

July 12, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**PRESENT**

Frances Zalewski – Mayor  
Regina Beck – Vice President  
John Mathews – Councilman  
Joseph Maher– Councilman  
Jim Cassidy – Councilman  
Ed McDaniel – Councilman  
Awilda Burgos - Councilwoman

Mark Possenti – Manager

Eileen Nelson – Engineer  
Mike Sheridan – Solicitor

**ABSENT**

Gregory Miley– President

**MINUTES**

The minutes of the June meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

**GENERAL FUND**

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the June bills for approval by Councilperson Burgos and seconded by Councilperson Cassidy. No opposition. Motion carried.

**JUNE GENERAL FUND BILLS**

United States Postal Service	Certified mail BOH to Jim Cassidy	-7.20
Eagle Point Gun/TJ Morris & Son	Police ammo	-441.46
#1 Car Wash Inc.	Clean Police Vehicles May	-200.00
Broomall Truck & Auto Repair	Police and Highway vehicles	-571.88
Talley's Garage & Towing	Police vehicles	-620.24
E & S Auto Parts, Inc.	Car wash supplies	-51.85

Ally	Municipal Lease Dodge Ram	-10,522.82
Chester Water - Hydrants	Hydrants	-1,195.10
Sunoco - SunTrak	Police vehicle fuel	-3,139.18
Integral Systems Corp	Computer maintenance/repair	-210.00
Arthur J. Gallagher	Liability insurance	-21,143.70
NRPC - Amtrak	Rental	-17.18
Red the Uniform Tailor	Police uniforms	-133.86
Express Printing	Homeless/Treatment Guides	-60.00
Paychex Invoice	June 8 Biweekly & Holiday Pay	-156.75
Jones, Richard	June 2018 Cleaning allowance	-250.00
Musso, Michael G.	June 2018 Cleaning allowance	-250.00
Ostan, Richard A.	June 2018 Cleaning allowance	-250.00
Priscopo, Francis W.	June 2018 Cleaning allowance	-250.00
Gail McKay	Reimburse Memorial Day	-19.98
Marcia Kline	Reimburse Memorial Day flowers	-34.00
Burke Landscape Supply	Hwy equipment parts	-8.00
Galls Incorporated	Police uniforms	-186.99
Red the Uniform Tailor	Police uniforms	-73.91
Staples Advantage	Office supplies	-109.40
Home Depot	Park keys, mulch, sprays, flowers	-80.03
PECO - Municipal Bldg.	Municipal Bldg	-500.30
PECO - Park	HJ park	-29.35
PECO Street Lighting	Street Lighting	-1,929.40
PECO-Underpass Lighting	Underpass Lighting	-29.80
De Co Solid Waste Authority	Tipping fees	-3,389.76
PA Chiefs of Police Association	Civil Service exams	-1,195.00
Verizon Wireless	Data Card reader	-81.24
United States Postal Service	Roll of stamps	-50.00
De Co Tax Collection Committee	2017 Weighted Revenue	-236.00
Drugscan, Inc	Lab testing	-336.00
Marilyn Maher	Reimburse prizes for Rec events	-347.41
Nextel	May cell phones	-114.95
DCIU	Health Benefits	-23,643.94
Marcus Hook Borough	Fire Station June	-25,563.38
Marcus Hook Borough	Fire Truck June	-189.91
AT&T Mobility	Data reader	-185.00
Integral Systems Corp	Computer backup	-50.00
United Concordia	Dental Coverage	-1,495.77
Stantec Consulting	Professional services	-6,870.00
Utility Advocate	Utility savings	-11.60

-106,232.34

**PAYROLL ACCOUNT**

It was motioned by Councilperson Cassidy and seconded by Councilperson Mathews that Payroll for the month of June is paid. Councilperson Cassidy opposed. Motion carried.

**JUNE PAYROLL FOR ALL EMPLOYEES**

Total payroll for the month of June \$81,357.45.

**LIQUID FUEL BILLS**

Liquid Fuel Bills for the month of June meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Cassidy. No opposition. Motion carried.

**JUNE LIQUID FUEL BILLS**

<u>Mauger</u>	<u>Highway vehicle fuel</u>	<u>256.13</u>
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**COMMUNITY CENTER BILLS**

Community Center Bills for the month of June meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson McDaniel. No opposition. Motion carried.

**JUNE COMMUNITY CENTER BILLS**

PECO electric	CC Electric	-45.42
PECO gas	CC Gas/Electric	-200.20
Global Security Systems, Inc.	CC Alarm	-120.00
Banta's Bestway Trash Removal	Dumpster removal May	-120.00
Banta's Bestway Trash Removal	Dumpster removal June	-120.00
		-605.62

**PERMITS & LICENSE**

The Permits of the June meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Maher. No opposition. Motion carried.

**PERMITS & LICENSE – JUNE**

4 Building permits	\$320.00
1 Contractor license	\$100.00
26 C/O Applications	\$2,600.00
1 Plumbing permits	\$140.00
2 Electrical permits	\$418.00
1 Zoning	\$100.00
1 Other Permits/License	\$185.00
0 Vacant property registration	\$0
Amount turned over to Borough	\$3,863.00

**CHESTER WATER AUTHORITY**

0- Street Openings  
Amount turned over to Borough \$0

**PECO**

0- Street Openings  
Amount turned over to Borough \$0

**DELCORA**

0 – Permits  
Amount turned over to Borough \$0

**CORRESPONDENCE**

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that the correspondence for June be accepted and any necessary action taken. No opposition. Motion carried.

**JUNE CORRESPONDENCE**

- Received from Keystone an electronic deposits in the amount of \$39,506.09 June EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$2,132.90 June LST distribution.
- Received from Delaware County Monthly deed reconciliation for May and a check in the amount of \$1,643.14
- Received from Delaware County Tax Claim Monthly for May and a check in the amount of \$9,948.51
- Received from Delaware County Monthly Transfer reports for June.
- Received from Monroe Energy in regards to Title V Operating Permit Renewal

**QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE**

None

**ANY MATTERS THAT NEED COUNCILMANIC ACTION**

None

**COMMITTEE REPORTS**

**MAYOR**

- Mayor Zalewski: Watch children in the street and check on seniors often in this heat.
- Food pantry is going well. Anyone that knows anyone that needs help, give the address to the secretary. Thanked all that help with the food pantry.
- President Miley has been negotiating with Justice Rescue and trying to get some info together to present to Council.
- Ed Kline had surgery today is doing ok.

**\*POLICE CHIEF** – No report

**MANAGER/FINANCE**

Mark Possenti:

- No report

## **PARKS/RECREATION/ENVIRONMENT**

Councilman Maher:

- Summer events kicked off last Saturday and had about 40 kids show up. Feel free to stop up on Saturdays 11:00 – 3:00.
- Gave the floor to Robin Rokicka to announce that her daughter Tammy has been battling cancer and is now cancer free.

## **FIRE/BOARD OF HEALTH**

Councilman Cassidy:

Welcome to Trainer's July Council meeting.

Board of Health has slowed a bit for the last month. Court cases were rescheduled. Some letters were sent out for violations and citations look like they may follow. Grass cutting letters have slowed down but a few still need encouraged. There are a couple court cases coming up. Follow up on them another time.

Jobs: Still many jobs available in the area. Glen Mills township, Nick Falcone & Sons of Media and Chichester School district is hiring bus drivers, aides and building maintenance workers, UPS and Cracker Barrel just to name a few.

All the Memorial bricks have arrived and we are awaiting for the contractor to install them.

I heard complaints recently that Trainer doesn't do anything for the residents on major holidays such as Memorial Day, 4<sup>th</sup> of July or other functions like other borough's and townships do. These functions take volunteers, we have little to none and the one's we have are overwhelmed and could use some help. The Firehouse is one looking for volunteers. As I stated in the past, it is getting so bad that if we are lucky to get an outside company to come into Trainer, they have to come from a distance that costs valuable time.

The monthly fire report for June was as follows: Total Alarms: 21 Time in Service: 23hr 76min. Total Man Hours: 88.69 Fires: 2 Good Intent Calls: 10 EMS: 6 Service Calls: 7 Hazard Conditions: 3 False Alarms: 4 Mutual Aid – Given: 19 and received: 11. Full report is on file.

## **HIGHWAY/BUILDINGS**

Councilman Mathews was absent.

- Still replacing street lights with LED's.
- Have an estimate from Gargiule to replace 2 storm water inlets on Townshipline Rd. in the amount of \$6,500.00 and asked for a motion to accept.

## **PUBLIC SAFETY**

Councilwoman Beck read May Code Enforcement report as follows: issued 13 building permits, 1 Contractor licenses, 37 C/O's, 2 zoning permits, and numerous BOH and property maintenance violation notices and citations sent out.

## **COMMUNITY OUTREACH/NEWSLETTERS**

Councilwoman Burgos:

- No report

## **COMMUNITY REDEVELOPMENT**

Councilman Ed McDaniel:

- Still waiting for Mullen to submit the conditional use application for the 9<sup>th</sup> St. property.

## **CODE ENFORCEMENT OFFICER**

Nothing to report.

## **TAX COLLECTOR**

Kim Sherman read the monthly report for June as follows: Total tax collected for June was \$5,849.53. 147 bills are still outstanding.

Bills are being collected at the penalty value until December 31<sup>st</sup>.

Need a motion to authorize an electronic transfer deposit in the amount of \$5,849.53 to the General Fund.

## **SCHOOL BOARD DIRECTOR**

Mary Magaw: Absent

## **MONROE ENERGY**

Adam Gattuso: Updated the September turn-around the refinery will have. Have had a meeting with Chief Priscopo and Chief Ireland to begin a plan of action for traffic control.

## **ENGINEER**

### **Engineer's Report**

Attached

- A motion is needed to adopt Resolution 1041 authorizing the application of the Pot Hole Assistance in the amount of \$964.00 to assist in repairing potholes throughout the Borough. Eileen explained the Resolution.

## **SOLICITOR**

- Mike Sheridan stated: Ordinance 763 the lock boxes for emergency access system to businesses is open for public comment and adoption. The lock box will hold an emergency key to the building, a master key will be held by the Fire Dept. The Ordinance was explained in more detail. There was no public comment in regards to the Ordinance.  
A motion is needed to adopt Ordinance 763.
- Nealy Blvd. dedication is complete. Deed transfer is complete.
- Called an executive session to discuss a real estate matter.
- Filed the 6 grass liens provided.

## **ORDINANCES**

- Motion was made by Councilperson Cassidy to adopt Ordinance 763 requiring businesses to install lock box for emergency situations and seconded by Councilperson Mathews. No opposition. Motion carried.

## **RESOLUTIONS**

- Motion was made by Councilperson Cassidy to accept Resolution 1041 Pothole assistance application and seconded by Councilperson Maher. No opposition. Motion carried.

## **OTHER ACTION ITEMS**

- Motion was made by Councilperson Cassidy to authorize an electronic transfer deposit in the amount of \$5,849.53 to the General Fund and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to allow the use of the Community Center 2 evenings per week for the purpose of holding NA meetings and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to accept the estimate from Gargiule to replace 2 storm water inlets on Townshipline Rd. in the amount of \$6,500.00 and seconded by Councilperson Cassidy.

No opposition. Motion carried.

**OLD COUNCILMANIC BUSINESS**

None

**NEW COUNCILMANIC BUSINESS**

Councilman Cassidy stated there is a second property on 7<sup>th</sup> St. that needs to be demolished. Mike Sheridan will begin the process through the courts. The Borough needs to document the property has public safety, health and welfare issue associated with the condition of the property.

**QUESTIONS AND COMMENTS FROM AUDIENCE**

Chuck Miles, Ridge Rd. – Stated he was issued a letter to have raccoons removed from his property. He received a bill for 425.00 to have an exterminator come out and tell him there was no evidence of raccoons living in his property. He stated his property has been properly sealed off. He states his neighbor does not have lids on trash cans.

Solicitor Mike Sheridan called for an executive session to discuss real estate matters. Council entered executive at 7:52 pm and resumed the regular meeting at 8:33 pm.

After the regular meeting resumed a decision was made to allow the use of the Community Center for NA meeting twice a week for an hour.

**ADJOURNMENT**

Vice President Regina Beck called for a motion to adjourn at 8:35pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## TRAINER BOROUGH - ENGINEER'S REPORT

- **Infrastructure Items**
  - **PECO Gas Main Replacement Ridge Road**

PECO and the CWA will advise when restoration work is finished. We are awaiting a response from the CWA regarding the concrete step restoration at 4320/22. We informed PECO of the CWA's water line breaks (see below). We will coordinate repaving of the road upon further information from the CWA.
  - **Water Line Breaks on Ridge Road**

Councilman Cassidy reported the CWA was repairing several breaks in the water lines. We inquired if the CWA would consider replacing their entire main and therefore be responsible to pave half-width of the road next to half-width road that is PECO's responsibility. We are awaiting their response.
- **FY2018 Ridge Road Pedestrian Improvements**

We attended the kick-off meeting at the OHCD office on July 24<sup>th</sup>. Agreements were provided for execution by Council. We performed the field survey on July 31<sup>st</sup> and will commence the design.
- **Inlets Repairs and Cleaning**

We are inquiring if the Borough would like to proceed with a project. Note below that we are working with PennDOT for inlet repairs on Price Street.
- **MS4**

The Year 4 and 5 report period expires on June 30, 2018 with the report due September 30, 2018. We are working on the report.
- **PENNDOT - Route 291 – Price Street Repaving**

PennDOT to advise if the project will proceed. If so, we will continue with discussions regarding options for replacing damaged inlets. We also informed PENNDOT that the line striping has been eradicated and are awaiting their response.
- **2018 Road Program**

We will await Council's decision on budget in order to proceed with preparing bid documents, if desired.
- **County Aid/PAT Funding**

We completed and submitted the PAT County Aid application in the amount of \$964 through dotGrants and received notification the review is underway.

▪ **Transportation Improvements Inventory**

We drafted the documents based on the following projects which are listed in the order of priority:

1. Traffic Signalized Intersection Upgrades (map no. 1).
2. Pedestrian Concrete Sidewalks and ADA Handicap Ramps (map no. 2).
3. Pedestrian Bicycle / Walking Path (map no. 1).
4. Public Transportation Bus Stop Shelters (map no. 1).

Council should review and advise of any revisions to the projects / locations / priorities. Upon completion of the list, we will submit to the DCPD, whereby they will schedule a meeting.