

August 8, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Greg Miley - President
Regina Beck – Vice President
Joseph Maher– Councilman
Jim Cassidy – Councilman
Awilda Burgos – Councilwoman

Mark Possenti – Manager

Mike Kozlowski – Engineer
Mike Sheridan – Solicitor

ABSENT

Frances Zalewski – Mayor
John Mathews – Councilman
Ed McDaniel – Councilman

MINUTES

The minutes of the July meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the July bills for approval by Councilperson Beck and seconded by Councilperson Burgos. No opposition. Motion carried.

Two bills for July were questioned but tabled at this time pending further discussion.

JULY GENERAL FUND BILLS

| | | |
|-------------------|------------------------------|---------|
| Paychex Invoice | June 7 Biweekly | -170.45 |
| Donnelly, Jason | June 2019 cleaning allowance | -250.00 |
| Jones, Richard | June 2019 cleaning allowance | -250.00 |
| Musso, Michael G. | June 2019 cleaning allowance | -250.00 |
| Ostan, Richard A. | June 2019 cleaning allowance | -250.00 |

| | | |
|-------------------------------------|---|------------|
| Priscopo, Francis W. | June 2019 cleaning allowance | -250.00 |
| #1 Car Wash Inc. | Clean Police Vehicles May | -200.00 |
| NRPC - Amtrak | Rental | -17.18 |
| Arthur J. Gallagher | Liability ins. | -4,121.00 |
| Dan Kelly's Landscaping, Inc. | Ridge Rd. ivy | -7,810.00 |
| PECO - Garage | Highway garage | -61.56 |
| PECO - Municipal Bldg. | Municipal Bldg | -509.18 |
| Excel Business Systems | Copier contract | -586.95 |
| Staples Advantage | Office supplies | -259.81 |
| PECO - Park | HJ Park | -28.84 |
| Chester Water - Hydrants | Hydrants | -1,195.10 |
| Comcast Cable | Cable services | -97.22 |
| Berkshire Systems Group, Inc. | Security cameras | -390.50 |
| Galls Incorporated | Police equipment | -1,031.37 |
| Talley's Garage & Towing | Police Vehicles | -889.00 |
| Aston Service Center | Police Vehicles | -2,054.04 |
| Durham & James, P.C. | Zoning Hearing | -414.00 |
| American Bankers Ins Co. of Florida | Flood ins. | -15,764.00 |
| Motorist Life Insurance Co. | Life Ins. | -904.50 |
| Motorist Life Insurance Co. | Life Ins. | -933.50 |
| Motorist Life Insurance Co. | Life Ins. | -904.50 |
| Integral Systems Corp | Computer maintenance/repair | -210.00 |
| Arthur J. Gallagher | Liability ins. | -22,988.22 |
| Stantec Consulting Services Inc. | Professional services | -6,620.00 |
| Express Printing | Police sweatshirts | -240.00 |
| Sunoco - SunTrak | Police vehicle fuel | -2,853.83 |
| Adams NAPA | Hwy parts | -11.98 |
| Peer, Donald | supplies for hwy dept. | -9.43 |
| United States Postal Service | Certified letters code office | -34.25 |
| United States Postal Service | Roll of stamps | -55.00 |
| Ostan, Richard A. | Medical reimbursement | -225.00 |
| Orlando, Victoria A. | Petty Cash on hand | -300.00 |
| Mike Skinner County Tree Service | Tree trimming removal 4035 9th St. | -950.00 |
| Comcast Cable | Cable services | -247.67 |
| Galls Incorporated | Police equipment | -58.98 |
| Possenti Consulting, LLC | 2019 Services March/April/May | -4,705.00 |
| J. Michael Sheridan, Esq. | Professional services | -1,277.30 |
| Marcus Hook Borough | Fire Station June with principal/interest | -26,674.71 |
| Marcus Hook Borough | Fire Truck June | -160.76 |

| | | |
|--------------------------------|--------------------------------|------------|
| DCIU | Health Benefits July 2019 | -24,902.62 |
| Nextel | Cell phones | -131.27 |
| Kelly & Close Engineers | Municipal Complex plans | -6,517.89 |
| Linn Architects | Municipal Complex plans | -20,570.00 |
| Utility Advocate | Energy savings | -11.58 |
| Integral Systems Corp | Computer back-up | -50.00 |
| United Concordia Life & Health | Dental Coverage | -1,534.37 |
| Motorist Life Insurance Co. | Life Ins. | -873.00 |
| Chester Water Authority - HJP | HJ Park | -22.97 |
| Best Friend Pet Care | Boarding for Nero | -312.00 |
| AT&T Mobility | Police mobile reader | -264.11 |
| Ostan, Richard A. | Reimbursement for police order | -64.48 |
| Marcus Hook/Trainer Fire Dept. | 2019 2nd Quarter Appropriation | -9,250.00 |
| De Valley Veterinary Hospital | Expenses for Nero | -33.07 |
| B&L Disposal | Waste Disposal | -6,660.00 |
| PECO-Underpass Lighting | Underpass lighting | -32.11 |
| PECO Street Lighting | Street lighting | -1,963.94 |
| De Co Solid Waste Authority | May tipping fees | -4,967.16 |
| Comcast Business | VOIP Phones | -364.02 |
| Chester Water - Municipal | Municipal bldg. | -39.76 |
| Burke Landscape Supply | Highway equipment parts | -45.83 |
| Paychex Invoice | June 21 Biweekly | -155.45 |
| Red the Uniform Tailor | Police uniforms | -127.34 |

-186,107.80

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of July is paid. No opposition. Motion carried.

JULY PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of July \$83,790.86.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of July meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Burgos. No opposition. Motion carried.

JULY LIQUID FUEL BILLS

| | | |
|---------------------------------|---------------------------|------------|
| Charles A. Higgins & Sons, Inc. | Traffic Light Maintenance | -10,200.00 |
| Mauger & Co. | Hwy fuel | -343.47 |
| PECO | Traffic Lighting | -275.72 |

-10,819.19

COMMUNITY CENTER BILLS

Community Center Bills for the month of July meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson Cassidy. No opposition. Motion carried.

JULY COMMUNITY CENTER BILLS

| | | |
|-------------------------------|------------------|---------|
| PECO electric | CC Electric | -44.75 |
| PECO gas | CC Gas/Electric | -125.06 |
| Banta's Bestway Trash Removal | Dumpster removal | -120.00 |
| | | -289.81 |

PERMITS & LICENSE

Permits for the month of July meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – JULY

| | |
|--------------------------------|------------|
| 7 Building permits | \$1,007.24 |
| 1 Contractor license | \$100.00 |
| 18 C/O Applications | \$1,775.00 |
| 0 Plumbing permits | \$0 |
| 0 Electrical permits | \$0 |
| 4 Zoning | \$200.00 |
| 1 Other Permits/License | \$110.00 |
| 0 Liens | \$0 |
| 0 Vacant property registration | \$0 |
| Amount turned over to Borough | \$3,192.24 |

CHESTER WATER AUTHORITY

2- Street Openings
Amount turned over to Borough \$250.00

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Cassidy that the correspondence for July be accepted and any necessary action taken. No opposition. Motion carried.

JULY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$19,287.23 July EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$4,697.07 July LST distribution.
- Received from Delaware County Monthly transfer report for July.

- Received from Delaware County Tax Claim Monthly for June and a check in the amount of \$7,761.24.
- Received from Delaware County Monthly deed reconciliation for June and a check in the amount of \$3,202.27.
- Received from Evonik in regards to storage tank.
- Received from Exelon Generation in regards to storage tank.
- Presented 2020 MMO financial obligation.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

A motion is needed to authorize the 2020 MMO financial obligation.

COMMITTEE REPORTS

MAYOR

Mayor Zalewski was absent.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Had a meeting in regards to the opportunity zone, need to get a list of potential properties to the planning dept. There are 3 developers that are showing an interest in our area.
- Had a meeting in regards to the street light program. They will also meet with the Borough in Sept. Final design and financing is the next phase. Project should be started end of 2019/ beginning of 2020.
- Need a motion to authorize Earth Engineers to bore required samples of the Municipal Complex site
- Need a motion to authorize an escrow account for tax collection payment due to payments received without the bill or knowledge of what property to properly credit the account

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- The Bacon Fest is this weekend.
- The rec board would like to host a carwash fundraiser on Main St. on August 17 with a rain date of Aug. 18. Asked for a motion to approve.
- Summer events final dates are Aug. 17th and Aug. 24th.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's August Council meeting.

Well, summer is almost gone and school will be starting up once again. Please be cautious when passing a school bus with or without the flashing lights on and areas where there is a pick-up spot. In a school zone, when the lights are flashing, it means slow down whether school is on session or not.

Board of Health is still getting complaints about grass and overgrown shrubbery. Letters have been sent to many and awaiting follow ups. Cannot understand why some people wait to be told to maintain their

property. I see on FB that there are young people wanting to make a few dollars cutting grass so there are ways to get it done. Progress being made on other issues.

Firehouse incentive proposal was going to be represented this month but the information I requested from them did not come in so that will be on hold until we have a meeting with the Fire Department.

Volunteers are still needed.

There were several calls to the fire department for smoke alarm and CO2 alarms sounding. These detectors work and do save lives so whether you own or rent, get alarms and live a bit longer.

President Miley stated the fire dept. will be attending the September caucus at 6 pm.

Fire report for July is attached

HIGHWAY/BUILDINGS

Councilman Mathews was absent.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for July.

July: 12 bldg. permits, 28 C/O's, 1 Contractor licenses, 3 zoning and numerous violation notices, citation warnings and citations issued. Numerous motor vehicle violations. People are still putting tv's and uncovered mattresses out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Have pamphlets from City Team for Mothers and baby ministry program as well as assistance for WIC members.
 - Guardianship and Power of Attorney free training program is available.
 - New funeral home Paradise Gardens is hosting a fun day, donating 500 book bags and giving free haircuts to school students this month.
-

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel was absent.

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Mark Possenti stated another transfer will be ready for next month. Collected \$57,095. In trash fees. Uncollected \$256,474.04 in taxes and \$22,040.00 in trash fees. Still have un-deposited checks with unknown parcels to apply them to. Stale checks will be returned with a request to issue a new check. Asked for a motion to authorize opening an escrow tax account to deposit these checks into until we find out what they belong to.

MONROE ENERGY

Matt McLaughlin stated Sen Pat Toomey picked Monroe refinery to visit recently. The small turnaround to begin in the fall should have a minimal, if any impact on traffic

ENGINEER

Mike Kozlowski stated a motion is needed to authorize payment to AF Damon for the 2019 Road Program project in the amount of 96,798.84.

Engineer's Report
Attached

SOLICITOR

Mike Sheridan stated:

- Need a motion to authorize medical reimbursement to an officer in the amount of \$135 for copays.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to authorize the 2020 MMO financial obligation in the amount of \$217,285. And seconded by Councilperson Beck. No opposition. Motion carried.
- Motion made by Councilperson Maher to authorize Earth Engineers to bore required samples of the Municipal Complex site in the amount of \$9,975.00 and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize an escrow account for tax collection payment and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to approve a car wash fundraiser at Main St. on August 17th and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize payment to AF Damon for the 2019 Road Program in the amount of \$96,798.84 and seconded by Councilperson Beck. No opposition. Motion carried
- Motion was made by Councilperson Cassidy to authorize medical reimbursement to an officer in the amount of \$135 for copays and seconded by Councilperson Beck. No opposition. Motion carried.
- A motion was made by Councilperson Maher to allow Mike Sheridan to send a bill to Amtrak for the continuous clean-up the highway dept. has to do to from the run-off of their property and seconded by Councilperson Beck. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilperson Maher asked for a motion to allow Mike Sheridan send a bill to Amtrak for the continuous clean-up the highway dept. has to do to from the run-off of their property. Amtrak has been out to the site and told the Borough they would take of the problem. They have yet to comply.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Kitty Martin, 3rd St. – Expressed concern for her fence as neighbor has weeds that are out of control. The police were called to her house for a dog on the roof which belonged to the neighbor. She believes the dog is in the house neglected with no water and electric. The trash men do not always empty her cans and pick up dropped trash and puts her can on the neighbor's property.

Marilyn Maher, Price St. – Asked if any solicitors have permits. She was told that none have been issued. Some have asked to use a resident's bathroom.

Charles Holloman. – Suggested having a fun day for the kids to promote the firehouse and attract members. Stated angrily to get politics out of the Fire co.

Ruth Moton, Candidate for house of representatives- Stated there are still incentive loans for teachers, police and firemen for mortgages in PA. The loans typically decrease over time.

An Executive session was called at 8:04pm to discuss personnel and real estate matters. The regular Council meeting resumed at 8:55 pm.

After resuming the regular meeting, the following action took place:

A motion was made by Councilperson Beck to authorize advertising the bid package for the Municipal Complex to be available August 26th with a bid opening scheduled for September 16th at 1:00 pm and seconded by Councilperson Burgos. Councilpersons Maher and Cassidy opposed. Motion carried 3-2.

A motion was made by Councilperson Beck that the General fund bills be approved with the exception of one cleaning allowance and a K9 bill that was paid and seconded by Councilperson Cassidy. No opposition. Motion carried.

The ivy on Ridge Rd. was discussed and decided to notify Kelly's Landscape that the work was not properly done according to invoice.

ADJOURNMENT

President Greg Miley called for a motion to adjourn at 9:02 pm; Councilperson Maher made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

- **Ridge Road Pedestrian Improvements FY 2018 CDBG**
We submitted the PennDOT HOP on July 22,2019. They should respond by August 16, 2019.
- **2019 Road Program**
Construction is complete.

PECO's \$15,405 payment for Ridge Road was received on July 22, 2019

Pay Request 1 (final) in the amount of \$96,798.84 was submitted to the Borough on July 24, 2019.

We informed Damon of several punch-list items including stop bars / line painting (at fire hydrants) on Chestnut Street.
- **Subdivision and Land Development Plan for Borough Complex**
No further update has been provided to our office.
- **Trailer Park Lot 68 - Complaint stormwater run-off**
We will await Borough Council's decision regarding our proposal for addressing the issue. **Per Council discussion at the 7/31 Caucus meeting no action is required at the present time.**
- **Traffic Calming Presentation**
Cost information on the Speed Radar Signs is attached to the report.
- **Sanitary manhole cover raised at Smith Street and Price Street**
DELCORA filled in around the raised manhole and provided effective stabilization.
- **Buckley Cable – 9th Street and Price Street Improvements**
A review letter was sent on July 25, 2019. **Our office was contacted regarding permission to clear while plans are being revised. We advised only tree cutting can take place (no root disturbance) until the plans are approved. They also inquired about the erection of a fence and we directed them to Charley Remaley for the permit.**
- **FY 2019 CDBG – 10th Street Improvements**
Eileen Nelson attended the kick-off meeting at the OHCD office on July 18th.
- **Post Road**
Based on a complaint from Public Works, we contacted PENNDOT about the hump on Post between Smith & Main. We are awaiting their response.

cc: Victoria Orlando / Fran Zalewski / Gregory Miley / John Mathews / Jim Cassidy / Joseph Maher / Jean Beck / Awilda Burgos / Everett McDaniel / Michael Sheridan, Esquire / Joseph & Mark Possenti

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT

July, 2019

| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| -Building fire | 2 |
| - Cooking fire, confined to container | 1 |
| - Passenger vehicle fire | 1 |
| - Medical assist, assist EMS crew | 11 |
| - Motor vehicle accident with injuries | 1 |
| - Gasoline or other flammable liquid spill | 1 |
| - Gas leak (natural gas or LPG) | 2 |
| - Carbon monoxide incident | 2 |
| - Power line down | 1 |
| Assist police or other governmental agency | 2 |
| - Cover assignment, standby, moveup | 2 |
| - Good intent call, other | 1 |
| - Dispatched & cancelled en route | 6 |
| - False alarm or false call, other | 1 |
| - Local alarm system, malicious false alarm | 1 |
| - Smoke detector activation due to malfunction | 1 |
| - Heat detector activation due to malfunction | 1 |
| - Alarm system sounded due to malfunction | 1 |
| TOTAL INCIDENTS: | 38 |

THE DEPARTMENT DID NOT RESPOND TO 5 ALARMS NO CREW FOR THE DAY TIME

TOP RUNNER'S FOR THE MONTH: Dan Smith and Ray Betts with 22 calls each

CALLS FROM 6AM-6PM: 24 ALARMS

CALLS FROM 6PM-6AM: 14 ALARMS

REPORTING OFFICER KEN SMITH JR DEPUTY CHIEF