

January 14, 2021

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was telephonic due to COVID19.

This advertised meeting of Borough Council is being held remotely in compliance with Governor Wolf's Stay at Home Order. Council members are attending the meeting by call-in conference call. Notice was provided to residents of the Borough of the way they are able to attend and participate in this call-in meeting by postings on the Borough website and on the door of Borough Hall. Additionally, the Agenda of this meeting was posted on the Borough's website.

PRESENT

Mayor Frances Zalewski, President Greg Miley, Vice President Jean Beck, Councilpersons Jim Cassidy, John Mathews, Awilda Burgos, Jenn Frazier, Tim Horgan
Manager Mark Possenti, Engineer Eileen Nelson, Mike Sheridan

ABSENT

Tim Horgan

MINUTES

The minutes of the December Caucus meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

The minutes of the December Council meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Miley. No opposition. Motion carried.

The minutes of the December Special meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Beck. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Beck and seconded by Councilperson Mathews that the correspondence for December be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION: None

MANAGER/FINANCE

Mark Possenti:

- Called for a motion to approve the paid December expenses for General, Recreation and Liquid Fuels Funds in the amount of \$106,681.95 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of December in the amount of \$129,604.62, which was provided for inspection.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski: Stated there are 3 new part-time officers ready to be sworn-in. Food pantry is busy. Signs are up at all buildings to wear a mask before entering.

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Jim Cassidy:

- No report

HIGHWAY/BUILDINGS

Councilman Mathews: We have salt loads. The gas line at Ridge is being moved. Work on the retaining wall should resume Feb. 4th.

BOARD OF HEALTH

Councilman Tim Horgan: Absent

PUBLIC SAFETY/FIRE

Councilwoman Beck:

- Read December Code enforcement report (attached)
- Read December fire report (attached).

PARKS/ENVIRONMENT

Councilman Miley: Asked Councilman for an update from Amtrak on the 7th St. flooding.

COMMUNITY OUTREACH

Councilwoman Burgos: Informed of Covid testing sites. Is working on food and frozen meals for anyone in need.

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier: Will have first rec meeting on Feb.4th to work on events and budget.

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti:

- December tax collected \$37,626.11 to deposit. Need a motion to approve deposit into the General fund. Outstanding at the end of December is \$120,346.21. Books will close mid-January. Tax bills will be out on time.
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ENGINEER

Eileen Nelson: Report attached

In regards to Township Line Rd. property, a sewage enforcement officer is required to inspect the placement of a new septic or sewer tie-in. Charges will be paid by the applicant but the Borough needs to authorize the enforcement officer Mark Bryant to be contacted via motion.

SOLICITOR

Mike Sheridan stated:

- Need a motion to approve the tentative tax assessment settlement for 4326 Ridge Rd. at the amount of \$14,000.00. The appraisal of \$20,000.00 has a value approval of \$14,000.00
- Parkview Mobile Park proposed amendment to accommodate the new park plans, the first step is to take the plans to the County Planning for review and recommendations.
- Need authorization to hand deliver the proposed amendment plans to De. Co. Planning Commission to review. The wait to schedule a hearing after delivery is 30 days. Recommend scheduling a Special meeting and authorize to advertise the special meeting and hearing staying in compliance with state regulations.
- Need a motion to schedule a public hearing
- Need a motion to advertise a special public meeting for the Ordinance amendment.

Mike spoke in regards to the meeting with the fire co. Andrew Weldon asked for assistance in completing a fire grant which provides up to 1 million with a contribution of 80,000 to be split between the Boroughs.

Asked for Council to consider. After a brief discussion, all Councilpersons present opposed to the agreement.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Beck to approve the paid December bills for General, Recreation and Liquid Fuels Funds in the amount of \$106,681.95 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to approve the paid Payroll for the month of December in the amount of \$129,604.62 and seconded by Councilperson Beck No opposition. Motion carried.
- A motion was made by Councilperson Burgos to authorize a tax collector deposit for October collections to the general fund in the amount of \$37,626.11 and seconded by Councilperson Mathews. No opposition. Motion carried.
- A motion was made by Councilperson Beck to authorize contacting Mark Bryan as the sewage enforcement officer in regards to the septic tank replacement at 4011 Township Line Rd. and seconded by Councilperson Burgos. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to approve the tax assessment settlement for 4326 Ridge Rd. at the amount of \$14,000.00 and seconded by Councilperson Burgos. No opposition. Motion carried.
- A motion was made by Councilperson Beck authorization for Mike Sheridan to hand deliver the Parkview Mobile Park proposed amendment plans to De. Co. Planning Commission to review, to schedule a public hearing and to advertise a special public meeting for the Ordinance amendment. and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilperson Cassidy inquired about installing speed humps/bumps again. Councilperson Mathews stated he requested a quote from Dougherty on installing rumble strips instead. Asked what was going

on with the millings on Post Rd. Eileen stated Peco has not yet responded. Cassidy asked about the erosion plan for the creek in HJP. It was estimated that the value for restoration was \$100,000.00 The MS4 permit is 5 years, it was recommended to budget \$20,000.00 a year for 5 years to pay for it. The flood area behind the Municipal bldg. was discussed and it was decided to contact the Army Corp of Engineers to evaluate the creek in regards to the flooding issues.

NEW COUNCILMANIC BUSINESS

Councilperson Beck asked Mark about the new building, he stated the banks are reviewing and asking questions about the last 2 tax collection audits. The general contractor is still on board and holding his price with the job and ready.

Mayor Zalewski asked Councilperson Cassidy about the paperwork for candidates running on the ballot this year. He stated the paperwork is not available yet.

QUESTIONS AND COMMENTS FROM AUDIENCE

None

ADJOURNMENT

President Miley called for a motion to adjourn at 8:38 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

- **Buckley Cable – 9th Street and Price Street Improvements**

The contractor has advised the project has been substantially completed since our last site observation. We will review the site to check the status.

- **Monroe Energy**

Monroe advised PennDOT has issued a conditional permit for the new driveway. Once they meet the conditions, they will provide an updated schedule for the work. NO CHANGE reported.

- **Post Road**

We will request that PennDOT patch the roadway areas as soon as the weather conditions become more suitable for paving this Spring 2021. We will advise Council of their schedule.

- **Erosion Ridge Road**

PECO's contractor is installing the relocated gas main and is estimating they will be finished including temporary asphalt roadway patching by January 14th. We have requested that MOR remobilize to complete the retaining wall as soon as possible after PECO relocates their gas main. They have indicated they can return to complete the work February 1, 2021. **PECO advised they completed the installation of the new gas main including temporary asphalt roadway patching. They advised the connections into the existing gas main have been re-scheduled for January 21st.**

PECO informed they applied for an expedited PennDOT Highway Occupancy Permit (HOP) as requested by a PennDOT representative who visited the site. Per PECO, PennDOT advised an HOP may be needed for the new wall. We alerted MOR who advised they previously notified the PennDOT HOP Department of the proposed work with no response. MOR confirmed they did discuss with PennDOT this week and asked for our office to contact Permits division to determine what is needed. We believe the wall may be outside of the right of way.

In accordance with Council's approval at the December 10th Council meeting, we authorized MOR to proceed with the work to construct the approximately 90 feet length of wall higher than 4 feet in accordance with their \$4,800 proposal.

- **Adelphia Cable Pipeline**

Plans have been forwarded by the Solicitor showing the temporary and permanent easements needed for the project. Mike Sheridan, Peter Barrow and I met with representatives of NJ Resources on November 4, 2020.

- **3524 Dawes Court**

We obtained a copy of the deed from the Recorder of Deeds office. Our field survey is scheduled for January 7th. **Field work for the Survey is complete and we are in the process of preparing the plan. The deed did not reference property corner information and our field crew did not locate property corners at the site. We did find property corners on nearby properties and will utilize in preparing our plan.**

- **Henry Johnson Park– Creek Erosion**

Councilman Cassidy advised of erosion along a portion of the creek near the proposed Borough Complex. This is the section of stream proposed to be part of the restoration for the Pollution Reduction Plan. We will develop a proposal for Council's consideration to design the restoration.

- **FY 2021 CDBG**

The application for Chestnut Street from 9th Street to 7th Street was submitted this afternoon, January 6, 2021. We will forward the signed resolution once a copy is received. **The signed resolution was included in the application.**

- **Chester Water Authority Water Main Renewal Project**

The CWA is proposing a water main renewal project to be completed in 2021. The proposed work includes the main to be renewed along W. 3rd Street from the Borough / City of Chester line to the intersection with Irving Street, Irving Street to the intersection with W. 4th Street, W. 4th Street to the intersection with Price Street, Price Street to the intersection with Post Road.

- **4011 Township Line Road**

I informed Council per email that as a way of background, the property is one of two adjacent, developed properties within the Borough that are still utilizing onsite septic systems for sewage treatment. All others are connected to the DELCORA system. The property is undergoing renovations and is in need of providing a new in-ground system.

In the past, the Borough has utilized the services of Environmental Management & Consulting, Inc. for the purposes of inspections as Sewage Enforcement Officer. Mark Bryan is the President and his contact information is (484)888-6923 and mbryan@envmc.com . My recommendation would be to engage him directly for the inspections of the new installation, with the charges being paid by the applicant.

Monthly Report – December 2020
Charles Remaley – Code Enforcement

Building Permits Issued - 6

Commercial – 0

Residential – 6

Street Opening – 0

Certificates of Occupancy Permits Issued – 30

Sales - 4

Conditional Sales - 2

Rentals – 24

Re inspection – 0

Temporary Structure- 0

Contractor License Issued – 24

Total for 2021- 24

Zoning Permits

Residential – 0

Commercial –0

Portable Structures -50 (Monroe Trailers)

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

4300 W 9th Lot 100- Storm water drainage accumulation.

4300 W 9th St. – Electrical outage (Partial number of lots)

1345 Price St. – Electrical inspection w/Len Warren.

1223 Chestnut St. – Sanitary sewer back up on property.

4322 Ridge Rd. – (2) Citations issued, No CO for Rental Property.

Both Owners.

4048 W 7th St. – Failure to renew CO for rental property.

4216 Post Rd. – Failure to renew CO for rental property.

4235 W 5th St. – Failure to renew CO for rental property.

3400 W 3rd St. – Failure to renew CO for rental property.

4106 Post Rd. – Failure to renew CO for rental property.

3532 Dawes Ct. – Failure to renew CO for rental property.

1344 Price St. – Failure to renew CO for rental property.

3404 W 4th St. – Failure to renew CO for rental property.

3402 4th St. – Failure to renew CO for rental property.

4520 Post Rd. – Failure to renew CO for rental property.

4326 Post Rd. – Failure to renew CO for rental property.

4322 Post Rd. – Failure to renew CO for rental property.

925 Price St. – Failure to renew CO for rental property.

3506 W 3rd St. – Accumulation of trash in rear yard.

212 Wilcox St. – Accumulation of trash in rear yard.

3427 W 3rd St. – Accumulation of trash in rear yard.

818 Main St. – No heat in kitchen.

Flex Duct full of water.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

JANUARY, 2021

INCIDENT TYPE	# INCIDENTS
- Fire, other	1
Building fire	6
Passenger vehicle fire	1
Medical assist, assist EMS crew	3
- Motor vehicle accident with injuries	1
Power line down	1
Cover assignment, standby, moveup	6
Dispatched & cancelled en route	9
- Steam, vapor, fog or dust thought to be smoke	1
- HazMat release investigation w/no HazMat	1
- System malfunction, other	1
- Smoke detector activation due to malfunction	1
- Alarm system sounded due to malfunction	2
CO detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	1
TOTAL INCIDENTS:	36

IN TOWN CALLS: 11 CALLS

OUT OF TOWN 25 CALLS:

CALLS FROM 6AM-6PM: 18

CALLS FROM 6PM-6AM: 18

TOP RUNNER FOR THE MONTH: SLAYDE TURNER WITH 28 CALLS

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.