

February 14, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

- Frances Zalewski – Mayor
- Greg Miley - President
- Regina Beck – Vice President
- Joseph Maher– Councilman
- Jim Cassidy – Councilman
- Ed McDaniel – Councilman
- Awilda Burgos – Councilwoman

Mark and Joe Possenti – Managers

- Eileen Nelson – Engineer
- Mike Sheridan – Solicitor

ABSENT

- John Mathews – Councilman

JANUARY CAUCUS MINUTES

The minutes of the January Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MINUTES

The minutes of the January meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the January bills for approval by Councilperson Beck and seconded by Councilperson Maher. No opposition.

JANUARY GENERAL FUND BILLS

Paychex Invoice	January 2019 Monthly	-119.70
DCED	2018 4th 1/4 Reporting	-36.00
PSAB U/C Plan	2018 4th Quarter	-279.19

Paychex Invoice	January 4 Biweekly	-189.20
United States Postal Service	Roll of stamps Code office	-50.00
Orlando, Victoria A.	Petty cash on hand	-300.00
ESTC	Firing Range Year 2019	-560.00
Witmer Public Safety Group	Police equipment	-119.99
Red the Uniform Tailor	Police uniforms	-249.38
Utility Advocate	Energy savings	-24.39
Marcus Hook Borough	Fire Station December	-1,171.54
Marcus Hook Borough	Fire Truck December	-160.76
Aston Service Center	Police vehicles	-3,549.19
Excel Business Systems	Main copier toner	-20.17
T Frank McCall's Inc	Bldg supplies	-258.51
Burke Landscape Supply	Highway equipment parts	-10.94
Staples Advantage	Office supplies	-70.53
PECO - Municipal Bldg.	Municipal Bldg	-910.90
PECO - Garage	Highway Garage	-300.91
PECO - Park	HJ Park	-26.45
Charles Higgins & Sons	Street light maintenance	-949.10
Chester Water - Hydrants	Hydrants	-1,195.10
Comcast Cable	Cable services	-94.91
Sunoco - SunTrak	Police vehicle fuel	-2,342.60
United States Postal Service	Roll of stamps	-50.00
United States Postal Service	Stamps, certified mail	-56.91
Paychex Invoice	January 18 Biweekly	-442.05
TD Card Services	Highway equipment parts	-286.64
Witmer Public Safety Group	Police equipment	-237.57
A.R.D. Uniform Enterprises	Police uniforms	-233.00
U.S. Armor	Police equipment	-2,200.23
De Co Police Chief's Assoc.	Chief's Banquet	-550.00
Staples Advantage	Office supplies	-112.97
B&L Disposal	Waste disposal	-6,660.00
De Co Solid Waste Authority	Dec. tipping fees	-3,071.97
Broomall Truck & Auto Repair	Police and Highway vehicles	-150.00
Pa One Call System, Inc.	Monthly fax service	-9.52
Chester Water - Hwy garage	Highway Garage	-40.91
Chester Water - Municipal	Municipal Bldg	-74.91
Charles Higgins & Sons	Street light maintenance	-1,682.38
Comcast Business	Cable services	-363.94
Comcast Cable	Cable services	-247.72
Marcus Hook Borough	Fire Truck January	-160.76
Marcus Hook Borough	Fire Station January	-1,088.91

JMC Contractor's, Inc.	Sink Hole repair 13th St.	-22,470.00
Nextel	Cell phones December	-139.77
PECO	2019 Land Lease 854	-10.00
Integral Systems Corp	Computer back-up	-50.00
Arthur J. Gallagher	Liability Insurances	-17,503.84
Stantec Consulting Services Inc.	Professional services	-5,565.00
Verizon Wireless	Police data reader	-86.24
AT&T Mobility	Police data reader	-188.65
Red the Uniform Tailor	Police uniforms	-117.76
J. Michael Sheridan, Esq.	Professional services	-1,665.00
United Concordia Life & Health	Dental Coverage	-1,628.24
US-Yellow	Advertising	-297.00
Kelly & Close Engineers	Municipal Complex work	-437.00
Spirit Media Group, Inc.	Public Notices	-698.80
PECO Street Lighting	Street Lighting	-1,987.56
Marcus Hook/Trainer Fire Dept.	2019 Insurance premiums	-20,242.00

-103,796.71

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Beck that Payroll for the month of January is paid. No opposition. Motion carried.

JANUARY PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of January \$81,360.06.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of January meeting were motioned for approval by Councilperson Beck and seconded by Councilperson Maher. No opposition. Motion carried.

JANUARY LIQUID FUEL BILLS

PECO	Traffic Lighting	-245.32
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COMMUNITY CENTER BILLS

Community Center Bills for the month of January meeting were motioned for approval by Councilperson Burgos and seconded by Councilperson Cassidy. No opposition. Motion carried.

JANUARY COMMUNITY CENTER BILLS

PECO electric	460.00 · Utilities	-43.59
PECO gas	460.00 · Utilities	-729.59
Banta's Bestway Trash Removal	459.00 · operating expense	-60.00

-833.18

PERMITS & LICENSE

Permits for the month of January meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – JANUARY

1 Building permits	\$80.00
11 Contractor license	\$1100.00
13 C/O Applications	\$1300.00
0 Plumbing permits	\$0
0 Electrical permits	\$0
1 Zoning	\$50.00
3 Other Permits/License	\$1635.00
0 Liens	\$0
0 Vacant property registration	\$0
Amount turned over to Borough	\$4,165.00

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Beck that the correspondence for January be accepted and any necessary action taken. No opposition. Motion carried.

JANUARY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$69,239.46 January EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$3,013.76 January LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for December and a check in the amount of \$1,306.76.
- Received from Delaware County Monthly Deed Reconciliation for January and a check in the amount of \$749.21.
- Received from Delaware County Tax Claim Monthly for December and a check in the amount of \$1,613.45.
- Received from Delaware County Monthly transfer report for January.
- Received from PA Dept. of Conservation and Natural Resources in regards to DCNR grant program.
- Received from PA DEP in regards to Monroe approval of Environmental Covenant.
- Received from Commonwealth of Pa. Liquid Fuel Tax Fund Attestation Engagement for 2017.
- Received from Ashland in regards to Emergency Management Coordinator.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Centennial is Sept. 28th and meetings are being held monthly.
- Activities are being planned for the coming year.
- Food drive is growing

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Motion needed to adopt Resolution 1046 electronic Highway Occupancy Permit through PennDot.
- Called an Executive meeting for real estate and personnel.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- Announced all upcoming Rec Board events, dates, place and times.
- Received a letter of interest and made a motion to appoint Marcia Kline as a member of the Recreation Board.
- Asked to send Highway Department to attend training classes in regards to the tree vitalization program. Next class is scheduled for September in Upper Chi. the class requires a fee to be paid. Further info to follow.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainer's February Council meeting.

Two down, ten to go.

Starting on the bright side, I hope everyone noticed the decrease in your DELCORA bill. Enjoy it, who knows how long it will last.

I attended the Chester Water Authority special public meeting on January 24th to consider a rate increase to avoid a forced sale of the Chester Water Authority. This sale could raise rates many times more than what we are paying now. The rate increase of 10% passed with no board member opposing. As a resident, we can make up the 10% very easily just by being more cautious of our usage.

All that spoke was not so much concerned with the rate increase as they were about \$60,285,000.00 payout to the city of Chester. Many spoke that they felt we were being extorted. The agreement is intended to keep the city from selling the Authority for a period of 40 years.

It was disappointing that there were not more people there. Attendance was about 25 people.

MHTFD is going to provide and install smoke detectors to senior citizen home owners who live in their residence. The Chief said that once this is complete and there are still some detectors left, he will consider expanding the program. Home owners only. Renters should have their landlords provide detectors. A list

has been compiled and any senior home owner should call borough hall with their name and address to be added to the list. Many already on the list but call anyway.

There are two hearings scheduled for the Board of Health. Now is the time to clean up your property to avoid letters and citations.

The Groundhog says that spring is just around the corner and motorcyclists being out have confirmed it. Happy Valentine's Day.

Fire report for January:

**MARCUS HOOK TRAINER FIRE DEPARTMENT
MONTHLY REPORT
JANUARY, 2019**

INCIDENT TYPE	# INCIDENTS
- Fire, other	2
Building fire	2
Medical assist, assist EMS crew	1
- Motor vehicle accident with injuries	3
Gas leak (natural gas or LPG)	3
Carbon monoxide incident	1
- Electrical wiring/equipment problem, other	1
- Power line down	1
- Arcing, shorted electrical equipment	1
Service Call, other	1
Assist police or other governmental agency	1
Cover assignment, standby, moveup	1
- Good intent call, other	1
Dispatched & cancelled en route	8
# Incidents	27

THE DEPARTMENT DID NOT RESPOND TO 2 ALARMS DURNING THE DAY TIME HOURS

CALLS IN MARUCS HOOK: 9

CALLS IN TRAINER: 3

calls out of town: 9

Calls from 6am-6pm: 14 calls

calls from 6pm – 6am 13calls

TOP RUNNER FOR THE MONTH: DAN SMITH 18 ALARMS

REPORTING OFFICER: KENNY SMITH JR, DEPUTY FIRE CHIEF

HIGHWAY/BUILDINGS

Councilman Mathews was absent.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for January.

January: 7 bldg. permits, 32 C/O's, 11 Contractor licenses, 0 zoning and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Info on Delco Emergency Shelter Resource Directory.
- Info on free Tax Preparation.
- Read a response letter from the Mobile Home Park in regards to the issues in the park.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- No report

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Kim Sherman was absent: No report.

MONROE ENERGY

No report.

ENGINEER

Eileen Nelsons stated a motion was needed to accept Resolution 1042 2019 CDBG application. Eileen read the Resolution.

A motion was made to advertise bidding for the road program involving Ridge Rd. and Chestnut St. Spoke 4310, 4312 and 4314 Ridge Rd being owned by Redevelopment Authority. They should be listed as The Borough of Trainer and exempt.

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- In regards to the PennDot electronic application and HOP, there is also included, a form to authorize Kelly and Close as the agent to obtain the permit.
- Still in negotiations with Brandywine SPCA. Has not reviewed the contract yet.
- Need a motion to adopt Resolution 1044 to incur debt in regards to the Municipal complex.

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Maher to adopt Resolution 1046 PennDot account for permitting and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to adopt Resolution 1043 County Aid Application 2019 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Beck to adopt Resolution 1044 to incur debt in regards to the Municipal Complex and seconded by Councilperson Burgos. Councilpersons Maher and Cassidy opposed. Motion was carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Maher to authorize the advertisement bidding for the 2019 road program and seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Maher to appoint Marcia Kline as a member of the Recreation Board and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Beck to authorize Kelly and Close to be agent for the HOP permit and seconded by Councilperson Maher. Councilperson Cassidy opposed. Motion carried.
- Motion was made by Councilperson Beck to contact Dean Fountain to act as temporary dog catcher and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – Inquired about the sidewalk project on 9th St., the tree vitalization program classes, Christmas house decorating.

An executive session was called to discuss personnel and real estate.
The regular Council meeting resumed at 9:01pm.

When the regular Council meeting resumed a motion was made for Mark Possenti to write a letter to authorize for repository sale of properties at 3317 & 3319 W. 3rd St.

ADJOURNMENT

President Greg Miley called for a motion to adjourn at 9:02pm; Councilperson Beck made the motion to adjourn. Councilperson McDaniel seconded the motion. No opposition. Motion carried.

The meeting was recovered and back in session at 9:03pm. At this time a motion was made to call Dean Fountain as a temporary dog catcher.

Councilperson Beck motioned to adjourn the recovered meeting at 9:05pm and was seconded by Councilperson Cassidy. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary