

October 12, 2017

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Regina Beck – President
Joseph Maher – Vice President
Jim Cassidy – Councilman
Ed McDaniel – Councilman

Mark Possenti – Manager

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

Frances Zalewski – Mayor
Greg Miley – Councilman
John Mathews - Councilman
Awilda Burgos - Councilwoman

MINUTES

The minutes of the September meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson McDaniel. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the September bills for approval by Councilperson Maher and seconded by Councilperson McDaniel. No opposition. Motion carried.

SEPTEMBER GENERAL FUND BILLS

| | | |
|------------------------|------------------------------|---------|
| Paychex Invoice | Sept. 1 Biweekly and Monthly | -146.68 |
| Paychex Invoice | Sept. 1 Detail | -90.53 |
| Ed Kline | Advanced Auto tractor part | -23.31 |
| Burke Landscape Supply | Highway equipment repair | -10.49 |
| Foulk Lawn & Equipment | Highway equipment parts | -158.75 |

| | | |
|--------------------------------|---------------------------------|------------|
| #1 Car Wash Inc. | Clean Police Vehicles August | -200.00 |
| U.S. Armor | Police vests | -4,008.97 |
| Talley's Garage & Towing | Police Vehicles | -830.00 |
| Staples Advantage | Office supplies | -52.77 |
| Home Depot | Park locks/keys, weed killer | -260.97 |
| B&L Disposal | Waste disposal | -6,077.00 |
| PECO - Park | HJ Park | -0.44 |
| PECO Street Lighting | Street Lighting | -1,992.54 |
| PECO-Underpass Lighting | Underpass Lighting | -30.62 |
| PECO - Garage | Highway Garage | -42.85 |
| PECO - Municipal Bldg. | Municipal Bldg | -664.02 |
| Chester Water - Municipal | Municipal Bldg | -133.27 |
| Chester Water - HJP | HJ Park | -22.97 |
| Sirchie | Police equipment | -53.00 |
| Sunoco - SunTrak | Police vehicle fuel | -2,650.82 |
| Arthur J. Gallagher | Liability Ins. | -23,438.12 |
| Utility Advocate | Energy savings | -1,134.01 |
| Safety Wand Corporation | Police flare stand | -274.54 |
| United States Postal Service | 2 Large letters mailed | -8.50 |
| United States Postal Service | Roll stamps | -49.00 |
| United States Postal Service | Certified letter mailed | -6.59 |
| Justice Adoptions | Animal Control June 2017 | -18,975.00 |
| Herr Foods, Inc. | Community Day 2017 | -30.24 |
| Comcast Cable | Cable services | -287.51 |
| Comcast Business | Phone VOIP | -364.51 |
| Stantec Consulting | Professional Services | -12,355.50 |
| Arthur J. Gallagher | Treasurer Bond | -591.00 |
| Marcus Hook/Trainer Fire Dept. | 2017 23rd Quarter Appropriation | -9,250.00 |
| DCIU | Health Benefits | -23,643.94 |
| Marcus Hook Borough | Fire Station Sept. | -1,100.36 |
| Marcus Hook Borough | Fire Truck Sept. | -189.91 |
| Lori A. DiFabio | 4242 Post Rd. Zoning | -300.00 |
| Integral Systems Corp | Computer Maintenance/repair | -925.00 |
| J. Michael Sheridan, Esq. | Professional Services | -1,215.00 |
| Nextel | Cell phones August | -140.47 |
| United Concordia | Dental Coverage | -1,495.77 |
| Spirit Media Group | Public Notices | -179.20 |
| Wayne Radio & TV Service | Police radios | -1,280.00 |
| Verizon Wireless | Police reader | -86.24 |
| Aston Sunoco | Police Vehicles | -1,858.19 |
| Drugscan, Inc | Lab Testing | -175.00 |

| | | |
|--------------------------|---------------------------------------|-------------|
| Chester Water - Hydrants | Hydrants | -1,195.10 |
| Marcus Hook Florist | Flowers Sheridan, Possenti | -177.02 |
| Durham & James | Zoning Hearing | -238.00 |
| Paychex Invoice | Sept. 15 Detail | -94.13 |
| Paychex Invoice | Sept. 15 Biweekly | -129.49 |
| U S Postal Service | Certified letter mailed, large letter | -8.69 |
| NanaSplits | 2017 Community Day Ice Cream | -450.00 |
| Fare and Square | Ketchup Community Day | -3.59 |
| Orlando, Victoria | Petty Cash | -350.00 |
| TD Card Services | Quickbooks, K9, Police Training | -1,288.91 |
| Charles Higgins & Sons | Street Light maintenance | -230.18 |
| Marla McLaughlin, Ph.D. | Psych evaluation Speis | -225.00 |
| Sirchie | Evidence Collection school | -650.00 |
| Burke Landscape Supply | balance due on previous Invoices | -87.47 |
| De Co. Solid Waste | August Tipping Fees | -167.97 |
| Pa One Call System | Monthly fax service | -20.32 |
| US Municipal Supply | Speed signs, poles, paint | -1,131.18 |
| Robin Rokicka | Reimburse 2017 Hayride | -253.35 |
| Marilyn Maher | Reimburse 2017 Hayride | -95.64 |
| Joseph Maher | Reimburse 2017 Hayride | -203.45 |
| A. F. Damon Co., Inc. | Nealy Blvd. project | -72,585.00 |
| U S Postal Service | Roll stamps Code Office | -49.00 |
| Pat Irwin | 2017 Community Day DJ | -100.00 |
| Paychex Invoice | Sept. 29 Biweekly | -124.57 |
| Paychex Invoice | Sept. 29 Detail | -90.53 |
| Paychex Invoice | October Monthly | -90.53 |
| | | -196,842.72 |

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of September is paid. No opposition. Motion carried.

SEPTEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of September \$115,472.63

Payroll includes reimbursable Police Detail

*There were 3 payroll periods in September

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of September meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

SEPTEMBER LIQUID FUEL BILLS

| | | |
|--------------|----------------------|---------|
| Mauger & Co. | Highway vehicle fuel | -212.06 |
| PECO | Traffic Lighting | -272.16 |
| | | -484.22 |

COMMUNITY CENTER BILLS

Community Center Bills for September meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

SEPTEMBER COMMUNITY CENTER BILLS

NONE

PERMITS & LICENSE

The Permits of the September meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – SEPTEMBER

| | |
|--------------------------------|------------|
| 8 Building permits | \$715.00 |
| 0 Contractor license | \$0 |
| 4 C/O Applications | \$400.00 |
| 0 Plumbing permits | \$0 |
| 2 Electrical permits | \$181.00 |
| 5 Zoning | \$250.00 |
| 1 Other Permits/License | \$35.00 |
| 2 Vacant property registration | \$300.00 |
| Amount turned over to Borough | \$1,881.00 |

CHESTER WATER AUTHORITY

0 - Street Openings
Amount turned over to Borough \$0

PECO

1 – Street Openings
Amount turned over to Borough \$129.00

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson McDaniel that the correspondence for September be accepted and any necessary action taken. No opposition. Motion carried.

SEPTEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$18,731.35 September EIT distribution.

- Received from Keystone an electronic deposits in the amount of \$721.38 September LST distribution.
- Received from Delaware County Tax Claim Monthly for August and a check in the amount of \$24,486.95.
- Received from Delaware County Monthly Deed Reconciliation for September and a check in the amount of \$357.70.
- Received from Delaware County September Monthly Transfer Report.
- Received Green Region Grant info
- Received from Ashland a letter dated October 6, 2017 in regards to release of Phthalic Anhydride.
- Received from DEP a copy of a letter dated September 26, 2017 sent to Monroe Energy in regards to Receipt of Remedial Cleanup.
- Received from Aqua a letter dated October 5, 2017 in regards to Storage Tank and spill prevention.

September Safety meeting topic was “Slips, trips and falls” No incidents reported. All pending issues addressed and satisfied except for the parking lot.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski: Absent

***POLICE CHIEF** – Spoke about speed humps on Anderson and Chestnut streets. Getting positive responses from the residents. Residents are in favor but don’t want them placed in front of their house.

MANAGER

Mark Possenti:

- Police negotiations meeting is Oct. 19th, just waiting on the time.

FINANCE

Councilman Maher:

- Working on the 2018 budget. Hope to have first reading in November.

MUNICIPAL BUILDING/RECREATION

Councilman Mathews: Absent

FIRE/PARKS/ENVIRONMENT

Councilman Cassidy:

Welcome to Trainer’s October Council meeting.

Short and sweet this month.

Happy to say that the parks are still getting used. Hopefully the warm weather will stick around and there will be more usage. Anyone having ideas or concerns about the parks, please let me know so it can be addressed for next year. I think this year the improvements were a great success with minimum issues.

In the meantime, take advantage of the nice weather and prepare for the cold. We all know it is coming. The Memorial bricks are in and awaiting for the contractor, Alan Boates, to install them at the Memorial Garden. Should be very soon. Some other improvements are in the works as well. Some new businesses are coming to the area. Cracker Barrel and IHop are two. They will be hiring, as is Giant, Acme, ShopRite. Chichester School District and CVS are hiring too. And as always, Marcus Hook/Trainer Fire Department is in need of volunteers as are all the departments. Please pass the word on to people you know before someone gets hurt or even killed in a building fire. As I stated many times in the past, this is the most rewarding job.

The monthly fire report for September as follows: Total Alarms 18, 7 Hrs. 9Min in service, 40 Total man hours, 1Hr 30Min pump operated, 2 structure fires, 7 non-structure fires, 0 accidents, 1 hazardous conditions, 2 Mutual Aids

PUBLIC SAFETY/BOH

President Beck read May Code Enforcement report as follows: issued 11 building permits, 0 Contractor licenses, 8 C/O's, 3 zoning permits and numerous BOH and property maintenance violation notices sent out, 2 citation warnings and 2 citations were sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos: Absent

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Trying to set a meeting with people interested in rent to own properties.

HIGHWAY/STREET LIGHTS

Councilman Miley: Absent

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Mark Possenti read the monthly report for September as follows: Total uncollected as of 9/30 is \$123,834.97. Total collected as of 9/30 is \$8,399.40 Total outstanding bills are 162. Need a motion to authorize a transfer in the amount of \$8,399.40 to the General Fund.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Matt McGlaughlin thanked all who attended the Rally on reforming the Renewable Fuels Standard last week at the refinery.

ENGINEER

Eileen Nelson:

Engineer's Report

Attached

SOLICITOR

- Mike Sheridan stated: Chester County animal control was in breach of contract and asked Council if they wanted to pursue recouping the sum of \$8,100.00 which is the cost paid to Justice Rescue for 6 months of service while under a contract agreement. Council agreed to move forward one step at a time depending on the cost and appeals that may be filed.
- Motion to authorize Nealy Blvd. Deed (ground property) Title Insurance Coverage of \$250,000.00 at a one-time cost of \$1,880.00 to be split between the Borough and Business/property owners.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to authorize tax collection transfer to the General Fund in the amount of \$8,399.40 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize Nealy Blvd. Deed (ground property) Title Insurance Coverage of \$250,000.00 at a one-time cost of \$1,880.00 to be split between the Borough and Business/property owners and authorize Sheridan and Council President to execute all documents and take necessary action to complete the action and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to pursue recouping the sum of \$8,100.00 which is the cost paid to Justice Rescue for 6 months of service while under a contract agreement. Council agreed to file with the court and move forward one step at a time depending on the cost and appeals that may be filed. Motion was seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to name the hayride trail “Cominskie Trail” after retiring police Sgt. Cominskie and seconded by Councilperson Maher. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Councilman Maher stated that Sgt. Cominskie would be retiring at the end of this month and commended him for his years of dedicated police service and his community involvement that went beyond the police department. Council voted on naming the Hayride trail “Cominskie Trail” after Sgt. Cominskie.

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – Asked about the storage at the Trailer park which is being handled. Inquired about a speed hump at Veteran’s Dr. stating there are three others along the other end and through the park road and asked why there wasn’t one at the curve on Veteran’s Drive.

Kim Sherman, Chestnut St. – Asked about the property on Anderson St. with grass that is always overgrown. In regards to the question, President Beck stated that Kim could see her after the meeting. Asked if the Fire report could be broken down for calls specifically for Trainer, Councilperson Cassidy stated he tried to get a break down before. The Fire Dept. cannot do that. The contract between the

Borough and the Fire Department were discussed. Solicitor Mike Sheridan suggested sending a Right to Know Request for the information.

Kirk Dodson, Anderson St. – Discussed the speed humps for Anderson St. Stated that there were 30 – 35 cars just this past hour. Other options such as signs for local traffic only could be put in place. Some signs are not enforceable. As far as weight limit signs for large trucks, a study would have to be done to determine deterioration due to weight of vehicles. Speeding is also an issue stated Dodson. The Chief stated 27 citations have been issued for traffic on Chestnut and Anderson. Council decided and instructed Engineer Eileen Nelson to move forward with the study.

ADJOURNMENT

President Regina Beck called for a motion to adjourn at 7:34pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary