

January 10, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Regina Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – Vice President
Joseph Maher – Councilman
Jim Cassidy – Councilman
Ed McDaniel – Councilman

Mark Possenti – Managers

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

Greg Miley - President
John Mathews – Councilman
Awilda Burgos – Councilwoman

DECEMBER CAUCUS MINUTES

The minutes of the December Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MINUTES

The minutes of the December meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the December bills for approval by Councilperson Maher and seconded by Councilperson McDaniel. No opposition.

DECEMBER GENERAL FUND BILLS

Staples Advantage	Office supplies	-117.04
PECO - Municipal Bldg.	Municipal Bldg	-583.64
PECO - Garage	Highway garage	-156.05

PECO Street Lighting	Street Lighting	-2,022.05
Sunoco - SunTrak	Police vehicle fuel	-2,902.48
Comcast Cable	Cable services	-183.30
Chester Water Authority - Hydrants	Hydrants	-1,195.10
A.R.D. Uniform Enterprises, Ltd.	Police uniforms	-87.50
Witmer Public Safety Group, Inc	Police equipment	-175.99
U.S. Armor	Police equipment	-1,009.73
Ed Kline	Reimburse Uniforms	-147.57
PECO-Underpass Lighting	Underpass lighting	-32.05
Paychex Invoice	Dec. 7 Biweekly	-148.20
Aston Service Center	Police vehicles	-496.78
Delaware Valley Veterinary Hospital	Nero	-167.18
Talley's Garage & Towing	Police Vehicles	-175.00
Commonwealth of PA-MPOETC	R. Jones Firearms Qualification Cards	-40.00
B&L Disposal	Waste disposal	-6,259.58
Chester Water Authority - HJP	HJ Park	-18.42
PECO - Park	HJ Park	-30.82
Marilyn Maher	Reimburse Lunch with Santa	-95.07
Home Depot	HJ Park winterize	-41.94
Express Printing	Police field cards	-120.00
James McKay	Reimburse uniforms	-69.48
MVP Sporting Goods	Highway Uniforms	-147.00
Delaware County Solid Waste	Nov. tipping fees	-3,164.70
Chester Water Authority - Municipal	Municipal bldg.	-53.59
Pa One Call System, Inc.	Monthly fax service	-10.71
Comcast Business	Cable services	-363.12
Kelly & Close Engineers	Municipal Complex	-13,241.76
United Concordia Life & Health	Dental Coverage	-1,628.24
Utility Advocate	Energy savings	-13.78
Stantec Consulting Services Inc.	Professional services	-3,281.00
Nextel	November cell phones	-131.80
AT&T Mobility	Police data reader	-188.65
Verizon Wireless	Police data reader	-91.24
Marcus Hook/Trainer Fire Dept.	2018 4th Quarter Appropriation	-9,250.00
J. Michael Sheridan, Esq.	Professional services	-1,025.00
United States Postal Service	Certified police mail	-7.25
Donnelly, Jason	December 2018 cleaning allowance	-250.00
Jones, Richard	December 2018 Cleaning allowance	-250.00
Musso, Michael G.	December 2018 cleaning allowance	-250.00
Ostan, Richard A.	December 2018 cleaning allowance	-250.00
Priscopio, Francis W.	December 2018 cleaning allowance	-250.00

Ostan, Richard A.	Reimburse medical expense 2018	-100.00
Marilyn Maher	Reimburse Lunch with Santa	-18.95
Marcia Kline	Reimburse Santa Secret Workshop	-61.74
Chester Water Authority - HJP	HJ Park	-36.78
Marilyn Maher	Reimburse Lunch with Santa	-89.76
Gail McKay	Reimburse Lunch with Santa	-100.00
Paychex Invoice	December Holiday Pay	-158.95
Marcia Kline	Reimburse Tables rec board	-143.94
Marilyn Maher	Reimburse Generator Rec Board	-569.98
TD Card Services	QB, Santa toys	-977.19
Paychex Invoice	Dec. 21 Biweekly	-156.75
Robin Rokicka	Reimburse Popcorn, Cotton candy	-1,045.78
#1 Car Wash Inc.	Clean Police Vehicles December	-180.00
Red the Uniform Tailor	Police uniforms	-361.38
Galls Incorporated	Police uniforms	-70.94
Delaware Valley Veterinary Hospital	Contract and bill Ozzy	-917.18
Comcast Cable	Cable services	-245.45
Marilyn Maher	Reimburse Christmas decor	-221.17
Possenti Consulting, LLC	Services October and November	-4,495.00
Linn Architects	Borough Bldg plans	-2,500.00
MVP Sporting Goods	Highway Uniforms	-50.00
Charles Higgins & Sons	Street light maintenance	-307.12
DCIU	Health Benefits	-25,912.83
Gail McKay	Reimburse Christmas decor	156.43
Jenn Frazier	Reimburse summer events	129.19
		-88,558.08

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of December is paid. No opposition. Motion carried.

DECEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of December \$98,531.59.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of December meeting were motioned for approval by Councilperson Maher and seconded by Councilperson Cassidy. No opposition. Motion carried.

DECEMBER LIQUID FUEL BILLS

Eastern Salt Company, Inc.	Road salt	-655.20
Mauger & Co.	Highway vehicle fuel	-468.99
PECO	Traffic lighting	-281.24

-1,405.43

COMMUNITY CENTER BILLS

Community Center Bills for the month of December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

DECEMBER COMMUNITY CENTER BILLS

PECO electric	CC Electric	-37.96
PECO gas	CC Gas/electric	-420.03
Global Security Systems, Inc.	CC alarm	-120.00
Banta's Bestway Trash Removal	Dumpster removal	-60.00
		-637.99

PERMITS & LICENSE

Permits for the month of December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – DECEMBER

2 Building permits	\$502.00
22 Contractor license	\$2200.00
15 C/O Applications	\$1500.00
0 Plumbing permits	\$0
1 Electrical permits	\$246.00
1 Zoning	\$50.00
3 Other Permits/License	\$340.00
3 Liens	\$902.55
2 Vacant property registration	\$300.00
Amount turned over to Borough	\$6,040.55

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

1 – Permits
Amount turned over to Borough \$153.00

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that the correspondence for December be accepted and any necessary action taken. No opposition. Motion carried.

DECEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$50,910.26 December EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,646.17 December LST distribution.
- Received from Delaware County Tax Claim Monthly for November and a check in the amount of \$2,761.64.
- Received from Delaware County Board of Assessment Appeals the annual hearing results.
- Received from Delcora their 2019 budget
- Received from Sunoco a letter sent to Monroe Energy in regards to Storage tank and spill prevention.
- Received from CWA in regards to rate increase.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Next Centennial meeting is Jan. 30th.
- Activities are being planned for the coming year.
- Keep a check on our senior neighbors.
- If you know anyone in need of food please contact the Borough with the information.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Recommended buying the Cyber insurance policy to cover any breach of our computer networking system. The decision was tabled to gather more information.
- Comcast will be sending a grant check and the franchise agreement. Comcast has a date of May 4th for their Comcast Care Day. Need to come up with a project. They will provide approx. 100 volunteers for 4 hours.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- First Rec board meeting will be held in February to select dates for events.
- Would like to plant some new trees to replace some that were taken down.

Vice-President Beck stated for the Rec Board to come before Council and get approval with upcoming events, fundraisers and spending.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's first Council meeting for 2019.

Hope all had a Merry Christmas and wish all a happy and prosperous New Year.

Board of Health is once again picking up speed. Along with the Mayor and Councilwoman Burgos, we are working on a very serious issue in our Borough.

At this time I want to announce the resignation of Marcia Kline from the Board of Health and thank her for her service. She will however stay involved in committees within the Borough.

We already have two hearings scheduled in the near future.

Anyone interested in being on the board, please submit a letter of interest for consideration.

On the job front: Still several local businesses hiring. Wendy's, Rite Aid, CVS, Acme, Giant and Fresco beverages, formerly Cott Beverage, formerly Concord Beverage, formerly Delaware County Bottling, formerly Chippy's. Just to name a few.

Delaware State Police also hiring and the starting salary is approx. \$61K. (Not enough for me)

And as always, the fire department is looking for volunteers. Best paying job listed.

Go Eagles!!!!

Fire report for November:

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT DECEMBER, 2018

INCIDENT TYPE	NUMBER OF INCIDENTS
EMS ASSIST	1
GASOLINE OR FLAMMABLE LIQUID SPILL	1
GAS LEAK (NATURAL GAS/LPG)	1
CARBON MONOXIDE INCIDENT	1
VEHICLE ACCIDENTS	1
COVER ASSIGNMENTS / STAND BY	1
GOOD INTENT CALLS	1
DISPATCHED AND CANCELED	7
FIRE DEPT. DID NOT RESPOND TO (NO CREW)	5 ALARMS
TOTAL ALARMS	19

ALARMS FROM 6AM-6PM: 16 CALLS

ALARMS FROM 6PM-6AM: 3 CALLS

CALLS IN MARCUS HOOK: 6

CALLS IN TRAINER: 2

OUT OF TOWN CALLS: 11

TOP RUNNER FOR THE MONTH: DAN SMITH 13 ALARMS

REPORTING OFFICER: KEN SMITH JR DEPUTY FIRE CHIEF

HIGHWAY/BUILDINGS

Councilman Mathews was absent.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for December.

December: 5 bldg. permits, 10 C/O's, 27 Contractor licenses, 1 zoning and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos was absent.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- No report

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Kim Sherman read the monthly report for December as follows: Total tax collected for December was \$14,128.09. Total uncollected \$116,135.54, 141 bills outstanding.

Need a motion to authorize an electronic transfer deposit in the amount of \$14,128.09 to the General Fund.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso was present but had no report.

ENGINEER

Eileen Nelsons stated a motion was needed to accept Resolution 1042 2019 CDBG application. Eileen read the Resolution. The application was submitted for Tenth St. improvements.

Received an invoice for JMC Contractors for the 13th St. sink hole repair. A motion is needed to pay in the amount of \$22,470.00.

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Need a motion to adopt Ordinance 765 Animal Waste.
- Still in talks with Brandywine SPCA. Has not reviewed the contract yet.

ORDINANCES

- Motion was made by Councilperson Cassidy to adopt the Animal Waste Ordinance #765 and seconded by Councilperson McDaniel. No opposition. Motion carried.

RESOLUTIONS

- Motion was made by Councilperson Cassidy to adopt Resolution 1042 CDBG application for 2019 Tenth St. improvement project and seconded by Councilperson Mc Daniel. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to authorize an electronic transfer deposit in the amount of \$14,128.09 to the General Fund and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize payment to JMC for the sink hole repair in the amount of \$22,470.00 and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Councilman Cassidy asked about getting the BOH printer connected to the copier. Charley’s code office computer is having many issues and has run out of space. Will get quotes.

QUESTIONS AND COMMENTS FROM AUDIENCE

Kirk Dodson, Anderson St. – Asked about the status of proceedings with his neighbor in regards to BOH issues.

Terry Miley, Post Rd. – Asked about the rate increase from Chester Water Authority. The increase will be approximately 10%.

ADJOURNMENT

Vice President Regina Beck called for a motion to adjourn at 7:56 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary