

January 9, 2020

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

- Frances Zalewski – Mayor
- Greg Miley – President
- Regina Beck – Vice President
- Jim Cassidy – Councilman
- Jerry Guglielmi – Councilman
- Awilda Burgos – Councilwoman
- Jenn Frazier - Councilwoman

Mark – Manager

- Eileen Nelson – Engineer
- Mike Sheridan – Solicitor

ABSENT

- John Mathews – Councilman

CAUCUS

The minutes of the December Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Beck. No opposition. Motion carried.

MINUTES

The minutes of the December meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the December bills for approval by Councilperson Burgos and seconded by Councilperson Cassidy. No opposition. Motion carried.

DECEMBER GENERAL FUND BILLS

GENERAL FUND		
Paychex Invoice	Nov. 27 vacation pay	-103.70

Paychex Invoice	December Monthly	-121.10
Marilyn Maher	Reimburse Lunch with Santa gifts	-943.66
United States Postal Service	Large mail sent	-1.15
Paychex Invoice	December 6 Biweekly	-215.45
Marilyn Maher	Reimburse Lunch with Santa	-464.54
Marilyn Maher	Reimburse Santa Secret workshop	-25.66
Robin Rokicka	Reimburse Santa Secret workshop	-69.53
Home Depot	6035 3220 0797 3203	-196.65
Burke Landscape Supply	Highway equipment repair	-34.99
Staples Advantage	Office supplies	-186.26
Delco Alarm System	Highway garage alarm	-130.50
Utility Advocate	Energy savings	-14.66
Integral Systems Corp	Computer maintenance/repair	-400.00
Spirit Media Group, Inc.	Public Notices	-498.00
PECO - Park	HJ Park	-30.33
PECO - Garage	Highway garage	-190.98
PECO - Municipal Bldg.	Municipal bldg.	-568.49
PECO Street Lighting	Street lighting	-2,122.53
PECO-Underpass Lighting	Underpass lighting	-30.83
Broomall Truck & Auto	Repair highway and police vehicles	-2,014.13
Summit Supply Corp.	Playground swings hardware	-59.95
Comcast Cable	Cable services	-107.87
Chester Water - Hydrants	Hydrants	-1,195.10
Sunoco - SunTrak	Police vehicle fuel	-2,302.14
A.R.D. Uniform	Police uniforms	-36.50
Orlando, Victoria A.	Cash for food drive/pantry	-500.00
Herr Foods, Inc.	Lunch with Santa 2019	-37.80
US Postal Service	Roll stamps code office	-55.00
Donnelly, Jason	December 2019 cleaning allowance	-250.00
Jones, Richard	December 2019 cleaning allowance	-250.00
Musso, Michael G.	December 2019 cleaning allowance	-250.00
Ostan, Richard A.	December 2019 cleaning allowance	-250.00
Priscopo, Francis W.	December 2019 cleaning allowance	-250.00
Marilyn Maher	Reimburse Lunch with Santa	-192.26
Orlando, Victoria A.	Santa Claus Lunch with Santa	-100.00
Paychex Invoice	Dec. unused sick/vacation, holiday pay	-125.45
Marilyn Maher	Reimburse Lunch with Santa	-278.36
TD Card Services	Qbooks, new computers	-4,678.27
Discount Two-Way Radio	Police radio batteries	-365.25
Possenti Consulting, LLC	Services Oct. and tax collection	-9,560.00
B&L Disposal	Waste disposal	-6,660.00

Pa One Call System, Inc.	Monthly fax service	-12.24
De Co Solid Waste Authority	Monthly tipping fees	-3,493.76
Comcast Business	VOIP phones	-365.44
T Frank McCall's Inc	Bldg supplies	-259.22
Chester Water Authority - HJP	HJ Park	-18.36
Emergency Care Safety, LLC	Police training	-840.00
Marcus Hook Borough	Fire Station December	-915.23
Marcus Hook Borough	Fire Truck December	-131.61
Integral Systems Corp	Computer system monthly backup	-50.00
Nextel	Cell phones	-133.44
Stantec Consulting	Professional services	-10,196.56
United Concordia	Dental Coverage	-1,534.37
J. Michael Sheridan, Esq.	Professional services	-609.80
Kelly & Close Engineers	Municipal complex site work	-716.81
AT&T Mobility	Police data reader	-264.11
Carl J. Spangler, Jr.	Professional Services Rendered	-230.00
Brandywine Valley SPCA	Animal control	-942.44
Galls Incorporated	Police equipment	-240.98
Chester Water - Municipal	Municipal bldg.	-35.15
Orlando, Victoria A.	Petty cash on hand	-300.00
Paychex Invoice	December 20 Biweekly	-155.45
Marcus Hook/Trainer Fire Dept.	2019 4th Quarter Appropriation	-9,250.00
PSAB U/C Plan	2019 4th Quarter PSABUC	-244.32
DCED	2019 3rd 1/4 UCC Reporting	-94.50
#1 Car Wash Inc.	Clean Police Vehicles December	-200.00
Charles Higgins & Sons	Street light maintenance	-515.12
PECO - Municipal Bldg.	Municipal bldg.	-798.28
PECO - Garage	Highway garage	-381.20
PECO - Park	HJ Park	-28.31
Traffic Planning and Design, Inc.	Municipal complex permitting	-4,000.00
Radio Communications	Police radio vehicle installation	-470.00
Express Printing	Police incident cards	-160.00
Comcast Cable	Cable services	-248.85
Atlantic Tactical	Police equipment	-241.93
Stantec Consulting	Professional services	-7,980.50
DCIU	Health Benefits January 2020	-22,346.93
MVP Sporting Goods	Highway Uniforms	-202.00
21st Century Media	Advertising/public notices	-703.42
Charles Higgins & Sons	Traffic and street light maintenance	-2,661.26
Home Depot	Bldg maintenance/repair	-146.19
Wendy Garrity	First place Christmas decoration	-25.00

David Lewis	Second place Christmas decoration	-15.00
Stephanie Krassnosky	Third place Christmas decoration	-10.00
US Postal Service	Roll stamps	-55.00
DCED	2019 4th1/4 UCC Reporting	-108.00
		-108,197.87

PAYROLL ACCOUNT

It was motioned by Councilperson Beck and seconded by Councilperson Cassidy that Payroll for the month of December is paid. No opposition. Motion carried.

DECEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of December \$124,155.10
 Payroll include full-time police un-used sick, vacation and holiday pay.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of December meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson Beck. No opposition. Motion carried.

DECEMBER LIQUID FUEL BILLS

Mauger	Highway vehicle fuel	331.21
Peco	Traffic lighting	275.81
		-607.02

COMMUNITY CENTER BILLS

Community Center Bills for the month of December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Beck. No opposition. Motion carried.

DECEMBER COMMUNITY CENTER BILLS

PECO electric	CC electric	-44.86
PECO gas	CC gas/electric	-384.75
Global Security Systems, Inc.	CC alarm	-120.00
Home Depot	Bldg maintenance	-125.54
Banta's Bestway Trash Removal	Dumpster removal	-180.00
PECO electric	CC electric	-45.52
PECO gas	CC gas/electric	-747.95
		-1,648.62

PERMITS & LICENSE

Permits for the month of December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Burgos. No opposition. Motion carried.

PERMITS & LICENSE – DECEMBER

4 Building permits	\$782.00
23 Contractor license	\$2,300
95 C/O Applications	\$9,425.00
3 Plumbing permits	\$370.00

4 Electrical permits	\$340.00
2 Zoning	\$100.00
3 Other Permits/License	\$340.00
2 Liens	\$3,794.90
0 Vacant property registration	\$0
Amount turned over to Borough	\$17,451.90

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

multiple– Street Openings
Amount turned over to Borough \$2,719.50

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Burgos that the correspondence for December be accepted and any necessary action taken. No opposition. Motion carried.

DECEMBER CORRESPONDENCE

- Received from Keystone an electronic deposit in the amount of \$37,056.04 December EIT distribution.
- Received from Keystone an electronic deposit in the amount of \$1,613.10 December LST distribution.
- Received from Delaware County Monthly transfer report for December.
- Received from Delaware County Tax Claim Monthly for November and a check in the amount of \$620.33.
- Received from Delaware County Real estate assessment change report.
- Received from PennDot in regards to Liquid Fuels monitoring review.
- Received from DEP sent to Monroe in regards to storage tank.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

Appointment of known board members:

Councilman Guglielmi made a motion to appoint Karen Cassidy as Board of Health secretary, Councilwoman Frazier seconded the motion. There were no ayes or nays to the motion. Secretary did a roll call. Councilwoman Beck voted no; all other Councilpersons present abstained from voting. Motion was not carried.

He stated that he was not taking the Rec Board committee and Jenn Frazier will be in charge of the committee. President Miley asked for interest letters for the rec board.

A discussion took place in regards to the conduct of the Rec board in the past including tax payer money used and money that is fundraised and how it is/was used.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski:

- Announced the winners for the house decorating:
1st Place – 3608 W. 12th St. 2nd Place – 3707 W 13th St. 3rd Place – 3522 B 9th St. Honorable mentions – 1028 Langley St. and 316 Irving St.
- Any complaints may be addressed to the Secretary or Police department.
- I am planning a luncheon for the Senior's on Feb. 15th.
- 12 part-time police officers have been reappointed. Names were read.
- Food pantry was closed during the holiday but residents that receive had plenty of food.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti: No report.

- Called for an executive meeting to discuss personnel issue and real estate.

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Jim Cassidy:

Welcome to Trainers first Council meeting of 2020.
Happy New Year to all.

Have not prepared a report for my assigned position so I will say, "Nothing to report"

Also would like to ask two questions,(Jean/Secretary) make one statement and comment on two items of concern to the borough residents concerning the Board of Health and the Recreation Board.

Discussed and resolved

- ✓ Pennsylvania Consolidated Statutes section 3102(b) referring to terms of members of the Board of Health. Trainer Borough Code mirrors this section stating members' terms are staggered, not ended all at once. Chapter 140-1 A

Discussed and resolved

- ✓ Pennsylvania Consolidated Statutes Section 2709(b) referring to terms of members of the Recreation Board. Our ordinance 180-2 states that the board will follow what is provided by law. Again, terms of members will be staggered. There is nothing on the books that states a member cannot be reappointed after serving 5 years.

In my opinion, and others, assignments were not distributed by qualifications. The right people should be assigned positions that would better the community.



HIGHWAY/BUILDINGS

Councilman Mathews: Absent

BOARD OF HEALTH

Councilman Guglielmi: Thank all for their support and looks forward to serving on Council and working with everyone for the benefit of the Community. Will have a report at next month’s meeting. All previous members of the Board of Health still stand as their term limit for reappointment has not expired. Previous members include Karen Cassidy, Jenn Frazier and Keith Umile.

PUBLIC SAFETY/FIRE

Councilwoman Beck read the Code office reports for December.
December: 28 bldg. permits, 11 C/O’s, 22 Contractor licenses, 1 zoning and numerous violation notices, citation warnings and citations issued.

December Fire report is attached

PARKS/ENVIRONMENT

Councilman Miley: No report

COMMUNITY OUTREACH

Councilwoman Burgos: No report

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier: Stated she has 11 letters of interest for the Rec board to be appointed at a later time.

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti:

- Total collected for December: Real estate tax \$23,559.69, trash fees 1,776.50
- Total outstanding taxes - \$168,353.34, trash fees – 17,290.00
- Received notice that the county will no longer be printing tax bills after this year. The Borough will have to find new source and tax software package. Touchpoint is a company already being used in the County, can discuss further at a later time.

MONROE ENERGY

Adam Gattuso had no report but congratulated new Council members Jenn and Jerry.

ENGINEER

Eileen Nelson stated:

Need a motion to adopt Resolution 1050 2020 CDBG Sunset and Irving St. improvements.

Engineer’s Report

Attached

SOLICITOR

Mike Sheridan stated:

- The agenda item to reimburse a medical expense will be put off until the next meeting.

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Cassidy to adopt Resolution 1050 2020 CDBG Application for Sunset and Irving streets improvement and seconded by Councilperson Burgos. No opposition. Motion carried.

OTHER ACTION ITEMS

- None

OLD COUNCILMANIC BUSINESS

Councilman Cassidy stated that he will have a list of unfinished/tabled business at the next meeting.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Carolyn Collins, Sunset St. – She is a member of the Church of the Overcomer. She commented about the Centennial stating she asked the Mayor if they could have a table at the event but was denied. She did attend and noticed that there were people that set up tables such as the State Representative giving out literature. Her point was by being a member of the community she would have appreciated being allowed to participate in the Community. She questioned the yard sale permit, only allowing 2 per year to be held. She asked for this to be changed.

Sherry Turek, Chestnut St. – Asked about the trashmen picking up commercial trash stating that Forgotten Cats is hauling commercial trash to the rear of one of their rental properties to be picked up. She has pictures. She wanted the Borough to be aware of work being done on the weekends with possibly no permits. She asked about considering her part of Chestnut St. for a road project.

Robin Bryant, 10th St. – In regards to the 10th St. repairs, there are large potholes on 10th St. and asked if the Borough could caution the area to drivers that are not aware of the conditions.

Marcia Kline, Post Rd. – Wanted to clarify that herself, Robin and Michele were still rec board members and need not submit a letter of interest.

Chuck Miles, Ridge Rd. – Asked about the dedication plaques around the Borough being bronze but his father's plaque is not bronze and asked to have a new plaque for his father for his dedication to help build the park. Clarified that the boards have to get approval for all things they do.

Joe Maher, Price St. - Thank Greg for correcting the atrocity from Monday night in regards to the Committee. He stated that he worked well for many years with Mayor Fran Zalewski on the rec board and was cooperative and open-minded to events. He now feels that she does not have the best interest of the Borough any longer and some of her decisions have not been in the best interest of Trainer. He stated that what happened on Monday could have become a claim for the ACLU and hurt the borough tremendously. Jennifer was not treated the same as other members. He stated that Fran pushed the past tax collector to win and we are still trying to clean up that mess. Another issue is the Centennial that she was head of, and the unwise decisions made for the event. He made it known that the event cost in excess of \$45,000.00 for

one day for those who don't know that. His concern is that Fran is more of a liability than an asset and asked her to please resign.

Linda Durham, Ridge Rd. – Stated a company has taken over some houses on the Ridge and have not bother to repair or take care of the properties. She had to have the water company come and shut off the water to her neighboring property so her home did not take on water. The conditions of the homes are a liability.

Robin Rokicka, 5th St. – Stated there is a problem with the trash cans in the street, having to get out of her car to move the cans.

Sara Wendowski, Chestnut St. – Asked if a permit was needed to sell Girl Scout cookies in the neighborhood.

An Executive session was called at 8:30 pm to discuss real estate matters.

The regular Council meeting resumed at 9:05 pm.

ADJOURNMENT

President Greg Miley called for a motion to adjourn at 9:06pm; Councilperson Beck made the motion to adjourn. Councilperson Cassidy seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

- **Ridge Road Pedestrian Improvements FY 2018 CDBG**

PECO advised they will complete their review of the Application for the Easement Agreement will take a minimum 90 days; by early January 2020. We are awaiting their response. They advised upon their approval an Easement Agreement can be negotiated. We revised Congoleum's agreement per their request and sent a draft to the Borough Solicitor. Upon his review, we will send to Congoleum for their review and execution and then coordinate signatures with the Borough.

On December 17, 2019 we met with PECO and other utility companies at the site and reviewed details for relocating their utility poles.

We have been in discussions with PennDOT regarding the HOP Permit plans. They have requested replacement of the guiderail near the bridge, that we conduct a load rating for the bridge and upgrade the traffic signals, all of which are out of scope and budget. We are awaiting PennDOT's update regarding these items. As an alternative, we suggested phasing the project. The first phase would include new sidewalk from the Congoleum driveway to across from Veterans Drive with the second phase including the remainder of the sidewalk to Main street and addressing additional work proposed by PennDOT. Bidding of the first phase could proceed for construction to be completed between the spring and summer of 2020 with the second phase being scheduled at a later date depending on the funding.

- **Buckley Cable – 9th Street and Price Street Improvements**

We reviewed the revised plans submitted electronically to our office on November 1, 2019 and issued a letter on November 4, 2019 noting we have no objection to the issuance of a construction permit once the signed and sealed copies of the plans are provided. **NO CHANGE**

- **FY 2019 CDBG – 10th Street Improvements**

OHCD approved the request for additional funds. We sent a letter dated January 8, 2020 to the OHCD requesting their approval to award the project to Berg Construction. Upon their response will send the award letter and contracts to Berg for execution.

- **FY 2020 CDBG**

An application for Sunset and Irving Streets was submitted to the OHCD today.

- **MS4 Program**

Using salts for melting ice can pollute local streams. We attached an article 'Alternatives to Salt for Treating Icy Sidewalks and Driveways' with suggestions for products instead of salts.

- **PECO Green Region Application- Henry Johnson Park**

The PECO Green Region Program Administrator advised the awards are expected to be announced during the first quarter of 2020.

- **Monroe Energy**

They are proposing to submit an application in the near future and attend the February 5th Caucus meeting to present the project to Council and the Mayor.

- **Infrastructure**

- We notified PECO of the damaged / altered poles per locations noted below.
 - W. 9th Street near Veterans Drive.
 - Pole being held up with rope on W. 9th Street near Congoleum.
 - W. 9th Street and Main Street- southeast corner.
 - Chestnut Street and 10th Street-northwest corner near Community Center.
 - 7th Street Cul-de-sac: vines hanging on power cables.
- Post Road – Main Street to Smith Street. We are in the process of coordinating a site meeting with PENNDOT and Borough representatives.
- PECO Gas Services- Sunset Street: we reviewed a list of permits provided by Charley Remaley for roadway openings for PECO to replace gas services. We will remind PECO of the requirements for roadway restorations including repaving half of the road per ordinance if applicable. Work is expected to begin January 14, 2020.

- **Street Regulations - No Parking**

We have researched and prepared a memo with today's date.

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT

DECEMBER, 2019

INCIDENT TYPE	# INCIDENTS
- Building fire	3
- Cooking fire, confined to container	2
- Medical assist, assist EMS crew	4
- Motor vehicle accident with injuries	2
- Hazardous condition, other	1
- Gas leak (natural gas or LPG)	3
- Public service	1
- Cover assignment, standby, moveup	1
- Good intent call, other	1
- Dispatched & cancelled en route	8
TOTAL INCIDENTS:	26

1 working house fire on the unit block of Walnut St. M.H. Borough no injuries reported. The fire was contained to the basement. Multiple homes received smoke damage.

Small fire at McIlvain Lumber Yard M.H. Borough. Fire was held to the lunch room.

We did not respond to 2 calls during the day time no crew.

From 6am-6pm we had 18 calls

From 6pm-6am we had 8 calls

In town calls: 10

Out of town 16 calls

Top runner for the month: Slayde Turner with 21 calls

Reporting officer: Kenny Smith Jr Fire Chief