

December 13, 2018

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Gregory Miley– President
Regina Beck – Vice President
Joseph Maher– Councilman
Jim Cassidy – Councilman
Awilda Burgos – Councilwoman
Ed McDaniel – Councilman

Mark Possenti – Managers

Mike Kozlowski – Engineer
Mike Sheridan – Solicitor

ABSENT

John Mathews – Councilman

NOVEMBER CAUCUS MINUTES

The minutes of the November Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MINUTES

The minutes of the November meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the November bills for approval by Councilperson Beck and seconded by Councilperson Maher. No opposition.

NOVEMBER GENERAL FUND BILLS

Joseph Maher	Reimburse 2018 Hayride	-400.43
Robin Rokicka	Reimburse 2018 Hayride	-131.74

Peer, Donald	Uniform expenditure	-222.00
Mike Skinner County Tree	Tree trimming HJP and rear of Post	-3,500.00
#1 Car Wash Inc.	Clean Police Vehicles October	-200.00
Integral Systems Corp	Computer maintenance/repair	-175.00
Home Depot	Winterize HJ Park	-23.76
PECO - Park	HJ Park	-32.79
Red the Uniform Tailor	Police uniforms	-234.57
Goodyear Auto Service	Police vehicle tires	-525.00
Paychex Invoice	November Monthly	-179.70
Paychex Invoice	Nov 9 Biweekly	-176.70
United States Postal Service	Code/BOH stamps	-50.00
Integral Systems Corp	Computer maintenance/repair	-225.00
United Concordia	Dental Coverage	-1,628.24
Kelly & Close Engineers	Municipal Complex	-21,595.38
Marcus Hook Borough	Fire Truck November	-160.76
Marcus Hook Borough	Fire Station November	-1,072.64
Charles Williamson/WBCS	Tax collector software license	-750.00
Staples Advantage	Office supplies	-79.00
Pa State Assn of Boroughs	Member Borough News	-40.00
Verizon Wireless	Police data reader	-91.24
AT&T Mobility	Police data reader	-188.65
U.S. Armor	Police equipment	-852.73
Prudential Life Ins.	Life Insurance McKay	-748.73
Nextel	Cell phones October	-131.11
21st Century Media	Advertising	-99.98
Utility Advocate	Energy savings	-11.33
J. Michael Sheridan, Esq.	Professional services	-1,729.00
Talley's Garage & Towing	Police Vehicles	-490.00
De Co Community College	Act 180 Training	-180.00
Aston Service Center	Police Vehicles	-1,056.19
Chester Water - Hydrants	Hydrants	-1,195.10
ESTC	Firing Range Year 2016	-450.00
Eagle Point Gun/TJ Morris & Son	Police ammo	-489.49
A.R.D. Uniform Enterprises	Police uniforms	-393.50
De Valley Veterinary Hospital	Nero yearly contract	-750.00
Sunoco - SunTrak	Police vehicle fuel	-3,654.48
Anthony DiMeglio	Refund permit fee	-80.00
A.R.D. Uniform Enterprises.	Police uniforms	-99.90
Carl J. Spangler, Jr.	Professional Services rendered	-90.00
Paychex Invoice	Nov 23 Biweekly	-242.40
United States Postal Service	Office and Code/BOH 2 rolls stamps	-100.00

#1 Car Wash Inc.	Clean Police Vehicles November	-200.00
Spirit Media Group, Inc.	Advertise Public Notices	-293.20
Integral Systems Corp	Computer system back-up	-50.00
Leitzell & Economidis, PC	2017 Audit	-13,500.00
Linn Architects	Municipal Complex Bldg plans	-50,000.00
TD Card Services	Quickbooks license, police, bldg	-931.83
Linvilla Orchards	Christmas Tree 2018	-100.00
Broomall Truck & Auto	Police Vehicles	-190.00
PECO - Municipal Bldg.	Municipal Bldg	-554.18
PECO-Underpass Lighting	Underpass Lighting	-61.77
PECO Street Lighting	Street Lighting	-1,865.45
Pa One Call System, Inc.	Monthly fax service	-11.90
Delaware County Solid Waste	Oct. tipping fees	-2,845.92
Chester Water - Municipal	Municipal Bldg	-13.83
B&L Disposal	Waste disposal	-6,259.58
Comcast Cable	Cable services	-245.45
Comcast Business	VOIP Phone	-363.12
Delco Alarm System	Highway Building Alarm	-130.50
Wheels, Caps & More	Police Vehicles	-150.00
Street Cop Training	Police training	-199.00
Paychex Invoice	Dec. Monthly	-119.70

-122,611.97

PAYROLL ACCOUNT

It was motioned by Councilperson Burgos and seconded by Councilperson McDaniel that Payroll for the month of November is paid. No opposition. Motion carried.

NOVEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of November \$98,511.10.

Payroll includes reimbursable detail wages.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of November meeting were motioned for approval by Councilperson Beck and seconded by Councilperson Maher. No opposition. Motion carried.

NOVEMBER LIQUID FUEL BILLS

Mauger & Co.	Hwy vehicle fuel	-256.88
PECO	Traffic Lighting	-278.49
Pyramid Materials	Cold Patch	-224.64

-760.01

COMMUNITY CENTER BILLS

Community Center Bills for the month of November meeting were motioned for approval by Councilperson Beck and seconded by Councilperson Cassidy. No opposition. Motion carried.

NOVEMBER COMMUNITY CENTER BILLS

Banta's Bestway	Dumpster removal	120.00
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PERMITS & LICENSE

Permits for the month of November meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – NOVEMBER

7 Building permits	\$2,133.50
1 Contractor license	\$100.00
31 C/O Applications	\$3,075.00
4 Plumbing permits	\$658.00
1 Electrical permits	\$80.00
1 Zoning	\$50.00
2 Other Permits/License	\$85.00
0 Vacant property registration	\$0
Amount turned over to Borough	\$6,181.50

CHESTER WATER AUTHORITY

1- Street Openings
Amount turned over to Borough \$125.00

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson McDaniel that the correspondence for November be accepted and any necessary action taken. No opposition. Motion carried.

NOVEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$251,836.82 November EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$12,181.02 November LST distribution.
- Received from Delaware County Tax Claim Monthly for October and a check in the amount of \$1,420.00.
- Received from Delaware County Monthly Deed Reconciliation for October and a check in the amount of \$357.72.

- Received from Delaware County Monthly Deed Reconciliation for November and a check in the amount of \$2,627.65.
- Received from Delaware County Board of Assessment Appeals the Borough 2019 assessment is \$81,980,831.
- Received from Delaware County Board of Assessment Appeals the annual hearing results.
- Received from Thomas Anderson in regards to 2019 consulting services.
- Received from DEP a letter sent to Monroe Energy in regards to Final NPDES permit.
- Received from DEP a letter in regards to MS4 permit application.
- Received from INR the Act 44 Disclosure.
- Received from Exelon in regards to Eddystone Generating Station downstream notification.
- Received Compliance Audit from Marcus Hook/Trainer Fire Dept. Relief Association.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Thanked all volunteers for participating in Borough functions this year.
- Food pantry fed over 50 families for Thanksgiving thanks to Awilda, Jean and Marcia. We hope to do the same for Christmas.

Read an article in regards to a fire on Chestnut St. and honored, with a certificate of excellence, Officer Donnelly and Officer DiBello for their life saving actions of a man trapped in the basement.

Announced the Person of the Year for 2018 as Ed Kline for continued service in the Borough.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Adopt the 2019 preliminary General Budget in the amount of \$2,552,950.00.
- President Miley explained the new tax bills that will be coming out with a separate trash fee.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- This year has been busy for the rec board. Announce this month's events.
- The issues with the trees in the park were addressed.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's final Council meeting for 2018.

Board of Health is going forward with citation warnings and citations for conditions of property. Hope to have a handle on it by spring so neighbors will not have to put up with the mess they put up with this past year.

In the Daily Times on Thursday, November 29, 2018, there was an article about the status of the Fire/Medical services in Pennsylvania. In the 70's there were 300,000 volunteers and today there are only 38,000. A loss of 262,000 volunteers. Pa Fire and Rescue released a report that also stated 27 recommendations. Just a few of them are: setting standards for firefighters (Don't know what they mean but there are many standards already in place), requiring sprinklers be installed on all new residential homes. This may trickle down to rental properties before they receive a CO. This was attempted in a neighboring community a few years back. They were met with threats of law suits from landlord associations so they backed off, boosting state aid. Don't know what this will help except to help with additional training and forced mergers which will cause delayed response time. Remember when we had our own fire companies, response time was very short. Not faulting our existing company but they are further away and the members have jobs and some will not allow firemen to leave for alarms. Wish all a safe MERRY CHRISTMAS and a HAPPY NEW YEAR. Be safe, stay warm.

Fire report for November:

**MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT
NOVEMBER, 2018**

INCIDENT TYPE	# INCIDENTS
Building fire	2
Rescue, EMS incident, other	1
- Medical assist, assist EMS crew	3
Motor vehicle accident with injuries	1
- Motor vehicle accident with no injuries.	1
- Carbon monoxide incident	2
Cover assignment, standby, moveup	2
- Good intent call, other	1
- Dispatched & cancelled en route	10
- Smoke detector activation due to malfunction	1
CO detector activation due to malfunction	2
TOTAL ALARMS: 26	

Out of the 26 alarms the department did not respond to 4 alarms during the day time hours, including a working fire in Trainer Borough.

Top runner for the month: Robert Hughes 17 Alarms

Reporting Officer: Ken Smith Jr., Deputy Fire Chief

HAPPY HOLIDAYS FROM THE OFFICERS AND MEMBERS OF MHTFD

HIGHWAY/BUILDINGS

Councilman Mathews was absent.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for November.
November: 19 bldg. permits, 11 C/O's, 0 Contractor licenses, 4 zoning and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Thanked Marcia and Jean for all their hard work with the food pantry.
- Asked Council to reappoint Fran Zalewski and Jean Beck to the EAC as their terms are up December 31st.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- John Mullen is no longer interested in the 9th St. property.
- The recycle company is no longer interested in the Junkyard property on 9th St. Mark Possenti stated he had a meeting coming up with them.

CODE ENFORCEMENT OFFICER

- 928 Chestnut, the house that caught fire, was sold and is scheduled for demolition.
- The bar property on 9th St. looks like it's been sold and will be a food prep and catering business with a possible small hall rental.

TAX COLLECTOR

Kim Sherman read the monthly report for November as follows: Total tax collected for November was \$2,431.32. Total uncollected is \$128,962.24, 164 bills outstanding. Bills are being collected at the penalty value until December 31st.

Need a motion to authorize an electronic transfer deposit in the amount of \$2,431.32 to the General Fund.

SCHOOL BOARD DIRECTOR

Mary Magaw: Absent

MONROE ENERGY

Adam Gattuso stated the turn-around was over and the facility is running to full capacity. Thanked everyone for their cooperation in the project.

ENGINEER

Mike Kozlowski presented the CDBG discussion. It was decided to submit a project plan for 10th St. road repair work and address the spring issue at 10th and Anderson with some drainage measures. There was no questions or comments from the residents.

Need a motion to accept a quote for the sinkhole located at 3612 W. 13th St. Two quotes were received and awaiting the third. Recommended awarding to the lowest bidder upon receipt of the final quote. Council chose to not take a chance of not receiving the third bid and accepted the quote from JMC Contractors at a base amount of \$14,700.00.

Mark Possenti suggested to have an emergency maintenance plan out for bid which would save the Borough from bidding on jobs that are in immediate need of repair. A motion was made to prepare a contract. The engineers will prepare a contract for Council review.

Engineer's Report
Attached

SOLICITOR

Mike Sheridan stated:

- Need a motion to adopt Ordinance 764 Real Estate Tax for 2019 at 14.75 mills, no increase.
- Reimburse medical expense to an officer in the amount of \$100.

Mike Sheridan called for an executive session to discuss two matters.

ORDINANCES

- Motion was made by Councilperson Cassidy to adopt the 2019 Tax Levy Ordinance #764 with a 14.75 millage and seconded by Councilperson Maher. No opposition. Motion carried.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson McDaniel to adopt the 2019 General Budget in the amount of \$2,552,950.00 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Maher to appoint Fran Zalewski and Jean Beck to the EAC for another term and seconded by Councilperson McDaniel. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize an electronic transfer deposit in the amount of \$2,431.32 to the General Fund and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to accept the quote from JMC Contractors at a base amount of \$14,700.00 to repair the sinkhole at 3612 W. 13th St. and seconded by Councilperson Beck. No opposition. Motion carried.
- A motion was made by Councilperson Maher to have the engineers prepare a two year emergency contract for road repair and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Maher to approve the medical reimbursement to an officer in the amount of \$100 and seconded by Councilperson Cassidy. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to authorize Mike Sheridan to represent Officer Jones in a legal disposition matter and seconded by Councilperson Maher. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilman Cassidy stated that his oppositions to payroll were never directed to the police department.

NEW COUNCILMANIC BUSINESS

Councilman Maher stated that NA meets twice a week at the Community Center and there hasn't been continuous access on Tuesday nights. Councilperson Beck stated she would open the center on Tuesdays. Marcia Kline stated she was opening the door on Tuesday when Eddie Kline was running the meetings and he hasn't been there. She was unaware that another person was authorized to be in the building.

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – Asked why the road project on the Ridge isn't including Veteran's Drive. Peco was responsible to repave half of Ridge Rd. It was decided that Peco would pay the Borough for half the repair to repave the whole road. He asked about the Borough lowering taxes since Monroe came in and saved us by buying the refinery.

Kirk Dodson, Anderson St. – Asked how citations work stating his neighbor has been cited for the condition of his property but has not fully complied in cleaning up the property. He asked if the Borough could be more aggressive with the citations and court. The BOH will issue weekly citations.

Terry Miley, Post Rd. – Stated there is glass on the sidewalk and street on Post Rd. near Main where there was a fire and the property is being worked on. The owner will be contacted.

President Miley called an executive session to order at 8:20pm.

The regular Council meeting resumed at 9:01pm.

When the regular Council meeting resumed a motion was made for Mike Sheridan to represent Officer Jones in a legal disposition matter.

ADJOURNMENT

President Greg Miley called for a motion to adjourn at 9:02pm; Councilperson McDaniel made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary