

April 9, 2020

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was telephonic due to COVID19.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

This advertised meeting of Borough Council is being held remotely in compliance with Governor Wolf’s Stay at Home Order. Council members are attending the meeting by call-in conference call. Notice was provided to residents of the Borough of the way they are able to attend and participate in this call-in meeting by postings on the Borough website and on the door of Borough Hall. Additionally, the Agenda of this meeting was posted on the Borough’s website.

**PRESENT**

President Greg Miley, Vice President Jean Beck, Councilpersons Jim Cassidy, Jerry Guglielmi, Awilda Burgos, Jenn Frazier  
Manager Mark Possenti, Engineer Eileen Nelson, Mike Sheridan

**ABSENT**

Mayor Frances Zalewski, John Mathews

**CAUCUS MINUTES**

The minutes of the March Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Beck. No opposition. Motion carried.

**MINUTES**

The minutes of the March meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

**EMERGENCY MEETING MINUTES**

The minutes of the March Emergency meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Beck. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Cassidy and seconded by Councilperson Beck that the correspondence for March be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION None

**MANAGER/FINANCE**

Mark Possenti: Read some County reports in regards to COVID-19. Flags to fly half-mast until further notice to honor those that have passed from the virus. Trainer Borough has 5 confirmed cases. Keystone collections for EIT disbursement may be delayed and less than budgeted.

- Called for a motion to approve the paid March expenses for General, Recreation and Liquid Fuels Funds in the amount of \$86,139.14 which were provided for inspection.  
Expenses are filed in the Secretary’s office where they can be requested to view.

- Called for a motion to approve the paid Payroll for the month of March in the amount of \$86,489.55, which was provided for inspection.

## **COMMITTEE REPORTS**

### **MAYOR /POLICE**

Mayor Zalewski: Absent

### **COMMUNITY REDEVELOPMENT/GRANTS**

Councilman Jim Cassidy: No report.

### **HIGHWAY/BUILDINGS**

Councilman Mathews: Absent. Mark Possenti suggests the building and police cars be disinfected weekly.

### **BOARD OF HEALTH**

Councilman Guglielmi: No report

### **PUBLIC SAFETY/FIRE**

Councilwoman Beck:

- Read March Fire report (attached)
- Recognized a family that donated \$500.00 to the food pantry.

### **PARKS/ENVIRONMENT**

- Councilman Miley: Stated the playgrounds are closed. The basketball nets will be taken down until further notice.

### **COMMUNITY OUTREACH**

- Councilwoman Burgos: LIHEAP applications are ending. Community Action is doing free tax returns.

### **RECREATION/NEWSLETTERS**

Councilwoman Jenn Frazier:

- Thanked everyone for their support in the Easter Bunny ride around town.

### **CODE ENFORCEMENT OFFICER**

Charley Remaley: Absent

### **TAX COLLECTOR**

Mark Possenti:

- Need a motion to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$688,711.15.
- Total collected for March taxes - 652,774.55 and trash – 35,936.60.

### **MONROE ENERGY**

Adam Gattuso: Absent

### **ENGINEER**

Eileen Nelson stated the OHCD should make a decision on the Chestnut St. CDBG application by the end of April.

**SOLICITOR**

Mike Sheridan stated:

- Motion is needed to approve the sale agreement for the 3 parcels located at Henry Johnson Parkway which real property was acquired by the Redevelopment Authority. The cost is \$1.00.
- Motion is needed to extend the Emergency Declaration for the buildings, playgrounds, meetings, etc. to remain closed for a determined amount of time.

**ORDINANCES**

- None

**RESOLUTIONS**

- None

**OTHER ACTION ITEMS**

- Motion made by Councilperson Beck to approve the paid March bills for General, Recreation and Liquid Fuels Funds in the amount of \$86,139.14 and seconded by Councilperson Burgos. Councilman Cassidy opposed to 2 bills being paid during this time. Motion carried.
- Motion made by Councilperson Cassidy to approve the paid Payroll for the month of March in the amount of \$86,489.55 and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion made by Councilperson Beck to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$688,711.15 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to approve the sale agreement for the 3 parcels located at Henry Johnson Parkway for \$1.00 and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to extend the Emergency Declaration for the buildings, playgrounds, meetings, etc. to be closed until further notice, and seconded by Councilperson Burgos. No opposition. Motion carried.

**OLD COUNCILMANIC BUSINESS**

Councilman Cassidy asked about civil cases that have been filed. Sheridan stated the courts are currently closed to civil cases. Also mentioned the long whistles from the train passing. Discussed the pull behind vacuum for the Highway Dept.

**NEW COUNCILMANIC BUSINESS**

Councilperson Frazier stated there is still dumping behind her house. Awilda Burgos will contact someone from Chester to look into it.

**QUESTIONS AND COMMENTS FROM AUDIENCE**

None

**ADJOURNMENT**

President Greg Miley called for a motion to adjourn at 7:55pm; Councilperson Beck made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

MARCUS HOOK TRAINER FIRE DEPARTMENT  
MONTHLY REPORT  
MARCH, 2020

INCIDENT TYPE	# INCIDENTS
- Building fire	3
- Brush or brush-and-grass mixture fire	1
- Medical assist, assist EMS crew	4
- Motor vehicle accident with injuries	1
- Combustible/flammable gas/liquid condition, other	1
- Gas leak (natural gas or LPG)	3
Carbon monoxide incident	2
- Heat from short circuit (wiring), defective/worn	1
- Service Call, other	2
- Assist police or other governmental agency	2
Cover assignment, standby, moveup	1
- Dispatched & cancelled en route	5
Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	27

THE DEPARTMENT DID NOT RESPOND TO 1 ALARM. NO CREW

IN TOWN CALLS: 16 CALLS

OUT OF TOWN CALLS: 11 CALLS

CALLS FROM 6AM-6PM: 15 CALLS

CALLS FROM 6PM-6AM: 12

TOP RUNNER FOR THE MONTH: SLAYDE TURNER WITH 23 CALLS

REPORTING OFFICER: KENNY SMITH JR . DEPT. CHIEF.