

November 8, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – Vice President
Joseph Maher– Councilman
Jim Cassidy – Councilman
Awilda Burgos – Councilwoman
Ed McDaniel – Councilman

Joe and Mark Possenti – Managers

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

Gregory Miley– President
John Mathews – Councilman

MINUTES

The minutes of the October meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the October bills for approval by Councilperson Maher and seconded by Councilperson Burgos. No opposition.

OCTOBER GENERAL FUND BILLS

Cassidy, James	Reimburse postage BOH letters	-13.61
#1 Car Wash Inc.	Clean Police Vehicles September	-200.00
T Frank McCall's Inc	Bldg supplies	-75.44
Charles Higgins & Sons	Street Light maintenance	-403.22
Staples Advantage	Office supplies	-196.93

US Municipal Supply	Highway street paint	-1,099.90
PECO - Municipal Bldg.	Municipal Bldg	-705.43
PECO - Garage	Highway Garage	-83.29
Burke Landscape Supply	Highway equipment parts	-186.90
Comcast Business	Cable services	-364.85
Pa One Call System, Inc.	Monthly fax service	-21.25
Chester Water - Municipal	Municipal Bldg	-30.54
Possenti Consulting, LLC	Services August	-2,150.00
Linn Architects	Borough Bldg plans	-3,000.00
Stantec Consulting	Professional Services	-4,392.50
General Code	Annual Maintenance eCode 360	-1,195.00
Arthur J. Gallagher	Liability Insurance	-350.00
Wick's Seafood	Community Day 2018	-130.00
Marilyn Maher	Reimburse Hayride Bingo	-70.53
Robin Rokicka	Reimburse 2018 Hayride	-531.88
United States Postal Service	Reimburse Jim Cassidy BOH postage	-6.91
Alice Steppke	HJ Park Cancellation refund	-75.00
Utility Advocate	Energy savings	-16.71
B&L Disposal	Waste Disposal	-6,259.58
PECO Street Lighting	Street Lighting	-1,908.05
Radio Communications Service	Police radios	-134.75
Chester Water - Hydrants	Hydrants	-1,195.10
Comcast Cable	Cable services	-85.31
Talley's Garage & Towing	Police Vehicles	-403.45
De County Dist. Atty Office	Trainer Borough seized property	-110.00
Sunoco - SunTrak	Police vehicle fuel	-3,283.64
DCED	2018 3rd 1/4 Reporting	-99.00
PSAB U/C Plan	2018 3rd Quarter Unemployment	-452.47
Robin Rokicka	Disbursed Hayride donations	-973.41
TD Card Services	Qbooks, web, signs, hwy and police	-1,874.56
Paychex Invoice	October 12 Biweekly and Detail	-185.25
Marcus Hook/Trainer Fire Dept.	2018 3rd Quarter Appropriation	-9,250.00
Marcus Hook Borough	Fire Station October	-1,065.05
Marcus Hook Borough	Fire Truck October	-160.76
Nextel	Cell phones Aug and Sept	-246.40
Association of Mayors	Association Dues 2019	-60.00
Pa Borough Council Association	Assoc. Dues 2019 Borough	-533.00
E & S Auto Parts, Inc.	Police vehicles	-252.78
Red the Uniform Tailor	Police uniforms	-131.38
Radio Communications Service	Police radios	-489.50
Comcast Cable	Cable services	-245.45

AT&T Mobility	Police Data reader	-188.65
Verizon Wireless	Police Data reader	-91.24
Express Printing	Donnelly business cards	-240.00
Galls Incorporated	Police equipment	-103.15
A.R.D. Uniform Enterprises	Police uniforms	-38.00
Chester Water - HJP	HJ Park	-23.57
Justice Adoptions	Animal Control Jan thru Sept 2018	-9,000.00
Delaware County Solid Waste	September tipping fees	-2,739.99
PECO-Underpass Lighting	Underpass Lighting	-30.93
Pa One Call System, Inc.	Monthly fax service	-14.28
Comcast Business	Cable services	-363.12
Chester Water - Municipal	Municipal Bldg	-61.08
Spirit Media Group, Inc.	Public Notices	-96.00
United Concordia	Dental Coverage	-1,628.24
Kelly & Close Engineers	Site work Municipal Complex	-6,059.13
DCIU	Health Benefits	-25,912.83
J. Michael Sheridan, Esq.	Professional Services	-910.00
Paychex Invoice	October 26 Biweekly and Detail	-173.85
Possenti Consulting, LLC	Professional Services September	-2,280.00
Integral Systems Corp	Computer maintenance	-100.00
Stantec Consulting Services Inc.	Professional Services	-8,066.50
J&K Removal, Secure Shredding	Community Day Shred event	-375.00
Charles Higgins & Sons	Camera traffic light maintenance	-5,319.00
Chester Water - Hwy garage	Highway Garage	-40.91
Charles Higgins & Sons	Street light maintenance	-372.32
De County Solid Waste	2019 Waste Hauler License	-200.00
PA Municipal Retirement	Act 205 2018 MMO Contribution	-10,090.00
TD Ameritrade FBO	2018 Act 205 MMO State Aid	-256,167.00
		-375,383.57

PAYROLL ACCOUNT

It was motioned by Councilperson Burgos and seconded by Councilperson Maher that Payroll for the month of October is paid. No opposition. Motion carried.

OCTOBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of October \$103,887.64

Payroll includes reimbursable detail wages.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of October meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Cassidy. No opposition. Motion carried.

OCTOBER LIQUID FUEL BILLS

Charles A. Higgins & Sons	Traffic Light Maintenance	-1,716.88
Mauger & Co.	Hwy vehicle fuel	-187.26
PECO	Traffic Lighting	-275.87
		-2,180.01

COMMUNITY CENTER BILLS

Community Center Bills for the month of October meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

OCTOBER COMMUNITY CENTER BILLS

PECO electric	CC Electric	-165.32
PECO gas	CC Gas/Electric	-156.40
Banta's Bestway Trash Removal	Dumpster removal	-60.00
Chester Water Authority	CC Water	-68.57
Dept of Labor and Industry	Boiler inspection	-143.00
		-593.29

PERMITS & LICENSE

Permits for the month of October meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Cassidy. No opposition. Motion carried.

PERMITS & LICENSE – OCTOBER

3 Building permits	\$498.00
0 Contractor license	\$0
13 C/O Applications	\$1,250.00
1 Plumbing permits	\$80.00
0 Electrical permits	\$0
1 Zoning	\$50.00
3 Other Permits/License	\$80.00
2 Vacant property registration	\$300.00
Amount turned over to Borough	\$2,178.00

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

1 – Permits
Amount turned over to Borough \$30.00

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that the correspondence for October be accepted and any necessary action taken. No opposition. Motion carried.

OCTOBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$23,859.59 October EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$4,543.20 October LST distribution.
- Received from Delaware County Tax Claim Monthly for August and a check in the amount of \$11,510.58.
- Received from PennDot a meeting notice for road resurfacing.
- Received from DEP a letter sent to Monroe Energy in regards to Acceptance of Soil Management Plan.
- Received from PennDot in regards to Liquid Fuels traffic lighting expenditures.
- Received from Monroe Energy in regards to Butane railcar expansion plan approval.
- Received from DVRPC in regards to the Circuit Trails.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

Motion to approve the corrected Non-Uniform MMO for 2019.

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- The Hayride was a success.
- Announced upcoming Christmas events.
- Food pantry is successful thanks to Awilda, Jean and Marcia.
- January will be the next Centennial meeting.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

Gave an update on the new building.

An update on Adelpia was discussed by Solicitor Mike Sheridan. Adelpia still wants to meet and have an informative discussion with the Borough in regards to the pipeline project.

The preliminary budget for 2019 was presented.

Need motions for the following:

- Authorize to advertise 2019 Real Estate Tax Levy Ordinance #764
- Approve the 2019 preliminary General Budget
- Authorize to advertise the 2019 preliminary General Budget
- Approve the 2017 Financial Audit
- Authorize to advertise the 2017 condensed audit report
- Authorize to advertise the 2019 Borough meeting dates

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- Stated the Hayride was a success and thanked Russ Harper, Eileen Nelson, Adam Gattuso, the Police and other volunteers for their support and participation with the event.
- The trees that were bad have been taken down.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer’s November Council meeting.

BOH,

Grass has stopped growing but the citations are still active.

Moving on to other issues causing residents problems. Hopefully many will comply by next spring.

Bad fire today on Chestnut Street. Please be careful when doing home remodeling and hiring contractors.

Calling for a permit is the first line of action.

Fire,

As previously stated, there was a bad fire on Chestnut Street this morning. Thankfully there were no injuries.

This time of year brings out the space heaters. Please be careful when using them, have them serviced to prevent accidental fires and to ensure proper burning.

Be sure smoke and carbon monoxide detectors are clean and in good working order with new batteries. If you have any questions, please call the fire department and they can assist you in these matters by directing you to the proper people who can assure you have a warm safe winter.

Jobs,

Many jobs in the area, UPS, Amazon, Acme, Giant, Wendy’s just to name a few.

Read the monthly fire reports for September and October as follows:

**MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT
OCTOBER 2018**

INCIDENT TYPE	# INCIDENTS
Station: 68 - MARCUS HOOK TRAINER FIRE DEPARTMENT	
Medical assist, assist EMS crew	4
Gas leak (natural gas or LPG)	1
Carbon monoxide incident	1
Electrical wiring/equipment problem, other	1
Power line down	1
Arcing, shorted electrical equipment	2
Public service assistance, other	1
Public service	1
Cover assignment, standby, moveup	2
Dispatched & cancelled en route	10
False alarm or false call, other	1
Sprinkler activation due to malfunction	1
Smoke detector activation due to malfunction	1
Alarm system sounded due to malfunction	1
TOTAL:28	

MUTAL AID GIVEN: 9 ALARMS

MUTAL AID RECEIVED: 6 ALARMS

THE DEPARTMENT DID NOT RESPOND TO 11 ALARMS NO CREW FOR DAY TIME ALARMS,
1 OF THOSE ALARMS WAS A BUILDING FIRE ASSIGNMENT IN MARCUS HOOK, NO CREW!!

TOP RUNNER FOR THE MONTH OF OCTOBOR BOB HUGHES 15 ALARMS

REPORTING OFFICER KEN SMITH JR DEPUTY FIRE CHIEF

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT

SEPTEMBER 2018

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	3	11.54%
322 - Motor vehicle accident with injuries	1	3.85%
364 - Surf rescue	1	3.85%
412 - Gas leak (natural gas or LPG)	4	15.38%
440 - Electrical wiring/equipment problem, other	1	3.85%
571 - Cover assignment, standby, moveup	2	7.69%
600 - Good intent call, other	1	3.85%
611 - Dispatched & cancelled en route	12	46.15%
700 - False alarm or false call, other	1	3.85%
	26	100.00%

THE DEPARTMENT DID NOT RESPOND TO 7 ALARMS NO CREW FOR THE DAY TIME

TO RUNNER FOR THE MONTH OF SEPTEMBER: JOE SMITH 18 ALARMS

REPORTING OFFICER: KEN SMITH JR DEPUTY FIRE CHIEF

HIGHWAY/BUILDINGS

Councilman Mathews was absent.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for September and October.
September: 9 bldg. permits, 12 C/O's, 0 Contractor licenses and numerous violation notices, citation warnings and citations issued.
October: 7 bldg. permits, 9 C/O's, 0 Contractor licenses and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Have LIHEAP applications. They need to be used or we will lose the funds.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Will follow-up with Recycle Company interested in the 9th St. property.

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Kim Sherman was absent.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso publically thanked the Police department for their help with traffic control. The turn-around project will be done in 2 weeks.

ENGINEER

Eileen Nelson stated the 2019 CDBG application is due January 10th. Will have to advertise to hold the required public meeting at the December council meeting.

Need a motion to accept estimate from Gargiule to repair the inlet on Township Line Rd.

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Will have the Comcast agreement for next month's meeting for consideration.
- Spoke about Buckley Cable and developing the paper street on Ninth St. A motion is needed for the Borough's decision on whether or not they be require to develop the street. They have entered into an agreement to purchase the property. Buckley states they will not be using the paper street. Council may enter into an agreement with Buckley to not require them to develop Price (paper) street upon the condition they will not use the street.

Mike Sheridan called for an executive session to discuss a real estate matter.

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Cassidy to accept Resolution 1042 Comcast Franchise Agreement and seconded by Councilperson Maher. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to approve the corrected Non-Uniform MMO for 2019 from the original amount of \$15,496.00 to \$9,802.00 and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to accept estimate from Gargiule to repair the inlet on Township Line Rd. in the amount of \$4,500.00 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize to advertise 2019 Real Estate Tax Levy Ordinance #764 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to approve the 2019 preliminary General Budget and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize to advertise the 2019 preliminary General Budget and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to approve the 2017 Financial Audit and seconded by Councilperson McDaniel. No opposition. Motion carried.

- Motion was made by Councilperson Maher to authorize to advertise the 2017 condensed audit report and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize to advertise the 2019 Borough meeting dates and to include the annual CDBG public meeting and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Maher to accept the agreement with Buckley cable to not require them to develop Price (paper) street from 9th St. and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Maher to award the 2019 – 2020 waste disposal contract to B&L Disposal and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Marilyn Maher, Price St. – Clarified the new trash contract schedule for heavy trash pick-up.

Gary Webb, Chestnut St. – Expressed concern about this morning’s fire next door to him and the damage that was done to his property.

Vice-President Beck called an executive session to order at 8:04pm.

The regular Council meeting resumed at 9:03pm.

ADJOURNMENT

Vice President Regina Beck called for a motion to adjourn at 9:10pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary