

January 11, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Gregory Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Gregory Miley– President
Regina Beck – Vice President
Jim Cassidy – Councilman
Ed McDaniel – Councilman
Awilda Burgos - Councilwoman

Mark Possenti – Manager

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

John Mathews – Councilman
Joseph Maher– Councilman

MINUTES DECEMBER CAUCUS

The minutes of the December Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Beck. No opposition. Motion carried.

MINUTES

The minutes of the December meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the November bills for approval by Councilperson Beck and seconded by Councilperson Burgos. Councilman Cassidy opposed stating we could be more conservative. Motion carried.

DECEMBER GENERAL FUND BILLS

Paychex Invoice	Dec. 1 Monthly	-157.72
Home Depot	Highway sign hardware	-31.30
United States Postal Service	Large letter mailed	-1.82

Paychex Invoice	Dec. 6 Biweekly	-127.02
Possenti Consulting	Services Sept., Oct., Nov.	-4,725.00
J. Michael Sheridan	Invoices for Sept., Oct., Nov.	-5,596.49
Linvilla Orchards	Christmas Tree 2017	-100.00
Home Depot	Phone wiring, winterize park	-68.76
Herr Foods, Inc.	Lunch with Santa 2017	-50.40
De Co Solid Waste	Tipping fees	-3,086.82
Aston Sunoco	Police Vehicles	-1,198.54
Utility Advocate	Peco savings	-10.30
Verizon Wireless	Police card reader	-91.24
Radio Communications	Police vehicle light repair	-27.50
Red the Uniform Tailor	Police uniforms	-312.12
Murphy Ford	Police Vehicles	-725.54
Talley's Garage & Towing	Police Vehicles	-696.58
Chester Water - Municipal	Municipal Bldg.	-56.47
Chester Water - Hydrants	Hydrants	-1,195.10
PECO - Park	HJ Park	-28.05
PECO - Municipal Bldg.	Municipal Bldg	-506.52
A.R.D. Uniform Enterprises	Police uniforms	-207.00
Sunoco - SunTrak	Police vehicle fuel	-2,756.26
Jones, Richard	December Cleaning allowance 2017	-250.00
Musso, Michael G.	December Cleaning allowance 2017	-250.00
Ostan, Richard A.	December Cleaning allowance 2017	-250.00
Priscopo, Francis W.	December Cleaning allowance 2017	-250.00
Mike Skinner County Tree Service	Tree trimming Wilcox and 912 Price	-1,675.00
Arthur J. Gallagher	Liability Insurance	-1,391.17
Metro Technology	Alert/Care Services	-1,200.00
DCIU	Health Benefits Jan. 2018	-23,643.94
Nextel	Cell phones Oct and Nov	-282.12
Marcus Hook Borough	Fire Station Nov.	-1,066.02
Marcus Hook Borough	Fire Truck Nov.	-189.91
21st Century Media	Advertising	-629.80
Spirit Media Group, Inc.	Advertising	-977.90
United Concordia Life & Health	Dental Coverage	-3,164.98
Stantec Consulting Services Inc.	Professional Services	-6,482.50
Integral Systems Corp	Computer maintenance/repair	-175.00
Prudential Life Ins.	Life Insurance McKay	-748.73
Pa State Assn of Boroughs	Member ID 509 Who's Who	-50.00
Barbacane, Thornton & Co	Professional Services	-450.00
Coyle, Lynch & Company	Assessment appeals	-1,718.87
Marcus Hook/Trainer Fire Dept.	2017 4th 1/4 Appropriation	-9,250.00

Manny's Welding	Deposit for Demolition 224 Wilcox	-3,000.00
Kline, Edward	Reimburse uniform	-19.97
James H McKay	Reimburse uniforms	-193.73
PECO Street Lighting	Street Lighting	-1,971.67
PECO-Underpass Lighting	Underpass Lighting	-60.46
De Co Solid Waste	Tipping Fees	-2,540.01
B&L Disposal	Waste disposal	-6,077.00
US Municipal Supply	Highway signs	-232.35
Pa One Call System, Inc.	Monthly fax service	-24.13
Charles Higgins & Sons	Street Light maintenance	-1,788.08
Burke Landscape Supply	Playground mulch	-453.51
Chester Water - HJP	HJ Park	-18.36
Integral Systems Corp	Computer maintenance/repair	-575.00
Marcus Hook/Trainer Fire Dept.	2018 Liability Insurance premiums	-20,100.77
Orlando, Victoria	Petty Cash on hand	-250.00
United States Postal Service	Roll of stamps	-49.00
Dawn Martinez	Reimburse Food Pantry ledgers/log books	-57.20
Dawn Martinez	Reimburse Christmas food drive hams	-200.70
Manny's Welding	Balance due for Demolition 224 Wilcox	-6,700.00
United States Postal Service	Roll of stamps Code office	-49.00
Paychex Invoice	Dec. Holiday pay	-146.94
Paychex Invoice	Dec 22 Biweekly, Police unused time	-134.39
Marilyn Maher	Reimburse 2017 Lunch with Santa	-110.76
Coale Roofing	Municipal Bldg roof 1/2 payment	-5,070.00
Eagle Point Gun/TJ Morris & Son	Police ammo	-614.96
TD Card Services	Office desk stands, lighting, Christmas	-1,561.07
Comcast Business	Cable Phone	-729.62
Comcast Cable	Cable services	-287.79
AT&T Mobility	Police mobile card reader	-118.82
PECO - Garage	Highway Garage	-285.71
PECO - Park	HJ Park	-27.63
#1 Car Wash Inc.	Clean Police Vehicles December	-200.00
Red the Uniform Tailor	Police uniforms	-151.01
A.R.D. Uniform Enterprises	Police uniforms	-25.00
Witmer Public Safety Group	Police equipment	-83.12
Colliflower, Inc.	Highway equipment parts	-247.14
Chili's Inspection Services	Tim Durham Services 2017	-1,375.00
Charles Higgins & Sons	Street Light maintenance	-146.09

-131,528.48

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Beck that Payroll for the month of December is paid. No opposition. Motion carried.

DECEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of December \$100,958.02
Payroll included Police un-used vacation and sick pay.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of December meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson McDaniel. No opposition. Motion carried.

DECEMBER LIQUID FUEL BILLS

Cleaver Cable Construction, Inc.	9th St. Inlet repairs	-2,000.00
Eastern Salt Company, Inc.	Road Salt	-533.14
	Road Salt	-823.50
Mauger & Co.	Highway vehicle fuel	-168.05
PECO	Traffic Lighting	-280.96
		-3,805.65

COMMUNITY CENTER BILLS

Community Center Bills for December meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

DECEMBER COMMUNITY CENTER BILLS

PECO gas	CC Gas	-153.62
Banta's Bestway Trash Removal	Dumpster removal	-60.00
PECO electric	CC Electric	-45.46
PECO gas	CC Gas	-564.22
		-823.30

PERMITS & LICENSE

The Permits of the December meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Beck. No opposition. Motion carried.

PERMITS & LICENSE – DECEMBER

1 Building permits	\$241.00
9 Contractor license	\$900.00
19 C/O Applications	\$1900.00
1 Plumbing permits	\$110.00
1 Electrical permits	\$110.00
1 Zoning	\$50.00
2 Other Permits/License	\$389.00
0 Vacant property registration	\$0
Amount turned over to Borough	\$3,700.00

CHESTER WATER AUTHORITY

6 - Street Openings
Amount turned over to Borough \$765.00

PECO

1- Street Openings
Amount turned over to Borough \$129.00

DELCORA

0 - Permits
Amount turned over to Borough \$0

Other - Monroe

1 opening \$125.00

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson McDaniel that the correspondence for December be accepted and any necessary action taken. No opposition. Motion carried.

DECEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$23,128.54 December EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,357.97 December LST distribution.
- Received from Delaware County Tax Claim Monthly for November and a check in the amount of \$2,309.23.
- Received from Delaware County December Monthly Transfer Report.
- Received from Delaware County Interim and annual Assessment changes.
- Received from DEP a copy of a letter dated December 22, 2017 sent to Remediation Management Services in regards to approval of risk assessment.
- Received from Delcora, their 2018 Budget.
- Received from Monroe in regards to updated inventory of regulated substances.
- Received from Monroe in regards to PADEP Required Borough notification.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Any complaints please let the Secretary know, have a couple complaints but will read next month because of voice.
- Highway did a terrific job on the roadways.
- Working on activities for the year and need volunteers for committees, if interested send a letter of intent to the Secretary.

***POLICE CHIEF** – was absent

MANAGER/FINANCE

Mark Possenti:

- Called executive session to discuss Real Estate

PARKS/RECREATION/ENVIRONMENT

Councilman Maher: Absent, will have a report next month.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's January Council meeting and Happy New Year to all.

As many of you know, we had a "Reorganization" meeting and Committee Chairpersons have changed. I now am Chairperson of the Board of Health so some may be getting letters from me.

Nothing other than that to report on the BOH this month except we hit the ground with boots on and are already starting the process of informing property owners that they must keep their property up to code. It is a shame that some people have to be told to do this.

The last thing I have to report on the parks is that our parks are still being used for dogs to do their business and are not being cleaned up after. I would also like to see the park closed on each end on snow days so kids can have a place to sled off the streets and be safe.

Many openings still exist on some committees so if you would like to help and make a difference, please contact the secretary with your name, address, phone and what committee you would be interested in. We have gotten some good ideas from the residents but we need people to help with these ideas.

On the job front, Chichester School District is still in need of bus drivers and aides. If there are no bus drivers than that means the children will have to be transported by parents or walk. Then there will be other complaints coming in. Also in the jobs area, Burger King in Aston is hiring and holds open interviews on Thursdays at that location. Wendy's, Acme and Giant are all hiring as well.

Fire Companies are also hiring and I stated before, this is the most rewarding job. In the last month companies from outside of our area being called in and this takes valuable time. Also, there was a call recently at the Willowbrook Condominiums that turned out to be someone playing games and pulled the fire alarm. This is in no way amusing as on a call like this many companies are dispatched taking coverage away from an area that may need it for real. Remember, Trainer gives tax breaks to active First Responders.

- Snow removal within 30 hours. Borough workers did a good job. Please help when able. No snow in streets. Help by cleaning handicap corners. More hands, less work.
- CWA plans to start work next week on Ridge Rd., weather permitting.

The monthly fire report for December was as follows: Total Alarms: 20 Time in Service: 51hrs 42mins. Total Man Hours: 47 Property Loss: 0 Injuries: 0 Fatalities: 0 Pump Operated: 1hr 30mins Structure Fires: 0 Mutual Aid: 10 Accidents: 1 Hazardous Condition: 3 Non-Structure Fires: 0

PUBLIC SAFETY

President Beck read December Code Enforcement report as follows: issued 5 building permits, 11 Contractor licenses, 12 C/O's, 0 zoning permits, and numerous BOH and property maintenance violation notices sent out.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Food pantry is in motion, donations will be coming. The pantry is for Borough residents only that are in need and will be given as much as needed.

- Noticed at Lunch with Santa everything was gone, silverware, etc. and don't know why cabinets were chained. Food Pantry team has to have a meeting.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- Met with Mike Sheridan and Charley Remaley to discuss Ordinance changes to auto related businesses in hopes to bring in businesses.

HIGHWAY/BUILDINGS

Councilman Mathews: Absent

- President Miley state the Highway workers did a great job with the snow.
- No truck, local residents only traffic signs have been placed on the streets between Township Line Rd. and 9th St.

CODE ENFORCEMENT OFFICER

Nothing to report.

TAX COLLECTOR

Mark Possenti read the monthly report for December as follows: Total uncollected as of 12/31 is \$73,624.21. Total collected as of 12/31 is \$9,324.55 Total outstanding bills are 136. Need a motion to authorize a transfer in the amount of \$9,324.55 to the General Fund.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso: Matt McLaughlin was present and stated the team worked hard during the cold, properly insulating. Closed the books for 2017 with a profit. Just surpassed 20 months of no employee injuries.

ENGINEER

Eileen Nelson:

Engineer's Report
Attached

Motions needed to accept CDBG project Resolution 1036 Ridge Rd. Pedestrian improvements, Resolution 1037 Storm System rehabilitation, Resolution1038 Park Recreational Trail

SOLICITOR

Mike Sheridan stated:

- Motion to reimburse Officer Musso medical expense in the amount of \$80.00.
- Explained the changes and recommendations that were discussed in the auto related Ordinance for consideration and approval by Council to make said changes. A motion is needed to authorize changes to the Ordinance. Councilperson Cassidy made the motion, Councilperson Beck seconded the motion. No opposition. Motion carried.
- Update from last meeting when Marcus Hook Solicitor left a message. Contact was made and he wanted to talk about some possible mutual terms/agreements between the Boroughs' that may benefit both Borough's. Nothing specific was discussed. Council agreed to have a meeting to discuss some possible mutual terms.

*Mike Sheridan has a matter for the Executive session.

ORDINANCES

None

RESOLUTIONS

- Motion was made by Councilperson Cassidy to accept Resolution 1036 2017 CDBG Ridge Rd. Pedestrian improvements, Resolution 1037 2017 CDBG Storm System rehabilitation, Resolution 1038 2107 CDBG HJ Park Recreational Trail and seconded by Councilperson Beck. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to authorize tax collection transfer to the General Fund in the amount of \$9,324.55 and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize medical reimbursement to Officer Musso in the amount of \$80.00 and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Beck to authorize Mark Possenti to move forward with purchasing property on Township Line Rd. and applying for the RCAP Grant and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Beck to authorize Linn Architects to prepare plans for the new Borough building and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Kim Sherman, Chestnut St. – Thanked Justice Rescue for their donation to the Food Pantry. President Miley stated they brought a lot of toys to our lunch with Santa and made the event even better.

Terry Yeager, Chestnut St. – Thanked Ed and whoever else worked to remove the ice from Chestnut St. Chester Water dug up a portion of sidewalk stating they just dumped some asphalt. Eileen Nelson stated she would get an update but due to the cold, it is probably a temporary fix.

Debbie Mervine, Forrest St. - Stated the gas company came back out in November and has not properly fixed Forrest St. Can't walk on the sidewalks and the street looks like it has a speed bump. Eileen will also get an update on this issue. She stated there were no traffic signs put on Forrest St.

Kirk Dodson, Anderson St. – Stated that the signs that were put up haven't made a change in the traffic on Anderson St. In hearing the possibility of new auto businesses, expressed concern of more traffic on our streets. Asked Council to consider changing the Ordinance relating to truck size and weight limits. Eileen Nelson read the current weight limits per Borough Ordinance. Detective Jones stated this a town wide issue due to GPS diverting the traffic from the highway through our streets, the Police do sit at various spots and watch the bus stops daily.

Bill Bethard, Anderson St. – Thanked the Borough for openly listing the Boroughs Budget. Asked if there were any changes in the future to better the Borough. Councilman Cassidy stated he, in the past, has asked for more money in his budget but tries to be conservative. Asked if there were any pressing matters

for 2018. Stated there was a lot of waste in the budget. Councilman Miley stated there is not much waste in the budget. Miley stated that being so close to Chester, the Borough's best interest for the residents is their safety. He asked if the Borough was soliciting business to bring in or just open to the businesses coming in.

Vice President Beck stated the Borough Seniors have dissolved the organization. Attendance is very limited. The monies left will be distributed to different organizations at their discretion and to be determined. Other clubs have offered to take our Seniors.

An Executive session was called at 8:06 pm. Council came out of Executive and resumed the regular meeting at 8:47pm.

A motion was called to authorize Mark Possenti to move forward with purchasing property on Township Line Rd. and applying for the RCAP Grant for the new Borough building project.

A motion was called to authorize Linn Architects to prepare plans for the new Borough building.

ADJOURNMENT

President Gregory Miley called for a motion to adjourn at 8:52 pm; Councilperson Beck made the motion to adjourn. Councilperson Cassidy seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary