

April 12, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – Vice President
Joseph Maher– Councilman
Jim Cassidy – Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Mark Possenti – Manager

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

Gregory Miley– President
John Mathews – Councilman

MINUTES

The minutes of the March meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the March bills for approval by Councilperson McDaniel and seconded by Councilperson Burgos. No opposition. Motion carried.

MARCH GENERAL FUND BILLS

Marilyn Maher	Reimburse 2018 Eater Egg Hunt	-154.80
United States Postal Service	Large letter mailed	-1.42
Paychex Invoice	March 2 Biweekly	-141.25
Paychex Invoice	March Monthly	-166.35
Home Depot	Bldg lights, sign hardware	-111.79

PECO - Park	HJ Park	-54.85
PECO - Garage	Highway Garage	-329.13
Emergency Response of De Co.	2018 Membership Fee	-1,500.00
Sunoco - SunTrak	Police vehicle fuel	-2,893.32
Red the Uniform Tailor	Police uniforms	-246.62
Videon	Police Vehicles	-374.64
Chester Water - Hydrants	Hydrants	-1,195.10
#1 Car Wash Inc.	Clean Police Vehicles Feb.	-200.00
Radio Communications Service	Police vehicle light repair	-260.00
A.R.D. Uniform Enterprises	Police uniforms	-92.95
Goodyear Auto Service Center	Police vehicle tires	-534.00
Justice Adoptions	Animal Control Aug thru Dec. 2017	-8,250.00
United States Postal Service	Roll of stamps	-50.00
United States Postal Service	BOH Postage to Jim Cassidy	-13.40
United States Postal Service	BOH Postage to Jim Cassidy	-13.40
Paychex Invoice	March 16 Biweekly	-201.25
J. Michael Sheridan, Esq.	Invoices for Feb. 2018	-1,560.00
Possenti Consulting, LLC	Services February	-2,150.00
Marcus Hook Borough	Fire Truck Feb.	-189.91
Marcus Hook Borough	Fire Station Feb.	-1,083.73
DCIU	Health Benefits April	-23,643.94
United Concordia Life & Health	Dental Coverage	-1,495.77
Integral Systems Corp	Computer maintenance/repair	-550.00
Prudential Life Ins.	Life Insurance Fuller	-645.79
Arthur J. Gallagher	Liability insurance	-17,387.00
Intoximeters	Police Breathalyzer (Grant)	-1,043.50
The Safariland Group	Officer training	-325.00
Talley's Garage & Towing	Police Vehicles	-1,499.00
Radio Communications	Police vehicle radio	-965.00
Verizon Wireless	Police data reader	-86.24
AT&T Mobility	Card reader	-198.13
Chili's Inspection Services	Services Jan. and Feb. 2018	-110.00
A.R.D. Uniform	Police uniforms	-782.55
21st Century Media	Advertising	-58.29
Spirit Media Group, Inc.	Public Notices	-223.40
Linn Architects	Borough Bldg schematic design	-3,470.00
Charles Williamson/WBCS	Tax Collector software	-300.00
County of Delaware	Tax Collector supplies	-438.95
PECO - Municipal Bldg.	Municipal Bldg	-738.37
B&L Disposal	Waste disposal	-6,259.58
US Municipal Supply	Highway street signs	-141.12

De Co Solid Waste	Tipping fees	-2,290.20
Burke Landscape Supply	Highway equipment parts	-89.96
Utility Advocate	Energy savings	-18.28
Comcast Cable	Cable services	-100.35
Red the Uniform Tailor	Police uniforms	-365.41
E & S Auto Parts, Inc.	Car wash supplies	-56.34
Polar Engraving	Memorial Bricks	-507.50
United States Postal Service	Police Postage to Ostan	-7.75
TD Card Services	Qbooks, K9, Hwy safety kit	-577.75
Chester Water - Municipal	Municipal Bldg	-16.71
Marcus Hook/Trainer Fire Dept.	2018 1st 1/4 Appropriation	-9,250.00
Axon Enterprise, Inc.	Police equipment	-1,536.00
Goodyear Auto Service	Police vehicle tires	-353.45
Broomall Truck & Auto	Police vehicle repair	-1,635.15
Pa One Call System, Inc.	Monthly fax service	-13.75
Comcast Business	Phone VOIP	-365.11
PECO Street Lighting	Street Lighting	-1,999.59
PECO-Underpass Lighting	Underpass Lighting	-30.70
Staples Advantage	Office supplies	-199.93
Global Security Systems	Municipal Bldg Alarm	-120.00
Chester-Ridley-Crum Watersheds	CRC Membership 2018	-50.00
Comcast Cable	Cable services	-290.32
Red the Uniform Tailor	Police uniforms	-136.77
Sprint	Cell phones	-116.27
J. Michael Sheridan, Esq.	Professional Services	-260.00
United States Postal Service	Roll of stamps	-50.00
Paychex Invoice	March 30 Biweekly	-138.55
Paychex Invoice	April Monthly	-110.30
		-102,815.68

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of March is paid. No opposition. Motion carried.

MARCH PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of March \$116,038.01
There were 3 payrolls in the month of March.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of March meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson McDaniel. No opposition. Motion carried.

MARCH LIQUID FUEL BILLS

Hanson Aggregates	Cold patch-Invoice #1612561	-190.80
PECO	Traffic Lighting 55774-00302 Feb	-444.94
	Traffic Lighting 55774-00302 March	-444.94
Wingfoot Commercial Tire	Repair Dump Truck Tire	-688.38
		-1,769.06

COMMUNITY CENTER BILLS

Community Center Bills for March meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MARCH COMMUNITY CENTER BILLS

PECO electric	CC Electric	-45.35
PECO gas	CC Gas/Electric	-672.02
Banta's Bestway Trash Removal	Dumpster removal	-60.00
		-777.37

PERMITS & LICENSE

The Permits of the March meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – MARCH

3 Building permits	\$484.00
3 Contractor license	\$300.00
7 C/O Applications	\$700.00
2 Plumbing permits	\$417.00
1 Electrical permits	\$80.00
1 Zoning	\$50.00
1 Other Permits/License	\$1,225.00
0 Vacant property registration	\$0
Amount turned over to Borough	\$3,256.00

CHESTER WATER AUTHORITY

0- Street Openings
 Amount turned over to Borough \$0

PECO

0- Street Openings
 Amount turned over to Borough \$0

DELCORA

0 – Permits
 Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Burgos that the correspondence for March be accepted and any necessary action taken. No opposition. Motion carried.

MARCH CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$34,555.84 March EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$859.47 March LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for February and a check in the amount of \$991.09.
- Received from Delaware County Tax Claim Monthly for February and a check in the amount of \$4,557.61
- Received from Delaware County Monthly Transfer reports for March.
- Received from Delaware County Interim Real Estate Assessment.
- Received from PBF Logistics a letter dated March 28, 2018 in regards to notification to downstream water users.
- Received from De. Co. Dept. of Human Services a letter dated March 23, 2018 in regards to Children's Mental Health Week Proclamation.
- Received from DVRPC in regards to 2019 Transportation (TCDI)
- Received from De Co Planning in regards to New planning resources available to Municipalities.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

In regards to Peco filing for a rate increase with PUC, Council motioned to oppose the rate increase in writing.

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Be mindful of our children out playing and seniors out walking.
- Next Centennial meeting is Wed. April 25.
- Thanked Council and Police dept. for time spent to keep residents safe. People don't realize how much time Council people spend on the street to settle problems before they get too bad.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Stated the public comment period for the RCAP Grants has closed. Two Senators and a State Rep have submitted letters supporting the Borough.
- Called executive session to discuss personnel

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- This Saturday is electronic pick-up
- Bingo is Sunday from 1 - 4
- Requested to replace some of the rusted bottoms in the grills in HJ Park. Council authorized Councilperson Maher to contact Manny Broomall to repair the grills.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's April public Council meeting.

BOARD OF HEALTH

Board of Health moving forward and have already started issuing citations. I see more coming in the next few months. With grass season coming up I suspect we will be very busy.

It seems that people with animals are reluctant to clean up after them, especially dogs, on borough property as well as their own. One resident has been cited so far.

Also want to mention that there is an ordinance against feeding stray cats. You can be cited for this. If you see a stray cat or dog, notify the animal control officer and he will direct you on what to do.

Board of Health was recently called to an issue on a property concerning an open and broken sanitary sewer line. Working as a team, along with the owner of the property, this issue was corrected within 24 hours.

FIRE

Local Fire Companies were dispatched to a reported building fire recently at Market and I-95 with the caller saying "her brother was dying in the fire" Companies from neighboring communities came in a hurry thinking the worse. Upon arrival, it was determined to be a false call. Anyone making these kind of calls need to be put away. These firefighters are volunteers and some had to come from work or leave their homes, some may be on an off shift and were sleeping, only to find that someone thought they were being funny. They may have been sitting in McDonalds watching the whole ordeal. This was and is very dangerous for the firefighters and the people on the road that they had to pass to get there.

There is still an issue with identification numbers being on properties. This could be very costly to someone's health if emergency medical or police cannot locate an address quickly. Code is that this identification number be seen from the front street of the property. It could mean life or death.

Jobs: Waste Management, Good Will, Wendy's, Ice Works in Aston, Chi Chester School District, WaWa, Septa-dispatchers and drivers, Red Lobster and as always, FIRE COMPANY.

The monthly fire report for March was as follows: Total Runs: 23 Time in Service: 9hrs 50mins. Total Man Hours: 36 Incident Types: EMS: 4 Injuries: 0 Fire: 19 Fires: 3 Good Intent Calls: 3 Rescue and EMS: 4 Service Calls: 1 Mutual Aid: received 5 and gave 11 Hazardous Condition: 1 False Alarms: 1

PUBLIC SAFETY

President Beck read March Code Enforcement report as follows: issued 6 building permits, 2 Contractor licenses, 21 C/O's, 1 zoning permits, and numerous BOH and property maintenance violation notices sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos: Has RX cards for discount prescriptions and information and applications about LIHEAP, Medical coverage, resource books about addiction and addiction programs.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Reached out to Mullen in regards to 9th St. property, waiting for a call back.

- Have a couple customers looking to rent or lease purchase homes in the Borough. Councilwoman Burgos stated she could get them info for rapid housing which is a 3 month funding program to get them on their feet.

HIGHWAY/BUILDINGS

Councilman Mathews: Absent

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Kim Sherman read the monthly report for March as follows: Total tax collected for March was \$853,616.20. Bills will be collected at the face amount until May 31.

Need a motion to authorize an electronic deposit in the amount of \$853,616.20 to the General Fund.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso:

- 12 New operators, have a total of almost 500 employees.
- The law Judge in Harrisburg recommended against the pipeline reversal. Not a final decision.
- A letter from Monroe was sent in regards to supporting the Borough for the RACP Grant.

ENGINEER

Eileen Nelson: Clarify the Tree Vitalization Grant letter of intent is due May 1, 2018. Eileen will file online application for the grant with Joe Maher as contact for information.

Need a motion to release escrow to Trainer Pointe. Borough will hold back money to cover future stormwater and engineer fees over a 5 year period.

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Need a motion to approve tax assessment appeals to Kereszi in the amount of \$1,658.77 for three separate properties.
- The Borough closed on and now owns the property on Townshipline Rd.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to oppose in writing, Peco filing a rate increase with the PUC and seconded by Councilperson Maher. No opposition. Motion carried.

- Motion was made by Councilperson Cassidy to authorize an electronic transfer from the Lock Box account to the General Fund for taxes collected in the amount of \$853,616.20 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to release Trainer Pointe escrow, holding back \$4,315.00 and \$2,500.00 for stormwater and engineer fees over 5 years and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to approve tax assessment appeals to Kereszi in the amount of \$1,658.77 and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize Manny Broomall to repair some of the grills in HJ Park and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Maher to appoint Kelly and Close Engineer for the Municipal Complex site work with fees not to exceed \$75,000.00 and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Maher to remove Chili's Inspections as he Borough Commercial Building inspector and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Maher to appoint Possenti, LLC as the Borough commercial inspectors and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize the highway garage to be built on Townshipline Rd. with the new Municipal Complex as long as it is feasible to the project and knowing it is not cost covered under the RACP Grant and seconded by Councilperson McDaniel. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – stated Linwood has signs in their playgrounds stating resident's only and asked if the Borough could do that. Vice President Beck stated only if they were not state or federally funded which ours are. Asked if the damaged part of Veteran's Drive would be filled with asphalt.

Jenn Frazier, Ridge Rd. – Reminded everyone of Bingo Sunday and the Taco Fest on May 5 and asked what could be done about 4300 Ridge Rd. stating there is a lot of trash and tarps. Letters have been sent and citations will follow.

Resident, 5th St. – Stated there was a hole at Main and Post and asked if it could be fixed. It is a state road, Eileen will notify PennDot.

An Executive session was called at 7:37 pm. Council came out of Executive and resumed the regular meeting at 8:20 pm.

A motion was made to appoint Kelly and Close Engineer for the Municipal Complex site work to cost not more than \$75,000.00.

A motion was made to remove Chili's Inspections as he Borough Commercial Building inspector.

A motion was made to appoint Possenti Consulting, LLC as the Borough commercial inspectors.

A motion was made to authorize the highway garage to be built on Townshipline Rd. with the new Municipal Complex as long as it is feasible to the project's site and knowing it is not cost covered under the RACP Grant.

The new auditor's will be invited to the next Caucus meeting.

ADJOURNMENT

Vice President Regina Beck called for a motion to adjourn at 8:42 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary