

January 12, 2017

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – President
Joseph Maher – Vice President
Greg Miley - Councilman
James Cassidy– Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

John Mathews - Councilman

MINUTES

The minutes of the December meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson McDaniel all councilpersons present voted affirmative except Councilperson Cassidy who opposed. Motion carried.

A motion was called for to accept change ad corrections to the March 2016 Minutes I to include the entire General Fund Bill list. Councilperson Maher made the motion to accept, Councilperson Cassidy seconded the motion. All Councilpersons present voted affirmative. Motion carried.

A motion was called to approve the Minutes for the December 21st workshop meeting where an action took place. Councilperson Maher made the motion, Councilperson Miley seconded the motion. All Councilpersons present voted affirmative. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the December bills for approval by Councilperson Maher and seconded by Councilperson McDaniel. All councilpersons present voted affirmative except for Councilperson Cassidy who opposed. Motion carried.

DECEMBER GENERAL FUND BILLS

PSAB U/C Plan	4th Quarter Unemployment	-1,207.95
#1 Car Wash Inc.	Clean Police Vehicles Dec	-200.00
Red the Uniform Tailor	Police Uniforms	-522.76
Eagle Point Gun/TJ Morris	Police ammo	-364.59
T Frank McCall's	Bldg supplies	-282.22
A.R.D. Uniform	Police uniforms	-207.50
Spirit Media Group	Public Notices	-442.50
Marcus Hook Borough	Fire Truck December	-218.23
Marcus Hook Borough	Fire Station December	-1,096.29
Marcus Hook/Trainer Fire Dept	2016 4th 1/4 Appropriation	-9,250.00
Marcus Hook/Trainer Fire Dept	Ins Premiums WC Bldg and Auto	-18,423.00
DCIU	Health Benefits	-20,850.61
J. Michael Sheridan, Esq.	Professional Services	-2,370.00
21st Century Media	Public Notices	-102.80
Prudential Life Ins.	Life Insurance McKay	-748.73
Nextel	Cell Phones November	-141.53
United Concordia	Dental Coverage	-1,269.43
PECO - Garage	Highway Garage	-321.14
PECO	Penna. Ave.	-39.18
Integral Systems Corp	Computer backup	-50.00
Chester Water - HJP	HJ Park	-9.14
Emergency Response Team	2017 Membership Fee	-1,500.00
Herr Foods, Inc.	Lunch with Santa 2016	-20.16
#1 Car Wash Inc.	Clean Police Vehicles November	-200.00
Videon	Police vehicle	-51.75
Red the Uniform Tailor	Police uniforms	-672.80
Bluecrest Solutions	Police Equipment (Grant)	-4,649.82
Comcast Business	Phone VOIP	-364.15
Pa One Call System	Monthly fax service	-17.78
PECO - Garage	Highway Garage	-93.11
Peco- Penna. Ave	Penna. Ave.	-24.49
PECO - Municipal Bldg.	Municipal Bldg	-535.56

PECO Street Lighting	Street Lighting	-2,009.36
PECO-Underpass Lighting	Underpass Lighting	-31.72
PECO - Park	HJ Park	-38.24
PECO	Carnival Site	-28.64
Delaware County Solid Waste	Tipping Fees Nov.	-2,526.81
B&L Disposal	Trash removal	-5,900.00
Integral Systems Corp	Computer Maintenance/repair	-540.00
21st Century Media	Public Notices	-182.76
Spirit Media Group	Public Notices	-77.80
Padco Financial	DocStar	-130.00
Sunoco - SunTrak	Police vehicle fuel	-1,720.86
Aston Sunoco	Police vehicle	-1,135.50
Charles Higgins & Sons	Street Light maintenance	-419.76
Stantec Consulting	Professional Services	-9,384.75
Comcast Cable	Cable CC	-76.32
Chester Water - Hydrants	Hydrants	-1,195.10
Ed Kline	Reimburse Uniforms	-99.96
Burke Landscape Supply	Playground Mulch	-2,046.00
Home Depot	Clean-up and Batteries Penna. Ave.	-53.90
Paychex Invoice	Dec. 9 Biweekly	-115.62
Paychex Invoice	Dec. 9 Detail	-84.37
Remaley, Jr., Charles F	Clear covers for property posting	-7.92
Cominskie, Richard	December Cleaning allowance 2016	-250.00
Jones, Richard	December Cleaning allowance 2016	-250.00
Musso, Michael G.	December Cleaning allowance 2016	-250.00
Ostan, Richard A.	December Cleaning allowance 2016	-250.00
Priscopio, Francis W.	December Cleaning allowance 2016	-250.00
Home Depot	CC engine room keys	-11.82
US Postal Service	2 Roll stamps Code office	-94.00
Paychex Invoice	Dec. Holiday Pay	-128.00
Paychex Invoice	Dec. Sick/Vacation Pay	-128.00
PA Municipal Retirement	Enrollment Fee Donald Peer	-20.00
Wick's Seafood	Hotdog, burgers Comm Day and Santa	-365.00
Gail McKay	Reimburse Lunch with Santa	-31.85
Marilyn Maher	Reimburse Lunch with Santa	-107.17
T Frank McCall's Inc	Bldg supplies	-248.83
Staples Advantage	Office Supplies	-200.89
De Valley Veterinary Hospital	Ozzy	-114.09
Wayne Radio & TV Service	Police radios	-1,600.00
Broomall Truck & Auto	Highway F550, Police car	-2,856.73
Witmer Public Safety	Police equipment	-237.00

Galls Incorporated	Police equipment	-433.74
TD Card Services	Qbooks, Web, Drone, Santa Gifts	-591.66
Premier Window Tinting	Police Siren, Lights (Grant)	-2,449.00
Chester Water - Municipal	Municipal Bldg	-39.76
Comcast Cable	Cable Municipal Bldg.	-287.38
Paychex Invoice	Dec. 23 Biweekly	-113.45
Paychex Invoice	Dec. 23 Detail	-90.75
Delaware County Solid Waste	2017 Waste Hauling License	-200.00

PAYROLL ACCOUNT

It was motioned by Councilperson Burgos and seconded by Councilperson Miley that Payroll for the month of December is paid. All Councilpersons present voted affirmative except Councilperson Cassidy who opposed. Motion carried.

DECEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of December \$107,178.79
Payroll includes reimbursable Police Detail, Uniform Holiday/Sick/Vacation pay.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher; all councilpersons present voted affirmative. Motion carried.

DECEMBER LIQUID FUEL BILLS

Charles A. Higgins & Sons	Traffic Light Maintenance	-377.12
Eastern Salt Company	Road Salt	-1,202.50
Mauger & Co.	Hwy fuel	-65.67
PECO	Traffic Lighting	-278.24
Stantec Consulting	Fees ADA Ramp Project	-471.75

COMMUNITY CENTER BILLS

Community Center Bills for December meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher; all councilpersons present voted affirmative. Motion carried.

DECEMBER COMMUNITY CENTER BILLS

PECO electric	CC Electric	-56.20
PECO gas	CC Gas/Electric	-452.74

Global Security Systems	Security system	-120.00
O'Rangers	Refrigerator repair	-528.00
Banta's Bestway Trash	Dumpster removal	-60.00
James Joseph	Reimburse hall rental deposit	-100.00

PERMITS & LICENSE

The Permits of the December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher all councilpersons present voted affirmative. Motion carried.

PERMITS & LICENSE – DECEMBER

9 Building permits	\$2,038.00
28 Contractor license	\$2,800.00
58 C/O Applications	\$5,800.00
0 Plumbing permits	\$0
0 Electrical permits	\$0
3 Zoning	\$250.00
6 Other Permits/License	\$14,250.00
Amount turned over to Borough	\$25,138.00

CHESTER WATER AUTHORITY

2 - Street Openings
Amount turned over to Borough \$140.00

PECO

2 – Street Openings
Amount turned over to Borough \$2,633.00

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that the correspondence for December be accepted and any necessary action taken. All Councilpersons present voted affirmative. Motion carried.

DECEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$27,684.66 December EIT distribution.

- Received from Keystone an electronic deposits in the amount of \$1,319.14 December LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for November and a check in the amount of \$1,782.13
- Received from Delaware County Tax Claim Monthly for November and a check in the amount of \$3,532.56.
- Received from Delaware County Monthly Transfer Report.
- Received from DEP a copy of a letter dated December 1, 2016 sent to Phillips 66 in regards to Storage tank release.
- Received from DEP a copy of a letter dated December 6, 2016 sent to Monroe in regards to Receipt of clean-up plan.
- Received from Exelon a letter dated December 13, 2016 in regards to Storage Tank and spill prevention program.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski stated to please report any issues you may have to herself, the secretary or a Council person. Please check on Seniors during these winter months. The Police are having a fundraiser for Officer Adamek who is battling cancer on Jan. 21st and tickets are being sold by the department.

The part-time Officers need to be re- appointed for 2017. Remember that a lot of the part-time Officers have full-time jobs so they only work when needed to complete schedules. The officers are, Mervine, Adamek, Grove, Repine, Dittert, Peticca, Hallman, Donnelly, Jackson, Holobowicz and Segich. Councilperson Maher made a motion to re-appoint the above part-time officers, Councilperson Burgos seconded the motion. All Councilperson present voted affirmative. Motion carried. There will be Council discussion in regards to part-time officer and hours working, at a later date.

***POLICE CHIEF** – Chief Priscopo was absent.

MANAGER

Mark Possenti gave the following report:

- Trash/Refuse Fee must be separated from the Real Estate Tax millage for 2018 tax bills. Set agenda to begin the process.
- Set meeting with Michael Glackin of INR to discuss investing money to put in a Capital Reserve

account.

- Meeting with Lower Chi and Marcus Hook officials to discuss implementing a shared Comprehensive Plan.
- Institute a plan to begin enforcement of Code fees while Keystone Collections begins enforcement of 1% tax. Meeting with Rose Harr from Keystone on 1/23/17.
- Set meeting with Police Committee to discuss upcoming Police Contract negotiations.
- Meeting with Chief and Justice Rescue rep on 1/17/17.
- Review all tax exempt properties.
- Multiple escrow liability accounts remain on the books. Is Engineer and other costs incurred by the Borough being reimbursed from them? The escrow needs to be organized.
- Grant request has been filed for Municipal Bldg./Community Center.
- Tax Collector update.

FINANCE

Councilman Maher stated from the budget stand point in 2016, we ended the year with more income than expenses. A large chunk of that was an unexpected amount of income from EIT.

Councilman Maher read Tax Collector report below.

FIRE/PARKS/ENVIRONMENT

Councilman Cassidy stated he received an email from a resident on 4th St. that feels that living in that area of town feels slighted and that the Borough does nothing for those residents. I will respond to this resident via email.

Welcome to Trainer's 1st Council meeting of 2017. Over the past few months we have had some heavy winds that has caused damage to some trees in Johnson's Park. I think enough to be a safety hazard to those that use the park. I am looking into getting someone with knowledge of trees to do an inspection so we can remove and replace the trees that are decayed from the inside. In addition to this, anyone who would like to plant a tree in memory of a family, family member or close friend, please feel free. Just let the Borough know so it can be taken care of until it takes root.

Still happy to see that some dog walkers are cleaning up after their pets.

There are a lot of deer in the park so if you happen to drive through there at night, please be careful. From their droppings, the deer are eating pretty good. Also, when there is snow, this road is not plowed so please use another route as a shortcut. Someone is also taking a shortcut around the bend on Township side of the park. This is causing damage to the area.

On a sadder note, during these past Holidays, it was noted that some people are accepting two and three baskets of food. This is being greedy and may cause someone who is really in need to be without. Companies and Organizations donated money and food for this important need so please do not accept a basket if you have already received one. Let it go to someone else.

On the job front, Acme, Giant, and CVS are hiring. Chichester School District is looking for bus drivers and aids as well. The fire company is still in need of volunteers.

Update on the sewer surcharge: At the end of 2016 we owed \$346,846.00. Estimated balance at the end of this year, 2017, the balance will be \$175,000.00. At this rate, we should be paid off in 2018.

On the firehouse, the state of PA gives a tax break for being a volunteer first responder.

In addition to this, in an attempt to attract more volunteers, Governor Tom Wolfe has signed off on a bill in November that would allow boroughs to adopt an ordinance that would allow them to offer tax break to “active” First Responder volunteers. I hope this trend picks up and more places start doing this. Trainer is looking into the tax break ordinance now. Hopefully our neighbors will do the same thing. And is this isn’t enough, Texas Roadhouse is giving discounts to active first responders.

Happy Martin Luther King Day.

There was a fire report from Nov. and December report is illegible. The monthly fire report for November as follows: Total Alarms 20, 7 accidents, 1 hazardous fuel leak and 5 non structure fires.

MUNICIPAL BUILDING/RECREATION

Councilman Mathews was absent. An action is needed in regards to the highway garage area that is in the process of being cleaned up of mold by ServPro. ServPro contacted the Borough and cannot finish the job until a decision is made and acted upon by either, to demolition the area or replace the roof. Do to the fact that the issue is an acceptable emergency, the garage can be taken down. If the cost is under \$10,700, no bids are needed. Councilperson Cassidy made a motion to have the damaged portion of the highway garage taken down, Councilperson Burgos seconded the motion. All Councilpersons present voted affirmative. Motion carried.

PUBLIC SAFETY/BOH

President Beck read December Code Enforcement report as follows: issued 40 building permits, 30 Contractor licenses, 27 C/O’s, 2 zoning permits and numerous Occupancy and property maintenance violations.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos stated that her outreach depends on the needs of the residents. Has LIHEAP applications for heating fuel. She is also on the weatherization program for the homeless and will be \$75.00 once they go through the shelter for whatever they need. The service is free to have home checked for energy efficiency. If these programs are not being utilized, the funds will be cut.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel had nothing to report.

HIGHWAY/STREET LIGHTS

Councilman Miley stated the highway department did a good job during the last storm. There are a lot of things to get rid of such as sewer machine, dump truck. These can be put on Municibids with a summary, pictures and a starting bid. Councilperson Cassidy made a motion

to put all equipment the Borough no longer has use for, up for bid, Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative. Motion carried.

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Councilman Maher read the monthly report for December as follows: Total uncollected as of 12/31 is \$90,382.96. Total collected as of 12/31 is \$1,115,442.60. Total outstanding bills are 153.

SCHOOL BOARD DIRECTOR

Mary Magaw was absent.

MONROE ENERGY

Adam Gattuso stated they will be doing the last two of the heavy haul move. They are 2 weeks ahead of scheduled.

ENGINEER

Eileen stated there were two Resolutions that need approved by motion.

Resolution 1027 2017 CDBG – Community Center Boiler replacement. A discussion took place in regards to putting money into the Community Center and whether to replace the boilers or just the pipes. Councilperson Maher made the motion to accept Resolution 1027 to replace the heat system in whole. Councilperson Burgos seconded the motion. The motion was carried by majority vote. Councilman Miley and Councilman Cassidy opposed.

Resolution 1028 2017 CDBG – Drainage Improvements. Councilperson Maher made a motion to accept Resolution 1028, Councilperson Cassidy seconded the motion. All Councilperson present voted affirmative. Motion carried.

Engineer's Report

▪ **Trainer Pointe**

We will coordinate a site review upon notification from the developer all punch-list items are finished. We reviewed the site with the developer on January 11. Some of the punch-list items were completed. The developer advised they will complete the remaining items within the next several weeks with the exception of the additional grass growth to be done this Spring when the weather conditions are satisfactory.

We are awaiting a formal reply from the developer regarding Mr. Werner's complaint of the damaged concrete pad, asphalt and fence. We further discussed with the developer and are

awaiting their response.

- **Monroe Energy**
Tier 3 Low Sulphur – Phase 1A ULSG Construction and Facilities Erosion Control Permit Project is underway.
- **Infrastructure Items**
 - Baker Street and Yates Ave.
We informed PennDOT that Baker and Yates are the only two roadways to add to the inventory at this time. We will inform the Borough upon PennDOT’s confirmation that the roadways have been added. We notified PennDOT of the additional roadways requested by the Borough.
 - We informed the Borough that Ralph Brown with PECO advised the contractor has completed the sidewalk repairs related to the transmission project. We are corresponding with Mr. Brown regarding restoring the damaged pavement through Henry Johnson Park and will inform the Borough of the outcome.
- **200 Price Street-Metro Container**
Construction is underway.
- **Eske Developers, LLC – Nealy Blvd. (McCarthy Tire)**
We requested the developer provide an update for completing outstanding items and are awaiting a response.
- **2016 County Highway – ADA Curb Ramps**
The partial completion report was sent to PennDOT on December 22, 2016. The contractor has indicated they plan to start next week on January 9. We will keep the Borough informed of their schedule. The contractor’s update schedule is to start early next week of January 16. We will confirm.
- **FY 2017 CDBG Project**
We are working on applications for the Drainage Improvements and the Community Center Boiler replacement which are due January 11. We drafted the Resolution for adoption at the January 12 Council meeting. Per the OHCD office the draft copy will be included in the application and the original will be forwarded to the OHCD office once adopted. Applications are submitted to the OHCD on January 11. The resolutions are prepared for adoption at the January 12 meeting.
- **Nealy Blvd**
I forwarded the memo and estimate to the Romero’s and received confirmation from Robin the she will communicate with the other owners.

SOLICITOR

Mike Sheridan stated he has prepared Resolution 1029 to dissolve the sewer fund and transfer any money to General Fund. Councilperson Cassidy made the motion to accept, Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative. Motion carried.

As a follow-up a call is in to Pileggi in regards to the Delcora mandated fees for a solution to pay off the debt.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Resident Chuck Miles asked why Santa went by so fast on the fire truck this year. Mayor Zalewski stated that due to the weekend weather they had to do both Borough's in the same night and not enough volunteers.

Resident Mr. Werner how long the issue with his pad being repaired was going to go on stating his trailer will be sinking into the ground soon. He asked Council to please do something for him. President Beck stated that it really is a civil issue. Werner stated he could not afford to go to court. The Borough is working on trying to get the developer to take responsibility for the repair. Mr. Werner suggested putting up a high fence and posting age limits on the 3rd St. playground. The problem would be older children will climb the fence and the equipment has been vandalized.

ADJOURNMENT

President Regina Beck called for a motion to adjourn at 7:55 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. All Councilpersons present voted affirmative.

Respectfully submitted,

Victoria Okolowski
Borough Secretary