

October 11, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

- Frances Zalewski – Mayor
- Regina Beck – Vice President
- Joseph Maher– Councilman
- Jim Cassidy – Councilman
- Awilda Burgos – Councilwoman
- Ed McDaniel – Councilman

Mark Possenti – Manager

Eileen Nelson – Engineer
 Mike Sheridan – Solicitor

ABSENT

- Gregory Miley– President
- John Mathews – Councilman

MINUTES SEPTEMBER CAUCUS

The minutes of the September Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MINUTES

The minutes of the September meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the September bills for approval by Councilperson Burgos and seconded by Councilperson Maher. No opposition.

SEPTEMBER GENERAL FUND BILLS

United States Postal Service	Code office/BOH roll of stamps	-50.00
#1 Car Wash Inc.	Clean Police Vehicles August	-200.00
Galls Incorporated	Police equipment	-96.74

AT&T Mobility	Wireless Data reader	-188.65
PECO - Park	HJ Park	-37.70
Chester Water - Hydrants	Hydrants	-1,195.10
Sunoco - SunTrak	Police vehicle fuel	-3,425.52
Red the Uniform Tailor	Police uniforms	-131.38
Wayne Radio & TV Service	Police radios	-1,841.00
OMG National	Police Dept. Lollipops Community Day	-193.00
Linn Architects	Borough Bldg plans	-2,000.00
Kelly & Close Engineers	Municipal Complex site work	-3,823.76
Integral Systems Corp	Computer backup	-50.00
Nextel	Cell phones	-115.44
Marcus Hook Borough	Fire Station August	-994.92
Marcus Hook Borough	Fire Truck August	-160.76
United Concordia Life & Health	Dental Coverage	-1,628.24
Spirit Media Group, Inc.	Public Notices	-64.80
Stantec Consulting Services Inc.	Professional Services	-10,734.00
Arthur J. Gallagher	Liability Insurances	-21,143.70
Possenti Consulting, LLC	Services July	-2,440.00
TD Card Services	QB's, Web, Bldg timers, drone repair	-629.11
Herr Foods, Inc.	Community Day 2018	-69.30
Burke Landscape Supply	Highway equipment parts/repair	-434.35
B&L Disposal	Waste disposal service	-6,259.58
De Co Solid Waste Authority	Tipping fees	-3,167.34
Talley's Garage & Towing	Police Vehicles	-1,068.85
PECO - Municipal Bldg.	Municipal Bldg	-715.12
PECO-Underpass Lighting	Underpass Lighting	-31.14
PECO Street Lighting	Street Lighting	-1,945.22
PECO - Garage	Highway Garage	-41.97
Comcast Cable	Cable services	-255.89
T Frank McCall's Inc	Bldg supplies	-204.33
Staples Advantage	Office supplies	-67.16
Home Depot	Municipal Bldg plumbing supplies	-63.22
Wilson of Wallingford	Fuel Oil Highway Garage	-627.97
Comcast Cable	Cable services	-88.76
E & S Auto Parts, Inc.	Police vehicles	-13.98
Integral Systems Corp	Computer maintenance/repair	-400.00
Cassidy, James	Staples for BOH supplies	-19.99
Paychex Invoice	September 14 Biweekly	-151.05
Marcus Hook/Trainer Fire Dept.	2018 Volunteer Fire Relief	-8,118.04
Fatima Reed	Reimburse for Park rental cancellation	-125.00
Ostan, Richard A.	Reimburse medical expense 2018	-194.85

NanaSplits	2018 Community Day Ice Cream	-450.00
Orlando, Victoria	Cash for 2018 Community Day DJ	-100.00
Robin Rokicka	Reimburse 2018 Hayride	-331.68
Jennifer Frazier	Reimburse overage for Summer Events	-23.30
J. Michael Sheridan, Esq.	Professional services	-1,021.00
Global Security Systems, Inc.	Municipal Security	-120.00
De Co Dist. Atty Office	Trainer Borough seized property	-171.00
Comcast Cable	Cable services	-255.89
DCIU	Health Benefits October 2018	-34,988.39
Marcus Hook Borough	Fire Truck September	-160.76
Marcus Hook Borough	Fire Station September	-1,142.05
Chester Water Authority - HJP	HJ Park	-36.20
Ardex Laboratories, Inc.	Police vehicle supplies	-185.58
Verizon Wireless	Wireless data reader	-86.24
AT&T Mobility	Wireless data reader	-188.65
Utility Advocate	Energy bill savings	-21.82
Integral Systems Corp	Computer back-up	-50.00
Kelly & Close Engineers	Municipal Complex site work	-1,324.63
United Concordia Life & Health	Dental Coverage	-1,628.24
United States Postal Service	Large mail sent police	-7.25
United States Postal Service	Roll of stamps	-50.00
Orlando, Victoria	Petty Cash on hand	-250.00
PECO - Park	HJ Park	-35.92
Broomall Truck & Auto Repair	Police vehicle repair/tow	-160.00
Goodyear Auto Service Center	Police vehicle tires	-251.90
		-118,247.43

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of September is paid. No opposition. Motion carried.

SEPTEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of September \$83,791.93

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of September meeting were motioned for approval by Councilperson Maher and seconded by Councilperson McDaniel. No opposition. Motion carried.

SEPTEMBER LIQUID FUEL BILLS

Mauger	Highway vehicle fuel	-242.63
PECO	Traffic lighting	-275.73
		-518.36

COMMUNITY CENTER BILLS

Community Center Bills for the month of September meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

SEPTEMBER COMMUNITY CENTER BILLS

Banta's Bestway Trash Removal	Dumpster removal	-120.00
AAA Lock & Security, Inc.	New CC bldg. keys	-102.00
PECO electric	CC Electric	-65.71
PECO gas	CC Gas/Electric	-27.28
		-314.99

PERMITS & LICENSE

No permits were issued in September

PERMITS & LICENSE – SEPTEMBER

9 Building permits	\$1,571.50
1 Contractor license	\$100.00
12 C/O Applications	\$1,200.00
1 Plumbing permits	\$290.00
1 Electrical permits	\$80.00
0 Zoning	\$0
1 Other Permits/License	\$125.00
0 Vacant property registration	\$0
Amount turned over to Borough	\$3,366.50

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

6 – Permits
Amount turned over to Borough 0

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that the correspondence for September be accepted and any necessary action taken. No opposition. Motion carried.

SEPTEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$29,068.77 September EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,599.65 September LST distribution.

- Received from Delaware County Tax Claim Monthly for August and a check in the amount of \$13,824.55.
- Received from Delaware County Monthly Deed Reconciliation for August and a check in the amount of \$1,522.12.
- Received from Delaware County Monthly Transfer reports for August and September.
- Received from Thomas Anderson the Act 44 Disclosure Form.
- Received from Monroe Energy in regards to Butane railcar expansion plan approval.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- There is an issue with Irving St. caving in. Notice was sent to Chester Water.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Spoke about CWA and Aqua sale meeting that was held. CWA has all of the information on their website.
- Working on the 2019 Budget. Want to pass the preliminary in November and the final in December.
- The tax bills have changed. Requested a decision on separating the trash fee on the tax bills. There will be a significant increase in trash fees.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- There was a good turnout for Community Day.
- Our 13th Hayride is next weekend Oct. 20th.
- Ed Kline is meeting with tree surgeon to assess the trees in the park.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer’s October public meeting.

First, the Board of Health has sent out many letters. Several citations have been issued and there is one case pending so far at the District Court. We understand that the weather has been a factor but there has been plenty of time to cut grass and clean-up property.

We are also pursuing resident/owners whose property is a nuisance and affecting their neighbors.

Free flu shots are being given at the Middletown Fire Station @ 425 New Middletown Rd. in Media and @ the Tincum Fire Station located at 99 Wanamaker Ave. in Tincum.

The contractor who did the work on the Veteran’s Memorial at the entrance to Johnson’s Park has informed me that he is donating the material and labor for the last set of bricks that were put in.

On the job front, many local businesses are hiring in the area. Unemployment rate is down and many jobs are available now that school is back in session.

The Marcus Hook/Trainer Fire Dept. is having an open house on October 20, 2018 from 12 to 4pm. Many planned activities and demonstrations. Come out and support the fire house. See how they do their work and the equipment they use. Very interesting.

The monthly fire report for September was not received.

HIGHWAY/BUILDINGS

Councilman Mathews was absent.

PUBLIC SAFETY

Councilwoman Beck did not have the September Code report but stated that there was progress with ongoing matters.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- No report

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- No report.

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Kim Sherman read the monthly report for September as follows: Total tax collected for September was \$0. Total uncollected as of September 30, 2018 is \$148,505.04. There are 172 outstanding bills. Bills are being collected at the penalty value until December 31st.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso stated the refinery turn-around is in full swing and publicly thanked the Police Dept. for their help with traffic control.

ENGINEER

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Will have the Comcast agreement for next month's meeting for consideration.
- Spoke about Buckley Cable and developing the paper street on Ninth St. A motion is needed for the Borough's decision on whether or not they be require to develop the street. They have entered

into an agreement to purchase the property. Buckley states they will not be using the paper street. Council may enter into an agreement with Buckley to not require them to develop the paper street upon the condition they will not using the street.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to not require Buckley cable to develop the paper street on Ninth with the condition there is unobstructed assess and they will not be using the street and seconded by Councilperson Maher. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – Stated that some Council people have others working and getting paid (in regards to the BOH). Council stated that State Law dictates that the Secretary of the BOH is entitled to be paid.

Marilyn Maher, Price St. - Asked who was soliciting in the Borough, being very selective about what houses they approach. Turns out they are soliciting voters for election.

Robin Rokicka, 5th St. – Asked about having Acme pharmacy at the Trunk or Treat event to give flu shots. The event will be too late in the season.

ADJOURNMENT

Vice President Regina Beck called for a motion to adjourn at 7:34 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

▪ **Infrastructure Items**

➤ **PECO Gas Main Replacement Ridge Road**

We notified PECO that Borough Council accepted their contribution of \$15,405 to release PECO from paving their one-half width portion of road. We are awaiting their response. **We sent to the Borough Secretary documents provided by PECO to be completed and returned to PECO.**

➤ **Damaged Sanitary Manhole Main Street and Center Ave.**

Councilman Cassidy advised the manhole frame and cover is damaged. We notified DELCORA and are awaiting their response. **DELCORA replaced the frame and cover.**

➤ **CWA Fire Hydrants**

Based on Councilman Jim Cassidy's inquiry, I reviewed the mapping and spot checked through Street view on Google Earth and found there are 37 hydrants in the Borough. Vicki confirmed this is what CWA is billing for.

▪ **Inlets Repairs and Cleaning**

If Borough Council is considering a project, we recommend that Council advise so bidding can be done in early 2019. Note below regarding possible inlet repairs on Price Street by PennDOT which is dependent on resurfacing the roadway.

▪ **MS4**

The year 4 and 5 report was submitted to the PA DEP on September 27, 2018. Stantec advanced the \$500 fee. A pdf of the report was provided to the Borough Secretary to post to the Borough website.

▪ **PENNDOT - Route 291 – Price Street Repaving and Inlet Repairs**

We requested an update from PennDOT if the project will proceed in 2018 and are awaiting their response. If so, we will further discuss options for replacing damaged inlets. **PENNDOT informed the project will not likely be done in 2018. They will confirm.**

▪ **2018 Road Program**

2018 PAT Funding can only be released if the Borough proceeds with a project. Borough Council proposed that the Road Program will include Chestnut Street from 9th to 12th. We plan for bidding in early 2019. **At the 10/3 Caucus meeting, I suggested that Borough Council obtain a price from A. Gargiule for pothole repairs at a cost of the \$964 PAT funds since A. Gargiule will be submitting a proposal for an inlet adjustment. The quote will be used to get the project approved by Municipal Services before executing the work.**

▪ **Transportation Improvements Inventory (TII)**

The TII was submitted on September 10, 2018. We are awaiting the DCPD's notification for scheduling a meeting.

▪ **Buckley Communications Expansion- 9th Street and Price Street**

Steve Fanelli requested that Borough Council advise if they would be in favor of deleting the requirement for improving the unopened portion of Price Street prior to depositing escrow funds (our projected fee for consultation services is \$2,000). He noted that Buckley has recently been awarded another contract in Southeastern PA requiring some expansion. We responded to Mr. Fanelli that Borough Council will advise on how to proceed relative to an escrow deposit. We requested that Mr. Fanelli provide a written overview with rough sketch showing Buckley's plans including the undeveloped portion of Price Street.

cc: Victoria Orlando / Fran Zalewski / Gregory Miley / John Mathews / Jim Cassidy
Joseph Maher / Jean Beck / Awilda Burgos / Everett McDaniel
Michael Sheridan, Esquire / Joseph Possenti