

February 8, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Gregory Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Gregory Miley– President
Regina Beck – Vice President
John Mathews – Councilman
Joseph Maher– Councilman present via phone
Jim Cassidy – Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Mark Possenti – Manager

Mike Kozlowski – Engineer
Mike Sheridan – Solicitor

ABSENT

MINUTES JANUARY REORGANIZATION

The minutes of the January Reorganization meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Beck. No opposition. Motion carried.

MINUTES JANUARY CAUCUS

The minutes of the January Caucus meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

MINUTES

The minutes of the January meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the January bills for approval by Councilperson Mathews and seconded by Councilperson McDaniel. No opposition. Motion carried.

JANUARY GENERAL FUND BILLS

| | | |
|----------------------------------|--------------------------------------|------------|
| Paychex Invoice | Jan Monthly | -166.35 |
| United States Postal Service | Package mailed | -7.20 |
| Paychex Invoice | Jan 5 Biweekly | -174.15 |
| Home Depot | Glue for Council table (Jim McKay) | -6.47 |
| United States Postal Service | To Jim Cassidy BOH postage | -13.39 |
| Spirit Media Group, Inc. | Public advertising | -176.40 |
| Burke Landscape Supply | Highway equipment | -20.80 |
| Integral Systems Corp | Computer Maintenance/repair | -975.00 |
| Chester Water Authority | Hydrants | -1,195.10 |
| Marcus Hook/Trainer Fire Dept | Full page ad Chief McClure banquet | -100.00 |
| Utility Advocate | Peco savings | -19.42 |
| Verizon Wireless | Police card reader | -86.24 |
| United Concordia Life & Health | Dental Coverage | -1,322.33 |
| US-Yellow | Advertising | -297.00 |
| De Valley Veterinary Hospital | Ozzy | -86.64 |
| Kim Sherman | Reimburse Act 48 Tax Collector Exam | -200.00 |
| US Municipal Supply | Highway signs | -1,158.80 |
| B&L Disposal | Waste removal | -6,259.58 |
| PECO Street Lighting | Street Lighting | -2,005.62 |
| PECO-Underpass Lighting | Underpass Lighting | -0.91 |
| Talley's Garage & Towing | Police Vehicles | -1,824.55 |
| Broomall Truck & Auto Repair | Police vehicle | -953.12 |
| EDM Publishers, Inc. | Building Permit Law Bulletin | -99.00 |
| Witmer Public Safety Group, Inc | Police equipment | -218.33 |
| Selective Dismantlement, Inc. | Dumpster demo 224 Wilcox | -2,931.00 |
| DCIU | Health Benefits Feb. | -23,643.94 |
| Stantec Consulting Services Inc. | Professional services | -3,607.00 |
| Goodyear Auto Service Center | Police vehicles | -673.72 |
| Sunoco - SunTrak | Police vehicle fuel | -2,470.71 |
| Videon | Durango service | -787.85 |
| TYAA | 2018 Appropriation | -1,000.00 |
| DSLR Pros | Drone upgrade (Grant) | -7,482.99 |
| Motorist Life Insurance Co. | Life insurance paid policy Cominskie | -7,387.20 |
| Coale Roofing | Municipal Bldg roof balance due | -5,490.00 |
| Musso, Michael G. | Reimburse Medical expense | -80.00 |
| PSAB U/C Plan | 2017 4th Quarter Unemployment | -608.26 |
| Paychex Invoice | Jan 19 Biweekly and W-2's | -420.10 |
| United States Postal Service | To Jim Cassidy BOH postage | -34.00 |
| TD Card Services | QB, web, police, rec | -958.95 |
| Galls Incorporated | Police uniform | -129.99 |

| | | |
|----------------------------------|--|------------|
| National Police Canine Assoc | 2018 Membership and Certifications | -120.00 |
| Stantec Consulting Services Inc. | Professional services | -3,267.50 |
| Arthur J. Gallagher | Liability insurance | -16,476.40 |
| PECO | 2018 Land Lease 854 | -10.00 |
| Spirit Media Group, Inc. | Public advertisement | -405.40 |
| AAA Lock & Safe Co. | Bldg. Keys | -132.00 |
| Home Depot | Christmas lights, door/locks food pantry | -377.89 |
| Intercon Truck Equipment, Inc. | Highway truck lights | -52.64 |
| Comcast Business | Cable services | -365.11 |
| Delaware County Solid Waste | Tipping fees | -2,295.15 |
| Pennsylvania One Call System | Monthly fax transmission | -17.78 |
| PECO - Municipal Bldg. | Municipal Bldg. | -701.25 |
| Staples Advantage | Office supplies | -267.91 |
| Burke Landscape Supply | Sidewalk salt | -102.95 |
| Charles Higgins & Sons | Street Light maintenance | -181.80 |
| Comcast Cable | Cable services | -380.27 |
| Broomall Truck & Auto Repair | Highway truck | -1,653.66 |
| Possenti Consulting, LLC | Services Dec. | -1,575.00 |
| Barbacane, Thornton & Co | Professional services | -2,400.00 |
| Marcus Hook Borough | Fire Truck Dec. | -189.91 |
| Marcus Hook Borough | Fire Station Dec. | -1,122.41 |
| AT&T | Police card data reader | -79.00 |
| Nextel | Cell phones December | -215.66 |
| Burke Landscape Supply | Highway equipment parts | -29.98 |
| #1 Car Wash Inc. | Clean Police Vehicles January | -200.00 |
| Peer, Donald | Uniform expenditure | -27.31 |
| De County Assoc of Boroughs | 2018 Dues | -32.00 |
| De Valley Veterinary Hospital | Annual contract | -750.00 |
| Red the Uniform Tailor | Police uniforms | -256.67 |
| Wayne Radio & TV Service | Police radios | -180.00 |
| Metro Technology Inc | Alert/Care Services Annual agreement | -2,044.00 |
| Charles Higgins & Sons | Street Light maintenance | -708.64 |
| T Frank McCall's Inc | Bldg supplies | -217.14 |
| PECO - Garage | Highway garage | -378.36 |
| Delcora | Municipal Bldg | -122.46 |
| Chester Water Authority | Highway garage | -50.13 |
| Chester Water Authority | HJ Park | -18.36 |
| Witmer Public Safety Group, Inc | Police equipment | -78.43 |
| Prudential Life Ins. | Life Insurance Kline | -545.00 |
| DCED | 2017 4th 1/4 Reporting 4.00 rate | -16.00 |
| DCED | 2017 4th 1/4 Reporting 4.50 rate | -45.00 |

-113,161.28

PAYROLL ACCOUNT

It was motioned by Councilperson Beck and seconded by Councilperson Cassidy that Payroll for the month of January is paid. No opposition. Motion carried.

JANUARY PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of January \$77,575.26

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of January meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Cassidy. No opposition. Motion carried.

JANUARY LIQUID FUEL BILLS

| | | |
|----------------------------|------------------|------------------|
| Eastern Salt Company, Inc. | Road Salt | -4,154.71 |
| | Road Salt | -515.45 |
| | Road Salt | -649.04 |
| Mauger & Co. | Highway fuel | -126.45 |
| PECO | Traffic Lighting | -280.78 |
| | | -5,726.43 |

COMMUNITY CENTER BILLS

Community Center Bills for January meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

JANUARY COMMUNITY CENTER BILLS

| | | |
|-------------------------------|------------------|------------------|
| Banta's Bestway Trash Removal | Dumpster removal | -60.00 |
| Home Depot | CC heaters | -79.94 |
| Chester Water Authority | CC Water | -133.11 |
| PECO electric | CC Electric | -45.62 |
| PECO gas | CC Gas/Electric | -915.46 |
| Delcora | CC Sewer | -166.70 |
| | | -1,400.83 |

PERMITS & LICENSE

The Permits of the January meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Mathews. No opposition. Motion carried.

