

July 8, 2021

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with Vice President Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was vis Zoom due to COVID19.

**PRESENT**

Vice President Jean Beck, Mayor Fran Zalewski, Councilpersons John Mathews, Awilda Burgos, Jenn Frazier, Tim Horgan, Manager Mark Possenti, Engineer Eileen Nelson, Solicitor Mike Sheridan

**ABSENT**

President Greg Miley, Jim Cassidy

**MINUTES**

The minutes of the June Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Horgan that the correspondence for June be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION: A request for permission to retain a repository property on Chestnut St. The resident lives at 1217 Chestnut and the requested property is ground located two parcels from residence. The party would like to put a garage and shed on the property for personal use. A motion was made to authorize the repository.

**MANAGER/FINANCE**

Mark Possenti:

- The 2020 General Audit is underway.
- Need a motion to authorize representation for the negotiations of the 2022 – 2025 Police contract.
- Need a motion to authorize the application in regards to the Clean Air fund to be submitted in regards to a fine received from the DEP to Monroe Energy for failure to pay for emission fees in 2019. The municipality is entitled to a portion of the fine in the amount of \$15, 168.20. The deadline to submit has passed and they are looking to extend.
- Called for a motion to approve the paid June expenses for General, Recreation and Liquid Fuels Funds in the amount of \$ 81,792.95 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of June in the amount of \$100,939.64 which was provided for inspection.

## **COMMITTEE REPORTS**

### **MAYOR /POLICE**

Mayor Zalewski: Stated the police department is down 4 part-time officers. The Chief is trying to find officers to work. There is a shortage of police and the academy classes are low. Steve DiBello is interested in coming back to work.

### **COMMUNITY REDEVELOPMENT/GRANTS**

Councilman Jim Cassidy: Absent

### **HIGHWAY/BUILDINGS**

Councilman Mathews: Have a proposal for a fence at the 3<sup>rd</sup> St. playground in the amount of \$6585.00. Will get more estimates.

The zero-turn mower needs a radiator which won't be in until September. Looking to budget for a new one and checking prices.

Waiting to hear from Moore in regards to the berm on the Ridge and the stone to be placed at the end.

### **BOARD OF HEALTH**

Councilman Tim Horgan: Reported letters have been sent for grass. There have been mattresses and sofas left out.

### **PUBLIC SAFETY/FIRE**

Councilwoman Beck:

- Read June Code enforcement report (attached)
- Read June fire report (attached)

### **PARKS/ENVIRONMENT**

Councilman Miley: Absent

### **COMMUNITY OUTREACH**

Councilwoman Burgos: There is assistance out there for homeowners that have fallen behind on their mortgage payments and utility bills due to the pandemic.

Working on getting food resources for the pantry.

The camera on 4<sup>th</sup> St. near the BB Courts is not working and the area is very dark, needs some light.

### **RECREATION/NEWSLETTERS**

Councilwoman Jenn Frazier: Thanked those involved helping with the Park HOP program.

Reminded all of the upcoming Rec/Summer events.

### **CODE ENFORCEMENT OFFICER**

Charley Remaley: No report

### **TAX COLLECTOR**

Mark Possenti: June tax collected was \$32,552.69 and trash fees collected were \$2,035.00.

Need a motion to approve a deposit of \$34,587.69 into the General fund.

Outstanding bills for taxes - \$179,121.50 and trash – 24,000.00

**ENGINEER**

Eileen Nelson: See report attached.

The low bidder for the 2021 road program was AF Damon with a base bid of \$44,463.00 and an alternate bid of \$28,138.00. The base bid covers the project at the 1300 block of Anderson and the 900 block of Sunset. The alternate bid will cover road work at for the half the road at 4<sup>th</sup> and Irving. CWA authority is doing work in this area and is responsible to restore half the street. The combined projects are in the agreed budget amount and total \$72,601.00.

Recommend awarding the bid to AF Damon. Motion is needed.

Th 800 block of Main St. owner has applied for a sub-division and we suggest they attend the August Council meeting to present.

**SOLICITOR**

Mike Sheridan stated:

- Stated the Municipal Complex project is moving forward, is working with Republic Bank. The auditors are working on their part. All documents should be together for the next meeting.

**ORDINANCES**

- None

**RESOLUTIONS**

- None

**OTHER ACTION ITEMS**

- Motion was made by Councilperson Burgos to authorize the repository property located at the 1200 bock of Chestnut St. to the resident located at 1217 Chestnut St. and seconded by Councilperson Frazier. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid June bills for General, Recreation and Liquid Fuels Funds in the amount of \$81,792.95 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion made by Councilperson Burgos to approve the paid Payroll for the month of June in the amount of \$100,939.64 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize a tax collector deposit for June collections to the general fund in the amount of \$34,587.60 and seconded by Councilperson Burgos. No opposition. Motion carried
- Motion was made by Councilperson Mathews to award the 2021 road program to AF Damon in the amount of \$72,601. and seconded by Councilperson Burgos. Motion carried.
- Motion was made by Councilperson Mathews to authorize Mark and Joe Possenti and Councilwoman Frazier to represent the negotiations of the 2022 – 2025 Police contract with Councilman John Mathews as an alternate and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Horgan to authorize the application in regards to the Clean Air fund to be submitted in regards to the portion of a fine received from the DEP to Monroe Energy the Borough is entitled to and seconded by Councilperson Burgos. No opposition. Motion carried.

**OLD COUNCILMANIC BUSINESS**

None

**NEW COUNCILMANIC BUSINESS**

None

**QUESTIONS AND COMMENTS FROM AUDIENCE**

Ashlee Mathis, 13<sup>th</sup> St. – Stated to Councilwoman Burgos that The Church of the Overcomer has resources for the food pantry if the Borough may have an interest in partnering with them.

**ADJOURNMENT**

Vice President Beck called for a motion to adjourn at 8:55pm; Councilperson Burgos made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## TRAINER BOROUGH - ENGINEER'S REPORT

### ▪ **Buckley Cable – 9th Street and Price Street Improvements**

The contractor advised the construction is substantially complete. We reviewed the site and requested the contractor to confirm completion of stormwater basin devices that were covered with water.

### ▪ **Monroe Energy**

We are in receipt of plans and a modification to the NPDES permit application for several areas on the site to pave a parking lot, construct new Cooling Towers and provide for soil borrow and laydown areas. We have them under review.

Foundation Substation 6: we are reviewing the plans for the building permit application.

### ▪ **Erosion Ridge Road**

We are still awaiting MOR's response regarding the new asphalt curb to replace the missing/damaged asphalt curb. We will inform Council upon their response.

### ▪ **Adelphia Cable Pipeline**

The Traffic Signal Maintenance Agreement with PennDOT was adopted per resolution at the June 10 Council meeting with the Borough Manager being authorized to sign the required TE-160 forms that go along with any Traffic Signal updates like the one Adelphia will be implementing. The Resolution was forwarded to PennDOT as requested.

### ▪ **Dawes Court Erosion**

DELCORA advised they reviewed the site and have no immediate concerns regarding the integrity of their sanitary sewer system. However, they are planning to install gabions (wirework container filled with rock) along the eroded areas of the creek bank in the future. We will inform Council once DELCORA has a schedule for this work. NO CHANGE

### ▪ **MS4 Program**

#### **Henry Johnson Park– Creek Erosion**

The public comment period will extend from June 14th to July 16th.

We are requesting the Borough provide us items needed for the Year 3 report including:

- Borough Meeting Minutes from July 2020 to present.
- Borough newsletters from July 2020 to present.

### ▪ **2021 County Aid – 2021 Road Program**

In accordance with Council's authorization at the June 10 Council meeting, we completed the bid documents specifications, plan and details and advertised the project for bidding. Bids were received on PennBID on July 7th with the low bid submitted by A.F. Damon Inc. in the amount of \$44,463.00 for the Base Bid and \$28,138.00 for the Add Alternate Bid for a \$72,601.00 total bid. Bid tabs are attached. The Add Alternate Bid is for paving one-half width of W. 4th Street and Irving Street where the Chester Water Authority (CWA) is paving the other half of roadway during their water main renewal project. We recommend that Council consider awarding the project to A.F. Damon Inc. in the amount of \$72,601.00 for the Base and Add Alternate Bids.

### ▪ **Eske Developers, LLC - Nealy Blvd. (McCarthy Tire)**

We expect to forward a breakdown of our invoices for our services in 2021 to the Borough Secretary and Anthony Diver by the week of July 12. Council authorized the release of the Letter of Credit contingent upon payment of our invoices by the developer at the June 10th Council meeting.

### ▪ **Flood Mitigation**

None of the programs contained in the information I reviewed from the Army Corps of Engineers would provide for funding of flood mitigation for the houses on Main Street. We will continue our search with what potential state Hazard Mitigation money is available.

### ▪ **Parkview Mobile Home Park**

The engineer advised perc testing of the soils needed for stormwater management was to be completed on June 30th. They will send results to our office. Upon receipt from the engineer, we will review the revised plans to address the comments in our May 13th letter and County Planning

Department review. We also reviewed draft Resolution documents from the Solicitor's office re: Reverse Subdivision and Land Development and Conditional Use Approvals.

- **FY 2021 CDBG Chestnut Street Improvements**

We completed the field survey on June 29th and are preparing the design drawings. We scheduled the kick-off meeting at the OHCD office on July 15th. Vicki and I will attend virtually.

- **1302 Langley Street-Roadway Settlement**

On July 2nd we performed dye testing by pouring water supplied by the Highway crew into holes in the ground between the curb and sidewalk near the sewer laterals. Dye did not show up in the sanitary main. To further the investigation, we requested a price from MOR in amount of \$7,500 for one day investigation, including excavating the roadway to determine the cause of the settlement. We also obtained a price from A to U services for performing television videos of the sanitary sewer main and laterals and to dye test by drilling holes in the depression in the street. The costs from A to U are \$3,795 for a full day and \$2,160 for a half day.

- **Chester Water Authority Water Main Renewal Project**

We reviewed the extent of work at the site with the CWA and the contractor. Work is in progress. We will coordinate our site observations with the CWA.

- **Damaged Inlet W. 9th Street and Chestnut Street**

We reviewed the inlet and requested a proposal from MOR to repair. We will send to Council upon receipt.

- **800-810 Main Street Subdivision**

We are reviewing the plans. We should have the applicant come before Council at the August meeting to address Council.

With respect to this submission, it was brought to light the Borough does not have an existing Fee Schedule covering these types of applications.

- **Henry Johnson Park- Gravel Drive to Playground**

We reviewed the washed-out gravel at the site and will develop an option for restoration.

- **Temporary Removable Speed Humps/Tables**

Approximate costs for removable speed humps are \$7,000 each. This does not include the signage required for each approach.

They come unassembled and take a minimum of 1 day each to place the components.

- **Sinkhole at A&R Iron Works**

Vicki contacted me regarding a sinkhole formed on the property. We will have a Stantec employee investigate the circumstances and we will provide a report of our findings.

## **Monthly Report – June 2021**

### **Charles Remaley – Code Enforcement**

#### **Building Permits Issued - 14**

**Commercial – 0**

**Residential - 14**

**Street Opening – 0**

#### **Certificates of Occupancy Permits Issued – 27**

**Sales - 5**

**Conditional Sales - 0**

**Rentals – 22**

**Re inspection – 0**

**Temporary Structure- 0**

#### **Contractor License Issued – 0**

**Total for 2021- 39**

#### **Zoning Permits - 2**

**Residential – 2**

**Commercial –0**

#### **Portable Structures -0**

### **Property Maintenance – Violation Notices & Citation Warnings & Citations**

#### **Violation Notices**

1229 Chestnut St. – Excessive Police calls notification.

3511W 13<sup>th</sup> St. - Mattress out for trash, not bagged.

4520 Post Rd. – Inoperative vehicle parked on property.

1229 Chestnut St. – Excessive Police calls notification.

4322 Ridge Rd. – Soil erosion and wall separation.

3517 W 3<sup>rd</sup> St. – Board up notification.

3502 W 3<sup>rd</sup> St. – Overgrown vegetation blocking Right of Way.

1323 Chestnut St. – Water discharge onto adjacent property.

3700 W 9<sup>th</sup> St. – Sidewalk restoration required.

3907 W 9<sup>th</sup> St. – Excessive Police calls notification.

714 Chestnut St. – Excessive Police Calls notification.

210 Wilcox St. – Mattress out for trash, not bagged.

1000 Sunset St. - Excessive Police calls notification.

3712 W 12<sup>th</sup> St. – Roof installation without a permit.

934 Sunset St. – Excessive accumulation of trash on property.

3608 W 9<sup>th</sup> St. – Improper maintenance of firewood.

921 Sunset St. – Abatement notification, high grass.

924 Chestnut St. – Unsafe structure notification.

4334 Ridge Rd. – High grass violation notice.

937 Price St. – High grass violation notice.

402 Main St. – Property posted no occupancy, no electric service.

3506 W 3<sup>rd</sup> St. – Trash blocking common Right of Way.

# MARCUS HOOK TRAINER FIRE DEPARTMENT

## MONTHLY REPORT

JUNE, 2021

INCIDENT TYPE	# INCIDENTS
Building fire	7
Cooking fire, confined to container	1
- Medical assist, assist EMS crew	7
- Motor vehicle accident with injuries	2
Motor vehicle accident with no injuries.	1
- Extrication of victim(s) from building/structure	1
Extrication of victim(s) from vehicle	2
Gasoline or other flammable liquid spill	1
- Carbon monoxide incident	1
Public service assistance, other	1
Assist police or other governmental agency	4
- Cover assignment, standby, moveup	11
Good intent call, other	3
Dispatched & cancelled en route	9
Smoke scare, odor of smoke	1
False alarm or false call, other	1
CO detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	2
Alarm system activation, no fire - unintentional	1

NUMBER OF INCIDENTS 57

IN TOWN CALLS: 28 CALLS

OUT OF TOWN 29 CALLS:

CALLS FROM 6AM-6PM: 30

CALLS FROM 6PM-6AM: 27

TOP RUNNER FOR THE MONTH: Ray Betts WITH 56 CALLS

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.