

May 10, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

- Frances Zalewski – Mayor
- Gregory Miley– President
- Regina Beck – Vice President
- John Mathews – Councilman
- Joseph Maher– Councilman
- Jim Cassidy – Councilman
- Ed McDaniel – Councilman
- Awilda Burgos - Councilwoman

Mark Possenti – Manager

- Eileen Nelson – Engineer
- Mike Sheridan – Solicitor

ABSENT

MINUTES APRIL CAUCUS

The minutes of the April Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

MINUTES

The minutes of the April meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the April bills for approval by Councilperson Beck and seconded by Councilperson Mathews. Councilperson Cassidy opposed. Motion carried.

APRIL GENERAL FUND BILLS

United States Postal Service	Code Office Roll of stamps	-50.00
United States Postal Service	BOH postage to Jim Cassidy	-6.70
Timothy Sullivan, Esq.	Purchase Township Line Rd. Lots 14 and 15	-480,000.00

Timothy Sullivan, Esq.	Purchase Township Line Rd. Lots 14 and 15	-55,458.03
TD Bank	25.00 each for wire transfers	-50.00
United States Postal Service	Tax Collector bond papers mailed	-4.87
Marilyn Maher	Reimburse 2018 March Craft Show	-38.92
#1 Car Wash Inc.	Clean Police Vehicles March	-180.00
Drugscan, Inc	Lab testing	-336.00
Broomall Truck & Auto Repair	Seized vehicles	-190.20
Talley's Garage & Towing	Police Vehicles	-882.37
A.R.D. Uniform Enterprises	Police uniforms	-86.95
Radio Communications	Police vehicle lighting	-2,710.00
PECO - Municipal Bldg.	Municipal Bldg	-698.66
PECO - Garage	Highway Garage	-296.38
Excel Business Systems	Copier toner	-19.29
Burke Landscape Supply	Highway supplies	-409.48
Chester Water - HJP	HJ Park	-36.72
Comcast Cable	Cable services	-197.18
DCIU	Health Benefits May 2018	-23,643.94
Sunoco - SunTrak	Police vehicle fuel	-3,072.58
Red the Uniform Tailor	Police uniforms	-573.29
De Valley Veterinary Hospital	K-9	-49.83
Chester Water - Hydrants	Hydrants	-1,195.10
Home Depot	Bldg., Garage supplies	-129.87
Stantec Consulting	Professional Services	-5,337.50
Arthur J. Gallagher	Liability insurance	-5,016.50
T Frank McCall's Inc	Bldg supplies	-235.89
Peer, Donald	Delaware turnpike toll	-4.00
Timothy F Sullivan, Esq. Title Agent	Transfer tax Lots 14 and 15 Township Line	-5,300.00
DCED	2018 1st 1/4 Reporting	-36.00
PSAB U/C Plan	1st Quarter Unemployment Co.	-4,418.84
Orlando, Victoria	Petty Cash on hand	-250.00
United States Postal Service	Certified letter, roll of stamps	-56.70
Paychex Invoice	April 13 Biweekly	-156.85
Aston Service Center	Police vehicle	-1,696.00
PECO-Underpass Lighting	Underpass Lighting	-30.35
Possenti Consulting, LLC	Services March	-2,150.00
Red the Uniform Tailor	Police uniforms	-426.17
Sirchie	Police equipment	-187.16
Verizon Wireless	Police Data reader	-91.24
Delaware County Dist. Atty Office	Trainer Borough Seized property	-987.50

Mathew Bender & Co, Inc	PA Vehicle and Crimes Code update 2018	-92.49
Schwaab, Inc.	Ink stamps	-149.07
Michael Anthony General Contractor	Emergency Board up 921 Price	-1,380.10
Motorist Life Insurance Co.	Life Insurance Peer	-753.50
Integral Systems Corp	Computer Maintenance/repair	-325.00
Utility Advocate	Utility discount	-18.97
J. Michael Sheridan, Esq.	Professional Services	-2,055.00
Linn Architects	Borough Bldg schematic design	-1,170.00
Kerezsi Brothers, LLC	2017 Real Estate Tax Refund	-1,248.55
Patricia Kerezsi	2017 Real Estate Tax Refund	-232.67
Louis Kerezsi	2017 Real Estate Tax Refund	-177.56
Dawn Martinez	Reimburse Gas for food pantry runs	-45.00
United States Postal Service	Postage BOH to Jim Cassidy	-6.91
Peer, Donald	Dish soap for Boxelder spray	-2.12
Orlando, Victoria	Cash out for Food Pantry	-250.00
Jesse Lites	Refund health insp., permits	-400.00
Marilyn Maher	Reimburse 2018 April Bingo	-17.76
Foulk Lawn & Equipment, Inc.	Highway equipment parts	-49.50
Nextel	Cell phones Feb and March	-232.48
United Concordia Life & Health	Dental Coverage	-1,495.77
Integral Systems Corp	Computer Maintenance/repair	-50.00
AT&T Mobility	Police Data reader	-199.39
Express Printing	Police accident reports	-85.00
Arthur J. Gallagher	Tax Collector Bond	-615.00
Marcus Hook Borough	Fire Station April	-1,189.65
Marcus Hook Borough	Fire Truck April	-189.91
Talley's Garage & Towing	Police Vehicles	-40.00
De Co Solid Waste Authority	Tipping Fees	-2,600.73
B&L Disposal	Waste Disposal	-6,259.58
Burke Landscape Supply	Highway equipment parts	-220.78
Pa One Call System, Inc.	Monthly fax service	-16.25
Wilson of Wallingford	Fuel Oil Highway Garage	-455.72
Chester Water - HJP	HJ Park	-18.36
Chester Water - Hwy garage	Highway Garage	-59.35
Chester Water - Municipal	Municipal Bldg	-61.08
Comcast Cable	Cable services	-290.11
Comcast Business	Phone VOIP	-364.72
PECO Street Lighting	Street Lighting	-1,970.74
Staples Advantage	Office supplies	-91.99

Broomall Truck & Auto Repair	Invoice #10808, 10809	-440.95
TD Card Services	QB, police	-1,848.71
United States Postal Service	2 large letters mailed	-3.05
Paychex Invoice	April 27 Biweekly	-135.85
Express Printing	Deposit for Centennial printing	-3,000.00
United States Postal Service	Reimburse Jim Cassidy BOH mail	-27.01
#1 Car Wash Inc.	Clean Police Vehicles April	-200.00
Staples Advantage	Office supplies	-94.93
Charles Higgins & Sons	Street Light maintenance	-1,468.30
Home Depot	Bldg. bulbs, spray	-81.34
PECO - Garage	Highway Garage	-235.05
PECO - Park	HJ Park	-27.39
Radio Communications	Police vehicle lights	-360.50
Red the Uniform Tailor	Police uniforms	-181.80
U.S. Armor	Police equipment	-1,146.55
Excel Business Systems	Computer Maintenance/repair	-111.30
Motorist Life Insurance Co.	Life insurance Orlando	-727.00
		-631,667.60

PAYROLL ACCOUNT

It was motioned by Councilperson Burgos and seconded by Councilperson Mathews that Payroll for the month of April is paid. No opposition. Motion carried.

APRIL PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of April \$75,947.66

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of April meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson McDaniel. No opposition. Motion carried.

APRIL LIQUID FUEL BILLS

Eastern Salt Company, Inc.	Road Salt	-1,331.63
Mauger & Co.	Highway vehicle fuel	-293.96
PECO	Traffic Lighting	-270.69
		-1,896.28

COMMUNITY CENTER BILLS

Community Center Bills for April meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

APRIL COMMUNITY CENTER BILLS

PECO electric	CC Electric	-45.40
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PECO gas	CC Gas/Electric	-561.96
Banta's Bestway Trash Removal	Dumpster removal	-60.00
Chester Water Authority	CC Water	-96.23
PECO electric	CC Electric	-45.64
PECO gas	CC Gas/Electric	-473.11
		-1,282.34

PERMITS & LICENSE

The Permits of the April meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – APRIL

1 Building permits	\$121.50
0 Contractor license	\$0
6 C/O Applications	\$550.00
1 Plumbing permits	\$80.00
1 Electrical permits	\$80.00
1 Zoning	\$50.00
2 Other Permits/License	\$189.00
1 Vacant property registration	\$150.00
Amount turned over to Borough	\$1,220.50

CHESTER WATER AUTHORITY

1- Street Openings
Amount turned over to Borough \$125.00

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Mathews that the correspondence for April be accepted and any necessary action taken. No opposition. Motion carried.

APRIL CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$9,964.00 April EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$7.83 April LST distribution.
- Received from Delaware County Tax Claim Monthly for April and a check in the amount of \$4,149.64
- Received from Delaware County Monthly Transfer reports for April.
- Received from Delaware County in regards to Reassessment process.
- Received from Remediation Management in regards to PADEP Act 2 Final Report.

- Received from DEP sent to Phillips 66 in regards to Storage tank release.
- Received from DEP sent to Congoleum in regards to Storage tank release.
- Received from DEP sent to Monroe in regards to Storage tank release.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Trainer Magic cheerleaders went to finals, they didn't win this season.
- Next Centennial meeting is Wed. June 27, all are welcome to attend. Event will be September 2019.
- Letter read from Representative Kirkland and he will hold the annual family fun day in Trainer this year on June 9th at HJ Park.
- Read a letter from Chester City thanking the Police Dept. for an assist in a school related incident on April 24th.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Met with Republican bank in regards to Municipal Complex financing. The Borough has been approved. Waiting to hear offers from other banks.
- A field survey of the Complex property on Township Line Rd. will begin on May 16th.
- Called executive session for personnel.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- Met with Justice Rescue Russ Harper who is interested in holding a clinic for residents to vaccinate, microchip their pets and more. Services will be offered at cost. Pending dates are Sept. 29 or Oct. 6 from 12 – 4pm with Council approval. Solicitor Mike Sheridan gave advice to Council in regards to having a contract with Justice Rescue. A motion was made to authorize Justice to hold the event.
- Requested to replace 5 picnic tables in HJ Park. Got a price from Rick sheds of \$250.00 apiece. Asked for a motion.
- The police found a person that illegally dumped in the park.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's May public Council meeting.

As stated before, the Board of Health and the Code Enforcement are very busy this time of year.

For some reason people are reluctant to clean up after their pets, clean or maintain their property.

Citations have been issued and court dates set.

At this time I would like to present to Council, a letter of interest for a new active Board member Jennifer Frazier, and make a motion to appoint her. Her interest in the Borough Board of Health will be a great asset as she is on other boards she is on.

Memorial bricks have arrived but are not installed yet. This may take a few more weeks. Waiting on one more to arrive so they can all be installed at the same time.

Anyone who wants to donate flowers or small bushes can contact the Borough and arrangements will be made to have them planted.

Many local businesses are hiring but these jobs will not last long with school letting out soon.

A letter from the Fire Dept. was read asking the Borough to propose an Ordinance in regards to businesses installing lock boxes on the property so the fire department may have access in case of an emergency. Council made a motion to authorize Mike Sheridan to proceed with the Ordinance.

Requested an Executive to discuss possible legal action in a BOH issue.

The monthly fire report for April was as follows: Total Alarms: 25 Time in Service: 25.53 hrs. Total Man Hours: 83.47 Total Pump Hours: 3 Property Loss: 0 Fatalities: 0. Full report is on file.

PUBLIC SAFETY

President Beck read April Code Enforcement report as follows: issued 16 building permits, 0 Contractor licenses, 7 C/O's, 3 zoning permits, and numerous BOH and property maintenance violation notices and citations sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Food bank is doing well thanks to Marcia and Dawn.
- Thanked Joe Maher and Jenn Frazier for all they do for the Borough children.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

Has a proposal for 3608 9th St. from John Mullen looking for a C/O for 9 months to operate the area then take the tanks out. A conditional use will have to be applied for and a hearing scheduled. Mike Sheridan is in correspondence with the DEP in regards to the property.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Street lights are being replaced as they burn out with LED's.
- Asked Charley If he had a map of water and sewer lines to give to the engineers for the municipal complex. Eileen also has copies.

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Kim Sherman read the monthly report for April as follows: Total tax collected for April was \$18,509.56. Total uncollected for April was 228,629.62. Total of 252 outstanding bills. Bills will be collected at the face amount until May 31.

Need a motion to authorize an electronic transfer deposit in the amount of \$18,509.56 to the General Fund.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso: Absent

ENGINEER

Eileen Nelson: CDBG Funds have been awarded, Trainer will receive \$100,925.00.00 for the 9th Street sidewalk project.

Engineer’s Report

Attached

SOLICITOR

Mike Sheridan stated:

- Spoke about the new Auditor’s. Need motions to approve engagement letters for the Auditor to proceed with the Borough audit and the tax collector audit.
- A motion is needed to accept proposals from Lin Architect and Kelly & Close professional services in regards to the Municipal Complex.
- Reported on the legal claim with Brandywine SPCA. Court ruled in the Borough’s favor for a judgement of \$8300.00. Brandywine has 30 days to appeal the decision which is up on May 23, 2018.
- We have the official deed for Townshipline Rd. property.
- A Mrs. Carpenter is here with interest in the Adelphia project for the natural gas pipeline that will be running through our area. Adelphia will be testing pipelines and the plan is to transport natural gas. Notifications have been sent out with the opportunity for the public to ask questions. Information will be posted on the Borough website and Facebook pages.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Beck to authorize Justice Rescue to hold an event to vaccinate, chip, etc. resident animals and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize the purchase of 5 picnic tables for HJ Park from Rick’s Sheds and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to appoint Jennifer Frazier to the Board of Health and seconded by Councilperson Burgos. Councilperson Beck opposed. Motion carried.
- Motion was made by Councilperson Cassidy to authorize Mike Sheridan to review and adapt the Fire Department’s proposed Ordinance to require businesses to install lock boxes on the property to give the Fire Dept. access in case of an emergency and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Beck to accept engagement letters from Leitzell & Economidis to audit the Borough and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to accept engagement letters from Leitzell & Economidis

- to audit the Tax Collector and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize Linn Architects for professional services for the Municipal Complex and seconded by Councilperson Burgos. No opposition. Motion carried.
 - Motion was made by Councilperson Mathews to authorize Kelly & Close Engineers for professional services for the Municipal Complex site work and seconded by Councilperson Beck. No opposition. Motion carried.
 - Motion was made by Councilperson Beck to authorize Code Enforcement Officer to check on and handle the issues with Mr. Hinchcliffe's properties on 7th St. and seconded by Councilperson Mathews. No opposition. Motion carried.
 - Motion was made by Councilperson Mathews to appoint Linn Architect Firm as special project engineers for the Municipal Complex and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilperson Cassidy suggested having a welcome letter for new residents moving in the neighborhood.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Jenn Frazier, Ridge Rd. – Thanked all that came out to the Bingo and Taco Fest, a lot of money was raised for the kids Summer Events.

Michele Holloman 3rd St. – The Bacon Fest is already receiving paid vendors.

Terry Miley, Post Rd. – Asked if Monroe might donate picnic tables to the Borough. Council stated the refinery already does so much for them.

Erica Cruet, 7th St. – Stated Mr. Hinchcliffe has just left a van parked on his property. The vehicle is hoarded and he is continuing to feed the cats at his property. The van is on private property. There is an issue with the other property Hinchcliffe owns on 7th St., The property is deteriorated and raccoons are living in the house. A motion was made to allow Code Enforcement to check the properties that Mr. Hinchcliffe owns. Expressed concern, stating that a pedophile is living next door to her. The issue will be checked in to.

A Resident commended Jenn Frazier for her summer program with the kids even though some people are against it.

Linda Durham Ridge Rd. – Asked if there was any way to stop Section 8 rentals. There is not.

An Executive session was called at 8:33 pm. Council came out of Executive and resumed the regular meeting at 9:20 pm.

A motion was made to appoint Linn Architect as the special project engineer for the Municipal Complex.

ADJOURNMENT

President Greg Miley called for a motion to adjourn at 9:23 pm; Councilperson Mathews made the motion to adjourn. Councilperson Cassidy seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary