

August 12, 2021

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with Vice President Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was vis Zoom due to COVID19.

PRESENT

Vice President Jean Beck, Councilpersons Jim Cassidy, Jenn Frazier, Tim Horgan, Manager Mark Possenti, Engineer Eileen Nelson, Solicitor Frank Catania Mayor Fran Zalewski was present but without video and audio

ABSENT

President Greg Miley, John Mathews, Awilda Burgos

An Executive session was held prior to the regular meeting to discuss personnel. No action was taken at that time.

MINUTES

The minutes of the July Council meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Horgan. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Frazier that the correspondence for July be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

Motion to accept of the 2022 Minimum Municipal Obligation line 9 Market value in the amount of \$233,700.00

MANAGER/FINANCE

Mark Possenti:

- Gave a Covid update per the County
- Reported on the Police pension. Through Vanguard the pension funds have increase in 2020 and also to date for 2021.
- Need a motion in regards to policy changes for non-uniform retirees, part one would require a minimum 4 month notice of a retirement date and part two would require using or losing any vacation, personal or sick time before the retirement date. Penalties will be made part of the policy in the case an employee retires before the 4-month period is up.
- Need a motion authorizing to advertise amending the Ordinance to remove the residency requirements for non-uniform employees.
- Need a motion to authorize to advertise hiring a new full-time highway department employee.
- There are two members of the Civil Service. Council may appoint a Council member. Need a motion to appoint a Council member to the Civil Service Commission.
- Need a motion to begin the process of civil service testing for a full-time police officer.
- Called for a motion to approve the paid July expenses for General, Recreation and Liquid Fuels Funds in the amount of \$ 174,976.21 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of July in the amount of \$132,46.15 which was provided for inspection.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski: Absent

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Jim Cassidy: No report.

Had questions in regards to the fence at the 3rd St. playground, the stone that is supposed to be finished on the Ridge, the camera and lights not working at the 4th St. BB Court, trash is still not being put in cans by residents and the street sweeper. Asked if the lights in HJ Prak are on motion, stating one is always on.

HIGHWAY/BUILDINGS

Councilman Mathews was absent but left a report that there are still ongoing projects being worked on.

BOARD OF HEALTH

Councilman Tim Horgan: Reported letters have been sent for grass. Eight citations were issued. Have situations where the bank has taken over but can't take possession of the homes due to Covid. Playground equipment in HJ Park is being destroyed and suggested having a camera set up.

PUBLIC SAFETY/FIRE

Councilwoman Beck:

- Read July Code enforcement report (attached)
- Fire report was not received

PARKS/ENVIRONMENT

Councilman Miley: Absent

COMMUNITY OUTREACH

Councilwoman Burgos: Absent

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier: Thanked those involved helping with the Bacon Fest and Park HOP program. Teen job program is going on.
Reminded all of the upcoming events.

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti: July tax collected was \$1,943.66 and trash fees collected were \$275.00.
Need a motion to approve a deposit of \$2,218.66 into the General fund.

ENGINEER

Eileen Nelson: See report attached.

Need a motion for the recommendation to award MOR repair the damaged inlet at 9th and Chestnut in the amount of \$2,685.00.

Need a motion for MOR to perform television video of the sanitary sewer mains and lateral at 13⁰² Langley St. regarding the road settlement in the amount of \$1,200.00.

*Both of the motions for MOR to perform the above will be pending upon the condition that MOR finish the stone work on the Ridge Rd. retaining wall project.

SOLICITOR

Frank Catania stated:

- Stated he and Mark have been speaking with Lower Chi and Marcus Hook managers in regards to the County health department. Will follow up with the state Dept. of Health to know the Borough's role moving forward. Will update at the September meeting.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to accept of the 2022 Minimum Municipal Obligation line 9 Market value in the amount of \$233,700.00 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to approve the paid July bills for General, Recreation and Liquid Fuels Funds in the amount of \$174,976.21 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to approve the paid Payroll for the month of July in the amount of \$132,436.15 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to policy changes for non-uniform retirees, part one would require a minimum 4 month notice of a retirement date and part two would require using or losing any vacation, personal or sick time before the retirement date. Penalties will be made part of the policy in the case an employee retires before the 4-month period is up and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy authorizing to advertise amending the Ordinance to remove the residency requirements for non-uniform employees and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize to advertise hiring a new full-time highway department employee and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to appoint a Councilwoman Frazier to the Civil Service Commission and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to begin the process of civil service testing for a full-time police officer and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize a tax collector deposit for July collections to the general fund in the amount of \$2,218.66 and seconded by Councilperson Horgan. No opposition. Motion carried
- Motion was made by Councilperson Cassidy to award MOR repair the damaged inlet at 9th and Chestnut in the amount of \$2,685.00 pending upon the condition that MOR finish the stone work on the Ridge Rd. and seconded by Councilperson Horgan. Motion carried.
- Motion was made by Councilperson Cassidy for MOR to perform television video of the sanitary sewer mains and lateral at 13⁰² Langley St. regarding the road settlement in the amount of \$1,200.00 pending upon the condition that MOR finish the stone work on the Ridge Rd. and seconded by Councilperson Horgan. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Councilman Jim Cassidy announced his resignation from Council and any/all committees effective August 31, 2021. An official letter will be sent to the secretary.

Brought up money that Chester received for grass cutting their parts.

Mark Possenti asked Council how they want to move forward with the meeting going live or staying Zoom. Council decided to stay Zoom for September and readdress the issue then to see how things are progressing.

QUESTIONS AND COMMENTS FROM AUDIENCE

Ashley Mathis, 13th St. – Expressed concerned of the Delta variant of Covid, asked if there was data on the residents of Trainer that are vaccinated. Also suggested a vaccination station.

Marilyn Maher, Price St. – Asked, in regards to civil service testing of a full-time police officer, she heard of other Municipalities using local surrounding police chiefs to perform the test and interviews to candidates. Asking if it something Council would want to look into it.

Marcia Kline, Post Rd. – Stated the tractor trailers on Post Rd., since working on 9th St. is partly closed are shaking the houses and rattling the windows worse than before. Penn Dot was called directly but haven't heard anything.

ADJOURNMENT

Vice President Beck called for a motion to adjourn at 8:24pm; Councilperson Cassidy made the motion to adjourn. Councilperson Horgan seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

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Buckley Cable – 9th Street and Price Street Improvements

The contractor advised the owner covered the clean stone level spreader that allows stormwater to discharge from the basin with a modified stone and stated this may be causing the ponding stormwater in the basin. The contractor advised they notified the owner to address. We will keep Council informed of the status.

Monroe Energy

We are in receipt of plans and a modification to the NPDES permit application for several areas on the site to pave a parking lot, construct new Cooling Towers and provide for soil borrow and laydown areas. The Pennsylvania Department of Environmental Protection (PADEP) issued an NPDES permit per their letter dated July 21, 2021. We also reviewed correspondence from the Borough Secretary regarding Delaware County Conservation District's (DCCD) site inspection on 8/5/2021.

Foundation Substation 6: We completed our review of the plans for the building permit application and conveyed to Charley Remaley we had no comments to address.

Erosion Ridge Road

MOR advised they installed the new asphalt curb to replace the missing/damaged asphalt curb. We will review when we are in the Borough within the next several weeks.

Adelphia Cable Pipeline

Work is progressing with their traffic control in place along Ridge Road/9th Street.

Dawes Court Erosion

DELCORA advised they reviewed the site and have no immediate concerns regarding the integrity of their sanitary sewer system. However, they are planning to install gabions (wirework container filled with rock) along the eroded areas of the creek bank in the future. We will inform Council once DELCORA has a schedule for this work. NO CHANGE

MS4 Program

Henry Johnson Park– Creek Erosion – need to review with Solicitor for approach to project.

We received meeting minutes and newsletters from the Borough Secretary for inclusion in the Year 3 report and are requesting the following additional information when available:

-Borough Meeting Minutes for June 2021.

-Borough newsletter for Summer 2021.

2021 County Aid – 2021 Road Program

We sent the award letter to A.F. Damon Inc. on July 14, 2021 for the \$72,601.00 contract. We dropped off contract documents for Borough signature this afternoon and when complete will prepare the PennDOT Municipal Services application to get authorization to proceed. We will need to know if the Borough intends to pay for the contract and engineering with Liquid Fuels and County Aid funds for the purpose of submitting that application. We informed the Chester Water Authority (CWA) of the award and they advised they intend to coordinate with A.F. Damon for paving W. 4th Street and Irving Street since both parties are responsible to pave one-half of the roadways.

Eske Developers, LLC - Nealy Blvd. (McCarthy Tire)

The Borough Secretary confirmed our invoices for our services in 2021 have been paid by Anthony Diver. We advised WSFS bank that the Letter of Credit may be released. We also informed the Borough Secretary to return the original Letter of Credit to WSFS.

File No. 202740152

August 12, 2021 Page 2

Flood Mitigation

None of the programs contained in the information I reviewed from the Army Corps of Engineers would provide for funding of flood mitigation for the houses on Main Street. We will continue our search with what potential state Hazard Mitigation money is available. NO CHANGE

Parkview Mobile Home Park

We received revised plans and calculations electronically from Houtmann's office on Tuesday,

August 10th and they are under review for compliance with the conditional approval.

FY 2021 CDBG Chestnut Street Improvements

We attended the kick-off meeting at the OHCD office on July 15th and are preparing the design drawings.

1302 Langley Street-Roadway Settlement

We obtained a proposal from MOR for the following work as noted on their attached email:

-\$1,200 for performing television videos of the sanitary sewer mains and laterals.

-Option for an additional \$1,200 for cleaning the system. It will be determined at the site if this work is needed after the commencement of the television videos. If this work is needed the total award to MOR will be \$2,400.

We recommend Council authorize MOR to proceed for the amount of \$1,200 for performing television videos of the sanitary sewer mains and laterals and an additional \$1,200 for cleaning the system to be determined on-site after the commencement of the television videos for a maximum total of \$2,400. (attached)

Chester Water Authority Water Main Renewal Project

Work is in progress. We will coordinate our site observations with the CWA.

Damaged Inlet W. 9th Street and Chestnut Street

We recommend that Council authorize the work for repairing the damaged inlet to MOR for an approximate cost of \$2,685.00 in accordance with their proposal (attached).

800-810 Main Street Subdivision

We reviewed the plans with comments noted in our review letter dated August 10, 2021. The applicant has been invited to address Council at tonight's meeting.

Henry Johnson Park- Gravel Drive to Basketball Court

We spoke to Councilman Cassidy regarding possible options to address the gravel that is washing out from the drive and being deposited on the properties along Ridge Road. He suggested one option would be to add millings and compact. We will reach out to A.F. Damon to see if they will consider placing some millings from the upcoming road program and compacting.

Sinkhole at A&R Iron Works

We reviewed the sinkhole at the site with a Borough Highway representative. The sink hole is in the area of an existing storm manhole. The manhole and the surrounding area was covered with asphalt paving. We spoke to the guy Romero who removed the paving from over the manhole. We recommend to Council we use our quick-view camera in the manhole to allow us to view the condition of the storm pipe near the connection with the manhole in the vicinity of the sink hole.

Monthly Report – July 2021

Charles Remaley – Code Enforcement

Building Permits Issued - 8

Commercial – 1

Residential - 7

Street Opening – 0

Certificates of Occupancy Permits Issued – 21

Sales - 1

Conditional Sales - 1

Rentals – 19

Re inspection – 0

Temporary Structure- 0

Contractor License Issued – 0

Total for 2021- 39

Zoning Permits - 2

Residential – 1

Commercial –1

Portable Structures -0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

4322 Ridge Rd. – Citation Warning –soil erosion.

3414 W 3rd St. – Grass violation notice.

3503 Post Rd. – Motor vehicle violation notice.

4209 W 5th St. – Non-residential trash placed out for Pick-up by Boro.

4300 9th St. (Lot 9)- Sanitary sewer leak.
5525 Post Rd. – Vacant property violation notice.
4300 9th St. (Lot 9) – Water Leak.
3504 W 3rd St. – Citation warning no C.O. for Rental Unit.
418 Gilbert St. – Citation warning no C.O. for Renal Unit.
3400 W 3rd St. – Citation warning no C.O. for Rental Unit.
4302 Ridge Rd. – Citation warning no C.O. for Rental Unit.
915 Anderson Ave- Citation warning no C.O. for Rental Unit.
3506 W 4th St. – Failure to renew certificate of occupancy.
4322 Ridge Rd. – Citation – Soil erosion.
203 Irving St. – Citation warning – unpaid invoice.
1229 Chestnut St. – Citation warning – unpaid invoice.
1000 Sunset St. – Citation warning – unpaid invoice.
200 Blk. Wilcox St. – Trailer parked on Public Street.
1037 Price St. – Citation warning – sump pump discharge.
402 Main St. – No occupancy permit.
933 Sunset St. – Grass violation notice.
1012 Langley St. – Grass violation notice.
939 Langley St. – Grass violation notice.
1333 Forrest St. – Grass violation notice.
3504 4th St. – Grass violation notice.
4348 Ridge Rd. – Grass violation notice.
4352 Ridge Rd. – Grass violation notice.
207 Irving Ave. – Posted No occupancy permitted.
4332 Ridge Rd. – Grass violation notice.
4326 Ridge Rd. – Grass violation notice.
4350 Ridge Rd. – Grass violation notice.
3700 W 9th St. – Citation warning high grass.
4334 Ridge Rd. – Citation warning high grass.