

December 9, 2021

A regular meeting of the Council of the Borough of Trainer was held via Zoom with Vice President Jean Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was via Zoom due to COVID19.

PRESENT

Mayor Fran Zalewski, Vice President Jean Beck, Councilpersons John Mathews, Jenn Frazier, Tim Horgan, Michael Carter, Manager Mark Possenti, Engineer Eileen Nelson, Solicitor Frank Catania

ABSENT

President Greg Miley, Awilda Burgos

MINUTES

The minutes of the November Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Frazier. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Frazier that the correspondence for November be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

A motion was made by Councilperson Mathews to allow Danella Power services to store equipment on Borough property at 9th and Chestnut while they work on building a new regulator station for PECO gas and seconded by Councilperson Horgan. No opposition. Motion carried.

MANAGER/FINANCE

Mark Possenti:

- Need a motion to approve the 2022 Final General Budget
- Need a motion to advertise the 2022 Meeting dates
- Need a motion to advertise the January 3, 2021 Re-Organization meeting for 7:15 in person
- Need a motion to Adopt Resolution 1067 – 2022 Tax Levy. No increase in real estate taxes, there will be a \$60.00 increase per household unit for the trash fees due to the substantial increase in Solid Waste tipping fees.
- Need a motion to authorize to set-up a bank account for Municipal Complex fund
- Need motion to authorize to transfer fund accounts banks from TD to Republic Bank. Republic bank offers a higher earned interest rate.
- Called for a motion to approve the paid November expenses for General, Recreation and Liquid Fuels Funds in the amount of \$87,735.20 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of November in the amount of \$88,400.12 which was provided for inspection.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski: Police Department is running well. Thanked everyone for their support of the past 12 years.

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Carter: No report

HIGHWAY/BUILDINGS

Councilman Mathews:

- Public works is keeping up with regular maintenance.

BOARD OF HEALTH

Councilman Tim Horgan: Asked about the 3rd St. playground fence. Thanked all for the opportunity to work on Council.

PUBLIC SAFETY/FIRE

Councilwoman Beck: was present

The Borough Secretary read the following report:

- Read November Code enforcement report (attached)
- November Fire report (attached)

PARKS/ENVIRONMENT

Councilman Miley: Absent

COMMUNITY OUTREACH

Councilwoman Burgos: Absent

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier:

- Updated information on the upcoming Christmas events
- Stated our state reps are sponsoring 50 borough families for Christmas

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti: November tax collected was \$3,748.52 and trash fees collected were \$412.50

Total uncollected taxes: \$138,484.73 uncollected trash fees: \$21,000.00

Need a motion to approve a real estate tax deposit of \$3,748.52 into the General Fund.

Need a motion to approve a trash fee deposit of \$412.50 into the General Fund.

ENGINEER

Eileen Nelson: Read monthly report (attached)

- Need a motion to adopt Resolution 1068 DELCORA ESA Act 537 Plan Update. The plan addresses construction of a tunnel to convey water flow. The Resolution was tabled until January pending more detailed information.

Presented the 2022 CDBG for project approval. It was decided to apply for roadwork on Chestnut St 12th – Townshipline Rd. as the primary project and Price St. 13th to Townshipline Rd. as the secondary.

- Stated the maintenance contract is due to expire at years end. Asked if Council would make a motion to authorize to prepare bid documents and advertise for a new contract.
- Asked to invite a buyer of Congoleum property to the January meeting to present their intentions of the property

SOLICITOR

Frank Catania:

- Need a motion to adopt Resolution 1065 correction of owner name and folio numbers in regards to the land development plans for Parkview Mobile Home Park.
- Stated Council had an Executive meeting prior to the regular Council meeting to discuss real estate and personnel issue.

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Mathews to Adopt Resolution 1067 – 2022 Tax Levy and trash fee and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to adopt Resolution 1066 correction of owner name and folio numbers in regards to the land development plans for Parkview Mobile Home Park and seconded by Councilperson Frazier. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Mathews to approve the 2022 Final General Budget and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to advertise the 2022 Meeting dates and seconded by Councilperson Frazier. No opposition. Motion carried.
- Motion was made by Councilperson Frazier to advertise the January 3, 2021 Re-Organization meeting for 7:15 in person and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize to set-up a bank account with Republic Bank for Municipal Complex fund and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Frazier to authorize the change banks to transfer funds from TD to Republic Bank and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid November bills for General, Recreation and Liquid Fuels Funds in the amount of \$87,735.20 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid Payroll for the month of November in the amount of \$88,400.12 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize a tax collector deposit for November collections to the general fund in the amount of \$3,748.52 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize a tax collector deposit for November trash fees to the general fund in the amount of \$412.50 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize the Engineer to prepare bid docs and advertise for the Borough's maintenance contract and seconded by Councilperson Horgan. No

opposition. Motion carried.

- Motion was made by Councilperson Mathews for the Approval to upgrade email accounts at \$5.00 per month per mail account and seconded by Councilperson Carter. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

- Motion needed for Approval to upgrade email accounts at \$5.00 per month per mail account. The mail storage is not enough for the Borough and Police and is causing issues with sending and receiving email. There are 21 mail accounts to total \$105.00 per month.

QUESTIONS AND COMMENTS FROM AUDIENCE

None

ADJOURNMENT

Vice President Beck called for a motion to adjourn at 7:50pm; Councilperson Frazier made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

▪ Buckley Cable – 9th Street and Price Street Improvements

We met the owner's representative at the site on 12/01/2021. They advised they will remove the modified stone placed over the clean stone for the level spreader and address other items in the basin including to help reduce stormwater ponding.

▪ Erosion Ridge Road

We notified MOR that Adelpia has completed their work on W. 9th Street. They advised the additional stone in the grassed areas is scheduled to be completed by the end of the year, weather permitting. We will keep Council updated with their schedule and coordinate with MOR.

▪ Adelpia Cable Pipeline

Adelpia advised the permanent traffic work zones on Ridge Road and 9th St. were removed, restriped, and opened to traffic last week. The permanent traffic control devices for the Linwood/Baker intersection are scheduled to be installed in early to mid-January 2022 and the Owner received a permit which will allow the project to be completed in early February, 2022. They advised all traffic control devices will be removed at that time. We will provide schedule updates, if needed.

▪ Dawes Court Erosion

DELCORA advised they have cleared some trees at the site. They hope to install gabions (wirework container filled with rock) along the eroded areas of the creek bank during the upcoming winter. We will inform Council once DELCORA has a schedule for this work. They also mentioned they may need to do some further investigation of their sanitary system in the area. **NO CHANGE**

▪ MS4 Program

Henry Johnson Park– Creek Erosion – we are continuing discussions with the Solicitor for the approach to project.

▪ 2021 Road Program

Construction is complete. On 12/3/2021 we processed Invoice No. 1 (final) in the amount of \$72,468.00 from A.F. Damon, Inc. We recommend payment with \$67,338.00 to be paid from Liquid Fuels Funds and \$5,130.00 paid using General Funds per the PennDOT Project Approval. The \$5,130.00 represents 2020 and 2021 County Aid funds. The General Funds account shall be reimbursed with the County Aid funds upon receipt following approval of the completion report. We are currently drafting the completion report.

▪ Parkview Mobile Home Park

We have received revised plans to address items in our October 14, 2021 letter and they are under review. The Solicitor's office has prepared a Resolution correcting the entity and folio numbers which were incorrect on the original approval Resolution from June 10, 2021

▪ FY 2021 CDBG Chestnut Street Improvements

The design plans are drafted and the bid documents are in progress.

▪ 1302 Langley Street-Roadway Settlement

We received a sketch from MOR showing the specific locations where the videos of the sanitary sewer main and laterals were taken and the deficiencies observed (attached). The videos and sketch show some damage at the end of the lateral to 1302 Langley that may be contributing to the sink hole in the grass area between the curb and the sidewalk. We will notify the property owner of the need to repair their lateral to address the subsidence in their yard. With respect to the settled roadway, there was no conclusive evidence in the televised inspection as to its cause.

There appears to be no other alternative than to excavate and repair what defects are uncovered. We believe this can be accomplished in one action, with decision making onsite during the operations. Now that we are coming to the end of the Annual Maintenance Contract

with MOR, it may be prudent to put this out to bid with the Annual contract and incorporate this specific location and scope.

- **Damaged Inlet W. 9th Street and Chestnut Street**

MOR advised they repaired the inlet. We will confirm.

- **Post Road Repaving by PennDOT**

PennDOT advised repaving is scheduled for the Spring 2022. We contacted PennDOT again and they have not provided any updates.

- **FY 2022 CDBG**

The hearing to discuss potential CDBG projects is this evening. I have attached a list from prior year's discussions to review tonight. Applications are due January 7, 2021.

- **Sinkhole at A&R Iron Works**

Based on our report from last month, Council was going to review and advise of desired next steps. Below were our conclusions and recommendations.

Conclusion and Recommendations

We recommend that the sinkhole surrounding the manhole be excavated until stable soils are encountered and to expose the exterior surfaces of the manhole and piping connections. The damaged downstream pipe should be replaced and/or repaired and deficiencies with piping connections repaired. The top manhole section should be raised so the cover is flush with the adjacent paving and aligned with the manhole structure. Upon the replacement or repair of the storm system, the sink hole should be backfilled with suitable material and additional asphalt placed around the manhole cover. Coordination with the Owner for temporarily removing the fence and structures over the storm system will be required. If Council is in agreement, we will finalize this scope of work and provide to MOR for pricing. Note our opinion is the Owner should be responsible for the costs associated with raising the top manhole section and paving around the manhole since the manhole was covered by their paving operations.

- **Sewer and Street Maintenance Annual Contract**

MOR's maintenance contract expires the end of December, 2021. We will prepare bid documents and advertise for a new contract if desired by Council.

- **DELCORA ACT 537 Plan**

DELCORA's has submitted the latest request for a Resolution for the ACT 537 Plan modification. The change in the plan addresses construction of a Tunnel to convey flow from the eastern portion of Delaware County to their Western Regional Treatment Plant and remove the connection to Southwest Philadelphia Treatment Plant. Their analysis has determined this will be the least expensive option due to the expected costs of Philadelphia's Long Term Control Plan. I have drafted and attached Resolution 1068 in the event Council wants to entertain adoption.

- **Development opportunity**

Mike Sheridan and I were contacted by an attorney representing a group interested in purchasing the Congoleum Property, subdividing and developing one lot with a new business. They are in their due diligence period and want to submit a Sketch Plan for review and discuss with Council any feedback on their proposal.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

NOVEMBER, 2021

INCIDENT TYPE	# INCIDENTS
- Building fire	11
Trash or rubbish fire, contained	1
Passenger vehicle fire	3
Medical assist, assist EMS crew	3
- Motor vehicle accident with injuries	5
- Motor vehicle accident with no injuries.	1
- Gas leak (natural gas or LPG)	3
- Chemical spill or leak	1
- Public service assistance, other	1
Cover assignment, standby, moveup	9
Dispatched & cancelled en route	8
HazMat release investigation w/no HazMat	1
- Sprinkler activation due to malfunction	1
Alarm system sounded due to malfunction	1
Smoke detector activation, no fire - unintentional	1
Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	51

IN TOWN CALLS: 19 CALLS

OUT OF TOWN 32 CALLS:

CALLS FROM 6AM-6PM: 20

CALLS FROM 6PM-6AM: 31

NO RESPONSE WAS MADE FOR 2 CALLS NO CREW

TOP RUNNER FOR THE MONTH: Ray Betts 46 calls

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.

Monthly Report – November 2021

Charles Remaley – Code Enforcement

Building Permits Issued - 12

Commercial – 1

Residential - 11

Street Opening – 0

Certificates of Occupancy Permits Issued – 13

Sales - 6

Conditional Sales - 0

Rentals – 7

Re inspection – 0

Temporary Structure- 0

Contractor License Issued – 11

Total for 2022- 11

Zoning Permits - 1

Residential – 1

Commercial –0

Portable Structures -0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

4422 Post Rd. – Property Maintenance Code Violation-Roof Leaking
Into attached property.

4510 Post Rd. – Discarded furniture in side yard.

220 Wilcox St. – Trash & debris in rear of property.

4015 W 13th St. – Vacant property violation notice.

4215 W 5th St. – Trash accumulation, rear of property.

4222 Post Rd. – Trash accumulation, rear of property.

4220 Post Rd. – Trash accumulation, rear of property.

3414 W 3rd St. – Overgrown vegetation.

3414 W 3rd St. – No Certificate of Occupancy for the Transfer
Of Title.

4108 W 5th St. – No Certificate of Occupancy for the Transfer of
Title.

Holly St. – Unregistered vehicle on property (sticker on 11/30/21).