

October 8, 2020

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with Vice President Jean Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was telephonic due to COVID19.

This advertised meeting of Borough Council is being held remotely in compliance with Governor Wolf's Stay at Home Order. Council members are attending the meeting by call-in conference call. Notice was provided to residents of the Borough of the way they are able to attend and participate in this call-in meeting by postings on the Borough website and on the door of Borough Hall. Additionally, the Agenda of this meeting was posted on the Borough's website.

There was an executive meeting via telephone for personnel matters called to order at 6:00 pm. The executive meeting adjourned at 6:30pm. There was no action taken during at that time.

PRESENT

Mayor Frances Zalewski, Vice President Jean Beck, Councilpersons Jim Cassidy, John Mathews, Awilda Burgos, Jenn Frazier, Tim Horgan
Manager Mark Possenti, Engineer Eileen Nelson, Mike Sheridan

ABSENT

President Greg Miley

MINUTES

The minutes of the September Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

The minutes of the September Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Mathews that the correspondence for September be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION: None

MANAGER/FINANCE

Mark Possenti: Reported on the funding for the Municipal complex, will be meeting with another bank. Recommend Council work with Marcus Hook to look at other options such as grants to fund the fire department trucks. A motion was made in regards to the fire dept.

- Called for a motion to approve the paid September expenses for General, Recreation and Liquid Fuels Funds in the amount of \$162,869.17 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of September in the amount of \$83,455.65, which was provided for inspection.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski:

- With Council approval a motion was made to hire Mitch Holobowicz as a full-time police officer.
- Read a letter from Trump in regards to supplying food banks.

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Jim Cassidy:

- No official report. Still has concerns about the 9th St. sidewalks, Chestnut St. road repair and issue with cars removing the barriers on the Ridge to park where the road has become undermined. Councilperson Mathews stated the materials are being delivered to Moore Co. to begin work on the retaining wall at the Ridge.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Asked about scrapping the old dump truck and an old tractor. The tractor can be scrapped and the truck would need to be taken to a salvage yard. A motion was made to proceed.

BOARD OF HEALTH

Councilman Tim Horgan: The fence was placed at the 3rd St. playground. Asked about putting up signs for curfew and ages permitted to use the playground equipment. The matter was discussed and a motion was made to amend the ordinance.

- Secretary read a letter of interest to be a member of the BOH from Richard Merritt. A motion was made to accept.

PUBLIC SAFETY/FIRE

Councilwoman Beck:

- Read September Code enforcement report (attached)
- September Fire was report not received.

PARKS/ENVIRONMENT

Councilman Miley: Absent

COMMUNITY OUTREACH

Councilwoman Burgos: Gave praise for the good job being done with the food pantry.

- LiHeap applications will be out November 1st.
- Have flyers for job opportunities to place on Facebook.
- Working on coats for the kids.

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier: Thanked Highway and Police for their help with the summer events.

- Stated that movie night was a success and may look to have another one.
- Asked permission to use the Borough trailer to deliver Halloween treats and use of the Community Center to prepare the candy. Permission granted.
- Asked for approval to have Santa Secret Workshop this year. Granted. Social distancing guidelines will be followed.

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti: Reminder that the County will no longer be printing the tax bills. A tax software program will be available for the borough to print their own bills.

- Need a motion to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$4,834.00.

MONROE ENERGY

Adam Gattuso: Absent

ENGINEER

Eileen Nelson: Report attached

- Stated that authorization is needed to inspect and take necessary action of the eroding creek at Dawes Court. A motion was made.
- Parkview Mobile Home Park was discussed on how to proceed with the request for variances such as changes in the lot sizes either via amendment to the Ordinance or file a hearing with the Zoning Hearing Board. A motion was made to request formal plans and requested amendments being sought per the mobile park's plans.

SOLICITOR

Mike Sheridan stated:

- Need a motion to authorize the advertisement for trash bids. It was decided to advertise specs as the past with 2 pickups a week and 1 bulk trash pickup a month. It was decided to bid out for a 3year contract.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Cassidy to approve the paid September bills for General, Recreation and Liquid Fuels Funds in the amount of \$162,869.17 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to approve the paid Payroll for the month of September in the amount of \$83,455.65 and seconded by Councilperson Burgos. No opposition. Motion carried.
- A motion was made by Councilperson Frazier to scrap an old tractor and signing title of the old 1995 dump truck over to a salvage yard and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to hire Mitch Holobowicz as a full-time police officer and seconded by Councilperson Frazier. No opposition. Motion carried.
- Motion made by Councilperson Mathews to authorize the advertisement for the years 2021-2023 trash bids specifying the same specs as in the past years and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Frazier to work with Marcus Hook to look at other options such as grants to fund the fire department trucks and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to amend an Ordinance in regards to older children using playground equipment and seconded by Councilperson Horgan. No opposition. Motion carried.

- Motion was made by Councilperson Cassidy to accept Richard Merritt as a member of the BOH and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$4,834.00 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize Stantec to inspect and take necessary action of the eroding creek at Dawes Court and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Beck to request formal plans of Parkview Mobile Home Park and the requested amendments being sought per the mobile park's plans and seconded by Councilperson Cassidy. No opposition. Motion carried.
- **OLD COUNCILMANIC BUSINESS**
 Councilman Cassidy asked for an update on the Election drop boxes and the Code Red system sign-ups. Councilperson Burgos stated the importance of filling out the Census and the impact on funding the communities. Councilperson Frazier asked for clarification on the rules for members of the BOH. Mike Sheridan will look further into the matter.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

None

ADJOURNMENT

Vice President Beck called for a motion to adjourn at 8:15 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
 Borough Secretary

October 8, 2020 File No. 202740084

TRAINER BOROUGH - ENGINEER'S REPORT

▪ **Buckley Cable – 9th Street and Price Street Improvements**

The Borough Code Enforcement officer has confirmed the permit has been issued. Nick Falcone and Sons, Inc., has been selected as the contractor for the project. They advised a construction start of Monday, October 12th and expect the project will take approximately 2-3 weeks to complete. They advised another contractor will be applying the asphalt emulsified primer after the stone in the parking area has been placed.

▪ **Monroe Energy**

Monroe advised PennDOT has issued a conditional permit for the new driveway. Once they meet the conditions they will provide an updated schedule for the work.

▪ **Post Road**

We are still awaiting PennDOT's schedule for patching the roadway areas. We will inform Council upon their input.

▪ **MS4 Program**

We submitted the annual report to DEP on September 29th. Letters were sent to several property owners requesting them to address deficiencies observed during our inspections of BMPs.

▪ **Erosion Ridge Road**

In accordance with Council's approval at the September 10th Council meeting, we authorized Moore Outdoor Rejuvenation (MOR) to proceed with the work per their quotations in the amount of \$17,600 for a 4' high segmental block wall and \$1,800 for a 6" high asphalt berm. We informed PECO of the proposed work and requested that MOR coordinate with them in the event PECO would like to be on site while work around the gas main is underway. MOR advised they expect to start construction early to mid-next week of October 12th. We will inform Council of their scheduling updates. The temporarily closing of the parking areas above the eroded areas shall be maintained until the embankment area is restored.

▪ **Adelphia Cable Pipeline**

Adelphia Cable submitted ACT 14 notifications for pipeline construction in June. The project still requires an agreement with the Borough for use of the property behind the church. A request for a site meeting with the project representatives, made by the solicitor, was denied due to COVID-19.

▪ **Parkview Project**

Based on the discussions at the September 30th Caucus meeting, the owner is looking for direction on how Borough Council envisions the Land Development process will be undertaken for their proposed project.

▪ **Ridge Road Pedestrian Improvements FY 2018 CDBG**

PennDOT contacted our office regarding the status of the Highway Occupancy Permit and we confirmed the project is not presently proceeding. They advised they are probably going to implement a road diet, possibly sometime in 2021. We will keep Council informed with PennDOT updates.

▪ **3524 Dawes Court – Creek Erosion**

The Borough Secretary reported a resident complaint regarding erosion of the embankment adjacent to railroad ties along Stoney Creek in the rear of the property. We will review upon Council's authorization.