

May 12, 2022

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, VP John Mathews, Councilpersons Michael Carter, Joe Maher, Robin Rokicka, Tracy Tucker, Manager Mark Possenti, Engineer Eileen Nelson, Solicitor Mark Much

ABSENT

Greg Miley

MINUTES

The minutes of the April Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Carter. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Mathews that the correspondence for April be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

None

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Chuck Miles, Ridge Rd. – Asked about planting trees in HJP. Asked about speed humps on Veteran’s Dr and stated the road is losing asphalt, asked if the trailer park was getting permits for new trailers, asked about the concrete co. on 9th St. whether the ground was inspected. Also inquired about the grant for the new fire truck and working with Marcus Hook Borough. Inquired about the Council room microphones.

MANAGER/FINANCE – Mark Possenti

Stated he is still waiting to hear on the street sweeper grant. Announce there is another grant application he working on from Walmart for various uses. Discussed other grant opportunities.

Stated Peco wants to meet, will set-up with Council President.

Discussed not renting out HJ Park on major holidays except July 4th. A motion was made to accept.

- Called for a motion to approve the paid April expenses for General, Recreation and Liquid Fuels Funds in the amount of \$123,853.78 which were provided for inspection. Expenses are filed in the Secretary’s office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of April in the amount of \$91,537.35 which was provided for inspection.

COMMITTEE REPORTS

Marilyn Maher - Mayor

Stated that she swore-in part-time officer Kenneth Massey.
Urged all to call 911 for all calls. Callers may remain anonymous.

Jennifer Frazier – President

Announce the youth work program.
Announced the reorganization changes to the Council Committees.
Stated the next newsletter is ready to go out for June.
Stated the food pantry has been stocked.
Announced the next clean-up date will be held June 25th.
Asked for a motion to appoint John Gaspero as an additional member of the Property Maintenance Appeals Board.

John Mathews – Municipal Services

Asked for a motion authorizing to advertise for part-time summer help in the public works dept.
The tree stumps were all removed in HJ Park.

Greg Miley – Property Maintenance

Absent

Michael Carter – Public Safety

Read the monthly fire report
Stated work is being done with Chief Priscopo and the Emergency Management coordinator to update the current plan. The plan will be designed to Trainer's specific needs.
Asked for a motion to accept and move forward with the updating the EM plan in the amount at a cost of \$4,000.00.

Joe Maher – Ordinance/Zoning

Read the monthly code office report (attached)
Announced House Bill 664 Save the Lemonade Stand in regards to youth having such small businesses.
Stated the requirements to do so in the Borough.

Robin Rokicka – Recreation

Read a letter of interest from Theresa Yeager and asked for a motion to be appointed as a member of the Recreation Board.
Asked permission to use the Borough trailer for the Memorial Day parade.
Announce the upcoming events hosted by the Rec Board.
Stated the need for a new generator and cotton candy machine that can be purchased through fundraiser money.

Tracy Tucker –

MONROE ENERGY

Adam Gattuso was not present

TAX COLLECTOR

Mark Possenti: Total tax and trash fees collected for the April report does not reflect the electronic payment of \$216,127.29 made by Monroe directly into the General Fund

Need a motion to approve a real estate tax deposit of \$35,856.00 into the General Fund.
Need a motion to approve a trash fee deposit of \$3,851.70 into the General Fund.

ENGINEER

Eileen Nelson: Read monthly report (attached)

Need a motion to authorize payment to A to U for the Langley St repair in the amount of \$10,250.00.
Need a motion to authorize to submit Community Center sub-division plans to the County for review.

SOLICITOR

Mark Much:

Spoke in regards to the local share grant for the fire truck for the fire dept.

Working on the land development plans stream restoration project and sanitary sewer easement.

Investigated the feasibility study of the proposed Juneteenth festival and reported to Council at the last meeting.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Mathews to approve the paid April bills for General, Recreation and Liquid Fuels Funds in the amount of \$123,853.78 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Maher to approve the paid Payroll for the month of April in the amount of \$91,537.35 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Carter to not offer rentals of HJ Park on major recognized holidays except July 4th and seconded by Councilperson Rokicka. Councilperson Tucker opposed.
- Motion was made by Councilperson Maher to appoint John Gaspero as an additional member of the Property Maintenance Appeals Board and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Rokicka authorizing to advertise for part-time summer help in the public works dept. and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Carter to accept and move forward with the updating the EM plan in the amount at a cost of \$4,000.00 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Carter to appoint Theresa Yeager to the Recreation Board and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize a tax collector deposit for April collections to the general fund in the amount of \$35,856.00 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson to authorize a tax collector deposit for April trash fees to the general fund in the amount of \$3,851.70 and seconded by Councilperson. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize payment to A to U for the Langley St repair in the amount of \$10,250.00 and seconded by Councilperson Carter. No opposition. Motion carried.

- Motion was made by Councilperson Carter to authorize to submit Community Center sub-division plans to the County for review and seconded by Councilperson Mathews. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

Robin Bryant asked to have a copy of the Council by-laws.

ADJOURNMENT

President Frazier called for a motion to adjourn at 7:42pm; Councilperson Mathews made the motion to adjourn. Councilperson Carter seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

▪ **Buckley Cable – 9th Street and Price Street Improvements**

The owner advised they are in progress of completing punch-items in the basin including to help reduce stormwater ponding. Restoration of the grass in the basin will be completed this Spring when weather conditions are satisfactory. The owner's representative advised they completed work to help relieve ponding stormwater and they also met on site with a contractor who will be restoring the grass areas. We will keep Council informed of their progress. **NO CHANGE**

▪ **Erosion Ridge Road**

MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule.

▪ **Dawes Court Erosion**

DELCORA advised they completed the fence along the area near the top of the gabions and they further investigated their sanitary system in the area and found no issues.

▪ **MS4 Program**

We provided an email with the Pollution Reduction Plan and a request for a determination of the process proposed and whether it meets the public bidding requirements.

▪ **Parkview Mobile Home Park**

The applicant's engineer advised they responded to PADEP and are expecting and approval for the Planning Module within the next several weeks.

As requested by the Mayor, we asked the applicant's engineer if the developer would be willing to install a privacy fence between the Mobil Home Park property line and Henry Johnson Park. We are awaiting a response.

▪ **FY 2021 CDBG Chestnut Street Improvements**

We sent the legal description and exhibit to the solicitor for the preparation of the easement agreement. We sent the advertisement for bidding to The Spirit with the Bid Documents available May 16th and bids due May 31st. We expect to have a recommendation for award at the June 9th Council meeting.

▪ **1302 Langley Street-Roadway Settlement**

A to U completed the repair to the roadway subsurface materials and temporary asphalt paving on April 27th. The cause of the settlement appeared to be unsatisfactory asphalt paving and underlying stone and soils. It did not appear that existing sanitary and water utilities contributed to the subsidence. The permanent asphalt roadway restoration will be completed a minimum of approximately 30 days after the temporary paving. We will keep Council advised of A to U's schedule. A to U has submitted their invoice in the amount of \$10,250.00 (attached). We recommend payment in the amount of \$10,250.00, leaving a balance of \$ 4,000.00 for the final restoration.

▪ **Post Road Repaving by PennDOT**

PennDOT confirmed the work is on schedule to be completed this Spring, 2022. We will inform Council of scheduling updates from PennDOT.

▪ **W. 9th Street Repaving by PennDOT**

PennDOT advised repaving of the entire length of Ridge Road / W. 9th Street from the Lower Chichester Township municipal line to the Chester City municipal line is scheduled for this Spring. We will inform Council of scheduling updates from PennDOT.

▪ **Sinkhole at A&R Iron Works**

The scope of work for the repairs is included in the Annual Maintenance Contract. We will inform Council of MOR's schedule to complete the work.

▪ **4401 Ridge Road**

We were provided copies of a plan and Field View Scoping meeting request to PennDOT along w/ the applicant's consultant for the proposed improvements for 9th Street. We will advise when that is scheduled. **NO CHANGE**

▪ **Community Center**

We presented the updated subdivision plan to Council at the April Council meeting. We would need authorization to submit the plan to the County for review.

▪ **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**

The OHCD advised the Borough was awarded \$129,333 for the project. Delaware County Council held a public hearing on the Proposed List of Awards on Wednesday, April 20, 2022 at 6:00pm. The OHCD advised formal notification by their office is expected to be issued sometime in May to early June and

upon their notification we will coordinate the kick-off meeting with the Borough and proceed with the field survey.

- **2022 County Aid**

We encourage the Borough to consider a project in 2022 where the funding can be used. Please note we received notification that the amount the Borough will receive has been reduced by 20% due to the reduction in liquid fuels money.

- **Amendments to Residential Zoning Ordinance**

We updated the draft amendment to the ordinance as requested by Councilman Maher at the April Council meeting and sent to Council for review (attached).

- **NPDES / Stormwater**

We attended a webinar on April 19th for review of the Model Delaware County Stormwater Ordinance. A requirement of the current MS4 Permit is to update the current ordinance by September of 2022. We will provide a draft for Council's review at the June Council meeting.

APRIL, 2022

INCIDENT TYPE	# INCIDENTS
Building fire	8
Fuel burner/boiler malfunction, fire confined	1
Passenger vehicle fire	1
Medical assist, assist EMS crew	3
Motor vehicle accident with injuries	1
Cover assignment, standby, moveup	4
Dispatched & cancelled en route	6
Smoke detector activation due to malfunction	1
TOTAL INCIDENTS:	25

CALLS IN TOWN: 8

OUT OF TOWN CALLS: 17

CALLS FROM 6AM – 6PM: 11CALLS

CALLS FROM 6PM-6AM: 14 CALLS

THE DEPARTMENT DID NOT RESPOND TO 2 ALARMS NO CREW LACK OF MANPOWER

TOP RUNNER FOR THE MONTH: RAY BETTS WITH 22 CALLS

REPORTING OFFICER: KEN SMITH JR FIRE CHIEF

Monthly Report – April 2022
Charles Remaley – Code Enforcement

Building Permits Issued - 18

Commercial – 0

Residential - 18

Street Opening – 0

Certificates of Occupancy Permits Issued – 16

Sales - 9

Conditional Sales - 0

Rentals - 6

Re inspection – 1

Contractor License Issued – 1

Total for 2022- 45

Zoning Permits - 1

Residential – 1

Commercial –0

Portable Structures -0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

3550 W 12th St. – Driveway paving, no permit issued. Contractor Working without a License.

3427 W 3rd St. – Accumulation of trash in rear of property.

4235 W 5th St. – Accumulation of trash in rear of property.

1229 Chestnut St – Excessive Police calls notification.

3608 W 9th St. – Tires stored on the property.

1363 Price St. – No Certificate of Occupancy for Transfer of Title.

4300 W 9th Lt 79 – Property maintenance violation, trash.

4300 W 9th Lt 63 – Sanitary Sewer leak.

3427 W 3rd St. – Excessive Police calls notification.

940 Chestnut St. – Permitting a dog to run at large.

1351 Forrest St. – Vacant property notification.

3601 W 13th St. – Vacant property notification.

1229 Chestnut St. – Failure to renew CO for rental unit.

3608 W 9th St. – Trees stored on property.

3504 W 3rd St. – Citation Warning, failure to renew certificate of occ.

3431 W 4th St. – Citation Warning, failure to renew certificate of occ.

1327 Chestnut St.–Citation Warning, failure to renew certificate of occ.

4302 Post Rd. – Citation Warning, failure to renew certificate of occ.

3326 W 3rd St. – Citation Warning, failure to renew certificate of occ.

4508 Post Rd. – Citation Warning, failure to renew certificate of occ.

3907 Twp. Line Rd. – Citation Warning, failure to renew cert. of occ.

1371 Langley St. – Citation Warning, failure to renew cert. of occ.

915 Anderson Ave. – Citation Warning, failure to renew cert. of occ.

800-818 Main – Citation Warning, High grass & weeds.

1032 Price St. – Citation Warning, High grass & weeds.

Grass Violation Notices

Ridge Rd. - 4326, 4328, 4302, 4340, 4348, 4350

Post Rd. – 4100, 4308, 4404, 4218, 3503, 4210, 4420

Main St. – 800 to 818, 608

Sunset St. – 1328, 1351

Union St. – 1

Anderson Ave. – 1308, 1302. 921

Price St. – 1350, 1329, 1032

Langley St. – 1329, 1331, 1303, 914, 928, 939, 1023, 1019

12th St. – 3720, 3527

13th St. – 3601

4th St. – 3402, 3404, 3406, 3408, 3410 3412, 3514, 3428, 3420,

3504, 3506

3rd St. – 3312, 3520, 3425

5th St. – 4209, 4211