

August 13, 2020

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with Vice President Jean Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was telephonic due to COVID19.

This advertised meeting of Borough Council is being held remotely in compliance with Governor Wolf's Stay at Home Order. Council members are attending the meeting by call-in conference call. Notice was provided to residents of the Borough of the way they are able to attend and participate in this call-in meeting by postings on the Borough website and on the door of Borough Hall. Additionally, the Agenda of this meeting was posted on the Borough's website.

There was an executive meeting via telephone for legal matters called to order at 6:00 pm. The executive meeting adjourned at 6:48pm. There was no action taken during at that time.

Announced the appointment of new Council member Timothy Horgan who was sworn in on August 6, 2020.

PRESENT

Mayor Frances Zalewski, Vice President Jean Beck, Councilpersons Jim Cassidy, John Mathews, Jenn Frazier, Tim Horgan
Manager Mark Possenti, Engineer Eileen Nelson, Mike Sheridan

ABSENT

President Greg Miley, Awilda Burgos

MINUTES

The minutes of the July meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Cassidy that the correspondence for July be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION: A motion to accept the presented 2021 Police Pension MMO in the amount of \$224,065.

MANAGER/FINANCE

Mark Possenti: Spoke about the flood situation of the Main St. homes. Will be drafting a memo for where we are financially and looking to start the budget with COVID impact in mind.

- Need a motion to advertise the 2018 and 2019 condensed audit.
- Called for a motion to approve the paid July expenses for General, Recreation and Liquid Fuels Funds in the amount of \$120,425.03 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of July in the amount of \$125,943.54, which was provided for inspection.

- Updated the financing for the Municipal Complex. The audits are complete. Will wait for a commitment letter before the project site works goes out to bid.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski:

- No report

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Jim Cassidy: Asked Councilperson Beck if she knew the last time the hydrants were checked for working order.

- See attached report

HIGHWAY/BUILDINGS

Councilman Mathews:

- Discussed the flood and spoke to contacts from Amtrak due to their property causing storm sewer blockages under the bridge.
- Discussed the issue with the Ridge washing away. Discussed solutions as the road is becoming undermined.

BOARD OF HEALTH

Councilman Tim Horgan: Discussed Post and Price Stone Creek overgrowth and 3rd and Wilcox near playground, cars don't stop at stop sign and kids run into street.

PUBLIC SAFETY/FIRE

Councilwoman Beck:

- Read July Fire report (attached)
- Read July Code enforcement report (attached)

PARKS/ENVIRONMENT

Councilman Miley: Absent

COMMUNITY OUTREACH

Councilwoman Burgos: Absent

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier:

- Asked permission to have a drive thru haunted trail in the park. Traffic would come in one way. Requiring Trainer residents to register to control crowds. Volunteers would be out to direct the traffic flow. The matter was discussed and Council denied the event. Permission was denied.
- Would like to have an outdoor movie night for the Summer events kids. Guidelines will be followed. Permission was granted.

CODE ENFORCEMENT OFFICER

Charley Remaley: Absent

TAX COLLECTOR

Mark Possenti: Stated the new assessments are moving forward, will need to figure out the new tax millage. The new assessment cannot be used gain revenue.

- Need a motion to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$9,237.15.
- Total collections for July taxes - \$8,610.15 and trash - \$627.00

MONROE ENERGY

Adam Gattuso: Absent

ENGINEER

Eileen Nelson: Report attached

- Discussed Parkview Mobile Park plans. Decision was made to compare the plans to the Ordinance and see what relief they need then decide whether to amend the Ordinance or allow them to go before the Zoning board.
- Transco Pipeline project contact person will be Charley Remaley.

SOLICITOR

Mike Sheridan stated: Discussed the impact the sale of Delcora would have on the Borough.

- Meeting with Fire Department in regards to purchasing a new fire truck. A motion was made to meet via telephone with Fran Zalewski, Jean Beck, Jim Cassidy, Mike Sheridan and Mark Possenti representing the Borough.
- There are 3 provisions in the Delcora agreement that would impact the Borough's rights under the contract in the event of the sale to Aqua. Recommends a motion to retain an independent attorney Scott Ruben to represent and file a protest of the provisions to represent the rights of the Borough.
- There are no zoning Code requirements for accessory use setbacks. Setbacks are typically are 3 – 5 feet. Recommend a 3-foot setback. A motion was made to amend the Ordinance.
- Made a recommendation to begin the hiring of a new full-time officer due to the early retirement of a full-time officer. Need a motion to start the Civil Service testing process to hire a full-time Police Officer.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to accept the presented 2021 Police Pension MMO in the amount of \$224,065 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to approve the paid July bills for General, Recreation and Liquid Fuels Funds in the amount of \$120,425.03 and seconded by Councilperson Mathews.
- Motion made by Councilperson Cassidy to approve the paid Payroll for the month of July in the amount of \$125,943.54 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to advertise the 2018 and 2019 condensed audit and seconded by Councilperson Frazier. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$9,237.15 and seconded by Councilperson

Mathews. No opposition. Motion carried.

- Motion was made by Councilperson Cassidy to meet with Marcus Hook and the fire dept. via telephone to discuss the purchase of a new fire truck and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to retain attorney Scott Ruben to represent and file a protest of the provisions to represent the rights of the Borough in regards to Delcora agreement and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to amend the zoning ordinance to state set-backs of accessory use structures and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize the process of civil service testing to be in a position to hire a full-time police officer and seconded by Councilperson Mathews. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Terry Yeager, Chestnut St. – Questioned and made a statement in regards to the police hours and overtime.

ADJOURNMENT

Vice President Beck called for a motion to adjourn at 8:40 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Respectfully submitted,



Victoria Orlando
Borough Secretary

Redevelopment Report

Hello all and welcome to Trainers July Council meeting.

Glad to report that there has been some progress in the trailer park.

The name will remain the same.

Contractors have been on site to give estimates of upgrades.

The park signs have been ordered and are in progress of being made as we speak.

The original price included installation but due to the virus, he has no one to do the installation.

The price was dropped to reflect this and we will have to do the install. The one on the Townshipline Rd side can just have the new sign mounted on top of the old one.

On 9th Street side we will have to install two posts. 2 (two) 4X4 treated should do it.

Since we have agreed to the "Code Red" notification system, are we beginning to collect the data that is required?

Also want to report that after receiving complaints about the 10th and Anderson Street repaving project, I notified Stantec and Eileen may be reporting on this. Not happy with these contractors work to say the least.

On the trash issues. I asked several council members and the Mayor about notifying our hauler to not pick up the trash unless it is in cans. (*Council does not want to try this*)

Most, if not all, members got an email from a resident in the trailer park about fireworks and illegal motor cycle riding. This has been discussed tonight and seems actions are being taken.

July 9, 2020

TRAINER BOROUGH - ENGINEER'S REPORT

† **Buckley Cable – 9th Street and Price Street Improvements**

There has been no change in the status of this project.

† **FY 2019 CDBG – 10th Street Improvements**

Project is complete including punch-list items. We are processing the Change Order and Final Pay Request and sent to the Borough Secretary for the Council President to sign. We confirmed with the contractor that the One-Year Warranty / Guarantee period is effective June 15, 2020.

† **Monroe Energy**

PennDOT has required Monroe to revise proposal for two separate driveways to incorporate access into modification of the existing driveway. We reviewed the DCCD letter regarding the proposed Propane dispensing facility.

† **Forgotten Cats** We notified the Council President and Borough Secretary per our recent review of the site that all work has been satisfactorily completed including sufficient grass growth. We recommended that the \$146.00 balance of the total \$1,000.00 Escrow deposited be returned to the Owner and the permit closed.

† **Post Road**

PennDOT advised they will be patching roadway areas soon. We will inform Council upon updated scheduling information.

† **MS4 Program**

We received Newsletters from the Borough Secretary and downloaded Council meeting minutes and will highlight for inclusion in the report.

The Borough Secretary replaced outdated Department of Environmental Protection (DEP) and Environmental Protection Agency (EPA) links on the Borough's website with the updated links we provided.

Attached is a draft copy of the PCBs Inventory spread-sheet. We will discuss with Borough Council and finalize for this year's report.

Attached is a 'RiverSmart' article with tips that can be done at home to help with preserving and keeping stormwater in streams clean.

† **PennDOT Traffic Signal Pole Maintenance**

PennDOT issued a letter dated June 15, 2020 to Municipalities (attached) regarding recent structural failure to a traffic signal pole that fell onto a roadway. The failure was due to corrosion not visible from the pole surface. PennDOT recommends that traffic signal owners inspect all poles and document structural deficiencies and develop a plan to repair or replace poles that do not meet design capacity. We will discuss with Council at tonight's meeting.

† **DELCORA ACT 537 Plans**

DELCORA held an informational meeting for all Delaware County Municipal Engineers and I prepared a memo regarding the same on July 8, 2020. File No. 202740084 July 1, 2020 Page 2

The Borough of Trainer
Office of Code Enforcement
Trainer Municipal Building, 824 Main Street
Trainer, Delaware County, PA 19061-5097
(610) 497-3838
Fax (610) 497-7840

Monthly Report – July 2020

Charles Remaley – Code Enforcement

Building Permits Issued - 20

Commercial – 0

Residential – 17

Street Opening – 3

Certificates of Occupancy Permits Issued – 10

Sales - 5

Conditional Sales - 1

Rentals – 4

Re inspection – 0

Temporary Structure- 0

Contractor License Issued – 0

Total for 2020- 39

Zoning Permits

Residential – 3

Commercial – 0

Portable Structures - 0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

908 Price St. – Damaged Retention Wall

3524 W 12th St. – Fence installed without a Permit.

825 Main St. – Gazebo placed on property without a Zoning Permit.

4426 Post Rd. – Trash placed out for pick-up with no lids on cans.

4100 9th St. – Sewer leak.

3414 W 4th St. – Parking of a trailer on a Public Street.

3428 W 4th St. No C.O. for a Transfer of Title.

4222 Post Rd. – No C.O. for a Transfer of Title.

3524 W 12th St. – Fence on Neighbors Property.

4015 Roseanna Ct. – Pool erected without a Permit.

4328 Ridge Rd. – Trash, deteriorating structure, unsecure shed
Property posted (Grass Invoice).

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

JULY, 2020

INCIDENT TYPE	# INCIDENTS
Building fire	1
- Trash or rubbish fire, contained	2
- Brush or brush-and-grass mixture fire	2
Medical assist, assist EMS crew	2
Swift water rescue	1
- Hazardous condition, other	1
- Electrical wiring/equipment problem, other	1
- Breakdown of light ballast	1
- Arcing, shorted electrical equipment	2
- Assist police or other governmental agency	3
- Cover assignment, standby, moveup	1
- Good intent call, other	2
- Dispatched & cancelled en route	6
False alarm or false call, other	1
- Municipal alarm system, malicious false alarm	2
- Sprinkler activation due to malfunction	1
- Smoke detector activation due to malfunction	1
- CO detector activation due to malfunction	2
- Carbon monoxide detector activation, no CO	1
TOTAL INCIDENTS:	33

THE DEPARTMENT DID NOT RESPOND TO 2 ALARMS, NO CREW.

IN TOWN CALLS: 17 CALLS

OUT OF TOWN 16 CALLS:

CALLS FROM 6AM-6PM: 16

CALLS FROM 6PM-6AM:17

TOP RUNNER FOR THE MONTH: BRIAN KERSEY WITH 28 CALLS

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.