

April 11, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

- Frances Zalewski – Mayor
- Greg Miley - President
- Regina Beck – Vice President
- Joseph Maher– Councilman
- Jim Cassidy – Councilman
- John Mathews – Councilman
- Awilda Burgos – Councilwoman

Mark Possenti – Managers

- Eileen Nelson – Engineer
- Mike Sheridan – Solicitor

ABSENT

- Ed McDaniel – Councilman

MARCH CAUCUS MINUTES

The minutes of the March Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

MINUTES

The minutes of the March meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the March bills for approval by Councilperson Cassidy and seconded by Councilperson Beck. No opposition.

MARCH GENERAL FUND BILLS

Paychex Invoice	March 1 Biweekly	-148.20
Paychex Invoice	March Monthly	-119.70
Orlando, Victoria A.	Petty cash on hand	-300.00

Arthur J. Gallagher	Liability Ins.	-22,988.22
Linn Architects	Borough Bldg project plans	-24,100.00
Marcus Hook Borough	Fire Station February	-1,126.51
Marcus Hook Borough	Fire Truck February	-160.76
#1 Car Wash Inc.	Clean Police Vehicles February	-200.00
Express Printing	Police field cards	-70.00
General Code	Supplement no. 3	-2,630.47
Stantec Consulting	Professional Services	-10,656.50
Chester Water - Hydrants	Hydrants	-1,195.10
Marcus Hook Florist	Magaw flowers	-88.51
Integral Systems Corp	Computer Maintenance/repair	-1,100.00
21st Century Media	Public advertising	-304.06
Aston Service Center	Police vehicles	-3,713.27
Comcast Cable	Cable services	-247.72
Comcast Cable	Cable services	-95.07
Sunoco - SunTrak	Police vehicle fuel	-2,352.93
PECO - Park	HJ Park	-26.26
United States Postal Service	BOH certified letters	-150.70
United States Postal Service	Code office roll of stamps	-55.00
Peer, Donald	supplies for hwy dept.	-13.95
Commonwealth of Pennsylvania	Invoice #24019 2019 Annual fee	-400.00
AT&T Mobility	Police car data reader	-15.30
Drugscan, Inc	Lab testing	-504.00
Wheels, Caps & More	Police vehicles	-40.00
Verizon Wireless	Police data card reader	-91.24
Utility Advocate	Energy savings	-24.23
DCIU	Health Benefits	-21,871.99
Nextel	Cell phones	-132.73
Marcus Hook Borough	Fire Truck March	-160.76
Marcus Hook Borough	Fire Station March	-1,090.36
United Concordia Life & Health	Dental Coverage	-1,534.37
Integral Systems Corp	Computer Maintenance/repair	-50.00
Ally	Police vehicle lease payment	-20,915.06
Paychex Invoice	March 15 Biweekly	-148.20
Grove, Michael T.	Reimburse Grove parking arbitration case	-15.00
Eagle Point Gun/TJ Morris & Son	Police ammo	-1,083.52
Berkshire Systems Group	Camera system maintenance	-1,112.00
Robin Rokicka	Reimburse Popcorn, Cotton candy rec	-489.65
Arthur J. Gallagher	Liability ins.	-15,254.50
Wilson of Wallingford	Fuel Oil Highway	-669.46
PECO - Municipal Bldg.	Municipal Bldg	-842.90

PECO - Garage	Highway Garage	-397.95
PECO-Underpass Lighting	Underpass Lighting	-31.27
PECO Street Lighting	Street Lighting	-2,008.62
De County Solid Waste	Feb. tipping fees	-3,698.34
Pa One Call System, Inc.	Monthly fax service	-7.14
Staples Advantage	Office supplies	-187.72
Comcast Business	VOIP Phones	-363.94
Chester Water - HJP	HJ Park	-18.36
Chester Water - Municipal	Municipal Bldg	-2.88
Marilyn Maher	Reimburse Rec craft and movie night	-50.00
United States Postal Service	Roll of stamps	-55.00
TD Card Services	Qbooks, Police equip, Centennial	-2,888.44
Charles Williamson/WBCS	Tax Collector Software	-400.00
Delaware County Treasurer	Tax Collector envelopes/bills	-579.40
AT&T Mobility	Police car data reader	-233.88
Prudential Life Ins.	Life Insurance Fuller	-645.79
Integral Systems Corp	Computer Maintenance/repair	-50.00
Delaware County Clean Water Fund	NPDES General Permit Base Fee	-500.00
Commonwealth Pa Clean Water Fund	NPDES Permit Disturbance Acreage Fee	-300.00
Orlando, Victoria A.	Food pantry	-200.00
De County Solid Waste	Jan. tipping fees	-4,236.82
Marcus Hook/Trainer Fire Dept	2019 1st Quarter Appropriation	-9,250.00
Paychex Invoice	March 29 Biweekly	-148.20

-164,541.95

PAYROLL ACCOUNT

It was motioned by Councilperson Beck and seconded by Councilperson Mathews that Payroll for the month of March is paid. Councilperson Cassidy opposed. Motion carried.

MARCH PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of March \$125,516.35.

There were three payrolls in March.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of March meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson Mathews. No opposition. Motion carried.

MARCH LIQUID FUEL BILLS

Hanson Aggregates	Cold patch	-190.80
PECO	Traffic Lighting Feb	-444.94
	Traffic Lighting March	-444.94
Wingfoot Commercial Tire	Repair Dump Truck Tire	-688.38

-1,769.06

COMMUNITY CENTER BILLS

Community Center Bills for the month of March meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Mathews. No opposition. Motion carried.

MARCH COMMUNITY CENTER BILLS

Banta's Bestway Trash Removal	Dumpster removal	-180.00
PECO electric	CC Electric	43.29
PECO gas	CC Gas/Electric	813.05
		676.34

PERMITS & LICENSE

Permits for the month of March meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Mathews. No opposition. Motion carried.

PERMITS & LICENSE – MARCH

7 Building permits	\$2,613.00
8 Contractor license	\$800.00
42 C/O Applications	\$4,175.00
3 Plumbing permits	\$358.00
3 Electrical permits	\$255.00
4 Zoning	\$400.00
7 Other Permits/License	\$570.00
2 Liens	\$1,203.27
4 Vacant property registration	\$600.00
Amount turned over to Borough	\$10,974.27

CHESTER WATER AUTHORITY

1- Street Openings
Amount turned over to Borough \$15.00

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

1 – Permits
Amount turned over to Borough \$375.00

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Cassidy that the correspondence for March be accepted and any necessary action taken. No opposition. Motion carried.

MARCH CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$65,690.49 March EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$903.29 March LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for February and a check in the amount of \$588.00.

- Received from Delaware County Tax Claim Monthly for February and a check in the amount of \$2,264.32.
- Received from PA DCNR in regards to grant funded Henry Johnson Park inspection.
- Received from Chester Water Authority in regards to 2018 Water Quality report.
- Received from De. Co. Planning in regards to East Coast Greenway report.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- The rec board has many upcoming activities to attend
- Food Pantry is open Friday's from 9 – 11:00
- Centennial committee is meeting monthly

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Comcast Care Day is May 4th, looking for volunteers to come out, will send the link to sign up. Asked if public works employees could be utilized that day. The hours are 9 am until 12 or 1pm.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

Recapped last month's events

- Easter Egg Hunt is Sat. April 14
- Taco Fest is May 4th
- The basketball nets were torn day, Highway dept. replaced and they were taken down again.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer Borough's April Council meeting.

BOH

The board of health has been busy with some problems properties and follow-ups.

There was an inspection of the Parkview Mobile Home Park and many residents were sent letters to make corrections. Many have begun the process with some others not making any attempt. Those will most likely need to be told by a Judge or the park owner. Some are elderly so it is difficult for them to make hasty corrections.

The park owner has been in contact with the board and offers his full cooperation in getting the residents to shape up.

There was also another major sewer leak that discharged raw sewage into the park near the Tot Lot area. Corrections have been made by replacing some old broken lines.

There is a condition that has been created by placing of material in the Baker Street field. It seems that flooding of the corner property occurs whenever there is heavy down pours. I would like to ask Stantec to investigate this and give suggestions on making corrections.

Still a lot more work to be done there. Progress is slow but there is progress.

Recently the Judge ruled in favor of a resident who does not wish to clean up the feces in his yard. The board will follow up with an appeal or start the progress over again.

The appeal hearing for a resident on 7th St. is scheduled for April 23rd.

I have a letter of interest for the Board of Health and at this time I would like to ask Council's approval to appoint Jerry Guglielmi to the team.

FIRE

Read report for March

The recent fire just a few blocks from Trainer shows the need and importance of smoke detectors. The Marcus Hook/Trainer Fire Dept. is offering all home owner seniors who live in their homes to come pick up a FREE smoke detector. The department will even install them for you. Even if you're not a senior you can request one. All you have to do is contact them. It's that easy. Don't be a statistic. Make the call.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Waiting on a third quote for a street sweeper.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for March.

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT

MARCH, 2019

	# INCIDENTS
Station: 68 -	
Building fire	3
Trash or rubbish fire, contained	1
Road freight or transport vehicle fire	1
- Emergency medical service, other	1
Motor vehicle accident with injuries	4
Motor vehicle accident with no injuries.	1
- Oil or other combustible liquid spill	1
Electrical wiring/equipment problem, other	1
Service Call, other	1
- Cover assignment, standby, moveup	1
Good intent call, other	1
Dispatched & cancelled en route or no response	12
Local alarm system, malicious false alarm	2
Alarm system sounded due to malfunction	1
TOTAL CALLS#	31

THE DEPARTMENT DID NOT RESPOND TO 8 ALARMS NO CREW FOR THE DAY TIME

19 calls from 6am-6pm and 12 calls from 6pm-6am

TO RUNNER FOR THE MONTH OF SEPTEMBER: Robert Hughes 18 ALARMS

REPORTING OFFICER: KEN SMITH JR DEPUTY FIRE CHIEF

March: 12 bldg. permits, 14 C/O's, 1 Contractor licenses, 4 zoning and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Free dental visits for kids and teens from April 15 – April 22.
- National Hotline list of numbers
- Discount prescription cards for Walmart pharmacy.
- Have an appointment with legal aid to go through the trailer park on Tuesday to help anyone there in need.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Absent

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Kim Sherman was absent. No report received.

MONROE ENERGY

Matt McLaughlin was present and stated this year may bring a couple min turnaround details.

ENGINEER

Eileen Nelsons stated a motion was needed to award the 2019 Road program and the Road Maintenance program contracts.

The road maintenance program would allow a contractor to perform emergency work in the Borough without having to wait the bidding process. MOR Construction was the only bidder for the project.

The Road program for 2019 will include new roads for Ridge Rd. and Chestnut St. with an add-on of 10th St. Cost for projects is \$127,400.00 awarded at the base amount. AF Damon was the lowest project bid.

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Motion needed to authorize medical reimbursement to an Officer in the amount of \$80.00.
- The zoning variances for the Municipal Complex parking/loading were approved by the zoning hearing board on April 10, 2019.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to award the Road Maintenance Program to MOR Construction and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to award AF Damon the 2019 Road program project and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize reimbursement of medical co-pays to a Police Officer in the amount of \$80.00 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize the hiring of a part-time police officer and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize the purchase of two new police vehicles and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilperson Cassidy mentioned the planting that was supposed to get done at the bank of Ridge Rd. Have received estimates but no reply on the work getting done. Councilperson Mathews will make calls to landscapers.

NEW COUNCILMANIC BUSINESS

Councilman Maher stated that the discount period for the tax collection needs to be extended until the end of April.

QUESTIONS AND COMMENTS FROM AUDIENCE

None

An Executive session was called at 7:48 pm. To discuss Personnel
The regular Council meeting resumed at 8:24 pm.

After resuming the regular meeting, the following action took place:

- Called for a motion to authorize hiring a part-time police officer.
- Called for a motion to authorize the purchase of two new police vehicles.

ADJOURNMENT

President Greg Miley called for a motion to adjourn at 8:25 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary