

July 14, 2022

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**PRESENT**

Mayor Marilyn Maher, President Jennifer Frazier, Councilpersons Greg Miley, Michael Carter, Joe Maher, Robin Rokicka, Tracy Tucker, Engineer Mike Kozlowski, Solicitor Chris Boggs

**ABSENT**

Mark Possenti

**MINUTES**

The minutes of the June Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Miley. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Miley that the correspondence for June be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

None

**PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:**

Agenda states a two-minute time limit for residents/taxpayers to speak.

Terry Miley, Post Rd. – Expressed concern about the rise in Covid cases in regards to the public meetings

**MANAGER/FINANCE** – Mark Possenti was absent, Secretary read the report

- Motion to approve Application Payment #4 to John J. Dougherty & Son, Inc. in the amount of \$138,348.00.
- Called for a motion to approve the paid June expenses for General, Recreation and Liquid Fuels Funds in the amount of \$467,075.38 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of June in the amount of \$104,356.86 which was provided for inspection.

**COMMITTEE REPORTS**

Marilyn Maher - Mayor

Stated the police dept. is running well.

Jennifer Frazier – President

Thanked all that help with the food pantry working along with City Team.  
Summer youth work program has teens working in the Borough.  
Civil service process is still ongoing.

John Mathews – Municipal Services

There are 5 youth's working with highway. Any suggestions for help or ideas welcome.  
Mayor Maher stated the street sign at 13<sup>th</sup> and Langley is bent.

Greg Miley – Property Maintenance

No report

Michael Carter – Public Safety

Read the monthly fire report for June (attached)

Joe Maher – Ordinance/Zoning

Read the monthly code office report (attached)  
Had first committee meeting, starting review at the beginning of the Ordinance book and will bring before Council.

Robin Rokicka – Recreation

Looking for volunteers.  
Ordered two signs to advertise the events.  
Announced the upcoming events

Tracy Tucker –

No report

**MONROE ENERGY**

Adam Gattuso gave an update on the refinery status. Going through another hiring phase.

**TAX COLLECTOR**

Mark Possenti was absent, Secretary read the report: Total tax and trash fees collected for the June were \$51,503.16 Taxes collected are now in the penalty phase.

- Need a motion to approve a real estate tax deposit of \$44,769.16 into the General Fund.
- Need a motion to approve a trash fee deposit of \$6,734 into the General Fund.

**ENGINEER**

Mike Kozlowski: Read monthly report (attached)

- A motion to award the 2021 CDBG Chestnut St. project to Premier Concrete in the amount of \$150,700. (This includes all CDBG funds per original award of \$130,064 and additional award of \$20,636).
- A motion to recommend payment to A to U Services for 1302 Langley St. final restoration.

**SOLICITOR**

Chris Boggs:

- Tax assessment appeal 4401 Ridge Rd. is still under appeal at this time.

**ORDINANCES**

- None

**RESOLUTIONS**

- None

**OTHER ACTION ITEMS**

- Motion made by Councilperson Carter to approve Application Payment #4 to John J. Dougherty & Son, Inc. in the amount of \$138,348.00 and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid June bills for General, Recreation and Liquid Fuels Funds in the amount of \$467,075.38 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Miley to approve the paid Payroll for the month of June in the amount of \$104,356.86 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to award the 2021 CDBG Chestnut St. project to Premier Concrete in the amount of \$150,700 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to recommend payment in the amount of \$4,000.00 to A to U Services for 1302 Langley St. final restoration. and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve a real estate tax deposit of \$44,769.16 into the General Fund and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approve a trash fee deposit of \$6,734.00 into the General Fund and seconded by Councilperson Mathews. No opposition. Motion carried.

**OLD COUNCILMANIC BUSINESS**

Mayor Maher asked if there was any further info on the odor traced to the trailer park.

Mayor Maher asked for permission to form a beautification committee.

President Frazier called for an Executive at 7:36 pm to discuss police matters. No action was taken during this time.

Regular meeting re-adjourned at 7:54 pm

**ADJOURNMENT**

President Frazier called for a motion to adjourn at 7:54pm; Councilperson Mathews made the motion to adjourn. Councilperson Carter seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## ENGINEER REPORT

- **Buckley Cable – 9<sup>th</sup> Street and Price Street Improvements**

The owner's representative advised additional punch-list work has been completed. We will visit the site to confirm and keep Council informed of the status.

- **Erosion Ridge Road**

MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule. **NO CHANGE**

- **MS4 Program**

Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan project. We are preparing a proposal for the design and will present to Council.

We issued our letters to several property owners regarding items to address per our inspections of the stormwater BMP's.

We attached a useful educational article: 'Healthy Yards, Clean Streams'.

- **Parkview Mobile Home Park**

The applicant's engineer advised they responded to PADEP and are expecting an approval for the Planning Module within the next several weeks.

As requested by the Mayor, we asked the applicant's engineer if the developer would be willing to install a privacy fence between the Mobil Home Park property line and Henry Johnson Park. The applicant's engineer advised the developer responded due to costs they are not committing to installing a fence along the entire property, however, they may consider installing along a portion of the property depending on the extent. We will arrange a site meeting with the Mayor, engineer and developer to review options for the fence.

We informed the applicant's engineer the escrow account funds show a negative and need to be replenished. We will inform the Borough Secretary of the status.

- **FY 2021 CDBG Chestnut Street Improvements**

We reviewed the proposed Easement Agreement for the Lennox Park Pigeon Club and will send to the property owner for review. We sent the letter requesting the full \$20,636 to the OHCD to cover the difference between Premier Concrete being the apparent low bidder at \$150,700 versus \$130,064 CDBG funds originally awarded. The OHCD approved the additional \$20,636 per their letter to the Borough Secretary. We recommend Council award the project to Premier Concrete in the amount of \$150,700. Upon Council approval, we will notify Premier and process the contracts.

- **1302 Langley Street-Roadway Settlement**

We visited the site to confirm the permanent final asphalt roadway restoration has been completed by A to U. We recommend payment in the amount of \$4,000.00 to A to U Services per their final invoice (attached).

- **Post Road Repaving by PennDOT**

PennDOT advised the contractor has been granted an extension to July 30, 2022. We will inform Council of PennDOT updates.

- **W. 9<sup>th</sup> Street Repaving by PennDOT**

PennDOT advised the contractor has been granted an extension to July 30, 2022. We will inform Council of PennDOT updates.

- **Sinkhole at A&R Iron Works**

MOR has completed the repairs with the exception of the final paving scheduled to be completed within the next several weeks.

- **4401 Ridge Road**

We were provided copies of a plan and Field View Scoping meeting request to PennDOT along w/ the applicant's consultant for the proposed improvements for 9<sup>th</sup> Street. We will advise when that is scheduled. **NO CHANGE**

The Zoning Application was submitted electronically today to my office and the Solicitor. I forwarded to Charley Remaley, Borough Manager, Borough Secretary. **NO CHANGE**

- **Community Center**

We will submit the plans to the County for review.

- **PY 2022 CDBG – Chestnut Street Improvements- 12<sup>th</sup> Street to Township Line Road**

The OHCD issued their formal notification. We coordinated the kick-off meeting with the OHCD, Council President and our office for July 20<sup>th</sup> at 1:30 PM via Microsoft Teams. We completed our field survey on July 13<sup>th</sup> and are preparing the design plans.

- **2022 County Aid**

We encourage the Borough to consider a project in 2022 where the funding can be used.

- **NPDES / Stormwater**

We reviewed the new draft Model Stormwater Ordinance in comparison to the Borough's existing Stormwater Ordinance and drafted updates. A highlight of some of the proposed revisions and requirements:

- Includes a focus on LID Low Impact Development - use of natural systems for infiltration and reuse of rainwater.
- Drainage easements required for storm water discharge on adjacent properties
- Follows PADEP BMP Manual
- Riparian Buffers to be established for all perennial and intermittent stream and planted with vegetation as needed
- Discusses requirement of inspections and as-built plans.
- Discusses O&M agreements and financial guarantee for permanent SWM BMPs. Agreement to be recorded
- List of prohibited connections into storm systems

Input from Council and the public at this Council meeting and at the August Council meeting will be considered in the updated ordinance.

We will request authorization from Council to advertise the Final draft Ordinance at the August Council meeting and will coordinate this with the Borough Manager and the Solicitor. The advertisement will include where to submit comments. The Final version of the Ordinance will be presented for adoption at the September Council meeting.

- **Post Road (SR 13) and Price Street (SR 219) Intersection Upgrades**

The project engineer, McMahon Associates, advised they are working on 2 projects that involve proposed improvements to the intersection of Post Road and Price Street in the Borough as follows. We responded that Stantec on behalf of Trainer Borough has no objections to the improvements.

1. Project in Chester City with proposed improvements as shown on the sketch dated 2022-04-20.
2. Project in Marcus Hook Borough involving revisions to the traffic signals as shown on the attached Traffic Signal Permit plan.

McMahon requested that PennDOT allow combining these projects, both which require a PennDOT Highway Occupancy Permit (HOP), into a single HOP and is awaiting PennDOT's response.

We will prepare a PennDOT TE-160 Application(s) for the signal modifications upon notification from McMahon.

- **Escrow Funds**

As requested by Councilman Maher, we are discussing with the Borough Secretary various projects where the escrow funds have negative balances.

# MONTHLY REPORT

JUNE, 2022

Detailed Breakdown by Incident Type	
	# INCIDENTS
Building fire	4
Passenger vehicle fire	1
- Brush or brush-and-grass mixture fire	1
Medical assist, assist EMS crew	3
Motor vehicle accident with injuries	1
Hazardous condition, other	1
Chemical spill or leak	1
Carbon monoxide incident	1
Accident, potential accident, other	1
Cover assignment, standby, moveup	6
Dispatched & cancelled en route	7
No incident found on arrival at dispatch address	1
False alarm or false call, other	2
Local alarm system, malicious false alarm	1
System malfunction, other	1
Sprinkler activation due to malfunction	1
- Alarm system sounded due to malfunction	3
CO detector activation due to malfunction	1
<b>TOTAL INCIDENTS:</b>	<b>37</b>

IN TOWN CALLS: 16 CALLS

OUT OF TOWN 21 CALLS:

CALLS FROM 6AM-6PM: 14CALLS

CALLS FROM 6PM-6AM: 23 CALLS

NO RESPONSE WAS MADE FOR 2 CALLS NO CREW

TOP RUNNER FOR THE MONTH: Ray Betts 29 CALLS

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.

**Monthly Report – June 2022**  
**Charles Remaley – Code Enforcement**

**Building Permits Issued - 11**

Commercial – 1  
Residential - 10  
Street Opening – 0

**Certificates of Occupancy Permits Issued – 33**

Sales - 14  
Conditional Sales - 0  
Rentals - 19  
Re inspection – 0

**Contractor License Issued – 2**

**Total for 2022- 49**

**Zoning Permits - 4**

Residential – 4  
Commercial – 0

**Portable Structures -0**

**Property Maintenance – Violation Notices & Citation Warnings & Citations**

**Violation Notices**

3900 W 9<sup>th</sup> St.–Commercial trash placed out for regular trash pick-up.  
1032 Price St. – Dumpster Permit required.  
316 Irving St. – Roof installation without a Permit.  
213-15 Tuttle St. – Trash & Debris on open lot.  
213-15 Tuttle St. – Open-Burning Violation.  
3529 W 3<sup>rd</sup> St. – Motor Vehicle Violation Notice.  
4015 W 13<sup>th</sup> St. – Posting – Grass Invoice.  
210 Wilcox St. – Accumulation of trash.

**High Grass Violations**

Gilbert St – 416  
Post Rd. – 4112, 4312  
7<sup>th</sup> St. – 4048, 4039, 4041  
4<sup>th</sup> St. – 3408, 3410, 3412, 3414  
3<sup>rd</sup> St. – 3517, 3427  
Irving St. – 220, 320  
Anderson Ave. – 1302, 1217  
Twp. Line Rd. – 4009  
Chestnut St. – 1203  
Langley St. - 939