

September 27, 2021

A regular meeting of the Council of the Borough of Trainer was held via Zoom with Vice President Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was via Zoom due to COVID19.

**PRESENT**

Vice President Jean Beck, Councilpersons John Mathews, Awilda Burgos, Jenn Frazier, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Mike Sheridan

**ABSENT**

Mayor Fran Zalewski, President Greg Miley, Tim Horgan

**MINUTES**

The minutes of the August Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Burgos that the correspondence for July be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

Motion to accept of the 2022 Minimum Municipal Obligation for Non-Uniform pension in the amount of \$10,173.00

**MANAGER/FINANCE**

Mark Possenti:

- Need a motion to ratify the authorization to advertise to reschedule the September meeting.
- Called for a motion to approve the paid August expenses for General, Recreation and Liquid Fuels Funds in the amount of \$90,926.46 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of August in the amount of \$95,043.82 which was provided for inspection.

**COMMITTEE REPORTS**

**MAYOR /POLICE**

Mayor Zalewski: Absent

**COMMUNITY REDEVELOPMENT/GRANTS**

Councilman: Vacant

**HIGHWAY/BUILDINGS**

Councilman Mathews:

- Asked for a motion to approve the proposal of \$12,000.00 from Moore to fill the rest of the Ridge with stone. The Ridge will be maintenance free requiring only weed killer occasionally.
- Highway equipment is being worked on and Higgins is still working on some traffic lights.

**BOARD OF HEALTH**

Councilman Tim Horgan: Absent

**PUBLIC SAFETY/FIRE**

Councilwoman Beck:

- Read August Code enforcement report (attached)
- Fire report for August was not received

**PARKS/ENVIRONMENT**

Councilman Miley: Absent

**COMMUNITY OUTREACH**

Councilwoman Burgos:

- Sending letters to vendors for the Holidays
- LiHeap application will be out in early November as well as a free weatherization program
- Have resources for immigrants and others for medical insurance
- Lights are out at 3<sup>rd</sup> and Wilcox, area is very dark

**RECREATION/NEWSLETTERS**

Councilwoman Jenn Frazier:

- Announce the upcoming Rec Board events
- Asked permission to ask for donation of a port-a-potty and light towers

**CODE ENFORCEMENT OFFICER**

Charley Remaley: No report

**TAX COLLECTOR**

Mark Possenti: August tax collected was \$14,997.55 and trash fees collected were \$400.00. Need a motion to approve a deposit of \$15,397.55 into the General fund.

**ENGINEER**

Mike Kozlowski: A motion was made to ratify, from the September 9, 2021 meeting, the authorization for Eileen Nelson to sign the land development plans for Parkview Mobile on behalf of the Borough.

See report attached.

**SOLICITOR**

Mike Sheridan:

- Gave an update from the DCED in regards to the Complex loan approval.

- Stated Forgotten Cats has applied for a zoning hearing for variances and special exceptions to add an additional floor to the building. Zoning Solicitor Stephen Durham will be scheduling the hearing if anyone has oppositions.

## **ORDINANCES**

- None

## **RESOLUTIONS**

- None

## **OTHER ACTION ITEMS**

- Motion was made by Councilperson Mathews to accept of the 2022 Minimum Municipal Obligation for Non-Uniform pension in the amount of \$10,173.00 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to ratify, from the September 9, 2021 meeting, the authorization to advertise the rescheduling of the meeting to Sept. 27<sup>th</sup> and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion made by Councilperson Burgos to approve the paid August bills for General, Recreation and Liquid Fuels Funds in the amount of \$90,926.46 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid Payroll for the month of August in the amount of \$95,043.82 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize a tax collector deposit for August collections to the general fund in the amount of \$15,397.55 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to approve the proposal of \$12,000.00 from Moore to fill the rest of the Ridge with stone and seconded by Councilperson Frazier. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to ratify, from the September 9, 2021 meeting, the authorization for Eileen Nelson to sign the land development plans for Parkview Mobile on behalf of the Borough and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to accept the resignation of James Cassidy and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to appoint Michael Carter to the vacant Council seat for the remainder of 2021 and seconded by Councilperson Mathews. A roll call vote was taken of Councilpersons present. The vote was unanimous. Motion carried.

## **OLD COUNCILMANIC BUSINESS**

None

## **NEW COUNCILMANIC BUSINESS**

- Councilman Jim Cassidy's resignation letter was read. The resignation was motioned to accept.
- A motion was made to appoint a person to fill the Council vacancy seat of James Cassidy
- Council tabled the decision, until next Council meeting, to decide the benefits to be received for retirees who qualify for benefits.

## **QUESTIONS AND COMMENTS FROM AUDIENCE**

Marilyn Maher, Price St. – Asked Council when they would be going back to in person Council meetings. She stated concerns with problems with the Zoom meetings and attendance.

**ADJOURNMENT**

Vice President Beck called for a motion to adjourn at 7:48pm; Councilperson Mathews made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## Monthly Report – August 2021

### Charles Remaley – Code Enforcement

#### Building Permits Issued - 10

Commercial – 1

Residential - 7

Street Opening – 2

#### Certificates of Occupancy Permits Issued – 30

Sales - 3

Conditional Sales - 0

Rentals – 27

Re inspection – 0

Temporary Structure- 0

#### Contractor License Issued – 0

Total for 2021- 39

#### Zoning Permits - 0

Residential – 0

Commercial –0

#### Portable Structures -0

### Property Maintenance – Violation Notices & Citation Warnings & Citations

#### Violation Notices

4036 W 7<sup>th</sup> St. – Depression from old pool collecting water.

4350 Ridge Rd. – Citation warning-High grass.

1000 Sunset St. – Excessive Police calls notice.

3320 W 3<sup>rd</sup> St. – High grass, Violation Notice.

3506 W 3<sup>rd</sup> St. – Accumulation of trash on property.

4350 Ridge Rd. – Property posting – Invoice #283.

316 Irving St. – Motor Vehicle Violation Notice.

3513 W 3<sup>rd</sup> St. – Motor Vehicle Violation Notice.

4412 Post Rd. – Motor Vehicle Violation Notice.

500 Main St. – Motor Vehicle Violation Notice.

3300 W 4<sup>th</sup> St. – Property Posting- Invoice #284.

1308 Forrest St. – Overgrown vegetation.

3400 W 4<sup>th</sup> St. - Dumpster on street – No Permit.

4322 Ridge Rd. – Electrical Fire – Owner notified.

## TRAINER BOROUGH - ENGINEER'S REPORT

- **Buckley Cable – 9<sup>th</sup> Street and Price Street Improvements**  
The contractor advised the owner covered the clean stone level spreader that allows stormwater to discharge from the basin with a modified stone and stated this may be causing the ponding stormwater in the basin. The contractor advised they notified the owner to address. We will keep Council informed of the status. NO CHANGE
- **Erosion Ridge Road**  
Councilman Mathews advised he requested a proposal from MOR for installing additional stone in all grass areas within the Right-of-Way along W. 9<sup>th</sup> Street between Veterans Drive and Ridge Road that are beyond the stone area per the original agreement. Upon submission of the proposal and approval by Council, we will coordinate with MOR and the Borough our site review(s) of the stone and asphalt curb.
- **Adelphia Cable Pipeline**  
Work is progressing with their traffic control in place along Ridge Road/9<sup>th</sup> Street. There have been several meetings regarding the temporary and permanent Traffic Signal at the intersection of Baker and 9<sup>th</sup> Street. PennDOT's Signal Department and Higgins have been involved, with JMT doing the modifications to the plan on behalf of Adelphia.
- **Dawes Court Erosion**  
DELCORA advised they reviewed the site and have no immediate concerns regarding the integrity of their sanitary sewer system. However, they are planning to install gabions (wirework container filled with rock) along the eroded areas of the creek bank in the future. We will inform Council once DELCORA has a schedule for this work. NO CHANGE
- **MS4 Program**  
**Henry Johnson Park– Creek Erosion – need to review with Solicitor for approach to project.**  
  
We received meeting minutes and newsletters from the Borough Secretary for inclusion in the Year and are in the process of completing the annual report for submission at the end of September.
- **2021 County Aid – 2021 Road Program**  
The Borough advised payment of the contract and engineering will be per Liquid Fuels and County Aid funds. The application has been submitted to PennDOT and upon approval we will issue the Notice to Proceed to A.F. Damon. The Chester Water Authority (CWA) advised they intend to, but have not confirmed, they will coordinate with A.F. Damon for paving W. 4<sup>th</sup> Street and Irving Street since both parties are responsible to pave one-half of the roadways.
- **Parkview Mobile Home Park**  
We received revised plans and calculations electronically from Houtmann's office on Tuesday, August 10<sup>th</sup> and they are under review for compliance with the conditional approval. We have been asked to sign the Municipal Notification form for the applicant's submission of the NPDES permit for construction activities.
- **FY 2021 CDBG Chestnut Street Improvements**  
We will present draft design drawings to Council at tonight's meeting.
- **1302 Langley Street-Roadway Settlement**  
We obtained a proposal from MOR for the following work as noted on their attached email:
  - \$1,200 for performing television videos of the sanitary sewer mains and laterals.

- Option for an additional \$1,200 for cleaning the system. It will be determined at the site if this work is needed after the commencement of the television videos. If this work is needed the total award to MOR will be \$2,400.

We recommend Council authorize MOR to proceed for the amount of \$1,200 for performing television videos of the sanitary sewer mains and laterals and an additional \$1,200 for cleaning the system to be determined on-site after the commencement of the television videos for a maximum total of \$2,400. **Council conditionally awarded the TV video work at the August Council meeting, excluding the cleaning of the system, which could be performed by Public Works if needed. The condition being resolution of Ridge Road retaining wall/stone completion.**

- **Damaged Inlet W. 9<sup>th</sup> Street and Chestnut Street**  
We recommend that Council authorize the work for repairing the damaged inlet to MOR for an approximate cost of \$2,685.00 in accordance with their proposal. **Council conditionally awarded at the August Council meeting, the condition being resolution of Ridge Road retaining wall/stone completion.**
- **Chester Water Authority Water Main Renewal Project**  
Work is in progress. Temporary restoration and flushing of the system was underway the week of August 18, 2021.
- **800-810 Main Street Subdivision**  
We reviewed the plans with comments noted in our review letter dated August 10, 2021. The applicant has not responded since the August Council meeting request to attend.
- **Henry Johnson Park- Gravel Drive to Basketball Court**  
We will coordinate the placement of millings with A.F. Damon during the upcoming road program.
- **Sinkhole at A&R Iron Works**  
We will use our quick-view camera in the manhole to check the storm pipe connections in the vicinity of the sink hole within the next few weeks and inform the Borough of our schedule.