

April 13, 2017

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – President
Joseph Maher – Vice President
John Mathews - Councilman
Greg Miley - Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Mr. Possenti – Manager

Mike Kozlowski – Engineer
Mike Sheridan – Solicitor

ABSENT

James Cassidy– Councilman

MINUTES

The minutes of the March meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the March bills for approval by Councilperson Mathews and seconded by Councilperson McDaniel. No opposition. Motion carried.

MARCH GENERAL FUND BILLS

Paychex Invoice	March Monthly	-93.04
United States Postal Service	Large letter mailed	-1.82
#1 Car Wash Inc.	Clean Police Vehicles February	-180.00
Witmer Public Safety	Police equipment	-85.00

County of Delaware	Tax Collection Software license	-388.70
Peco- Penna. Ave	Penna. Ave.	-43.60
PECO - Garage	Highway Garage	-353.90
Marcus Hook Borough	Fire Truck February	-218.23
Marcus Hook Borough	Fire Station February	-1,113.41
Motorist Life Insurance Co.	Life insurance - Jones	-1,212.00
Arthur J. Gallagher	Liability Insurances	-23,438.12
21st Century Media	Advertising Public Notice	-102.80
Goodyear Auto Service Center	Police vehicle tires	-519.00
Paychex Invoice	March 3 Detail	-99.86
Paychex Invoice	March 3 Biweekly	-120.75
United States Postal Service	Roll Stamps Code Office	-49.00
National Criminal Enforcement	Officers training	-700.00
United States Postal Service	Police correspondence mailed	-25.84
Moore Outdoor Rejuvenation	ADA Curb Ramps	-5,130.00
Trainer Borough Liquid Fuel	Dump Truck payment #2 2016	-9,229.49
Talley's Garage & Towing	Police Vehicles	-170.00
Drugscan, Inc	Lab testing	-168.00
Taser International	Police (Grant)	-2,981.81
Comcast Business	Cable services	-363.95
De Co Solid Waste A	March Tipping Fees	-2,219.91
Pa One Call System, Inc.	Monthly fax service	-8.89
Charles Higgins & Sons	Street Light maintenance	-326.26
B&L Disposal	Trash removal service	-6,077.00
Goodyear Auto Service Center	Highway vehicle tires	-448.37
PECO-Underpass Lighting	Underpass Lighting	-30.72
PECO Street Lighting	Street Lighting	-2,020.77
A.R.D. Uniform Enterprises	Police uniforms	-82.00
Videon	Police vehicle work (Grant)	-2,662.00
Sunoco - SunTrak	Police vehicle fuel	-1,860.03
Staples Advantage	Office supplies	-73.98
United States Postal Service	Roll stamps	-49.00
Paychex Invoice	March 17 Detail	-96.45
Paychex Invoice	March 17 Biweekly	-120.75
Stantec Consulting Services	Professional Services	-7,327.00
Red the Uniform Tailor	Police uniforms	-193.37
Barbacane, Thornton & Co	Auditors	-3,625.00
Integral Systems Corp	Computer maintenance/repair	-675.00
Nextel	Cell Phones	-141.28
United Concordia Life & Health	Dental Coverage	-1,495.77
Broomall Truck & Auto Repair	Highway pickup repair	-674.19

Charles Higgins & Sons	Street Light maintenance	-153.60
Cutting Edge Glass Company	Highway truck window	-225.00
Staples Advantage	Office supplies	-142.48
PECO - Municipal Bldg.	Municipal Bldg	-713.39
Chester Water - Municipal	Municipal Bldg	-139.45
Comcast Cable	Cable services	-287.22
Weichert Realtors	Reimburse Reinspect fee 1353 Price St.	-75.00
Gail McKay	Easter Egg Hunt (Walmart)	-9.98
Victoria Okolowski	Petty Cash on hand	-300.00
United States Postal Service	Large letter mailed	-1.40
Foulk Lawn & Equipment, Inc.	Highway equipment maintenance	-354.65
TD Card Services	QB's, Web	-118.86
Witmer Public Safety Group, Inc	Police equipment (Grant)	-896.00
Goodyear Auto Service Center	Police vehicle tires	-614.96
Global Security Systems, Inc.	Municipal Bldg Alarm	-120.00
PECO - Garage	Highway Garage	-220.98
Home Depot	Highway supplies, BB Court hardware	-141.34
Burke Landscape Supply	Highway tractor parts maintenance	-866.42
Marcus Hook Borough	Fire Station March	-1,110.52
Marcus Hook Borough	Fire Truck March	-218.23
Prudential Life Ins.	Life Insurance Fuller	-645.79
Spirit Media Group, Inc.	Public Notices	-205.20
DCIU	Health Benefits	-32,023.93
Arthur J. Gallagher	Liability Insurances	-896.00
Red the Uniform Tailor	Police uniforms	-383.47
Premier Window Tinting	K-9 Car deployment (Grant)	-2,882.00
Chester Water Authority - HJP	HJ Park	-36.72
Paychex Invoice	March 31 Detail	-159.86
Paychex Invoice	March 31 Biweekly	-180.75

PAYROLL ACCOUNT

It was motioned by Councilperson Maher and seconded by Councilperson Miley that Payroll for the month of March is paid. No opposition. Motion carried.

MARCH PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of March \$124,775.89

There were 3 payrolls in March

Payroll includes reimbursable Police Detail

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of March meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Maher. No opposition. Motion carried.

MARCH LIQUID FUEL BILLS

Hanson Aggregates Pennsylvania	Cold patch	-190.80
PECO	Traffic Lighting Feb	-444.94
PECO	Traffic Lighting March	-444.94
Wingfoot Commercial Tire	Repair Dump Truck Tire	-688.38

COMMUNITY CENTER BILLS

Community Center Bills for March meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MARCH COMMUNITY CENTER BILLS

PECO electric	CC Electric	-43.78
Banta's Bestway Trash	Dumpster removal	-60.00
PECO gas	CC Gas/Electric	-811.34

PERMITS & LICENSE

The Permits of the March meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Mathews. No opposition. Motion carried.

PERMITS & LICENSE – MARCH

3 Building permits	\$250.00
1 Contractor license	\$100.00
26 C/O Applications	\$2575.00
0 Plumbing permits	\$0
0 Electrical permits	\$0
1 Zoning	\$100.00
2 Other Permits/License	\$225.00
Amount turned over to Borough	\$3,250.00

CHESTER WATER AUTHORITY

0 - Street Openings
Amount turned over to Borough \$0

PECO

1 – Street Openings
Amount turned over to Borough \$129.00

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Maher that the correspondence for March be accepted and any necessary action taken. No opposition. Motion carried.

MARCH CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$21,698.09 March EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$628.44 March LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for February and a check in the amount of \$759.50.
- Received from Delaware County Monthly Deed Reconciliation for March and a check in the amount of \$999.24.
- Received from Delaware County Tax Claim Monthly for February and a check in the amount of \$2,135.29.
- Received from Delaware County March Monthly Transfer Report.
- Received from Trainer Borough Seniors, a statement of expenditures for the 2017 allocation.
- Received from Monroe a copy of a letter dated April 6, 2017 sent to DEP in regards to Reportable Release.
- Received from DEP a copy of a letter dated March 7, 2017 sent to Monroe in regards to Site Characterization Report approval.
- Received from DEP a copy of a letter dated April 3, 2017 sent to Congoleum in regards to Storage Tank Program.
- Received from DEP a copy of a letter dated April 3, 2017 sent to Nalco Energy in regards to Storage tank Program.
- Received from DEP a copy of a letter dated April 5, 2017 sent to Chemical Equipment in regards to Storage tank Program.
- Received from PBF Logistics a letter dated March 13, 2017 in regards to Downstream Water uses.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

Letter from Kevin Cassidy in regards to permission to maintain Veteran's Drive Memorial garden. Approved by Council contingent on notification of the work to be done and material used.

COMMITTEE REPORTS

MAYOR

Mayor Zalewski reported:

- With more traffic in the Borough, please be careful when driving in the Borough.
- Playgrounds are open, please keep a check on them and report any damages or issues.

- Primary Election is May 16th. There are 9 Candidates. There are complaints on Facebook that are not true. Please call secretary in regards to complaints, I will call you with the true answers to any questions.
- Four votes are needed by Council to pass any Ordinance or approve anything. If Candidates nitpick at the small problems, nothing will get done.

***POLICE CHIEF** – Chief Priscopo had nothing to report.

MANAGER

Mark Possenti:

- Set up a date to speak with INR for Capital Fund account of excess funds.
- Need a date to begin Police contract negotiations.
- Working on DCNR Grant.

FINANCE

Councilman Maher reported:

- Majority of taxes are in
- Finances are good

MUNICIPAL BUILDING/RECREATION

Councilman Mathews:

- Thanked the help for Easter Egg Hunt especially Gail.
- Waiting on quotes for LED lights in Police station and quotes on parking lot.
- May 5th Taco Fest
- May 29 Memorial Day 12 noon at Boro Hall
- Jenn Frazier starting an 8 week summer program for kids, need tennis equipment

FIRE/PARKS/ENVIRONMENT

Councilman Cassidy was absent.

PUBLIC SAFETY/BOH

President Beck read March Code Enforcement report as follows: issued 6 building permits, 1 Contractor licenses, 21 C/O's, 1 zoning permits and numerous Occupancy and property maintenance violations. 35 vacant properties.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Have applications for property tax rebate.
- Putting together an awareness program to hold in June for children/teens to educate about HIV, drug and alcohol, etc. Two speakers and refreshments. There is no age limit to participate.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel had nothing to report.

HIGHWAY/STREET LIGHTS

Councilman Miley stated:

- Need a decision to demolish Borough property on Wilcox St.
- Have received complaints in regards to 13th St. playground.

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Mark Possenti read the monthly report for March as follows: Total uncollected as of 3/31 is \$298,648.27. Total collected as of 3/31 is \$840,733.62. Total outstanding bills are 278.

- Have 3 tax deposits to authorize transfer of funds.
- The tax bills, beginning in 2019, will have changes per the County, who prints out tax bills. The changes that will occur were explained.

SCHOOL BOARD DIRECTOR

Mary Magaw was absent.

MONROE ENERGY

Adam Gattuso had no updated information.

ENGINEER

Engineer's Report

Attached

- Mike Kozlowski stated a motion is needed to release the Escrow to Trainer Pointe.
- The issue of two stormwater inlets on 9th street were discussed and are in need of immediate repair. Stantec will get quotes for the work.

SOLICITOR

Mike Sheridan stated:

Motions needed for Ordinance 756 Parking violation fees and 757 Tax credit for volunteer Fire/EMS, the criteria for the credit was explained. All proper procedure for the Ordinances have been complied with.

Motion for a police officer medical reimbursement.

- Grass liens have been filed for properties cut by the Borough.
- Explained court proceedings in regards to demolishing the property at 4226 W. 7th St. No Court Order received as of yet.
- Discussion about Justice Rescue using or leasing the Community Center for animal control, temporary holding, education programs, events, etc. Justice Rescue will be invited to speak at next month's Council meeting and the surrounding residents will be notified to attend.
- A contract proposal was received for 4121 Pennsylvania Ave. with a licensed real estate agent.

ORDINANCES

- Motion, to adopt Ordinance #757 Tax Credit for Volunteer Fire/EMS, was made by Councilperson Maher and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion, to adopt Ordinance #756 Parking Violation Fines, was made by Councilperson Mathews and seconded by Councilperson McDaniel. No opposition. Motion carried.

RESOLUTIONS

None

OTHER ACTION ITEMS

- Councilperson Maher made a motion to allow Resident Kevin Cassidy to maintain the Memorial garden on Veteran’s Drive contingent upon notification of the work to be done and material to be used and seconded by Councilperson McDaniel. Councilperson Miley opposed. Motion carried.
- Motion to authorize tax transfer in amount of \$32,282.98 2016 December collections. Councilperson McDaniel made the motion, seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion to authorize tax transfer in amount of \$56,963.62 2017 February collections. Councilperson McDaniel made the motion, seconded by Councilperson Mathew. No opposition. Motion carried.
- Motion to authorize tax transfer in amount of \$842,619.17 2017 March collections. Councilperson McDaniel made the motion, seconded by Councilperson Miley. No opposition. Motion carried.
- Motion to approve Trainer Point escrow release contingent on Engineer approval of satisfactory completion was made by Councilperson Mathews and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize Mike Sheridan to call Eske in regards to completing punch list items, seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion to reimburse Officer Ostan medical expense per contract in the amount of \$326.23, was made by Councilperson Maher and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion to authorize the retention of a Contractor to demo property at 4226 W. 7th upon Court Order approval was made by Councilperson Maher and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion, to list 4121 Pennsylvania Ave. property with Brooke Lynch of Keller Williams, was made by Councilperson Maher and seconded by Councilperson Burgos. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

- Proposal to list 4121 property with Brooke Lynch of Keller Williams.
- Nealy Blvd road work agreement is still in progress.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Mr. Estrada – Received letter from Code office, he is renting to own the property. Charley Remaley will handle.

Mr. Werner, 3rd St. – property damage from Trainer Pointe is a civil matter. Council will not hold escrow money. Mike Sheridan will direct and advise Mr. Werner how to file a civil suit.

Kim Sherman, Chestnut St. – Expressed support for Justice Rescue using the Community Center.

Marilyn Maher, Price St. – Asked if the Community Center could still be used by the Borough if Justice Rescue has use of it. That matter to be discussed.

Jen Frazier, Ridge Rd. – Thanked Police for work in finding a missing child. Was thankful for the tennis court and basketball lines painted.

Rajah Cruz, 4th St. – Neighboring rental property has infestation problem. Charley Remaley was advised to handle.

Terry Miley, Post Rd. – Asked if anyone knew why we received 2 (duplicate) water bills.

Erica Cruet, W. 7th St. – Thanked Council for moving forward on 4226 W. 7th St property issue.

ADJOURNMENT

President Regina Beck called for a motion to adjourn at 8:27 pm; Councilperson Mathews made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Okolowski
Borough Secretary