

March 10, 2022

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**PRESENT**

Mayor Marilyn Maher, President Jennifer Frazier, Vice President John Mathews, Councilpersons Michael Carter, Joe Maher, Robin Rokicka, Tracy Tucker, Manager Mark Possenti, Engineer Eileen Nelson, Solicitor Mark Much

**ABSENT**

Greg Miley

**MINUTES**

The minutes of the February Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Maher. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Maher and seconded by Councilperson Mathews that the correspondence for February be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

None

**PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:**

Chuck Miles, Ridge Rd. – Asked about the minutes of last month’s meeting and inquired about the highway dept. measuring the streets. Also asked about planting trees in the park.

Kirk Dodson, Anderson St. – Asked if the possible speed humps would go on anybody’s streets. Asked if the new Municipal bldg. would increase taxes.

Terry Miley, Post Rd. – Asked if there was any information on Penn Dot working on Post Rd.

Guest Barbara Kelly introduced herself as possibly working with the Borough in regards to securing grants and redevelopment opportunities

**MANAGER/FINANCE**

Mark Possenti: Stated the county Dept. of Health will start April 2, 2022. They are seeking help in the Health Dept. and taking applications for work at the prison.

A mobile unit will be delivered to the Community Center to store food for the food pantry. It will cost \$350.00 a month and a motion is needed to approve. The community center is not usable. A discussion ensued in regards to the Community center property. A decision was made and motioned to authorize the subdivision of the property at 1002 Chestnut St.

- Called for a motion to approve Republic Bank to make payment #1 to JJ Dougherty for site work in the amount of \$169,137.00.
- Called for a motion to adopt Resolution #1071 for Grant application, to apply for Local Share statewide Grant in the amount of \$100,000.00 for a street sweeper.
- Called for a motion to adopt Resolution #1072 for Grant support letter to support the MHTFD in purchasing a new fire truck.
- Called for a motion to approve the paid February expenses for General, Recreation and Liquid Fuels Funds in the amount of \$124,992.67 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of February in the amount of \$85,916.86 which was provided for inspection.

A tree at 4210 7<sup>th</sup> St. is in need of being cut down due to safety issues of neighbors. An estimate of \$7500.00 was received from Skinner Tree service and needs a motion to approve. The property will be liened for the cost. The house on the property will also be posted as a 30-day fix or demolish the run-down structure. Will apply for County demolition funds.

An Executive session was called to discuss Real Estate

## **COMMITTEE REPORTS**

### Marilyn Maher - Mayor

Congoleum was broken into last weekend. The juveniles were apprehended.

### John Mathews – Municipal Services

Asked for the approval for the expense in the amount of \$2400.00 from Mulch Works to purchase mulch for the playgrounds.

The highway garage lights have been upgraded to LED. Working on cleaning out old equipment and unnecessary materials.

### Greg Miley – Property Maintenance/Buildings

Absent. Borough Secretary stated he has John Gaspero and Bill Walsh as new members to the property maintenance committee.

### Michael Carter – Public Safety

Read the monthly fire report

Looking into Code Red and Monroe Energy

New K9 Jack was certified in fire arms training.

Lost another part-time officer, have a possible new officer.

Resident need to call 911 for all needs, this generates a paper trail and recorded log through the 911 center.

Have an upcoming meeting with Mary Scanlon to discuss funds for a fire truck and also met with the fire dept. to negotiate a new intermunicipal contract.

Asked for a motion to appoint Larry Weigand as the fire marshal.

### Joe Maher – Ordinance/Zoning

Read the monthly code office report (attached)

Asked for a motion to appoint the following to the Planning Commission members:

Allan Wirt – 5 yr. term, Alex Maher- 4 yr. term, Nichole Hendricks – 3yr. term, Richard Merritt Holly Rambo Robert Nickson- 2 yr. term, Jeff Althouse – 1 yr. term

The motion was initially tabled. Planning commission only needs 5 members and there must be an odd number.

Council did come back and make a motion to appoint Allan Wirt – 5 yr. term, Alex Maher – 4yr. term, Nichole Hendricks – 3yr. term, Robert Nickson – 2 yr. term, Jeff Althouse – 1 yr. term

Robin Rokicka – Recreation

Asked for a motion to appoint Alex Maher, Nichole Hendricks and Richard Merritt as members of the Recreation Board upon a completed background check.

Tracy Tucker – Community Relations

Stated that this Sat. would be a Narcan training class at Borough Hall

Continuing work on the food bank.

### **MONROE ENERGY**

Adam Gattuso stated there is mini-turnaround going on now. A major turn-around in the refinery will take place next year. Will be in touch with Council and Police for traffic control.

Dealing with the very high cost of the government renewable fuel standards to stay in compliance. The compliance has to do with the ethanol in the gas.

### **TAX COLLECTOR**

Mark Possenti: February tax collected was \$62,729.15 and trash fees collected were \$12,509.70

Need a motion to approve a real estate tax deposit of \$62,729.15 into the General Fund.

Need a motion to approve a trash fee deposit of \$12,509.70 into the General Fund.

### **ENGINEER**

Eileen Nelson: Read monthly report (attached)

Stated that a land development sub-division fee schedule needs to be established.

Eileen and Mark Much will work together on this.

### **SOLICITOR**

Mark Much: Spoke about the redistricting of local courts, an objection was filed and denied by Judge Kelly. An appeal can be filed with the Supreme Court. Trainer Borough would have to report to Chester for court cases except for truancy which would still be held at Linwood.

Still working on the policy stuff, required by ins. carrier, with the Chief in regards to the police dept. portion.

### **ORDINANCES**

- None

### **RESOLUTIONS**

- Motion made by Councilperson Mathews to adopt Resolution #1071 for Grant application with statewide local share for street sweeper and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Mathews to adopt Resolution #1072 for Grant support letter for new truck/apparatus for fire dept. and seconded by Councilperson Carter. No opposition. Motion carried.

## **OTHER ACTION ITEMS**

- Motion made by Councilperson Mathews to approve Republic Bank to pay JJ Dougherty in the amount of \$169,137.00 for Municipal Complex site work and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid February bills for General, Recreation and Liquid Fuels Funds in the amount of \$124,992.67 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid Payroll for the month of February in the amount of \$85,916.86 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize the expense in the amount of an estimate of \$2,400.00 form Mulch Works to mulch the playgrounds and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to appoint Larry Weigand as the fire marshal and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Rokicka to Appoint of Planning Commission members above with staggered terms and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Rokicka to Appoint Recreation Board members above contingent on background checks and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize the subdivision of the property at 1002 Chestnut St. and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize a tax collector deposit for February collections to the general fund in the amount of \$62,729.15 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize a tax collector deposit for February trash fees to the general fund in the amount of \$12,509.70 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Carter authorize the tree removal at 4210 7<sup>th</sup> St. due to safety issues of neighbors in the amount of \$7500.00 to Skinner Tree service and lien the property and seconded by Councilperson Mathews. No opposition. Motion carried.

## **OLD COUNCILMANIC BUSINESS**

None

## **NEW COUNCILMANIC BUSINESS**

None

Council went into an Executive session at 8:18 pm. The regular meeting resume at 8:42 pm  
No decisions were made in the executive session.

## **ADJOURNMENT**

President Frazier called for a motion to adjourn at 8:46pm; Councilperson Mathews made the motion to adjourn. Councilperson Rokicka seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## **ENGINEER REPORT**

- **Buckley Cable – 9<sup>th</sup> Street and Price Street Improvements**

The owner advised they are in progress of completing punch-items in the basin including to help reduce stormwater ponding. Restoration of the grass in the basin will be completed this Spring when weather conditions are satisfactory. **No Change**

- **Erosion Ridge Road**

MOR advised the additional stone in the grass areas has been completed. We will review within the next several weeks.

- **Adelphia Cable Pipeline**

Adelphia advised there is a delay with some of the equipment for the Linwood/Baker intersection and upon receipt of the equipment they will schedule and complete the work. Asphalt milling and paving to be done in the Spring, 2022 when the weather conditions are satisfactory.

- **Dawes Court Erosion**

DELCORA advised they cleared areas along the creek and are scheduled to install the gabions along the eroded areas of the creek by the end of March, 2022. They also plan to further investigate their sanitary system in the area.

- **MS4 Program**

**Henry Johnson Park– Creek Erosion – we need to discuss with the new Solicitor for the approach to project.**

- **Parkview Mobile Home Park**

The letter signifying the Borough does not currently have a Planning Commission to provide a review and signature for the Planning Module was sent to applicant's engineer to include in their response to PADEP.

- **FY 2021 CDBG Chestnut Street Improvements**

The draft bid documents, plans and specifications were sent to the OHCD and they responded the project may go out to bid. We obtained the deed for the property adjacent to the proposed sidewalk at the curve of Chestnut St. and W. 7<sup>th</sup> St. and confirmed a portion of the road and proposed sidewalk is beyond the existing Right of Way. We are working on a resolution.

- **1302 Langley Street-Roadway Settlement**

In response to our letter to the owner advising them to repair their sanitary sewer lateral, the owner contacted us indicating they had a contractor take a video of their lateral and advised the contractor's opinion was there was no damage to their lateral that would be causing the subsidence in their yard. We are reviewing the report and video provided by the owner and will advise Council of our findings. (report attached).

We have included a scope for the repair of the roadway settlement in the Annual Maintenance Contract Bid Documents.

- **Post Road Repaving by PennDOT**

PennDOT advised repaving is scheduled for the Spring 2022. We are expecting their scheduling update and will provide when received. PennDOT advised they should have updated scheduling information in March, 2022 and upon receipt they will provide the details. **No Change**

- **Sinkhole at A&R Iron Works**

The scope of work for the repairs is included in the below Annual Maintenance Contract.

File No. 202740240

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- **General Storm Sewer and Road Annual Maintenance Contract**

We sent the award letters and contracts to A to U Services in the amount of \$85,011.00 for the Annual Maintenance for the first year and for the 1302 Langley repair, and to MOR Construction in the amount of \$58,550.00 for A&R Iron Works which includes \$4,700.00 for raising the top manhole section. We will process the contracts for execution upon receipt from the contactors and then issue the notices to proceed for the work.

- **Monroe Energy-Substation 2E and Cable Tray Foundation Project**

We are reviewing the revised plans from the project engineer.

- **PennDOT Emergency Permit**

Per our recent discussions with PennDOT, the Borough does not have an active Emergency Permit with PennDOT for repairs to be completed within the right-of-way of their roads. The permit can be obtained on-line using the Borough's PennDOT Business Person ID (BPID).

- **4401 Ridge Road**

We informed Council that the project representative J. Adam Matlawski advised that the Link Logistics folks are working towards a closing on the purchase this month. They are hoping to be closed by the end of this month at the latest and then intend to move full speed ahead with land development application, etc. **No Change**

- **4401 Ridge Road- Congoleum Incinerator Project**

We are reviewing plans for the building permit forwarded by the Code Enforcement Officer and we will be emailing comments to Congoleum and copying Charley Remaley and Vicki on the response.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

FEBRUADAY, 2022

INCIDENT TYPE	# INCIDENTS
Building fire	5
Chimney or flue fire, confined to chimney or flue	1
Fuel burner/boiler malfunction, fire confined	1
Passenger vehicle fire	1
- Medical assist, assist EMS crew	5
Motor vehicle accident with injuries	4
Motor vehicle/pedestrian accident (MV Ped)	1
Motor vehicle accident with no injuries.	1
Gas leak (natural gas or LPG)	3
Oil or other combustible liquid spill	1
Electrical wiring/equipment problem, other	1
Assist police or other governmental agency	2
- Cover assignment, standby, moveup	5
Dispatched & cancelled en route	3
No incident found on arrival at dispatch address	2
- Smoke scare, odor of smoke	2
Smoke detector activation due to malfunction	1
Alarm system sounded due to malfunction	2
Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	42

IN TOWN CALLS: 18 CALLS

OUT OF TOWN 24 CALLS:

CALLS FROM 6AM-6PM: 23

CALLS FROM 6PM-6AM: 19

NO RESPONSE WAS MADE FOR 3 CALLS NO CREW

TOP RUNNER FOR THE MONTH: Ray Betts: 42 calls

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.

**Monthly Report – February 2022**  
**Charles Remaley – Code Enforcement**

**Building Permits Issued - 11**

Commercial – 0  
Residential - 6  
Street Opening – 5

**Certificates of Occupancy Permits Issued – 19**

Sales - 10  
Conditional Sales - 0  
Rentals - 9  
Re inspection – 0

**Contractor License Issued – 0**

**Total for 2022- 40**

**Zoning Permits - 0**

Residential – 0  
Commercial –0

**Portable Structures -1**

**Property Maintenance – Violation Notices & Citation Warnings & Citations**

**Violation Notices**

3608 W 9<sup>th</sup> St. - Noise Ordinance Violation.  
3413 W 3<sup>rd</sup> St. – Posting- No Occupancy Permitted.  
3300 W 4<sup>th</sup> St. – Posting- Trash/Overgrown vegetation along Post Rd.  
3526A W 9<sup>th</sup> St. – PMC Violation- Interior conditions in the unit.  
4210 W 7<sup>th</sup> St. – Posting- Dead Tree on the property.  
1229 Chestnut St. – Dwelling occupied without a Certificate of Occup.  
3414 3<sup>rd</sup> St. – Motor Vehicle Violation Notice