

March 8, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Gregory Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Gregory Miley– President
Regina Beck – Vice President
John Mathews – Councilman
Joseph Maher– Councilman
Jim Cassidy – Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Mark Possenti – Manager

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

MINUTES FEBRUARY SPECIAL MEETING

The minutes of the February Special meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MINUTES FEBRUARY CAUCUS

The minutes of the February Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

MINUTES

The minutes of the February meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Beck. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the February bills for approval by Councilperson Beck and seconded by Councilperson Maher. No opposition. Motion carried.

FEBRUARY GENERAL FUND BILLS

United States Postal Service	Roll of stamps	-50.00
Comcast Cable	Cable Services	-285.10
Orlando, Victoria A.	Petty Cash on hand	-250.00
Orlando, Victoria A.	Cash for Food Pantry supplies	-60.00
Galls Incorporated	Police equipment	-615.96
B&L Disposal	Waste Disposal Service	-6,259.58
Delaware County Solid Waste	Tipping Fees	-2,449.85
US Municipal Supply	Street signs	-415.65
PECO - Municipal Bldg.	Municipal Bldg	-988.94
PECO Street Lighting	Street Lighting	-1,999.59
Chester Water - Hydrants	Hydrants	-1,195.10
Charles Higgins & Sons	Street Light maintenance	-153.52
Radio Communications	Vehicle light repair	-95.00
Sunoco - SunTrak	Police vehicle fuel	-2,820.62
Motorist Life Insurance Co.	Life Ins. Jones	-1,212.00
PECO-Underpass Lighting	Underpass Lighting	-30.70
Manny's Welding	Down payment Demolition 3407 3rd St.	-2,700.00
Manny's Welding	Balance Due Demolition 3407 3rd St.	-5,000.00
Possenti Consulting, LLC	Services January	-2,150.00
United Concordia	Dental Coverage	-1,495.77
Integral Systems Corp	Computer maintenance/repair	-125.00
Nextel	Cell phones	-115.74
Sandrose Trophies	Plaque for Fire Chief McClure	-92.00
Linn Architects	Borough Bldg schematic design	-1,487.50
Marcus Hook Borough	Fire Station Jan.	-1,120.60
Marcus Hook Borough	Fire Truck Jan.	-189.91
Anthony Capuano	Tax Collector envelopes	-65.00
Red the Uniform Tailor	Police uniforms	-136.00
AT&T Mobility	Police data card reader	-290.32
Charles Higgins & Sons	Street Light maintenance	-153.52
Chester Water - Municipal	Municipal Bldg	-21.32
Excel Business Systems	Freight charge for Invoice #T07135	-8.39
U.S. Armor	Police vests	-1,106.39
Broomall Truck & Auto Repair	Police vehicle repairs	-2,636.73
Arthur J. Gallagher	Liability insurances	-24,301.50
Pa One Call System, Inc.	Monthly fax service	-20.00
Comcast Business	Cable Phone services	-365.11
Ally	Police vehicle 2nd payment	-20,913.06
Aston Service Center	Police vehicle service	-3,438.69
Talley's Garage & Towing	Police Vehicles	-290.00

Commonwealth of Pennsylvania	1033 Law Enforcement Program	-400.00
Drugscan, Inc	Lab testing	-168.00
Verizon Wireless	Police data reader	-86.24
Utility Advocate	Energy savings	-27.15
DCIU	Health Benefits Feb.	-23,643.94
De Co Police Chief's Assoc.	2018 Dues - Francis Priscopo	-125.00
Paychex Invoice	Feb 16 Biweekly	-141.25
United States Postal Service	Code Office letters mailed	-7.62
United States Postal Service	reimburse Jim Cassidy BOH letters	-20.10
Manny's Welding	Stucco work for neighboring 3rd St. Demo	-1,600.00
J. Michael Sheridan, Esq.	Professional Services	-2,141.00
J. Michael Sheridan, Esq.	Professional Services	-1,724.10
Commonwealth of Pennsylvania	RACP Application Fee	-500.00
Orlando, Victoria	Cash out for Food Pantry	-500.00
Delco Alarm System	Highway Alarm	-130.50
Brocks Fire	Extinguishers and Batteries	-211.80
Staples Advantage	Bldg and Centennial supplies	-105.31
Comcast Cable	Cable services	-290.32
Stantec Consulting	Professional Services	-9,294.00
PECO - Park	HJ Park	-27.20
Chester Water - HJP	HJ Park	-36.72
Arthur J. Gallagher	Liability insurances	-21,438.74
Selective Dismantlement	Dumpster for 3rd St. property demo	-784.25
Integral Systems Corp	Computer maintenance/repair	-967.50
Red the Uniform Tailor	Police uniforms	-438.06
A.R.D. Uniform	Police uniforms	-1,563.30
Radio Communications	Police vehicle and radios	-999.00
TD Card Services	QB, Hwy truck parts, police	-784.92
		-155,260.18

PAYROLL ACCOUNT

It was motioned by Councilperson Burgos and seconded by Councilperson McDaniel that Payroll for the month of February is paid. No opposition. Motion carried.

FEBRUARY PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of February \$77,102.30

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of February meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Cassidy. No opposition. Motion carried.

FEBRUARY LIQUID FUEL BILLS

Charles A. Higgins & Sons	Traffic light repair	-142.08
Mauger & Co.	Highway vehicle fuel	-541.87
PECO	Traffic lighting	-279.53
		-963.48

COMMUNITY CENTER BILLS

Community Center Bills for February meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

FEBRUARY COMMUNITY CENTER BILLS

Banta's Bestway Trash Removal	Dumpster Removal	-120.00
-------------------------------	------------------	---------

PERMITS & LICENSE

The Permits of the February meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – FEBRUARY

3 Building permits	\$338.00
8 Contractor license	\$800.00
24 C/O Applications	\$2350.00
0 Plumbing permits	\$0
0 Electrical permits	\$0
0 Zoning	\$0
3 Other Permits/License	\$291.50
0 Vacant property registration	\$0
Amount turned over to Borough	\$3779.50

CHESTER WATER AUTHORITY

3- Street Openings
Amount turned over to Borough \$640.00

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Cassidy that the correspondence for February be accepted and any necessary action taken. No opposition. Motion carried.

FEBRUARY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$189,876.71 February EIT distribution.

- Received from Keystone an electronic deposits in the amount of \$9,220.37 February LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for January and a check in the amount of \$1,348.80.
- Received from Delaware County Tax Claim Monthly for January and a check in the amount of \$3,494.23
- Received from Delaware County Monthly Transfer reports for January and February.
- Received from Delaware County Annual Assessment changes.
- Received from Boeing a letter dated February 13, 2018 in regards to Storage Tank spill and prevention.
- Received from Amtrak a letter dated February 28, 2018 in regards to undocumented property.
- Received from Department of Transportation notice of Liquid Fuels tax deposit in the amount of \$50,909.82.
- Received from Treasurer of Delaware County the 2017 County Aid payment in the amount of \$2,565.00

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski: Swore in Tax Collector Kim Sherman

- Called a State of Emergency for the March 4th storm
- Next Centennial meeting is Wed. April 25. Ideas are welcomed.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Called executive session to discuss Real Estate

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- Had another basketball rim and net installed at the 13th St. playground. Checked the other playgrounds on a warm day and they were all being used.
- 5 trees are down in the park from the storm, will have Highway handle.
- The Rec Board has posted dates for all events for the year. They are on Facebook and our web page.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's March public Council meeting.

So far the month of March is living up to its history. "In like a lion, out like a lamb". Hope all stay warm and safe. Remember, Daylight savings time is this weekend. Turn your clocks ahead and change the batteries in you smoke and carbon dioxide detectors.

Board of Health is well on its way with many complying with letters of notifications. Some went to challenge the system but the Borough is prepared to defend with history of letters being sent. Some just want to see how much they can get away with. The Board has also started issuing citations.

Any issues you want to report, please call one of the Board members or the Borough Secretary. You may request to remain anonymous if you like but the Board will need to know who is giving the concern so we have a means of following up. We will keep your name out of it after we investigate the complaint.

On the job front, there are still many jobs available in the area. Acme, Giant, Wendy's, Domino's, Goodwill, Chichester school district, just to name a few.

Final request for Memorial Bricks. We have gotten about 18 more and are going to close out the offer very shortly. Maybe by the end of next week. We want to get them in by Memorial Day.

Have a safe and happy Saint Patrick's Day.

There is no fire report for February.

There are new officers at the Firehouse.

PUBLIC SAFETY

President Beck read February Code Enforcement report as follows: issued 8 building permits, 3 Contractor licenses, 14 C/O's, 1 zoning permits, and numerous BOH and property maintenance violation notices sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos: No report

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Spoke with Mullen in regards to 9th St. property and the Ordinance changes. Still has interest in an Emissions/Inspection station. Property owner Lester McLaurin is here to speak tonight.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Checking prices for street lights and the most cost effective way to get them installed. Waiting on some estimates.

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Mark Possenti read the monthly report for February as follows: Total uncollected as of 02/28 is \$1,118,206.58 Total collected as of 02/28 is \$92,775.94 Total outstanding bills are 135.

Need a motion to authorize a transfer in the amount of \$92,775.94 to the General Fund.

- Need a motion to remove Holly Brooks as Deputy Tax Collector.
- Need a motion to appoint Mark Possenti as Deputy Tax Collector.
- Need motion to remove Mark Possenti as a signer on the tax bank account.
- Need a motion to make Kim Sherman a signer on the tax bank account.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso: The large scale turnaround in the fall is moving forward. Will be talking with the Chief about traffic control. Completed new operator classes for new employees. Waiting on a Judge in Harrisburg recommendation on a Pipeline reversal. For more information on the pipeline visit deniedbuckeye.com

ENGINEER

Eileen Nelson:

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Has a litigation matter for Executive discussion.
- Motion is needed to adopt Ordinance #762 Repeal Ordinances 581, 549, 645. Sheridan stated since the Ordinance pertains to businesses and will be subject to conditional use it is required to have a public hearing for comments and questions from the audience in regards to Ordinance 762. Sheridan read the changed uses which are not automatic and subject to conditional use set by the Borough Council.
Mr. McLaurin, owner of a property on 9th St., which was once used as a gas station, stated he has people interested in purchasing his property and has qualified people to take out the underground storage tanks. Sheridan stated that the removal of the tanks was a separate issue and had nothing to do with the Ordinance.
- Spoke about a letter from a company named Adelphia who wants to survey Borough property on 9th St. to properly identify wetlands and hand auger borings.

ORDINANCES

- Motion was made by Councilperson McDaniel to adopt Ordinance #762 Repeal Ordinances 581, 549, 645 and seconded by Councilperson Cassidy. Councilperson Beck opposed. Motion carried.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to authorize tax collection transfer to the General Fund in the amount of \$92,775.94 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Maher to remove Holly Brooks as the Deputy Tax Collector and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Maher to appoint Mark Possenti as the Deputy Tax Collector and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson McDaniel to remove Mark Possenti as a signer on the tax bank account and seconded by Councilperson Burgos. Councilperson Cassidy opposed. Motion carried.
- Motion was made by Councilperson McDaniel to add Kim Sherman as a signer on the tax bank account

and seconded by Councilperson Burgos. Councilperson Cassidy and Councilperson Beck opposed. Motion carried.

- Motion was made by Councilperson Cassidy to move forward on purchasing the property on Township Line Rd. in the amount of \$530,000.00 and forgive any owed Borough tax and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Beck to authorize Mike Sheridan to counter offer Brandywine SPCA's offer to settle in the amount of \$1500 in the amount of \$7,000 with a firm offer of \$6,500. Minimum and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to promote Officer Musso to Sergeant upon passing a non-competitive civil service test and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to hire a part-time police officer and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize to advertise for one full-time police officer and seconded by Councilperson Beck. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Councilman Cassidy was contacted by Joe DeMarco from Excel to talk with Council and bid on the IT service for the Borough, he will be invited to next month's Caucus meeting.

Mike Sheridan has letters of support for residents to sign in regards to the new Municipal complex.

President Miley asked for residents who wish to support the Municipal Complex can fill one out and return to the Borough to be mailed out.

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – Asked if anything could be done if a Councilperson goes out of the realm of enforcing a committee they are not responsible for. Mike Sheridan stated that all Councilpersons have equal power to enforce within the Borough Ordinances.

Marilyn Maher, Price St. – Asked what the tax collector hours are. As of now Thursday evenings. Kim Sherman may set her hours.

An Executive session was called at 8:14 pm. Council came out of Executive and resumed the regular meeting at 9:28 pm.

The following motions were made: To move forward with Township Line Rd. property purchase. For Mike Sheridan to counter offer the settlement of Brandywine SPCA. Authorization was given to promote Officer Musso to Sergeant, Hire one part-time police officer and advertise to hire one full-time police officer.

ADJOURNMENT

President Gregory Miley called for a motion to adjourn at 9:30 pm; Councilperson Beck made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary