Caucus meeting, we will offer our assistance if desired by the Borough.

▪ **Roadway Improvements**

As requested by the Borough, upon receipt of an initial list of roadways from the Borough, we will review the roads and develop a list of deficiencies for potential improvements.

- **Amtrak Trackside Wireless Network**
We reviewed the letter from RGA dated 9/28/16 provided by the Borough regrading proposed towers. We notified RGA that the Borough would like to be a consulting party for the project and participate in the Section 106 Natural Historic Preservation Act process (copy of RGA letter attached).

SOLICITOR

Mike Sheridan stated it was brought to attention that the Minutes from the January Re-Organization meeting were never formally approved. A motion is needed to approve those Minutes. Councilman McDaniel made a motion to approve the Re-Organization Minutes, Councilman Miley seconded the motion. All Councilpersons present voted affirmative except Councilman Cassidy who opposed due to lack of information.

Trash bids are due for the 2017 – 2018 years. A motion is needed to advertise for the 2017 – 2018 Trash Contract bids with the same specs as the current contract. Councilman Mathews made the motion to advertise the trash bids, Councilman Cassidy seconded the motion. All Councilpersons present voted affirmative.

The 25 year contract with Delaware County Solid Waste expires at the end of 2016. An Ordinance amendment is required which the Borough had already approved its adoption and advertising. The contract is moving forward and put in place and will be another 25 year agreement.

* President Beck asked for a motion to advertise for a new tax collector. Holly will be finished at the end of this year. Councilman McDaniel made the motion to advertise for new tax collector to be appointed until election, Councilwoman Burgos seconded the motion. All Councilpersons present voted affirmative.

OLD COUNCILMANIC BUSINESS

Councilman Maher stated that he spoke with some businesses on Nealy Blvd. and they are willing to meet with the Borough to discuss a shared solution and cost to get Nealy Blvd. dedicated. He asked to have a meeting for the next Workshop. Not even members will be able to attend so they can be invited to the Nov. 2 Caucus.

President Beck stated she wanted the workshop meetings cancelled due to lack of interest.

NEW COUNCILMANIC BUSINESS

President Beck stated approval is needed to hire Possenti Brothers as part-time managers for up to 20 hours per month which may be exceeded and/or specific projects and/or as needed. Councilman Miley made the motion to hire, Councilman Cassidy seconded the motion. All Councilpersons present voted affirmative.

*An Executive meeting was called for the purpose of a potential upcoming litigation.

QUESTIONS AND COMMENTS FROM AUDIENCE

Resident Chuck Miles stated he replaced the plaque on the Pavilion and it was damaged again. Asked for permission to replace it once again with one made of a metal material.

Resident Donna Brown stated that twice there were young kids from a party at the Community Center running the neighborhood. She stated the light at Chestnut and Township Line Rd. is out. The light was reported to Higgins today. She stated there is a trip hazard at 10th and Langley St. on the sidewalk.

Resident Paul Barnard asked in regards to minutes, if there were 2 part-time police officers sworn in, stating he did not see, in the minutes, where they were officially accepted by Council. At this time, Councilman Maher made a motion to accept Part-time Police Officer's Holowobicz, Segich and Jackson, Councilwoman Burgos seconded the motion. All Councilpersons present voted affirmative.

Resident Kim Sherman stated there was more to worry about in this Borough than the Minutes of the meetings. She asked about ways to keep the Community Center rentals under control such as raising the security deposit or adding to the contract that if Police are called deposit is not refunded. Many, including Council are in agreement to shut the Community Center down and sell the building. The issues will be discussed further.

Resident Marcia Kline spoke on behalf of Ed Kline stating that employees Dannie Peer and now Vicki have gotten raises but Ed and Jim have not. Council stated that their raises would be discussed. She thanked the Borough stating the neighbor finally removed the trash from her roof.

At 8:20 pm Council closed to door to an Executive Session.

*Council President Jean Beck, after Executive, reconvened the meeting. No decision or action was taken in regards to potential legal litigation and a personal matter.

ADJOURNMENT

President Regina Beck called for a motion to adjourn at 9:50 pm; Councilperson Mathews made the motion to adjourn. Councilperson Cassidy seconded the motion. All Councilpersons present voted affirmative.

Respectfully submitted,

Victoria Okolowski
Borough Secretary