

November 12, 2020

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with Vice President Jean Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was telephonic due to COVID19.

This advertised meeting of Borough Council is being held remotely in compliance with Governor Wolf's Stay at Home Order. Council members are attending the meeting by call-in conference call. Notice was provided to residents of the Borough of the way they are able to attend and participate in this call-in meeting by postings on the Borough website and on the door of Borough Hall. Additionally, the Agenda of this meeting was posted on the Borough's website.

PRESENT

Mayor Frances Zalewski, Vice President Jean Beck, Councilpersons Jim Cassidy, John Mathews, Awilda Burgos, Jenn Frazier, Tim Horgan
Manager Mark Possenti, Engineer Eileen Nelson, Mike Sheridan

ABSENT

President Greg Miley

MINUTES

The minutes of the October Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

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CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Mathews that the correspondence for September be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION: None

MANAGER/FINANCE

Mark Possenti: Presented 2 preliminary budgets to pass and discussed both. One is with the normal assessment and one is for the max of 10% tax assessment numbers. Due to an increase of \$5.00 a ton from solid waste there may be an increase on trash fees from \$95.00 To \$125.00 per household.

Need a motion to pass both preliminary budgets and a motion to advertise said budgets for inspection.

Need a motion to advertise the 2021 tax Ordinance if needed.

- Called for a motion to approve the paid October expenses for General, Recreation and Liquid Fuels Funds in the amount of \$322,848.89 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of October in the amount of \$82,627.45, which was provided for inspection.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski:

- No report

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Jim Cassidy:

- See attached.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Waiting on a response from Peco to move the gas line so the work on the Ridge Rd. retaining wall can continue.
- Reported on the blockage under the railroad of the Stony Creek that is causing the flooding of 7th St., needs to be inspected and cleaned out to prevent further floods.

BOARD OF HEALTH

Councilman Tim Horgan: No report

PUBLIC SAFETY/FIRE

Councilwoman Beck:

- Read October Code enforcement report (attached)
- October Fire was report not received.

PARKS/ENVIRONMENT

Councilman Miley: Absent

COMMUNITY OUTREACH

Councilwoman Burgos: Gave praise for the good job being done with the food pantry.

- We are getting donations coming in for holiday food.
- LiHeap applications will be dropped off at the Borough.
- Jenn has hams coming to the pantry.

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier: Recapped the events held for the year during a pandemic.

- Upcoming events are the Santa Secret workshop and delivery of Christmas gifts for the children.

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti: No report. Will report on the last 2 months at the December meeting.

ENGINEER

Eileen Nelson: Report attached

SOLICITOR

Mike Sheridan stated:

- Need a motion to approve the medical reimbursement to a police officer in the amount of \$70.00
- Secretary opened the trash bids. Two bids were received from Mascaro and B&L Disposal.
- Bids: Mascaro total f or 3-year contract- \$464,868.00
 B&L total f or 3-year contract- \$273,994.00
- Motion is needed to award to B&L Disposal as the lowest bidder.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Cassidy to approve the paid October bills for General, Recreation and Liquid Fuels Funds in the amount of \$322,848.89 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion made by Councilperson Burgos to approve the paid Payroll for the month of October in the amount of \$82,627.45 and seconded by Councilperson Cassidy. No opposition. Motion carried.
- A motion was made by Councilperson Burgos to approve the 2021 preliminary budget at the current tax assessment and seconded by Councilperson Frazier. No opposition. Motion carried.
- A motion was made by Councilperson Mathews to approve the 2021 preliminary budget to include a 10% increase of the current tax assessment and seconded by Councilperson Burgos. Councilman Cassidy opposed. Motion carried.
- A motion was made by Councilperson Horgan to advertise the 2021 preliminary budget to be open to inspection for 10 days and seconded by Councilperson Frazier. No opposition. Motion carried.
- A motion was made by Councilperson Burgos to authorize to advertise the 2021 tax Ordinance if needed and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to award to B&L Disposal as the lowest bidder the trash contract for three years in the amount of \$273,994.00 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to approve the medical reimbursement to a police officer in the amount of \$70.00 and seconded by Councilperson Mathews. No opposition. Motion carried.

• OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

Councilperson Mathews discussed the underground electrical work to be done at HJ Park and asked for it to be budgeted next year estimated at \$8,900.00.

Mike Sheridan stated that with the increase in Covid he does not expect to meet in person until the Spring and suggested alternate ways to meet such as Zoom.

QUESTIONS AND COMMENTS FROM AUDIENCE

Kirk Dodson, Anderson St. – Asked about the budget possible 10% increase in regards to the assessment. Asked if the Borough could add a phone extension for the BOH.

ADJOURNMENT

Vice President Beck called for a motion to adjourn at 8:07 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

November 4, 2020 revised November 11, 2020 File No. 202740084

TRAINER BOROUGH - ENGINEER'S REPORT

▪ **Buckley Cable – 9th Street and Price Street Improvements**

We have been periodically reviewing the site to observe the construction in progress.

▪ **Monroe Energy**

Monroe advised PennDOT has issued a conditional permit for the new driveway. Once they meet the conditions, they will provide an updated schedule for the work.

▪ **Post Road**

We are still awaiting PennDOT's schedule for patching the roadway areas. We will inform Council upon their input.

▪ **Erosion Ridge Road**

The new block retaining wall construction is approximately 50% complete. MOR encountered an existing unmarked PECO gas main in conflict with the new wall including the portion already completed. This caused MOR to temporarily halt construction. We have been coordinating with PECO and MOR to resolve this issue. PECO advised per a site meeting on November 3rd that they will relocate the main into the W. 9th Street roadway area. We are awaiting information from PECO.

Per a site review with MOR, it was agreed approximately 90 feet length of wall will need to be constructed higher than 4 feet (per the approved agreement) for the proper slope of embankment behind the wall.

MOR advised they will send a proposal for the additional work to John Mathews.

▪ **Adelphia Cable Pipeline**

On November 4th we attended a site meeting with the project representatives. Project is expected to start in Spring of 2021 and take approximately 4 months to complete. Much of the installation will be by directional drilling method, so there will be limited surface disturbance. Work is expected to be undertaken within the Ridge Road Right of Way until the turn at the Methodist Church where the line will go through the Borough property (once temporary and permanent easements are required) and then cross over to the Monroe Energy parking lot and turn again at the Price Street and 2nd Street and remain in that Right of Way into Chester.

▪ **3524 Dawes Court – Creek Erosion**

Per Council's request, on October 19th we met with the homeowner Marguerite Alston and reviewed her complaint regarding erosion of the embankment along Stoney Creek adjacent to the side and front yards of the property. The report was completed, however, the photographs made the electronic file too large to send as a complete document. We are reducing the number of photos to reduce the file size.

▪ **FY 2021 CDBG**

Applications are due January 6, 2021. We encourage the Borough to develop a potential projects list. Reminder - formal advertisement is needed regarding the required public meeting to discuss the projects.

▪ **MS4 Program**

Attached is an article titled 'What Can You Do to Protect Local Waterways' that offers tips for proper disposal of household products.

Monthly Report – October 2020

Charles Remaley – Code Enforcement

Building Permits Issued - 14

Commercial – 1

Residential – 9

Street Opening – 4

Certificates of Occupancy Permits Issued – 11

Sales - 2

Conditional Sales - 0

Rentals – 9

Re inspection – 0

Temporary Structure- 0

Contractor License Issued – 1

Total for 2020- 44

Zoning Permits

Residential – 2

Commercial – 0

Portable Structures - 0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

4350 Ridge Rd. – Posting, Grass Invoice #273.

3506 W 4th St. – Vehicle on property without registration.

4504 Post Rd. – High Grass, over grown vegetation.

4504 Post Rd. – T.V. placed out for trash pick-up.

4504 Post Rd. – Unsafe accessory structure.

3429 W 3rd St. – Trash placed out for pick-up, not in cans.

1224 Sunset St. – Trash placed out for pick-up, not in cans.

1344 Sunset St. – Trash placed out for pick-up, not in cans.

1344 Sunset St. - High Grass, weeds and over grown vegetation.

3413 W 4th St. – Personal property placed on Borough Property.

9th & Langley St. – Property posted, Borough Invoice #277.

1302 Langley St. – High grass, Citation Warning.

1025 Chestnut St. – High grass, over grown vegetation.

714 Chestnut St. – Excessive Police call notification.

3506 W 3rd St. – Excessive trash in rear of property.

4300 Ridge Rd. – Dumpster on property without permit.

4300 Ridge Rd. – Mattress out for trash not bagged.

4300 Ridge Rd. – Excessive trash on property.

4300 Ridge Rd. – Inoperative vehicle on property.