

March 14, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**PRESENT**

- Frances Zalewski – Mayor
- Greg Miley - President
- Regina Beck – Vice President
- Joseph Maher– Councilman
- John Mathews – Councilman
- Ed McDaniel – Councilman
- Awilda Burgos – Councilwoman

Mark Possenti – Managers

- Eileen Nelson – Engineer
- Mike Sheridan – Solicitor

**ABSENT**

Jim Cassidy – Councilman

**FEBRUARY CAUCUS MINUTES**

The minutes of the February Caucus meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Beck. No opposition. Motion carried.

**MINUTES**

The minutes of the February meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Maher. No opposition. Motion carried.

**GENERAL FUND**

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the February bills for approval by Councilperson Burgos and seconded by Councilperson Mathews. No opposition.

**FEBRUARY GENERAL FUND BILLS**

Paychex Invoice	Feb 1 Biweekly & Feb Monthly	-179.55
#1 Car Wash Inc.	Clean Police Vehicles January	-200.00
Chester Water - Hydrants	Hydrants	-1,195.10

Broomall Truck & Auto	Police and Highway vehicles	-200.00
Aston Service Center	Police vehicles	-1,050.26
Metro Technology Inc	Alert/Care Services	-2,396.00
Sunoco - SunTrak	Police vehicle fuel	-2,539.34
Red the Uniform Tailor	Police uniforms	-99.02
Comcast Cable	Cable services	-95.07
Bulletproof IT, LLC	Police equipment	-2,300.00
Linn Architects	Municipal Complex plans	-35,000.00
Emergency Vehicle Outfitters	Police vehicle tint	-150.00
Charles Higgins & Sons	Street light maintenance	-264.61
Delcora	Sewer bill	-25.28
Possenti Consulting, LLC	Services December 2018	-2,150.00
Motorist Life Insurance Co.	Life ins. Jones	-1,212.00
Prudential Life Ins.	Life ins. Kline	-545.00
PECO - Municipal Bldg.	Municipal Bldg	-728.40
PECO - Garage	Highway Garage	-327.03
Home Depot	Bldg/general maintenance supplies	-182.17
Staples Advantage	Office supplies	-56.98
Charles Higgins & Sons	Street light maintenance	-648.10
Staples Advantage	Office supplies	-240.34
Utility Advocate	Energy savings	-22.22
Charles Higgins & Sons	Street light maintenance	-111.76
Comcast Business	Cable services	-363.94
Pa One Call System, Inc.	Monthly fax service	-4.76
Sprint	Cell phones	-131.35
United Concordia	Dental Coverage	-1,252.76
DCIU	Health Benefits Feb and March	-51,825.66
Emergency Response of De. Co.	2019 Membership Fee	-1,500.00
Kelly & Close Engineers	Municipal Complex plans	-12,729.14
J. Michael Sheridan, Esq.	Professional Services	-990.00
Integral Systems Corp	Computer maintenance/repair	-800.00
Atlantic Tactical	Police	-155.95
Dark Horse Associates	Law Enforcement Training	-500.00
Witmer Public Safety Group	Police mic	-154.79
Talley's Garage & Towing	Police Vehicles	-1,099.00
Delaware County Solid Waste	Jan. tipping fees	-4,236.82
PECO Street Lighting	Street lighting	-1,235.62
PECO - Park	HJ Park	-9.37
Red the Uniform Tailor	Police uniforms	-300.00
PECO-Underpass Lighting	Underpass lighting	-26.11
Paychex Invoice	Feb 15 Biweekly	-151.05

Nextel	cell phones	-131.35
TD Card Services	QB, web, Police training, Code computer	-2,113.30
Charles Higgins & Sons	Street light maintenance	-504.62
Brocks Fire	Extinguishers and Batteries inspection	-151.50
Delco Alarm System	Highway Building Monitoring System	-130.50
T Frank McCall's Inc	Bldg supplies	-264.01
B&L Disposal	Waste disposal	-6,660.00
AT&T Mobility	Police data reader	-15.30
Marilyn Maher	Reimburse Rec Board events prizes	-999.81
DCIU	Health Benefits Dec 2018	-25,912.83
Chester Water - HJP	HJ Park	-18.30
Verizon Wireless	Police data reader	-91.24
Ally	Police Chargers payment	-20,915.06
Witmer Public Safety Group	Police Mic conversion kit	-291.59
United States Postal Service	Certified letter and large letter mailed	-8.00

-187,591.96

**PAYROLL ACCOUNT**

It was motioned by Councilperson Beck and seconded by Councilperson Maher that Payroll for the month of February is paid. No opposition. Motion carried.

**FEBRUARY PAYROLL FOR ALL EMPLOYEES**

Total payroll for the month of February \$81,339.79

**LIQUID FUEL BILLS**

Liquid Fuel Bills for the month of February meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Beck. No opposition. Motion carried.

**FEBRUARY LIQUID FUEL BILLS**

Eastern Salt Company, Inc.	Road salt	-1,320.04
	Road salt	-773.48
	Road salt	-534.97
Mauger & Co.	Highway vehicle fuel	-239.95
PECO	Traffic lighting	-282.38

-3,150.82

**COMMUNITY CENTER BILLS**

Community Center Bills for the month of February meeting were motioned for approval by Councilperson Beck and seconded by Councilperson Mathews. No opposition. Motion carried.

**FEBRUARY COMMUNITY CENTER BILLS**

Delcora	CC Sewer	-37.24
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Chester Water Authority	CC water	-73.18
PECO gas	CC gas	-772.89
PECO electric	CC gas/electric	-14.53
Banta's Bestway Trash Removal	Dumpster removal	-120.00
		-1,017.84

**PERMITS & LICENSE**

Permits for the month of February meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Mathews. No opposition. Motion carried.

**PERMITS & LICENSE – FEBRUARY**

1 Building permits	\$93.50
4 Contractor license	\$400.00
28 C/O Applications	\$2800.00
0 Plumbing permits	\$0
0 Electrical permits	\$0
0 Zoning	\$0
0 Other Permits/License	\$0
0 Liens	\$0
2 Vacant property registration	\$300.00
Amount turned over to Borough	\$3593.50

**CHESTER WATER AUTHORITY**

0- Street Openings  
Amount turned over to Borough \$0

**PECO**

0- Street Openings  
Amount turned over to Borough \$0

**DELCORA**

0 – Permits  
Amount turned over to Borough \$0

**OTHER -**

0 – Permits  
Amount turned over to Borough \$0

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Maher that the correspondence for February be accepted and any necessary action taken. No opposition. Motion carried.

**FEBRUARY CORRESPONDENCE**

- Received from Keystone an electronic deposits in the amount of \$292,116.99 February EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$12,183.96 February LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for February and a check in the amount of \$588.00.
- Received from Delaware County Tax Claim Monthly for January and a check in the amount of \$4,302.64.
- Received from Delaware County Monthly transfer report for February.

- Received from Commonwealth, 2019 Liquid Fuels tax electronic deposit in the amount of \$53,078.81
- Received from PA DEP sent to Lester McLaurin in regards to storage tank program.
- Received from PA DEP sent to Parkview Mobile Home Park in regards to clean water/sewage/operations.
- Received from Boeing in regards to environmental affairs.
- Received from Veolia in regards to Annual public notice.
- Received from PBF in regards to notification to downstream water users.
- Received from County of Delaware in regards to County Aid.

## **QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE**

None

## **ANY MATTERS THAT NEED COUNCILMANIC ACTION**

None

## **COMMITTEE REPORTS**

### **MAYOR**

Mayor Zaleski:

- No report

**\*POLICE CHIEF** – No report

### **MANAGER/FINANCE**

Mark Possenti:

- No report
- Called an Executive session for legal matters

### **PARKS/RECREATION/ENVIRONMENT**

Councilman Maher:

- Rec Board events for March, Craft Fair on March 16<sup>th</sup> and Movie Night on March 30<sup>th</sup>.

### **FIRE/BOARD OF HEALTH**

Councilman Cassidy: was absent. Report was read by the Secretary

Welcome to Trainer Borough's March Council meeting.

I apologize for not being able to attend this evenings meeting but I had a death in the family.

Well it looks like spring is poking its head out. Time to clean up your property of items that got accumulated during the winter months.

Shrubbery and junk are great places for harboring unwanted animals, so this is a perfect time to clean them out.

21 letters have been mailed out this month so far. I expect citations to follow some.

A recent sewer malfunction in a problem property resulted in the DEP being called in. The problem has been corrected, for now.

Two court cases recently resulted in one appeal which is not surprising. One has yet to be ruled upon by the Judge.

Problems finding owners of properties in the Borough. Especially rental properties. People who say they own a property is not what the recorder of deeds has listed.

Many jobs in the area. If interested get one before school lets out for the summer.

Reminder that you should have changed the batteries in your smoke detectors by now.  
Still asking for seniors to submit their name and address for a free smoke detector from the Marcus Hook/Trainer Fire Dept.

Fire report not received

### **HIGHWAY/BUILDINGS**

Councilman Mathews:

- Still looking into street sweepers.

### **PUBLIC SAFETY**

Councilwoman Beck read the Code office reports for February.  
February: 11 bldg. permits, 27 C/O's, 6 Contractor licenses, 0 zoning and numerous violation notices, citation warnings and citations issued.

### **COMMUNITY OUTREACH/NEWSLETTERS**

Councilwoman Burgos:

- Working with a resident from the Mobile Home Park to get relocated.

### **COMMUNITY REDEVELOPMENT**

Councilman Ed McDaniel:

- No report

### **CODE ENFORCEMENT OFFICER**

No report

### **TAX COLLECTOR**

Kim Sherman was absent. No report received.

### **MONROE ENERGY**

Adam Gattuso was present but had no report.

### **ENGINEER**

Engineers Kelly and Close gave a presentation of the Borough Municipal Complex site plans. A question and answer discussion followed that include financing of the project and grant information, use of the rec center, highway building at the complex. The bank finance has been approved with or without the RACP Grant. The highway garage will be rebuilt at its present location and the rec center is for Borough residents.

Eileen Nelsons stated a motion was needed to accept Resolution 1047 Municipal Complex Subdivision review of the Borough Complex plans. Eileen read the Resolution. Commented on permits required and the waivers requested.

Eileen led the MS4 Public Outreach discussion. She informed of the permit documents and the MS4 permit has been issued and in force. The pollution reduction plan was discussed in regards to its revision. The discussion also include the importance of stormwater, pointing out the information in the quarterly Borough newsletters and links. She stated she met with the regional Director from DCNR at the Marcus

Hook Creek site where the project plan is to do some stream restoration. The director has not yet been approached by any other Municipality to fulfill their MS4 requirement. DCED also has something similar that may be applied for and match grants. Surrounding Municipalities are looking for the possibility to combine projects and apply for Grant funding. There were no questions from the audience.

**Engineer's Report**

Attached

**SOLICITOR**

Mike Sheridan stated:

- April 10<sup>th</sup> is the scheduled zoning hearing for the Municipal Complex.
- The contract is approved for Brandywine SPCA with a credit of \$6,000.00.
- Sent a letter to Marcus Hook Borough and the Fire Dept. in regards to loan terms for the fire station and fire truck.

**ORDINANCES**

None

**RESOLUTIONS**

- Motion was made by Councilperson Beck to adopt Resolution 1047 Subdivision review of the Borough Complex plans to include any amendments from the zoning hearing board and seconded by Councilperson Mathews. No opposition. Motion carried.

**OTHER ACTION ITEMS**

- Motion was made by Councilperson Beck to authorize Mike Sheridan to, on behalf of the Borough, impose fines against the tax collector in accordance with violations of the statute and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Beck to authorize Mike Sheridan to send a letter to the tax collector in regards to the preparation of the upcoming audit and seconded by Councilperson McDaniel. No opposition. Motion carried.

**OLD COUNCILMANIC BUSINESS**

None

**NEW COUNCILMANIC BUSINESS**

None

**QUESTIONS AND COMMENTS FROM AUDIENCE**

Marilyn Maher, Price St. – Expressed concern of the tax collector and not being able to pay the bill and asked for any help. At this point there is nothing legally that can be done as she is an elected official. Questions cannot be answered about checks not cashed, the tax collector, who is not present would have to answer. A further discussion continued with numerous residents having issues and concerns.

A resident from the Mobile Home Park – Stated that the Baker St. field that had been graded is causing run-off onto her property causing some flooding. The issue will be looked into.

Chuck Miles, Ridge Rd. – Asked about the classes for the tree care. The training will be some time in the fall.

Hank O'Brien, Anderson St. – Just moved back into the neighborhood and inquired about the Delcora bill. The fee has been paid and the bills are now paid quarterly.

Kirk Dodson, Anderson St. – Stated he has had an ongoing problem with his neighbors junk in yards and not cleaning up the dog waste. The one neighbor has been in court and still refuses to clean up. There is no-one to issue citations from the BOH.

Debbie Mervine, Forrest St. – Asked if the Borough has a dog catcher and how much it costs.

A Resident - inquired about programs for the children in the Borough. There is always a lack of participation. The Borough has TYAA but the only activity at this time is competition cheerleading. Someone will get him in touch with Sam, president of TYAA.

An Executive session was called at 8:06 pm.  
The regular Council meeting resumed at 8:49 pm

After resuming the regular meeting, the following action took place:

- Called for a motion to authorize Mike Sheridan to, on behalf of the Borough, impose fines against the tax collector in accordance with violations of the statute.
- Called for a motion to authorize Mike Sheridan to send a letter to the tax collector in regards to the preparation of the upcoming audit.

#### **ADJOURNMENT**

President Greg Miley called for a motion to adjourn at 8:51 pm; Councilperson Beck made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary