

January 13, 2022

A regular meeting of the Council of the Borough of Trainer was held via Zoom with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was via Zoom due to COVID19.

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, Vice President John Mathews, Councilpersons Michael Carter, Joe Maher, Robin Rokicka, Tracy Tucker, Manager Mark Possenti, Engineer Eileen Nelson, Solicitor Chris Boggs

ABSENT

Greg Miley

MINUTES

The minutes of the December Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Carter. No opposition. Motion carried.

The minutes of the December Special meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Carter. No opposition. Motion carried.

The minutes of the January Reorganization meeting were motioned for approval by Councilperson Tucker to accept and seconded by Councilperson Maher. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Maher that the correspondence for December be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

None

PUBLIC COMMENTS AND GENERAL OR AGENDA QUESTIONS

None

MANAGER/FINANCE

Mark Possenti:

Reviewed the 2021 year end income and expenses and explained some of the over budget items. The Borough finished the year in the black. Council will receive a QuickBooks's finance report monthly.

- Called for a motion to approve the paid December expenses for General, Recreation and Liquid Fuels Funds in the amount of \$171,598.98 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of December in the amount of \$190,714.16 which was provided for inspection. There were 3 payrolls in December and the Police received their Holiday, unused sick and vacation time.

COMMITTEE REPORTS

No Committee reports for this meeting

*President Frazier read a letter from Marcia Kline resigning her from her elected position as Tax Collector.

Councilperson Maher made a motion to accept the resignation and was seconded by Councilperson Rokicka. No opposition. Motion carried.

President Frazier called for a motion to appoint a tax collector.

Councilperson Maher made a motion to appoint Vicki Orlando as the Borough Tax Collector for the remainder of 2022 and was seconded by Councilperson Rokicka. No opposition. Motion carried.

TAX COLLECTOR

Mark Possenti: December tax collected was \$7,560.74 and trash fees collected were \$1,375.00

Total uncollected taxes: \$101,215.68 uncollected trash fees: \$18,250.00

The tax books will remain open until January 20th.

Need a motion to approve a real estate tax deposit of \$7,560.74 into the General Fund.

Need a motion to approve a trash fee deposit of \$1,375.00 into the General Fund.

ENGINEER

Eileen Nelson: Read monthly report (attached)

Stated A&R Ironworks sinkhole has estimates for repair work in the amount of \$4700. Council can accept or reject this bid via motion. The sewer and street maintenance contract has expired and will be advertised and awarded at the February 2022 Council meeting. The maintenance contract will include the scope of work of the sinkhole at A&R Ironworks for a more competitive cost if Council rejects the above bid and the sinkhole repair at 1302 Langley St.

- Need a motion to adopt Resolution 1068 DELCORA ESA Act 537 Plan Update. The plan addresses construction of a tunnel to convey water flow from Eastern De. Co. to the Western Regional treatment plant. The cost impact on Trainer residents will be significant in regards to the project scope. We do not have a breakdown of individual cost.
- Need a motion to adopt Resolution 1069 2022 CDBG grant application.

SOLICITOR

Chris Boggs for Mark Much:

- Stated the Municipal Complex plans have been reviewed and are ready to execute.

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Maher to Adopt Resolution 1069 – 2022 CDBG application and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to adopt Resolution 1068 Delcora ESA Act 537 Plan Update and seconded by Councilperson Maher. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion made by Councilperson Mathews to approve the paid December bills for General, Recreation and Liquid Fuels Funds in the amount of \$171,598.98 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid Payroll for the month of December in the amount of \$190,714.16 and seconded by Councilperson Mathews. No opposition. Motion carried.

- Motion was made by Councilperson Carter to authorize a tax collector deposit for December collections to the general fund in the amount of \$7,560.74 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize a tax collector deposit for December trash fees to the general fund in the amount of \$1,375.00 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to reject a bid in the amount of \$4,700.00 in regards to the sinkhole work at A&R Ironworks and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Tucker to accept the Policy and Procedures for Borough Official Public Council meetings and seconded by Councilperson Carter. Councilperson Maher opposed as he has not yet had a chance to review. Motion carried.
- Motion was made by Councilperson Carter to hire Michael Farnham as a full-time public works employee and seconded by Councilperson Mathews. Councilperson Maher opposed as he wants to be part of the interview process. Motion carried.
- Motion was made by Councilperson Mathews to authorize to advertise for second full-time public works employee and seconded by Councilperson Rokicka. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilman Maher asked about a new hired employee who decided to reject the job. President Frazier and Mark Possenti explained that an Executive meeting was discussed to hire a second applicant to hire at tonight's public meeting. Councilman Maher made a motion to open the interviews again and asked for a second. Also asked for clarification on some items that were 5% over budget in 2021. Park misc., highway equipment, secretary salary issue.

NEW COUNCILMANIC BUSINESS

President Frazier assigned the Council Committee's as follows:

John Mathews – Municipal Services

Greg Miley – Property Maintenance/Buildings

Michael Carter – Public Safety

Joe Maher – Ordinance/Zoning

Robin Rokicka – Recreation

Tracy Tucker – Community Relations

Each Councilperson will receive a detailed description of their committee

President Frazier read Rec Board resignations from Vicki Orlando and Marcia Kline

President Frazier called for motions on the following appointments:

- Zoning Hearing Board Solicitor
Motion was made by Councilperson Mathews to appoint John Rendemonti as the Zoning Hearing Solicitor and seconded by Councilperson Carter. No opposition. Motion carried.
- Health Officer
Motion was made by Councilperson Mathews to appoint Dr. William Ware as the Zoning Hearing Solicitor and seconded by Councilperson Carter. No opposition. Motion carried.
- Civil Service (2 vacancies to fill)
Motion was made by Councilperson Mathews to appoint Bob Nickson as a member of the Civil Service and seconded by Councilperson Carter. No opposition. Motion carried.
Motion was made by Councilperson Carter to appoint Jeff Althouse as a member of the Civil Service and seconded by Councilperson Mathews. No opposition. Motion carried.

- Electrical Inspector

Motion was made by Councilperson Carter to appoint United Electric as the electrical inspector and seconded by Councilperson Mathews. No opposition. Motion carried.

President Frazier called for a motion to accept the Police and Procedures for live Council meetings. Stating it outlines a dress code of business casual and agree to be present at public meetings.

President Frazier called for a motion to hire Michael Farnham as a full-time public works employee.

President Frazier called for a motion to authorize to advertise for second full-time public works employee. There was another applicant that was not interviewed. It was decided to have this applicant interviewed after the next public advertisement.

ADDITIONAL COMMENTS:

Councilwoman Rokicka spoke about cleaning and repairing the current Community Center to have a place to hold events and fundraisers. The current issues with the building were briefly discussed. The matter will be discussed at the next Caucus meeting.

ADJOURNMENT

President Frazier called for a motion to adjourn at 8:28pm; Councilperson Mathews made the motion to adjourn. Councilperson Carter seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Buckley Cable – 9th Street and Price Street Improvements**

The owner advised they will remove the modified stone placed over the clean stone for the level spreader and address other items in the basin including to help reduce stormwater ponding. Restoration of the grass in the basin will be completed this Spring when weather conditions are satisfactory.

- **Erosion Ridge Road**

MOR advised the additional stone in the grass areas is scheduled to be completed within the next several weeks weather permitting. We will keep Council updated with their schedule.

- **Adelphia Cable Pipeline**

Adelphia previously advised the permanent traffic control devices for the Linwood/Baker intersection are scheduled to be installed in early to mid-January 2022 with the project scheduled to be complete in early February, 2022. They advised all traffic control devices will be removed at that time. We will keep Council informed with updates from Adelphia.

- **Dawes Court Erosion**

DELCORA advised they have cleared some trees at the site. They hope to install gabions (wirework container filled with rock) along the eroded areas of the creek bank during the upcoming winter. We will inform Council once DELCORA has a schedule for this work. They also mentioned they may need to do some further investigation of their sanitary system in the area. **NO CHANGE**

- **MS4 Program**

Henry Johnson Park– Creek Erosion – we need to discuss with the new Solicitor for the approach to project.

- **2021 Road Program**

We received the canceled checks from the Borough Secretary and submitted the completion report to PennDOT.

- **Parkview Mobile Home Park**

We have reviewed revised plans and reached out to the applicant about several outstanding items regarding plan content and addressing for emergency services. On January 4, PADEP issued a review letter regarding their Sewage Facilities Planning Module submission.

- **FY 2021 CDBG Chestnut Street Improvements**

The bid documents, plans and specifications are drafted and we plan to send to the OHCD by January 21, 2022. We obtained the deed for the property adjacent to the proposed sidewalk at the curve of Chestnut St. and W. 7th St. and confirmed a portion of the road and proposed sidewalk is beyond the existing Right of Way. We are working on a resolution.

- **1302 Langley Street-Roadway Settlement**

We sent a letter to the property owner on January 12, 2022 informing them of the need to repair their sanitary sewer lateral to address the subsidence in their yard.

We have included a scope for the repair of the roadway settlement in the Annual Maintenance Contract Bid Documents.

- **Damaged Inlet W. 9th Street and Chestnut Street**

We confirmed per our site review that MOR repaired the inlet.

- **Post Road Repaving by PennDOT**

PennDOT advised repaving is scheduled for the Spring 2022. We contacted PennDOT again and are awaiting their update.

- **FY 2022 CDBG**

The application for the Chestnut Street and Price Street Improvements was sent to the OHCD on January 6, 2022. The resolution was sent to the Borough Secretary for adoption at tonight's Council meeting.

- **Sinkhole at A&R Iron Works**

We received the attached proposal from MOR which includes:

- \$52,850.00 for repairing the sink hole and storm piping.
- \$4,700.00 for raising the top manhole section and paving around. Our opinion is the Owner should be responsible for these costs since the manhole was covered by their paving operations.

Due to the cost of the proposal we recommend to Council that we include the scope of work for the repairs in the Annual Maintenance Contract Bid Documents to obtain competitive quotes.

- **Sewer and Street Annual Maintenance Contract**

We are finalizing the bid documents and advertisement for the bids to provide a recommendation for award at the February 10th Council meeting.

- **DELCORA ACT 537 Plan**

DELCORA's has submitted the latest request for a Resolution for the ACT 537 Plan modification. The change in the plan addresses construction of a Tunnel to convey flow from the eastern portion of Delaware County to their Western Regional Treatment Plant and remove the connection to Southwest Philadelphia Treatment Plant. Their analysis has determined this will be the least expensive option due to the expected costs of Philadelphia's Long Term Control Plan. I have drafted and attached Resolution 1068 in the event Council wants to entertain adoption. We contacted DELCORA to obtain more information related to the impact on Trainer residents and was verbally provided the following explanation of the rate structure. The current rates are broken down by collection, conveyance and treatment costs. The treatment costs are blended based on the actual costs to treat at both the DELCORA Western Regional Treatment Plant (WRTP) and the Southwest Philadelphia Treatment Plant. Because of mandates from the USEPA to address wet weather exceedances, the Long Term Control Plan for Philadelphia would require DELCORA to pay Philadelphia \$600 million dollars over the next 10-15 years, if they stay connected. The Tunnel project is intended to eliminate the connection to Philadelphia. The Capital costs for the construction of the tunnel would then be borne by all the users of the WRTP with the new blended rate including that amount. A written explanation is being prepared by DELCORA as Council was not alone in their concern.

- **4401 Ridge Road**

We have completed our review of the Sketch Plan and attached a copy to the report.

- **Monroe Energy-Substation 2E and Cable Tray Foundation Project**

We are reviewing the plans.