

August 9, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Gregory Miley– President
Regina Beck – Vice President
Joseph Maher– Councilman
Jim Cassidy – Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Mark Possenti – Manager

Eileen Nelson – Engineer
Frank Catania – Solicitor

ABSENT

John Mathews – Councilman

MINUTES

The minutes of the July meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the July bills for approval by Councilperson Burgos and seconded by Councilperson Maher. Councilperson Cassidy opposed. Motion carried.

JULY GENERAL FUND BILLS

PSAB U/C Plan	2018 2nd Quarter Unemployment	-611.95
United States Postal Service	Certified letter mailed	-6.70
Musso, Michael G.	2018 Medical reimbursement	-155.00
Marcus Hook/Trainer Fire Dept.	2018 2nd 1/4 Appropriation	-9,250.00
Comcast Cable	Cable Services	-245.88
Comcast Business	Cable VOIP	-364.72

Pa One Call System, Inc.	Monthly fax service	-15.00
B&L Disposal	Waste Disposal	-6,259.58
Colliflower, Inc.	Hwy equipment parts	-96.07
Charles Higgins & Sons	Street Light maintenance	-418.60
Staples Advantage	Office supplies	-237.69
Traffic Safety Store	Parking bumpers	-202.30
T Frank McCall's Inc	Bldg supplies	-137.10
Red the Uniform Tailor	Police uniforms	-73.99
#1 Car Wash Inc.	Clean Police Vehicles June	-200.00
Comcast Cable	Cable services	-169.90
Wheels, Caps & More	Police vehicles	-400.00
Ally	Durango Lease	-14,309.29
Sunoco - SunTrak	Police vehicle fuel	-3,675.96
Talley's Garage & Towing	Police Vehicles	-1,184.05
Chester Water - Hydrants	Hydrants	-1,195.10
Paychex Invoice	July 7 Biweekly	-172.05
J. Michael Sheridan, Esq.	Invoices for May and June 2018	-3,402.00
TD Card Services	Qbooks, Parks, Disputed charge	-1,429.14
Paychex Invoice	July Monthly	-175.55
Jennifer Frazier	Reimburse for Summer Events	-199.27
PECO - Park	HJ Park	-28.23
PECO Street Lighting	Street Lighting	-1,946.26
PECO-Underpass Lighting	Underpass Lighting	-31.15
PECO - Municipal Bldg.	Municipal Bldg	-646.37
PECO - Garage	Hwy Garage	-42.50
Colliflower, Inc.	Hwy equipment parts	-8.42
Home Depot	AC Unit, fence repair at Gilbert St.	-575.06
Wilson of Wallingford	Fuel Oil Highway Garage	-720.67
B&L Disposal	Waste Disposal	-6,259.58
Traffic Safety Store	Parking bumpers	-257.96
De Co Solid Waste	Tipping Fees	-3,164.04
Comcast Business	Cable services	-364.70
Charles Higgins & Sons	Street Light maintenance	-370.81
Global Security	Security camera service	-395.00
Nick Bonaduce	Outdoor lighting repair	-385.00
Chester Water - HJP	HJ Park	-32.19
Verizon Wireless	Data card reader police	-86.24
AT&T Mobility	Data card reader police	-188.65
Aston Service Center	Police vehicles	-5,564.16
United Concordia	Dental Coverage	-1,893.18
Nextel	Cell phones	-115.44

Stantec Consulting	Professional Services	-4,357.50
US-Yellow	Advertising	-297.00
Utility Advocate	Utility savings	-24.85
DCIU	Health Benefits	-23,643.94
DCED	2018 2nd 1/4 UCC Reporting	-63.00
Integral Systems Corp	Computer maintenance/repair/backup	-850.00
Possenti Consulting, LLC	Services May and June	-4,300.00
Arthur J. Gallagher	Secretary Bond	-591.00
Witmer Public Safety Group	Police equipment	-12.00
A.R.D. Uniform Enterprises	Police uniforms	-133.00
De Valley Veterinary Hospital	K9	-151.43
United States Postal Service	large letter mailed	-1.63
A.R.D. Uniform Enterprises	Police uniforms	-102.90
Wheels, Caps & More	Police vehicles	-400.00
Commonwealth of Pa	NPDES permit for Stormwater Discharge	-500.00
Express Printing	Donnelly business cards	-55.00
Marcus Hook Borough	Fire Truck July	-17,689.91
Marcus Hook Borough	Fire Station July	-1,042.28
Spirit Media Group, Inc.	Public Notice Ad	-441.80
Kelly & Close Engineers	Site work Township Line Rd	-11,606.13
Paychex Invoice	July 20 Biweekly	-151.05
Jennifer Frazier	Reimburse for Summer Events	-114.32
United States Postal Service	large letter mailed	-1.63
Motorist Life Insurance Co.	New Policy for Jason Donnelly	-873.00
Jennifer Frazier	Reimburse for Summer Events	-68.09
A. Gargiule & Sons Inc.	Inlet and sidewalk repair Township Line Rd.	-8,000.00
Stantec Consulting	Professional Services	-7,387.00
Orlando, Victoria	Cash prizes for 2018 Bacon Fest	-200.00
		-150,720.96

PAYROLL ACCOUNT

It was motioned by Councilperson Maher and seconded by Councilperson Cassidy that Payroll for the month of July is paid. No opposition. Motion carried.

JULY PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of July \$79,968.29.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of July meeting were motioned for approval by Councilperson Beck and seconded by Councilperson Maher. No opposition. Motion carried.

JULY LIQUID FUEL BILLS

Hanson Aggregates	Cold patch	-190.80
PECO	Traffic Lighting Feb	-444.94
	Traffic Lighting March	-444.94
Wingfoot Commercial Tire	Repair Dump Truck Tire	-688.38
		-1,769.06

COMMUNITY CENTER BILLS

Community Center Bills for the month of July meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Burgos. No opposition. Motion carried.

JULY COMMUNITY CENTER BILLS

Banta's Bestway Trash Removal	Dumpster removal	-60.00
PECO electric	CC Electric	-45.42
PECO gas	CC Gas/electric	-91.76
		-197.18

PERMITS & LICENSE

The Permits of the July meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Burgos. No opposition. Motion carried.

PERMITS & LICENSE – JULY

8 Building permits	\$1023.00
0 Contractor license	\$0
18 C/O Applications	\$1725.00
2 Plumbing permits	\$288.00
3 Electrical permits	\$278.00
4 Zoning	\$250.00
3 Other Permits/License	\$7385.00
1 Vacant property registration	\$150.00
Amount turned over to Borough	\$11,099.00

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

1- Street Openings
Amount turned over to Borough \$129.50

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER - MIPC

1 – Permits
Amount turned over to Borough 125.00

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Beck that the correspondence for July be accepted and any necessary action taken. No opposition. Motion carried.

JULY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$13,356.53 July EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$145.72 July LST distribution.
- Received from Delaware County Tax Claim Monthly for June and a check in the amount of \$5,655.94.
- Received from Delaware County Monthly Transfer reports for June and July.
- Received from Evonik in regards to Storage tank and spill prevention.
- Received from Energy Transfer in regards to downstream user notification.
- Received from Municipal Pension reporting, the 2018 distress score of zero.
- Presented the MMO for 2019.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

The Minimum Municipal Obligation for 2019 was presented. Council elected to pay the obligated amount to fund pensions in the amount of \$211,793.00.

COMMITTEE REPORTS

MAYOR

- Mayor Zalewski:
- Swore in full-time Police Officer Jason Donnelly
- Thanked Rec board for all their work, the newsletter lists the upcoming events and suggestions are welcome for activities.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Mike Sheridan is reviewing the Comcast agreement
- RACP funds are still being disbursed.
- Recommend having a building committee put together to plan the Municipal Complex.

Joe Possenti:

- Spoke about increasing trash fees at landfills
- State is talking about taking over collecting the 1% EIT, recommends getting letters to state reps opposing this action.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- Summer events will be held inside this Saturday due to the weather forecast.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer’s August Council meeting.

Board of Health has been very busy since August 1. Many letters were sent and citations are going to follow.

Read an anonymous letter from a past resident who still has family living in Trainer and travels through the Borough every day to and from work.

This is just one of the reasons the Board of Health is getting more stringent with the Ordinances. The progress we have made so far seems to be far from satisfactory to many. The board will send a letter to remind of the need of property cleanup or grass cutting. This shouldn’t be necessary but is. After the letter, citations will follow. Continued need for reminders will be in the way of citations. Regardless of who are.

As many of you know, this is mosquito and tick season. Precautions should be taken to remove any standing water on your property and check yourselves and pets after coming in from the outside. The Borough was sprayed the night of August 1. Surrounding towns were also done.

The Memorial bricks have been installed and look great. Come visit and see. I want to thank the kids in Jennifer Frazier’s summer program for the stones they painted. One for each branch of the military as well as others. The pride these kids have seeing their stones at this Memorial is unbelievable. What they are being taught and with the help of our police, Trainer will remain a safe place to live and raise a family.

On the job front: School is almost back in session so the summer jobs will be opening up again in many area businesses. In particular, Chichester School, UPS and as always, Marcus Hook/Trainer is looking for volunteers.

The monthly fire report for July was not received.

HIGHWAY/BUILDINGS

Councilman Mathews was absent.

PUBLIC SAFETY

Councilwoman Beck read May Code Enforcement report as follows: issued 22 building permits, 1 Contractor licenses, 12 C/O’s, 2 zoning permits, and numerous BOH and property maintenance violation notices and citations sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Has information for a program for dying loved ones to help fulfill a last wish, such as the Make a Wish Foundation.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Has had some inquiries to buy any borough owned properties

CODE ENFORCEMENT OFFICER

Absent

TAX COLLECTOR

Kim Sherman was absent.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Matt McGlaughlin: Updated the September turn-around the refinery will have.

ENGINEER

Engineer's Report

Attached

SOLICITOR

Frank Catania stated: Mike Sheridan had nothing to report

ORDINANCES

- None.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Councilperson Cassidy made a motion to elect payment for the 2019 MMO to fund pensions in the amount of \$211,793.00 and Councilperson Beck seconded the motion. No opposition. Motion carried.
- Motion was made by Councilperson Beck to create the position of Public Works Foreman to supervise department employees with the Foreman reporting directly to Council Chairperson for Highway Dept. or the President of Council and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to appoint Ed Kline as Public Works Foreman and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize a pay increase of .50 cents per hour to the Public Works Foreman position and seconded by Councilperson Burgos. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Sue Simone, 4215 West 5th St. – Stated a neighbor has had a mattress behind their property which is now wrapped but the trash company has not picked it up. Another neighbor has a small inflatable pool they drain and the water goes into her yard. There has been stagnant water in front of her residence for about 5 weeks and does not know where it is coming from. Eileen Nelson will look into the stagnant water issue.

President Greg Miley called for an executive session to discuss real estate matters. Council entered executive at 7:41 pm and resumed the regular meeting at 8:03 pm.

After the regular meeting resumed decisions and motions was made to create a position of Public Works Foreman who will report to Highway Dept. Councilperson or Council President. The position was

appointed to Ed Kline. The position will include a .50 cent per hour pay increase. Motions were made by Council

ADJOURNMENT

President Greg Miley called for a motion to adjourn at 8:06 pm; Councilperson Beck made the motion to adjourn. Councilperson Cassidy seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

- **Infrastructure Items**

- **PECO Gas Main Replacement Ridge Road**

- PECO and the CWA will advise when restoration work is finished. We are awaiting a response from the CWA regarding the concrete step restoration at 4320/22. We informed PECO of the CWA's water line breaks (see below). We will coordinate repaving of the road upon further information from the CWA.

- **Water Line Breaks on Ridge Road**

- Councilman Cassidy reported the CWA was repairing several breaks in the water lines. We inquired if the CWA would consider replacing their entire main and therefore be responsible to pave half-width of the road next to half-width road that is PECO's responsibility. We are awaiting their response.

- **FY2018 Ridge Road Pedestrian Improvements**

- We attended the kick-off meeting at the OHCD office on July 24th. Agreements were provided for execution by Council. We performed the field survey on July 31st and will commence the design.

- **Inlets Repairs and Cleaning**

- We are inquiring if the Borough would like to proceed with a project. Note below that we are working with PennDOT for inlet repairs on Price Street.

- **MS4**

- The Year 4 and 5 report period expires on June 30, 2018 with the report due September 30, 2018. We are working on the report.

- **PENNDOT - Route 291 – Price Street Repaving**

- PennDOT to advise if the project will proceed. If so, we will continue with discussions regarding options for replacing damaged inlets. We also informed PENNDOT that the line striping has been eradicated and are awaiting their response. **PENNDOT has advised they will re-stripe the roadway.**

- **2018 Road Program**

- We will await Council's decision on budget in order to proceed with preparing bid documents, if desired.

- **County Aid/PAT Funding**

- We completed and submitted the PAT County Aid application in the amount of \$964 through dotGrants and received notification the review is underway.

- **Nealy Blvd Dedication**

- **The ordinance and recording information was submitted to PENNDOT on July 13, 2018.**

▪ **Transportation Improvements Inventory**

We drafted the documents based on the following projects which are listed in the order of priority:

1. Traffic Signalized Intersection Upgrades (map no. 1).
2. Pedestrian Concrete Sidewalks and ADA Handicap Ramps (map no. 2).
3. Pedestrian Bicycle / Walking Path (map no. 1).
4. Public Transportation Bus Stop Shelters (map no. 1).

Council should review and advise of any revisions to the projects / locations / priorities. Upon completion of the list, we will submit to the DCPD, whereby they will schedule a meeting.