

November 9, 2017

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**PRESENT**

- Frances Zalewski – Mayor
- Regina Beck – President
- Joseph Maher – Vice President
- Jim Cassidy – Councilman
- Ed McDaniel – Councilman
- Awilda Burgos - Councilwoman

Mark Possenti – Manager

- Eileen Nelson – Engineer
- Mike Sheridan – Solicitor

**ABSENT**

- John Mathews - Councilman
- Greg Miley– Councilman

**MINUTES**

The minutes of the October meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

**GENERAL FUND**

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the October bills for approval by Councilperson Maher and seconded by Councilperson Burgos. Councilperson Cassidy opposed. Motion carried.

**OCTOBER GENERAL FUND BILLS**

DCED	2017 3rd 1/4 Reporting	-76.00
PSAB U/C Plan	3rd Quarter Unemployment Co.	-548.27
Commonwealth of Pennsylvania	Police vehicle registration	-37.00
John F Matthews	Reimburse 2017 Community Day	-40.00
Wick's Seafood	2017 Community Day	-262.50

#1 Car Wash Inc.	Clean Police Vehicles September	-200.00
Possenti Consulting	Services July and August	-3,150.00
Marcus Hook Florist	Flowers Magaw	-88.51
A.R.D. Uniform	Police uniforms	-461.50
Chester Water - Hydrants	Hydrants	-1,195.10
Talley's Garage & Towing	Police Vehicles	-842.00
Stantec Consulting	Professional Services	-4,698.50
Sunoco - SunTrak	Police vehicle fuel	-2,435.74
Premier Window Tinting	Police vehicle (Grant)	-971.00
Cutting Edge Glass Co	Police vehicle mirror repair	-35.00
PECO - Garage	Highway Garage	-42.06
PECO - Park	HJ Park	-27.38
Ed Kline	Reimburse Uniforms	-99.96
Global Security Systems, Inc.	Municipal Bldg Alarm	-120.00
Wilson of Wallingford	Fuel Oil Highway Garage	-531.48
Pa State Mayors Association	2018 Membership Dues	-60.00
Penn Medicine	Office physical	-174.00
Galls Incorporated	Police barrier tape	-109.99
PA Municipal Retirement System	Act 205 2017 MMO Contribution	-7,033.00
TD Ameritrade	2017 Act 205 MMO State Aid	-176,948.00
Marcus Hook/Trainer Fire Dept	2017 Volunteer Fire Relief	-8,883.82
Integral Systems Corp	Computer Maintenance/repair Back-up	-350.00
Witmer Public Safety Group	Police equipment safety light	-45.50
Chester Water - HJP	HJ Park	-22.97
General Code	Annual Maintenance eCode 360	-1,195.00
Orlando, Victoria	Hayride Cash to pay for expenses	-1,423.87
Paychex Invoice	October 13 Detail Pay	-94.13
Paychex Invoice	October 13 Biweekly	-150.49
Ostan, Richard A.	Medical reimbursement 2017	-170.00
Donnelly, Jason	Tolls travel for school	-15.40
TD Card Services	Qbooks, Community Day	-288.39
Musso, Michael G.	Reimburse Nero travel and cage	-935.18
Red the Uniform Tailor	Police uniforms	-937.06
De Valley Veterinary Hospital	K9 Nero Vet Agreement	-750.00
Staples Advantage	Office supplies	-291.69
T Frank McCall's Inc	Bldg supplies	-280.11
Comcast Business	Phone VOIP	-364.81
Comcast Cable	Cable services	-287.74
B&L Disposal	Trash disposal	-6,077.00
PECO - Municipal Bldg.	Municipal Bldg	-541.43
PECO-Underpass Lighting	Underpass Lighting	-29.93

PECO Street Lighting	Street Lighting	-1,971.67
De Co Solid Waste Authority	Tipping Fees	-2,825.46
Chester Water - Municipal	Municipal Bldg	-99.69
Chester Water - Hwy garage	Highway garage	-50.13
Pa One Call System, Inc.	Monthly fax service	-27.94
US Municipal Supply	Highway paint	-354.55
Wayne Radio & TV Service	Police lights and mounting	-1,900.00
DCIU	Health Benefits Sept. and Oct.	-47,287.88
United Concordia Life & Health	Dental Coverage	-1,495.77
Nextel	Cell phones September	-140.94
A.R.D. Uniform Enterprises, Ltd.	Police uniforms	-157.00
Premier Window Tinting	Police vehicle	-105.00
Sirchie	Police equipment	-40.08
Verizon Wireless	Police data card reader	-86.24
De Valley Veterinary Hospital	K9	-49.83
Eagle Point Gun/TJ Morris & Son	Police ammo	-884.28
Galls Incorporated	Police gloves	-74.48
Paychex Invoice	October 27 Biweekly	-129.48
United States Postal Service	Roll stamps	-49.00
Linn Architects	Borough Bldg schematic design	-2,181.60
Ed Kline	Reimburse Uniforms	-44.87
PECO - Garage	Highway Garage	-44.20
B&L Disposal	Electronic recycle	-213.57
Drugscan, Inc	Lab testing	-168.00
Express Printing	Police Interview Cards	-325.00
Staples Advantage	Office supplies	-39.99
Red the Uniform Tailor	Police uniforms	-180.93
Goodyear Auto Service Center	Police vehicle tires	-501.80
		-284,750.89

**PAYROLL ACCOUNT**

It was motioned by Councilperson Maher and seconded by Councilperson McDaniel that Payroll for the month of October is paid. Councilperson Cassidy opposed. Motion carried.

**OCTOBER PAYROLL FOR ALL EMPLOYEES**

Total payroll for the month of October \$74,200.50  
Payroll includes reimbursable Police Detail

**LIQUID FUEL BILLS**

Liquid Fuel Bills for the month of October meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Cassidy. No opposition. Motion carried.

**OCTOBER LIQUID FUEL BILLS**

Mauger & Co.	Highway vehicle Fuel	-352.81
PECO	Traffic Lighting	-272.16
Pyramid Materials	Cold Patch	-174.96
		-961.13

**COMMUNITY CENTER BILLS**

Community Center Bills for October meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

**OCTOBER COMMUNITY CENTER BILLS**

E&J Service Inc.	Refrigerator freon	-155.00
PECO electric	CC Electric	-76.60
PECO gas	CC Gas/Electric	-107.54
Chester Water Authority	CC Water	-77.79
Banta's Bestway Trash Removal	Dumpster removal	-60.00
O'Rangers Plumbing, Heating & Cooling	Boiler work per Ins. Co.	-425.00
PECO electric	CC Electric	-59.20
		-799.93

**PERMITS & LICENSE**

The Permits of the October meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

**PERMITS & LICENSE – OCTOBER**

2 Building permits	\$130.00
1 Contractor license	\$100.00
3 C/O Applications	\$275.00
0 Plumbing permits	\$0
3 Electrical permits	\$320.00
1 Zoning	\$50.00
3 Other Permits/License	\$95.00
0 Vacant property registration	\$0
Amount turned over to Borough	\$970.00

**CHESTER WATER AUTHORITY**

0 - Street Openings  
Amount turned over to Borough \$0

**PECO**

0 – Street Openings  
Amount turned over to Borough \$0

**DELCORA**

0 – Permits  
Amount turned over to Borough \$0

## **CORRESPONDENCE**

It was motioned by Councilperson Maher and seconded by Councilperson McDaniel that the correspondence for October be accepted and any necessary action taken. No opposition. Motion carried.

### **OCTOBER CORRESPONDENCE**

- Received from Keystone an electronic deposits in the amount of \$31,070.56 October EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$2,300.00 October LST distribution.
- Received from Delaware County Tax Claim Monthly for September and a check in the amount of \$10,465.64.
- Received from Delaware County Monthly Deed Reconciliation for October and a check in the amount of \$98.00.
- Received from Delaware County October Monthly Transfer Report.
- Received Act 44 Disclosure from INR
- Received from Commonwealth of Pa. our Safety Certificate approval for Workers Comp discount 2018.
- Received from Congoleum a letter dated November 3, 2017 in regards to PADEP renewal application.

October Safety meeting topic was “Fire Prevention” No incidents reported. All pending issues addressed and satisfied except for the parking lot.

## **QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE**

None

## **ANY MATTERS THAT NEED COUNCILMANIC ACTION**

None

## **COMMITTEE REPORTS**

### **MAYOR**

Mayor Zalewski:

- Centennial Celebration is scheduled for May 18, 2019 and have a Committee working on it.

**\*POLICE CHIEF** – No report

### **MANAGER**

Mark Possenti:

- The Police contract is final except for a few particulars and may be voted on and passed tonight awaiting final approval from the Solicitor. Council will vote at next month’s Council meeting.
- Reminded Council of three motions to be made in regards to the Budget reading and Tax Ordinance for 2018.

### **FINANCE**

Councilman Maher:

- Announced the first reading of the 2018 General budget in the amount of \$2,344,900.00. A motion is needed to accept. If anyone has questions about what specific line items consist of in the budget but the information is available, Vicki can tell you what they are.
- Thanked all who were involved in the Hay Ride.

### **MUNICIPAL BUILDING/RECREATION**

Councilman Mathews: absent

- A motion is needed to award the bid to pave Municipal parking lot.
- Councilman Maher reminded everyone of the upcoming Tree Lighting, Lunch with Santa and pet pics with Santa.
- Mayor Zalewski stated the Police will be around the Borough on the MRAP with Santa on Sat. Dec. 16<sup>th</sup>.

### **FIRE/PARKS/ENVIRONMENT**

Councilman Cassidy:

Welcome to Trainer's November public Council meeting.

I want to thank all that came out on Tuesday to vote. The weather wasn't the best.

Congratulations to the winners and hope for the best in years to come.

I was approached by several residents about some issues they are having and I will be addressing the in the days, weeks and months to come.

The Memorial bricks have been placed so please stop by and see them if you can get near it. All who purchased the bricks are very happy about the outcome of the project that still has more work to be done. Still getting a lot of dog walkers letting their dogs run loose and not cleaning up after them. Don't know how we can stop them.

On the job front, many local businesses are still hiring. Some are for the Holidays, some are permanent positions.

Franklin Mint Federal Credit Union I shaving a job fair November 16<sup>th</sup> 4-7PM at their Chadds Ford location.

Fire companies are still looking for volunteers so if you know of anyone 16 years or older, please encourage them to join their local firehouse. Recently there was a car fire at the old Viscose Building and the Aston fire department had to be dispatched. Luckily there was not more damage. That whole building could have caught fire.

Veteran's Day is this Saturday so let's get the flags out and pay tribute to those who served.

Christmas is fast approaching as we have been told since Halloween, so Happy Valentine's Day and please be safe and warm.

The monthly fire report for October was not received.

### **PUBLIC SAFETY/BOH**

President Beck read May Code Enforcement report as follows: issued 8 building permits, 0 Contractor licenses, 5 C/O's, 1 zoning permits, 11 grass violation notices, 3 grass citation warnings and 1 citation issued and numerous BOH and property maintenance violation notices sent out.

### **COMMUNITY OUTREACH/NEWSLETTERS**

Councilwoman Burgos:

- Have LIHEAP applications
- Thanks for all the support for the loss of daughter
- Food drive is in gear

### **COMMUNITY REDEVELOPMENT**

Councilman Ed McDaniel: No Report

## **HIGHWAY/STREET LIGHTS**

Councilman Miley: Absent

## **CODE ENFORCEMENT OFFICER**

Nothing to report.

## **TAX COLLECTOR**

Mark Possenti read the monthly report for October as follows: Total uncollected as of 10/31 is \$99,384.19. Total collected as of 10/31 is \$26,895.87 Total outstanding bills are 158.

Need a motion to authorize a transfer in the amount of \$26,895.87 to the General Fund.

Mark Possenti called for an Executive Session for personnel reasons

## **SCHOOL BOARD DIRECTOR**

Mary Magaw: Absent

## **MONROE ENERGY**

Adam Gattuso: Absent

## **ENGINEER**

Eileen Nelson:

### **Engineer's Report**

Attached

- Motion to adopt Resolution 1035 Master Casting Agreement 2017 – 2020
- Discussed paving restoration requirements on the Ridge after gas and water project completion.
- A discussion about keeping the storm sewers clean and to hold the property owners, allowing the debris onto the street, partly responsible on 291 and Price. Informed the Engineer that Brock's Fire was seen dumping extinguisher powder in the storm sewer.

## **SOLICITOR**

Mike Sheridan stated:

- Spoke about the Police contract. Working out a few particulars including the medical reimbursement.
- Action was filed against Brandywine SPCA for breach of contract in the sum of \$8,100.00 which is the cost paid to another animal control service while under a contract agreement.
- Still finalizing the Deed signatures for Nealy Blvd.

## **ORDINANCES**

- None

## **RESOLUTIONS**

- Motion was made by Councilperson Maher to accept Resolution 1035 Master Casting Agreement 2017 – 2020 and seconded by Councilperson McDaniel. No opposition. Motion carried.

## **OTHER ACTION ITEMS**

- Motion was made by Councilperson Cassidy to award Parker Paving the bid to pave the Municipal parking lot in the amount of \$8,250.00 and seconded by Councilperson McDaniel. No opposition.

Motion carried.

- Motion was made by Councilperson McDaniel to accept the first reading of the 2018 General Budget in the amount of \$2,344,900.00 and seconded by Councilperson Burgos. Councilman Cassidy opposed. Motion carried.
- Motion was made by Councilperson Maher to advertise the 2018 General Budget available for inspection and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Maher to advertise the 2018 Real Estate Tax Levy Ordinance and seconded by Councilperson McDaniel. Councilman Cassidy opposed. Motion carried.
- Motion was made by Councilperson Cassidy to authorize tax collection transfer to the General Fund in the amount of \$26,895.87 and seconded by Councilperson Maher. No opposition. Motion carried.
- A motion was made by Councilperson Maher to allow Michele Holloman use of the Community Center for a fundraiser in December and seconded by Councilperson McDaniel. No opposition. Motion carried.

### **OLD COUNCILMANIC BUSINESS**

Councilman Cassidy stated there issues to clarify and be discussed at Workshop.

### **NEW COUNCILMANIC BUSINESS**

None

### **QUESTIONS AND COMMENTS FROM AUDIENCE**

Terry Yeager, Chestnut St– Asked permission to put some drunk and addiction treatment guide cards in the lobby.

Resident, Langley St. – Expressed concern of increasing theft in the Borough and is interested in a Town Watch. The Chief stated people need to be aware and call the Police to report incidents and lock their car doors. It would be a Council decision to form a Town Watch which the Police would support.

Kirk Dodson, Anderson St. – Submitted pictures to Council in regards to traffic on Anderson St. and asked what could be done. Solutions will be discussed at workshop. He expressed concern about Solicitors going door to door at night.

Debbie Mervine, Forrest St. – Asked how soon political signs were supposed to come down after the election, stating some of the signs were still up.

Dawn Martinez, 12<sup>th</sup> St. – stated she has No Soliciting posted on her property

Jenn Frazier, Ridge Rd. – Asked if there any updates on the new rec center. The family from the fire will be moving back in soon. Asked to do something to help the family, they lost everything.

Kim Sherman, Chestnut St. – Clarified that Vicki could give her detailed information of the budget. Councilman Cassidy told Kim that he asked for a breakdown from the Fire Dept. and has received no fire report this month. He has been put in touch with someone to get the breakdown.

Joe Maher stated Michele Holloman asked to rent the Community Center to host a bingo fundraiser to benefit her daughter’s non-profit Toys for Tabitha. Councilperson Cassidy asked to discuss further.

An Executive session was called at 7:54 pm. Council came out of Executive and resumed the regular meeting at 8:33 pm. A motion was called to allow Michele Holloman use of the Community Center for a fundraiser in December.

**ADJOURNMENT**

President Regina Beck called for a motion to adjourn at 8:35 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary