

July 11, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Jean Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – Vice President
Joseph Maher– Councilman
Jim Cassidy – Councilman
Awilda Burgos – Councilwoman
Ed McDaniel – Councilman

Mark Possenti – Manager

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

Greg Miley - President
John Mathews – Councilman

JUNE CAUCUS MINUTES

The minutes of the June Caucus meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

MINUTES

The minutes of the June meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the June bills for approval by Councilperson Maher and seconded by Councilperson McDaniel. No opposition. Motion carried.

JUNE GENERAL FUND BILLS

| | | |
|-------------------|------------------------------|---------|
| Paychex Invoice | June 7 Biweekly | -170.45 |
| Donnelly, Jason | June 2019 cleaning allowance | -250.00 |
| Jones, Richard | June 2019 cleaning allowance | -250.00 |
| Musso, Michael G. | June 2019 cleaning allowance | -250.00 |

| | | |
|----------------------------------|---|------------|
| Ostan, Richard A. | June 2019 cleaning allowance | -250.00 |
| Priscopo, Francis W. | June 2019 cleaning allowance | -250.00 |
| #1 Car Wash Inc. | Clean Police Vehicles May | -200.00 |
| NRPC - Amtrak | Amtrak rental | -17.18 |
| Arthur J. Gallagher | Liability ins. | -4,121.00 |
| Dan Kelly's Landscaping | Ridge Rd. ivy | -7,810.00 |
| PECO - Garage | Highway garage | -61.56 |
| PECO - Municipal Bldg. | Municipal Bldg | -509.18 |
| Excel Business Systems | Main copier contract | -586.95 |
| Staples Advantage | Office supplies | -259.81 |
| PECO - Park | HJ Park | -28.84 |
| Chester Water- Hydrants | Hydrants | -1,195.10 |
| Comcast Cable | Cable services | -97.22 |
| Berkshire Systems Group, Inc. | Security camera system | -390.50 |
| Galls Incorporated | Police equipment | -1,031.37 |
| Talley's Garage & Towing | Police vehicles | -889.00 |
| Aston Service Center | Police vehicles | -2,054.04 |
| Durham & James, P.C. | Zoning Hearing | -414.00 |
| American Bankers Ins. of Florida | Flood ins. | -15,764.00 |
| Motorist Life Insurance Co. | Life ins. Priscopo | -904.50 |
| Motorist Life Insurance Co. | Life ins. Ostan | -933.50 |
| Motorist Life Insurance Co. | Life ins. Musso | -904.50 |
| Integral Systems Corp | Computer maintenance/repair | -210.00 |
| Arthur J. Gallagher | Liability ins. | -22,988.22 |
| Stantec Consulting Services | Profession services | -6,620.00 |
| Express Printing | Police sweatshirts | -240.00 |
| Sunoco - SunTrak | Police vehicle fuel | -2,853.83 |
| United States Postal Service | Certified letters code office | -34.25 |
| United States Postal Service | Roll of stamps | -55.00 |
| Ostan, Richard A. | Medical reimbursement | -225.00 |
| Orlando, Victoria A. | Petty Cash on hand | -300.00 |
| Mike Skinner County Tree Service | Tree trimming removal 4035 9th St. | -950.00 |
| Comcast Cable | Cable services | -247.67 |
| Galls Incorporated | Police equipment | -58.98 |
| Possenti Consulting, LLC | 2019 Services March/April/May | -4,705.00 |
| J. Michael Sheridan, Esq. | Professional services | -1,277.30 |
| Marcus Hook Borough | Fire Station June with principal/interest | -26,674.71 |
| Marcus Hook Borough | Fire Truck June | -160.76 |
| DCIU | Health Benefits July | -24,902.62 |

| | | |
|--------------------------------|--------------------------------|-------------|
| Nextel | Cell phones | -131.27 |
| Kelly & Close Engineers | Municipal Complex site work | -6,517.89 |
| Linn Architects | Municipal Complex bldg plans | -20,570.00 |
| Utility Advocate | Energy savings | -11.58 |
| Integral Systems Corp | Computer backup | -50.00 |
| United Concordia | Dental Coverage | -1,534.37 |
| Motorist Life Insurance Co. | Life ins. Donnelly | -873.00 |
| Chester Water - HJP | HJ Park | -22.97 |
| Best Friend Pet Care | Boarding for Nero | -312.00 |
| AT&T Mobility | Police data reader | -264.11 |
| Ostan, Richard A. | Reimbursement for Amazon | -64.48 |
| Marcus Hook/Trainer Fire Dept. | 2019 2nd Quarter Appropriation | -9,250.00 |
| De Valley Veterinary Hospital | Expenses for Nero | -33.07 |
| B&L Disposal | Waste disposal | -6,660.00 |
| PECO-Underpass Lighting | Underpass lighting | -32.11 |
| PECO Street Lighting | Street lighting | -1,963.94 |
| De Co Solid Waste Authority | May tipping fees | -4,967.16 |
| Comcast Business | Cable Phone VOIP | -364.02 |
| Chester Water - Municipal | Municipal Bldg | -39.76 |
| Burke Landscape Supply | Highway equipment parts | -45.83 |
| Paychex Invoice | June 21 Biweekly | -155.45 |
| Red the Uniform Tailor | Police uniforms | -127.34 |
| | | -186,086.39 |

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of June is paid. No opposition. Motion carried.

JUNE PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of June \$94,205.08.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of June meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Cassidy. No opposition. Motion carried.

JUNE LIQUID FUEL BILLS

| | | |
|---------------------------|---------------------------|-----------|
| Charles A. Higgins & Sons | Traffic Light Maintenance | -800.00 |
| L&M Geo-Fabrics | Inlet protectors | -1,942.00 |
| Mauger & Co. | Hwy fuel | -267.65 |
| PECO | Traffic Lighting | -276.46 |
| | | -3,286.11 |

COMMUNITY CENTER BILLS

Community Center Bills for the month of June meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson Cassidy. No opposition. Motion carried.

JUNE COMMUNITY CENTER BILLS

| | | |
|-------------------------|-----------------------------|---------|
| Global Security Systems | Security system maintenance | -205.00 |
| PECO electric | CC Electric | -43.35 |
| PECO gas | CC Gas/Electric | -164.40 |
| Banta's Bestway Trash | Dumpster removal | -60.00 |
| | | -472.75 |

PERMITS & LICENSE

Permits for the month of June meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – JUNE

| | |
|--------------------------------|------------|
| 2 Building permits | \$219.78 |
| 1 Contractor license | \$100.00 |
| 2 C/O Applications | \$200.00 |
| 0 Plumbing permits | \$0 |
| 0 Electrical permits | \$0 |
| 1 Zoning | \$50.00 |
| 4 Other Permits/License | \$695.00 |
| 2 Liens | \$70.00 |
| 1 Vacant property registration | \$150.00 |
| Amount turned over to Borough | \$1,484.78 |

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that the correspondence for Maybe accepted and any necessary action taken. No opposition. Motion carried.

JUNE CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$36,115.77 June EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,467.33 June LST distribution.

- Received from Delaware County Monthly transfer report for June.
- Received from Delaware County Tax Claim Monthly for May and a check in the amount of \$6,752.79.
- Received from Delaware County Board of Assessment Appeals in regards to 928 Chestnut.
- Received from Travelers in regard to the Community Center boiler inspection.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Swore in new part-time Police Officer Robert Lopez.
- Centennial planning is progressing. Announce activities for the event. Keep your calendar open for September 28th. We are selling patrons for the book.

***POLICE CHIEF** – Requested an executive meeting to discuss personnel.

MANAGER/FINANCE

Mark Possenti:

- Street Light project meeting will be held Tuesday July 16 to review the preliminary design.
- Received an email from De. Co. Planning in regards to the Opportunity zone, they would like to schedule a meeting with members of Council to discuss ideas for what businesses we would like to see open in the Borough.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- Stated we can obtain some more new picnic tables for \$100.00 apiece. Made a motion to purchase 6 new tables. Jenn Frazier donated one and Possenti Assoc. will donate three.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer’s July Council meeting.

Board of Health

Citations and warnings have been sent out to several residents and/or property owners as well as the Borough addressing some properties and lien the property.

Progress in the trailer park is slow, but progressing.

Not only is high grass or weeds an issue, people do not want to put their trash out or do not put it out in cans. This invites unwanted animal feeding grounds. No lids cannot be enforced because many have been discarded by Mother nature and the trash hauler, past and present.

Firehouse

All of Council has received the 2nd ”Proposed Volunteer Incentive Plan” presented by the Chief, Alfonzo Brookes. Hope all had a chance to review it. Although the plan does not outline any plan for the firehouse

to assist, I think the proposal is fair for both Boroughs. If there are no questions, I would like to make a motion we accept it. (Motion was denied by Council, Councilman Maher feel the Borough's should not take the full financial burden)

This is another incentive for membership to grow. Tony Capasso has officially moved from the area and will no longer be the area Fire Marshal. Bobby Kersey Jr will be appointed to take on these duties. We wish him well. Tony, however, will be the backup.

In the past, we discussed a "Mass Notification System" for the Borough.

We keep tabling this and in today's times, it is becoming more of a necessity.

I would like to suggest we use the old siren from Lennox Park Firehouse to sound an alert for residents to go to a specific TV or Radio station that we select. This will sound like when many of us were youngsters and the "air raid" would sound. If the siren is not there, then maybe we can use one of those grants out there to get one.

I would also like to discuss two possible ordinance changes or removals:

1) 215-2 titled "Pre-collection preparation of refuse; post-collection practices".

In part, the present ordinance reads that trash receptacles not weigh more than 40#. Newer cans with lids attached weigh nearly that much empty. We would need to get the trash hauler involved with this.

2) Chapter 30—1,2,3 and 4 titled "Firemen's relief Association". We no longer have a Trainer Fire Company #1 or a Lennox Park Fire Company. We can discuss these now or at Caucus.

The matter will be discussed at the August Caucus meeting.

Fire report for June is attached

HIGHWAY/BUILDINGS

Councilman Mathews:

- Absent

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for June.

June: 9 bldg. permits, 16 C/O's, 1 Contractor licenses, 3 zoning and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Have pamphlets for senior services and 55 and over PACE applications.
- Information about free medical assistance class through CAAD.
- Chester waterfront will have a Fishing day for children 5 – 15.
- Packets for seniors. A new program from LIHERP which can provide 1 free air conditioner.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- No report

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Mark Possenti stated the tax collections are up to date. Is currently working on and printing reports for this year. A motion is needed to authorize a check deposit of \$900,000.00 into the General Fund.

MONROE ENERGY

Adam Gattuso stated the refinery is in the planning process of mini turnaround and will work with the Chief. Spoke in regards to the Philadelphia refinery fire.

ENGINEER

Eileen Nelson gave a presentation in regards to traffic calming devices. A handbook will be available to everyone.

Need a motion to authorize PennDot HOP authorization form naming Eileen (Stantec) to be agents for the Borough and apply for the HOP permit.

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Need a motion to adopt Ordinance 766 amendments which will include two new violations on parking tickets to include expired registration and inspection with set fines at \$25.00 per offense. The Ordinance has been properly advertised. Before adopting the Ordinance it was open for public input. Questions arose in regards to whether the vehicle is in violation if on public or private property. There is separate Ordinance for vehicles on private property.
- Some changes are needed in regards to the contractor and KLS before accepting the Street Light Procurement agreement for Phase 3.
- Need a motion to authorize medical reimbursement to an officer in the amount of \$335 for copays and \$80.41 in deductibles but wish to discuss in executive first.

ORDINANCES

- Motion was made by Councilperson Maher to adopt Ordinance 766 which will include two new violations on parking tickets to include expired registration and inspection with set fines and seconded by Councilperson Burgos. No opposition. Motion carried.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Maher to purchase 6 new tables at \$100.00 apiece and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize medical reimbursement to an officer in the amount of \$335 for copays and \$80.41 in deductibles seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion made by Councilperson Maher to hire a new part-time police officer and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize Mike Sheridan to meet with FOP Joe Chupein in regards to medical reimbursement procedure and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize Stantec access as an agent for the Borough in regards to the Ridge Rd. improvements HOP permit and seconded by Councilperson Maher. No opposition. Motion carried

- Motion was made by Councilperson Maher to authorize medical reimbursement to an officer in the amount of \$335 for copays and \$80.41 in deductibles and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize a check deposit of \$900,000.00 into the General Fund from the tax account and seconded by Councilperson Maher. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilman Cassidy stated he attends many meetings on behalf of the Borough. One was in regards to the prisons. County Council meeting discussed the new voting machines. Chester Water Authority has backed out of the deal with Aqua. Ivy on the Ridge is a disgrace. Charley was contacted by Amtrak in regards to the run-off and flooding under the Main St. bridge. The new inlet protectors are fine but will be needed cleaned out regularly.

Councilman Maher asked if the KnoxBox Ordinance for the Fire Dept. was ever followed up on with the businesses. Price and 10th is still rampant with cats, letters have been sent out by BOH and Code Enforcement. Asked if the agreement with the Community Center and the NA meetings was settled.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – Asked about having a mural on the Ridge wall before the Centennial. Asked who will be taking the tree planting and care classes. The highway department will be attending.

Kirk Dodson, Anderson St. – Stated he continues to have issues with the neighboring property stating they have gas cans, equipment, debris about the property and is attracting mosquitoes and mice. He has sent in numerous pictures. Asked if the Engineer could perform a traffic study on Anderson St. as there are over 100 cars and trucks a day

Jenn Frazier 3rd St. – Thanked everyone that helped with the 1st summer event and thanked the police officers that showed up.

An Executive session was called at 8:24pm to discuss personnel.
The regular Council meeting resumed at 9:05 pm.

After resuming the regular meeting, the following action took place:

A motion was authorizing the hire of a new part-time police officer.

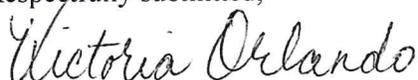
A motion was made to authorize Mike Sheridan to meet with FOP Chupein to put a procedure in place for medical reimbursements.

A motion to authorize medical reimbursement to an officer in the amount of \$335 for copays and \$80.41 in deductibles

ADJOURNMENT

Vice President Jean Beck called for a motion to adjourn at 9:07 pm; Councilperson Burgos made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,


Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

▪ **Ridge Road Pedestrian Improvements FY 2018 CDBG**

We received a draft easement agreement from the Borough Solicitor. We will review and provide any additional information needed to the Solicitor. We finalized the Highway Occupancy Plans (HOP) and are preparing the HOP application. We plan to submit to PennDOT by early week of July 15, 2019. We prepared the PennDOT HOP Authorization form for the Borough (Applicant) to Authorize Stantec (Agent) to apply for the HOP and will present for execution at tonight's Council meeting.

▪ **2019 Road Program**

PennDOT approved the updated Application for Project Approval.

We issued the Notice to Proceed effective June 18, 2019.

Construction of the new concrete ADA curb ramps, curbs and sidewalks is underway and is scheduled to be complete by this Friday, July 5th. The asphalt paving in the roadways is scheduled to commence next week of July 11th. We will notify the Borough upon receipt of scheduling information from the contractor.

PECO advised the \$15,405 payment for Ridge Road was scheduled to be issued on July 1, 2019 and suggested the Borough contact them if payment is not received by July 8th.

Construction is underway. Asphalt roadway paving is scheduled for tomorrow 7/12. The line-striping is scheduled for early next week of 7/15.

▪ **Subdivision and Land Development Plan for Borough Complex**

No further update has been provided to our office.

▪ **Trailer Park Lot 68 - Complaint stormwater run-off**

We will await Borough Council's decision regarding our proposal for addressing the issue.

▪ **PENNDOT - Route 291 – Price Street**

PennDOT completed the resurfacing of the roadway.

▪ **Traffic Calming Presentation**

Eileen Nelson will present the Traffic Calming overview at the July 11 Council meeting. We coordinated with John Mathews for bringing a screen for using with our laptop.

▪ **Ponding Stormwater 5th Street & Main Street**

The Chester Water Authority advised they made repairs to their water main. We requested they provide a schedule for the permanent road restoration and will inform the Borough upon their notification. The CWA advised the restoration is complete.

▪ **Sanitary manhole cover raised at Smith Street and Price Street**

We forwarded the concern to DELCORA and are awaiting their response. No change since last report. DELCORA replied they will fill in around the raised manhole and provide effective stabilization.

- **Buckley Cable – 9th Street and Price Street Improvements**
We are reviewing the grading application including plans and storm water management report for the proposed parking area and stormwater management facilities.
- **FY 2019 CDBG – 10th Street Improvements**
Eileen Nelson will be attending the kick-off meeting at the OHCD office on July 18th.
- **Multimodal Transportation Fund**
Per the Borough's request at the July 3rd Caucus meeting, we reviewed the PA Department of Community & Economic Development (DCED) information. Funds may be used for transportation assets and transit-oriented development projects with grants available for projects between \$100,000 and \$3,000,000. Applications are due July 31st. We will discuss with Council at tonight's meeting.

cc: Victoria Orlando / Fran Zalewski / Gregory Miley / John Mathews / Jim Cassidy / Joseph Maher /
Jean Beck / Awilda Burgos / Everett McDaniel / Michael Sheridan, Esquire /
Joseph & Mark Possenti

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT

JUNE, 2019

| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| Building fire | 3 |
| Trash or rubbish fire, contained | 2 |
| Medical assist, assist EMS crew | 2 |
| Motor vehicle accident with injuries | 3 |
| Motor vehicle/pedestrian accident (MV Ped) | 1 |
| Carbon monoxide incident | 1 |
| Electrical wiring/equipment problem, other | 1 |
| Arcing, shorted electrical equipment | 2 |
| Vehicle accident, general cleanup | 1 |
| Assist police or other governmental agency | 1 |
| Cover assignment, standby, moveup | 1 |
| Dispatched & cancelled en route | 6 |
| Steam, other gas mistaken for smoke, other | 1 |
| Sprinkler activation due to malfunction | 1 |
| CO detector activation due to malfunction | 1 |
| Sprinkler activation, no fire - unintentional | 1 |
| Smoke detector activation, no fire - unintentional | 1 |
| Carbon monoxide detector activation, no CO | 1 |
| TOTAL INCIDENTS: | 30 |

The department did not respond to 3 alarms NO CREW

Alarms from 6am-6pm: 21 Alarms from 6pm-6am:9

Top runner for the month: Ray Betts with 18 alarms

Reporting Officer: Kenny Smith Jr Deputy Fire Chief