PERMITS & LICENSE – JANUARY

| | |
|--------------------------------|-----------|
| 0 Building permits | \$0 |
| 20 Contractor license | \$2000.00 |
| 11 C/O Applications | \$1100.00 |
| 0 Plumbing permits | \$0 |
| 0 Electrical permits | \$0 |
| 0 Zoning | \$0 |
| 0 Other Permits/License | \$0 |
| 1 Vacant property registration | \$150.00 |
| Amount turned over to Borough | \$3250.00 |

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Beck that the correspondence for January be accepted and any necessary action taken. No opposition. Motion carried.

JANUARY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$48,093.58 January EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$3,819.95 January LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for December and a check in the amount of \$1,161.30.
- Received from Delaware County Tax Claim Bureau Judicial sale list for May 2018.
- Received from DEP a copy of a letter dated January 9, 2018 sent to Monroe in regards to NPDES Permit.
- Received from DEP a copy of a letters dated January 17, 2018 sent to Monroe in regards to storage tank program.
- Received from Delcora in regards to updated tapping fee.
- Received from MMIPC in regards to high pressure pipeline maintenance inspection.
- Received from Pa Dept of Conservation and Natural Resources in regards to Outdoor recreation plan.
- Received from CRC in regards to Stream cleanup and donation.
- Received from Veolia in regards to annual public notice.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Any complaints or compliments please let the her or the Secretary know
- Centennial is schedule for May 18, 2019. Anyone with any ideas may attend the next meeting on April 25 at 7:00.

- Food Pantry is open.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Called executive session to discuss Real Estate

PARKS/RECREATION/ENVIRONMENT

Councilman Maher: Present via phone and stated the Recreation Board received 2 letters of interest. One was accepted and one was denied. The officers and members are Gail McKay – President, Marilyn Maher – Secretary, Vicki Orlando – Treasurer, Fran Zalewski and Jenn Frazier. The dates for the Rec Board events has been scheduled for the year and will be posted to the web site and Facebook. Council has a list of events and a copy is available tonight for anyone interested. A letter of interest was submitted by Michele Holloman and will be considered and discussed at the March meeting.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer’s February meeting.

The Board of Health has been busy in January with February looking the same. We have received and acted upon many complaints and I am happy to say that we are making progress. The Board has received a verbal, along with a written note, signed by Ralph Miles announcing his desire to resign from the board. Still accepting orders for Memorial bricks. Would like to have order in March so we can have them installed before Memorial Day.

I do have a yearly count for 2017 that was asked by a resident recently. Total fire calls per Delaware County dispatch for Trainer Borough was 52. This was just fire dispatched calls. I do not believe it includes medical calls.

Onn the job front: Chichester School District, Septa, US Post Office, Aldi in Brookhaven, FMFCU and the Fire House. This job has the most rewards.

The monthly fire report for January was as follows: Total Alarms: 27 Time in Service: 24hrs 5mins. Total Man Hours: 89 Property Loss: 0 Injuries: 0 Fatalities: 0 Pump Operated: 1hr 15mins Structure Fires: 16 Mutual Aid: 5 Accidents: 6 Hazardous Condition: 7 Non-Structure Fires: 0

PUBLIC SAFETY

President Beck read January Code Enforcement report as follows: issued 3 building permits, 25 Contractor licenses, 39 C/O’s, 0 zoning permits, and numerous BOH and property maintenance violation notices sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Legal Aid clinic is open. Have flyers and an intake is required to determine eligibility.
- Have referrals for Community Action agency for homeless.
- Peco is giving away refrigerators to seniors with an annual income below \$23,595.00.
- Community Action in Boothwyn is offering free tax preparation.
- Aids Care Group has many services available for insured and uninsured.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Waiting on papers for the 9th St. (Gulf) property. Property has been purchased. Working with new

property owner to inform him of the Borough Ordinances. Etc.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Highway will start working on the pot holes tomorrow. This is a temporary fix. Streets will be evaluated to be resurfaced.

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Mark Possenti read the monthly report for January as follows: Total uncollected as of 01/31 is \$69,519.26. Total collected as of 01/31 is \$4,515.45 Total outstanding bills are 135.

2018 tax bills were sent out on February 2nd.

Need a motion to authorize a transfer in the amount of \$4,515.45 to the General Fund.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso: No reportable injuries at Monroe for the past 69 days. The refinery will be going through a turn-around of the facility. Will be expecting 700 – 1100 contractors to work in the refinery. Will be installing 3 new cooling water towers over the next 5 – 8 years.

ENGINEER

Eileen Nelson:

Engineer's Report

Attached

- Motion needed to adopt Resolution 1039 2018 County Aid application
- Motion needed to grant a waiver of stormwater compliance to Monroe Energy for substation 12 pad and building.

SOLICITOR

Mike Sheridan stated:

- Mr. Hinchcliffe's court decision appeal was denied, there is currently no action from him against the Borough.
- Our court case with Brandywine SPCA has been continued. They are being represented by Counsel and are going to make a settlement offer. As of today there has been no formal offer made. Will be asking Judge to reschedule the hearing.
- Spoke with Barbacane Thornton Auditors in regards to terminating their service. They asked the Borough to reconsider. Council decided to terminate the service.

ORDINANCES

None

RESOLUTIONS

- Motion was made by Councilperson Beck to adopt Resolution 1039 2018 County Aid application and seconded by Councilperson Cassidy. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson McDaniel to authorize tax collection transfer to the General Fund in the amount of \$4,515.45 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to grant a waiver of stormwater compliance to Monroe Energy for substation 12 pad and building and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Beck to approve Manny Broomall to demolish the Borough owned property at 3407 3rd St. in the amount of \$7,700.00 with a separate dumpster fee to be billed directly to the Borough and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Motion needed to approve Manny Broomall to demolish the Borough owned property at 3407 3rd St. in the amount of \$7,700.00 with a separate dumpster fee to be billed directly to the Borough. Before the floor was opened for questions and comments Councilman Cassidy stated that the negative social media crap has to stop. He spoke about flyers being put on cars throughout the Borough in regards to new building. Jenn Frazier is somehow being blamed. He also spoke on behalf of the positive efforts put forth by Jenn in the Borough. People need to speak about the positive things that happen in the borough. If people don't like what is going on, get the hell out of Dodge. A new building and rec center is necessary. If you want things different, get involved and help instead of being negative. President Miley also added the conditions of the current buildings would cost a fortune to fix. Taxes will not go up to finance the project. The Borough is applying for a Grant to help finance the new buildings. In the past, the Borough had to take out TAN notes in the amount of \$500,000.00 which had to be repaid by the end of each year with interest. We have not had to do that in a few years now. After the new buildings are complete, the current buildings will be sold. President Miley stated residents will be notified of the particulars when available.

QUESTIONS AND COMMENTS FROM AUDIENCE

There was a discussion about the underground springs that cause water on the roads. Chester Water has been out to check out the areas. We do not have a solution to this problem at this time. It was also brought up about the graffiti in town. Residents keep their eyes open and report anything they see. A resident mentioned having it painted over as she had seen done in the past. Terry Miley asked what the Ordinance states in regards to dogs being left out with no food and water and barking constantly. She stated she spoke to a police officer that told her nothing could be done until after 11pm at night under the noise Ordinance, there is no Ordinance for dogs. Vice-President Beck stated dogs cannot bark longer than 15 minutes at one time. She also stated she could call and report to the SPCA for abuse, they have a Code Enforcement Officer. Jenn Frazier stated that she had nothing to do with the flyers on cars. She is all for a new Rec center and helping the kids. We have enough people on the outside of the Borough posting negative about the Borough, such as the dead cats, we do not need insiders doing that also. We will get further working together than trying to tear down Trainer.

A brief discussion about the alleged dead cats in the woods took place. The incident was unfounded. Marcia Kline stated the Food Pantry is open.

An Executive session was called at 7:55 pm. Council came out of Executive and resumed the regular meeting at 8:23pm.

ADJOURNMENT

President Gregory Miley called for a motion to adjourn at 8:23 pm; Councilperson Beck made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary