

February 9, 2017

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – President
Joseph Maher – Vice President
John Mathews - Councilman
Greg Miley - Councilman
James Cassidy– Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Mr. Possenti – Manager

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

MINUTES

The minutes of the January meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Mathews all councilpersons present voted affirmative except Councilperson Cassidy who opposed. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the January bills for approval by Councilperson Mathews and seconded by Councilperson McDaniel. All councilpersons present voted affirmative except for Councilperson Cassidy who opposed. Motion carried.

JANUARY GENERAL FUND BILLS

Paychex Invoice	Jan. Monthly payroll	-93.04
DCED	2016 4th1/4 Reporting	-84.00
Paychex Invoice	Jan. 6 Biweekly payroll	-161.75
Paychex Invoice	Jan. 6 Detail payroll	-99.86
Walmart	Code Office Flash Drives	-16.90
Victoria Okolowski	Petty Cash	-300.00
U S Postal Service	3 large letters mailed	-3.66
Chief Mark DeVecchio	Chief's Banquet	-440.00
A.R.D. Uniform	Police uniforms	-714.00
Metro Technology	Alert/Care Services	-1,986.00
Radio Communications	Police vehicle light repair	-190.00
Witmer Public Safety	Police equipment	-85.00
De Co Assoc of Boroughs	2016 and 2017 Dues	-64.00
PECO - Municipal Bldg.	Municipal Bldg	-838.62
Peco- Penna. Ave	Penna. Ave	-40.77
Chester Water - Hydrants	Hydrants	-1,195.10
Comcast Cable	Cable service	-78.44
Chester Water - Hwy garage	Highway Garage	-50.13
Charles Higgins & Sons	Street Light maintenance	-1,280.70
B&L Disposal	Trash removal	-6,077.00
Home Depot	Supplies, lock salt, keypad	-402.87
Stantec Consulting	Professional Services	-4,646.75
21st Century Media	Advertising Public Notice	-361.01
Wayne Radio & TV	Mrap, radios (Grant)	-3,985.00
Videon	Police vehicle	-144.00
Sunoco - SunTrak	Police vehicle fuel	-1,851.78
Galls Incorporated	Police equipment	-116.00
U S Postal Service	Roll stamps Code Office	-47.00
Paychex Invoice	Jan 20 Biweekly w-2 processing	-391.61
Paychex Invoice	Jan 20 Detail	-96.45
TD Card Services	QB, web services, tractor parts	-1,621.20
Pa State Assn of Boroughs	Who's Who 2017	-40.00
Integral Systems Corp	Computer maintenance/repair	-75.00
Spirit Media Group, Inc.	Advertising Public Notice	-352.10
Chester Water - Municipal	Municipal Bldg	-44.37
Chester Water Authority	Penna. Ave	-36.30
Chester Water - HJP	HJ Park	-18.36
Witmer Public Safety	Police equipment	-184.90
Charles Higgins & Sons	Street Light maintenance	-342.04
Taser International	Tasers (Grant)	-4,889.70

De Valley Vet Hospital	2017 Contract agreement	-750.00
Marla McLaughlin, Ph.D.	DiBello police evaluation	-225.00
Videon	Police vehicle repair (Grant)	-988.54
Red the Uniform Tailor	Police uniforms	-853.51
Comcast Cable	Cable service	-287.22
PECO-Underpass Lighting	Underpass Lighting	-30.72
PECO Street Lighting	Street Lighting	-2,021.04
Comcast Business	Phone VOIP	-363.95
Chili's Inspection Services	Inspection Services 2016	-2,860.00
Premier Window Tinting	Police siren and lights (Grant)	-1,425.00
Talley's Garage & Towing	Police Vehicles	-444.85
DCIU	Health Benefits	-20,850.61
US-Yellow	Yellow page listing	-297.00
Nextel	Cell phones	-141.28
Joseph P. Possenti Jr.	Professional Services	-975.00
J. Michael Sheridan	Professional Services	-2,483.10
United Concordia	Dental Coverage	-1,722.11
De Co Solid Waste	Tipping Fees	-3,022.22
Pa One Call System, Inc.	Monthly fax service	-13.97
Witmer Public Safety	Police equipment	-85.00
SERVPRO	Highway Garage clean-out	-1,345.14
U S Postal Service	Roll stamps	-49.00

PAYROLL ACCOUNT

It was motioned by Councilperson Maher and seconded by Councilperson Miley that Payroll for the month of January is paid. All Councilpersons present voted affirmative except Councilperson Cassidy who opposed. Motion carried.

JANUARY PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of January \$83,540.20
Payroll includes reimbursable Police Detail

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of January meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson McDaniel; all councilpersons present voted affirmative. Motion carried.

JANUARY LIQUID FUEL BILLS

Charles A. Higgins	Traffic light maintenance/repair	-217.00
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Eastern Salt Company	Road salt	-950.95
Mauger & Co.	Hwy vehicle fuel	-200.45
PECO	Traffic Lighting	-278.45

COMMUNITY CENTER BILLS

Community Center Bills for January meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Miley; all councilpersons present voted affirmative. Motion carried.

JANUARY COMMUNITY CENTER BILLS

Home Depot	Portable heaters	-159.88
Chester Water Authority	CC Water	-179.21
PECO electric	CC Electric	-44.96
PECO gas	CC Gas/Electric	-547.76
Banta's Bestway Trash Removal	Dumpster removal	-60.00
Edward Lord	Reimburse rental deposit 1/7/17	-100.00

PERMITS & LICENSE

The Permits of the January meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Burgos all councilpersons present voted affirmative. Motion carried.

PERMITS & LICENSE – JANUARY

4 Building permits	\$2,885.00
14 Contractor license	\$1,400.00
13 C/O Applications	\$1,225.00
2 Plumbing permits	\$280.00
2 Electrical permits	\$160.00
2 Zoning	\$550.00
4 Other Permits/License	\$380.00
Amount turned over to Borough	\$6,880.00

CHESTER WATER AUTHORITY

0 - Street Openings
Amount turned over to Borough \$0

PECO

0 – Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Cassidy that the correspondence for January be accepted and any necessary action taken. All Councilpersons present voted affirmative.

JANUARY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$124,245.75 January EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$500.00 January LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for December and a check in the amount of \$558.60
- Received from Delaware County Tax Claim Monthly for December and a check in the amount of \$2,389.82.
- Received from Delaware County January Monthly Transfer Report.
- Received from Durham & James a letter dated January 26, 2017 in regards to Notice of Zoning Hearing.
- Received from DEP an Earth disturbances inspection report.
- Received from De. Co. Planning Department a letter dated January 27, 2017 in regards to Economic Development Plan 2017.
- Received from Boeing a letter dated February 2, 2017 in regards to Storage Tank and Spill prevention.
- Received from Monroe a copy of a letter dated January 24, 2017 sent to DEP in regards Initial Notification of Reportable Release Form.
- Received from Veolia Energy a letter dated February 1, 2017 in regards to Annual Public Notice 2017.
- Received from PennDOT a letter in regards to Liquid Fuels reimbursement.
- Received from Stantec the 2017 County Aid Application.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

Liquid Fuel account needs to be reimbursed for the purchase of the Dump Truck in the amount of \$15,149.21. Councilperson Cassidy made the motion to reimburse Liquid Fuels, Councilperson Burgos seconded the motion. All Councilpersons present voted affirmative.

COMMITTEE REPORTS

MAYOR

Mayor Zalewski read a letter from Brookhaven Police Department for commending K9 Officer Musso and Ozzy for their assistance during a robbery. She is receiving complaints about trash being put out without being in cans and out too early to the curb, sometimes days ahead. Borough Ordinance state trash is not to be put out to curb before 6pm the night before scheduled pick-up.

***POLICE CHIEF** – Chief Priscopo had nothing to report.

MANAGER

Joe Possenti stated he looked into grants for tree removal in the park which are matching and the state is more interested in the planting of trees. Are looking into tree revitalization grants. A report from Monroe in regards to EIT shows that the EIT income will be consistent moving forward.

Need to set a meeting to begin the Police negotiations.

Mark Possenti addressed Act 133 from the state in regards to property sales and certificate of occupancy inspections. He explained the new regulations and discussed the many concerns involved.

Joe stated there is a concern with the copier and printer situations and the possibility of putting a copier in the Police station, eliminating most printers and the fax machines. The copiers will be networked and overall save money.

FINANCE

Councilman Maher had nothing to report.

MUNICIPAL BUILDING/RECREATION

Councilman Mathews stated that the Rec Board is interested in a craft fair in March. April 8th is the Easter Egg Hunt in the park from 12 – 3pm with a rain date of April 9th. May 29th is the Memorial Day service at Borough Hall 12pm. May 6th possibly a taco fest from 12 – 3pm. Jennifer brought up weekend activities in July and August for the kids. Around Aug. 5th having another Bacon Fest. Sept. 16th is the tentative date for Community Day. Dec. 1st will be the close of the registration for lunch with Santa on the 9th.

Buildings, we are looking to replace more lights in the Police station with the LED lights.

FIRE/PARKS/ENVIRONMENT

Councilman Cassidy stated welcome to Trainer's February Council meeting for 2017. Only 5 more weeks to summer.

Playground equipment is being repaired or replaced on the 3rd street playground. I will be delivering letters to all residents in the area asking to please help us keep this park by reporting any incidents that they may see. If this equipment is vandalized again and no one sees it, we want to apologize in advance but the equipment will not be replaced. History shows that this park has had more maintenance than any other playground in the borough with no-one seeing who did it. Helping to keep it clean will also help keep the youngsters safe while playing.

Henry Johnson Park has been inspected by a tree maintenance service. Many trees are in need of removal and dead branches removed. Thankfully, one of our guys can do most of the work and the cost will be lower than the estimate provided which was about \$9,500.

We will also be planting new trees to replace some damaged ones so if anyone wants to dedicate one to a family member or close friend, please call Borough Hall with your request. Leave your name and phone number in case we need to contact you for more information.

One of the bus shelters along 9th street was damaged. It is being replaced but at a different location that will provide shelter at a stop that is utilized.

On the job front, Acme, Giant, Sun Oil, Popeye's in Aston and Delcom (911) are hiring. The firehouse is also looking for volunteers and as I have stated many times in the past, this is the most rewarding job when you are part of the team that saves someone or someone's property, so please volunteer or encourage someone to join.

You hear a lot about different scams or fraud actions these days. I would like to share something that I witnessed recently and this affects every property owner/tenant in Trainer. Some rental properties had water service terminated due to lack of paying their sewer bills. The landlord came and turned it back on. It is on record that one property has not had water service since 2014 so no sewer bills were being paid. Guess who is paying for this? The surcharge we pay is divided up by property. I do not know that when the water service is turned off, the landlord is not to come behind them and turn it back on. So if you see this, report it. Call CWA.

The monthly fire report for January as follows: Total Alarms 24, 12 Hrs 10Min in service, 82 Total man hours, 1Hr 5Min pump operated, 10 structure fires, 5 non-structure fires, 2 accidents, 2 hazardous conditions

A lot of trees need to be replaced in the park. Possibly working on the project on April 22nd which is Earth Day

PUBLIC SAFETY/BOH

President Beck read January Code Enforcement report as follows: issued 16 building permits, 19 Contractor licenses, 23 C/O's, 2 zoning permits and numerous Occupancy and property maintenance violations.

Charley Remaley requested an Executive to discuss the possible litigation of a property.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos stated she has pamphlets for Job Corps and Landlord/Tenant rights. Also weatherization applications and CAADC info for income tax prepared for no cost.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel stated he called Media to schedule an appointment to discuss redevelopment. Eileen stated that she spoke with the County and they would like to see a plan in place and a list of properties that may be utilized.

HIGHWAY/STREET LIGHTS

Councilman Miley the garages are down except for the salt area at this time. Has an estimate for \$8800.00 to demo the Borough owned property on Wilcox St. Councilman Cassidy will contact the fire department to see if interested on using the property for training purpose before being demolished.

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Mark Possenti stated the bills have been mailed and taxes are being collected. The discount period end March 31. Hours for collecting tax bills will be Monday morning 9 – 11am and Thursday evenings 5:30 – 7pm.

SCHOOL BOARD DIRECTOR

Mary Magaw was absent.

MONROE ENERGY

Adam Gattuso stated the Heavy Haul project is complete and thanked all involved and affected for their cooperation.

ENGINEER

Eileen stated a motion is needed to adopt Resolution 1031 for the 2017 County Aid Application, requesting \$2,565. to assist in road improvements. Councilperson Maher made the motion, Councilperson McDaniel seconded the motion. All Councilpersons present voted affirmative. All Councilpersons present voted affirmative. Motion carried.

Engineer's Report

- **Trainer Pointe**

The developer advised they will complete remaining items including additional restoration by this Spring.

We are awaiting a formal reply from the developer regarding Mr. Werner's complaint of the

damaged concrete pad, asphalt paving and fence.

The developer has requested the status of the remaining escrow funds. We are working with the Borough Secretary on the amount.

- **Monroe Energy**
Tier 3 Low Sulphur – Phase 1A ULSG Construction and Facilities Erosion Control Permit Project is underway.
- **Infrastructure Items**
 - Baker Street and Yates Ave.
PennDOT confirmed these were added to the inventory. We are awaiting PennDOT's response regarding the additional roadways requested by the Borough.
 - We are corresponding with Mr. Brown regarding restoring the damaged pavement through Henry Johnson Park and will inform the Borough of the outcome.
- **200 Price Street-Metro Container**
Construction is underway.
- **Eske Developers, LLC – Nealy Blvd. (McCarthy Tire)**
We reviewed the site and will provide an updated punch-list.
- **ADA Curb Ramps**
Construction is substantially complete. We performed periodic site inspections and will perform a final inspection by next week. **We performed an inspection on February 6, 2017 and will issue a punch-list to the contractor.**
- **FY 2017 CDBG Project**
We forwarded the resolution adopted at the January Council meeting to the OHCD office.

SOLICITOR

Mike Sheridan stated a motion is needed to authorize the advertisement of Ordinance 756 Parking Violation Fees. Councilperson Maher made the motion to advertise, Councilperson Burgos seconded the motion. All Councilpersons present voted affirmative. Motion carried. A motion is needed to adopt Resolution 1030 to appoint an Electrical Inspector. Inspector appointed is Len Warren and an alternate being United Inspection Agency. Councilperson Maher made the motion to appoint Electrical Inspector, Councilperson Cassidy seconded the motion, All Councilpersons present voted affirmative. Motion carried. Sheridan mentioned the tax credit offered to volunteers for the fire co. and first responders. He has drawn a draft Ordinance for advertisement if and when Council may be ready. Councilperson Cassidy made a motion to advertise the Ordinance, Councilperson McDaniel seconded the motion. All Councilperson present voted affirmative. Motion carried. Sheridan stated he has an item for Executive.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Councilman Cassidy stated that if a resident wants to plant a tree in the park to please check with the Borough first and 811 will need to be contacted. The Borough will plant and take care of it.

Councilman Miley stated the parking lot is in bad shape and need work. Estimated will be gotten. He asked about what was decided as far as the Community Center goes. The first thing needed is to check on the stipulations of the grant in which the Community Center was obtained.

QUESTIONS AND COMMENTS FROM AUDIENCE

Resident Chuck Miles asked about a hearing coming up. The hearing in question is a zoning hearing for 4106 Post Rd. which is a change of use hearing being held on Feb. 21 at 7pm at Borough Hall. He also asked how many Council seats were up for election this year and when registration had to be in. A petition is needed and needs to be returned to the County by March 9. He asked if the trees we can plant can be flowering plants. Any type of tree is welcome.

Resident Terri Millard stated that at the January meeting there was an amendment to the minutes from last March due to a mistake and asked why it took so long for the error to be caught.

Borough Secretary, Vicki Okolowski, stated that she and Councilperson Cassidy were looking at the fire house bills for the year when it was noticed a couple of the bills did not show up in the minutes. The minutes were amended as soon as possible after the omission was discovered. She stated there is a lot of money spent on stamps and large envelopes and asked if it would benefit to have a postage machine. President Beck stated they looked into it and had one before and it cost more money.

Resident Paul Barnard asked about the dump truck purchased not being part of the Municipal deal by purchasing through an unauthorized dealer. To the knowledge of the Borough the dealer was CoStar approved. He further stated that the purchase was voted on at a Caucus meeting which was not recorded.

ADJOURNMENT

The meeting broke for the Executive session at 8:00pm. Council came out of Executive at 8:35 pm. Mike Sheridan stated that no action is taken in regards to the two matters discussed in Executive. A recommendation is made by the Engineer and Solicitor in regards to Nealy Blvd. which is to authorize to proceed with an agreement requiring the businesses on Nealy Blvd. to escrow the cost of the prepayment of the road. Need to move forward with the bid documents to get the project moving forward. Councilman Cassidy made the motion to prepare for bids, Councilperson Mathews seconded the motion. All Councilpersons present voted affirmative. Motion carried. President Regina Beck called for a motion to adjourn; Councilperson Mathews made the motion to adjourn. Councilperson Maher seconded the motion. All Councilpersons present voted affirmative.

Respectfully submitted,

Victoria Okolowski
Borough Secretary