

December 10, 2020

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was telephonic due to COVID19.

This advertised meeting of Borough Council is being held remotely in compliance with Governor Wolf's Stay at Home Order. Council members are attending the meeting by call-in conference call. Notice was provided to residents of the Borough of the way they are able to attend and participate in this call-in meeting by postings on the Borough website and on the door of Borough Hall. Additionally, the Agenda of this meeting was posted on the Borough's website.

PRESENT

Mayor Frances Zalewski, President Greg Miley, Vice President Jean Beck, Councilpersons Jim Cassidy, John Mathews, Awilda Burgos, Jenn Frazier, Tim Horgan
Manager Mark Possenti, Engineer Eileen Nelson, Mike Sheridan

ABSENT

MINUTES

The minutes of the November Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Beck. No opposition. Motion carried.

The minutes of the November Council meeting were motioned for approval by Councilperson Beck to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Cassidy and seconded by Councilperson Mathews that the correspondence for November be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION: None

MANAGER/FINANCE

Mark Possenti: Discussed the new Governors order to begin Dec. 12th through Jan. 4th. The upcoming children's Christmas events were discussed.

- Called for a motion to approve the paid November expenses for General, Recreation and Liquid Fuels Funds in the amount of \$75,180.79 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of November in the amount of \$83,319.47, which was provided for inspection.
- Called for a motion to advertise 2021 meeting dates.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski: Stated the police department is looking to hire 2 part-time officers. We are losing 5 part-time officers. The Chief gave his recommendations, a motion was made to hire.

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Jim Cassidy:

- See attached.
- A discussion took place in regards to Parkview Mobile Park and changes to Ordinance in regards to mobile home parks to allow variances they are requesting. The park's attorney is drafting an agreement for review.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Reported on the electric issue in HJ Park.

BOARD OF HEALTH

Councilman Tim Horgan: Absent

PUBLIC SAFETY/FIRE

Councilwoman Beck:

- Read October Code enforcement report (attached)
- Read November fire report (attached).

PARKS/ENVIRONMENT

Councilman Miley: Asked for an update in regards to a response from Amtrak's blocked drains causing flooding. Councilman Mathews has not received a response from Amtrak. Mark Possenti also sent an email to Amtrak and has also not had any response as of yet.

COMMUNITY OUTREACH

Councilwoman Burgos: No report

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier:

- Will have Santa Workshop within the required guidelines. Will be delivering Christmas gifts to the children on Dec. 23rd. Had an a virtual tree lighting.

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti:

- October tax collected \$5,255.62 trash collected \$522.50 total \$5,778.12 to deposit. Need a motion to approve deposit into the General fund.
- November tax collected \$6,453.16 trash collected \$1,045.00 total \$7,498.16 to deposit. Need a motion to approve deposit into the General fund.

ENGINEER

Eileen Nelson: Report attached

Need a motion to authorize \$4,800.00 to Moore to raise the Ridge Rd. retaining wall to prevent washout. Eileen suggested, for the CDBG project,

A motion is needed if Council would like to get an estimated cost to survey the Dawes Court creek to determine ownership and responsibility of the eroding creek.

Eileen opened the CDBG discussion. She recalled last year's application which requested repaving and sidewalks on Sunset St. from 9th to 10th, Irving street resurfacing, sidewalks and curb ramps. She recommended to reapply for these projects. 700 block of Chestnut was brought up and discussed again. CDBG did not rank the project very high. Council decided to reapply again for the Chestnut St. project.

SOLICITOR

Mike Sheridan stated:

- Requesting to authorize a negotiation team to work with him on the easement assessments for Adelphia pipeline project.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Cassidy to approve the paid November bills for General, Recreation and Liquid Fuels Funds in the amount of \$75,180.79 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to approve the paid Payroll for the month of November in the amount of \$83,319.47 and seconded by Councilperson Mathews. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to authorize to advertise the 2021 meeting dates to include the annual CDBG public meeting and seconded by Councilperson Beck. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to authorize the hiring of 2 part-time police officers and seconded by Councilperson Beck. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to authorize a tax collector deposit for October collections to the general fund in the amount of \$5,778.12 and seconded by Councilperson Mathews. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to authorize a tax collector deposit for November collections to the general fund in the amount of \$7,498.16 and seconded by Councilperson Mathews. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to authorize an additional \$4,800.00 to Moore to raise the Ridge Rd. retaining wall to prevent washout and seconded by Councilperson Mathews. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to get an estimated cost to survey the Dawes Court creek to determine ownership and responsibility of the eroding creek and seconded by Councilperson Beck. No opposition. Motion carried.
- A motion was made by Councilperson Cassidy to direct the Engineers to make the CDBG application for pavement of the 700 block of Chestnut St. and seconded by Councilperson Mathews. No opposition. Motion carried.

- Councilperson Cassidy made a motion to authorize a negotiation team to work with Mike Sheridan on the easement assessments for Adelphia pipeline project and seconded by Councilperson Beck. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilperson Cassidy inquired about speed humps/bumps again. Asked for an update on the new street and traffic lights. Asked about grants for the Borough, seeing grants being awarded to surrounding municipalities. Eileen explained about the possible issue of losing Liquid Fuel funds. Getting Grants for the Borough were also discussed.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

13th and Price St. resident - Asked about getting speed bumps or other options on Borough streets stating 13th and Price is heavily trafficked with speeders not stopping at signs.

Kirk Dodson, Anderson St. – Spoke in regards to his past concerns about the traffic running stop signs and large trucks using the street as a thoroughfare. Asked to put signs up at Township Line and 9th to avoid trucks from being allowed to turn.

ADJOURNMENT

President Miley called for a motion to adjourn at 8:38 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Beck seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

Welcome to Trainers December Council meeting

I have not heard anything back from Habitat for Humanity. I guess when they found we have no public housing they went elsewhere.

Parkview tour went well. Wish the weather had been better. Many changes are proposed and it will not be the trailer park we are all familiar with. New trailers are being moved in to replace those that have be removed. New tenants are in some and there is a wait list for the future. Hopefully it will be something we all can be proud of.

I'm going to go through my old emails and find those who contacted us earlier in the year about putting their business in Trainer to see if I can spark some interest.

I want to wish everyone a very Merry Christmas and a safe and Happy New Year.

Jim

A handwritten signature in black ink, consisting of a large, stylized loop that starts below the name 'Jim' and extends upwards and to the right, crossing over the top of the name.

December 2, 2020 revised **December 10, 2020** File No. 202740084

TRAINER BOROUGH - ENGINEER'S REPORT

▪ **Buckley Cable – 9th Street and Price Street Improvements**

The contractor has advised the project has been substantially completed since our last site observation. We will review the site to check the status.

▪ **Monroe Energy**

Monroe advised PennDOT has issued a conditional permit for the new driveway. Once they meet the conditions, they will provide an updated schedule for the work.

▪ **Post Road**

We are still awaiting PennDOT's schedule for patching the roadway areas. We will inform Council upon their input. **No Change**

▪ **Erosion Ridge Road**

The new block retaining wall construction is approximately 50% complete. PECO forwarded their design for relocating their main into the W. 9th Street roadway area. They advised their contractor is scheduled to begin work mid-December and will confirm the start and estimated completion dates. PECO also confirmed they will complete the asphalt roadway restoration. MOR noted they will remobilize to complete the retaining wall as soon as PECO relocates their gas main. MOR confirmed they have been monitoring the condition of the eroded embankment weekly to ensure there has been no further erosion and per our request are also monitoring after each rainfall.

We are awaiting PECO's updated schedule to begin work.

Per a site review with MOR, it was agreed approximately 90 feet length of wall will need to be constructed higher than 4 feet (per the approved agreement) for the proper slope of embankment behind the wall. MOR confirmed they sent a proposal for the additional work to John Mathews.

We reviewed the proposal from MOR to John Mathews in the amount of \$4,800 and are requesting more information from the contractor.

▪ **Adelphia Cable Pipeline**

Plans have been forwarded by the Solicitor showing the temporary and permanent easements needed for the project.

▪ **3524 Dawes Court – Creek Erosion**

A survey is needed to determine the property boundary between 3524 Dawes Court and the neighboring property owned by Buckman Village Garages LLC so the location of the erosion and debris in relation to the property lines can be determined along with responsibility to correct.

▪ **FY 2021 CDBG**

Applications are due January 6, 2021. We encourage the Borough to develop a potential projects list.

On November 23, my office attended the virtual "Submitting Your CDBG Application" webinar presented by the OHCD. Attached is a copy of the presentation and the OHCD advised it will also be made available on their website: <https://www.delcopa.gov/hcd/>

Per the OHCD's website:

'OHCD has scheduled a Public Hearing to assess the County's housing and community development needs on Thursday, December 3, 2020, at 6:00 p.m. In accordance with social distancing guidelines, the Public Hearing will be held virtually using Zoom. Please contact OHCD by email at OHCD@co.delaware.pa.us to obtain a link to this virtual meeting. Anyone wishing to comment on housing and community development needs, request information on proposed

programs, or review program performance, is encouraged to attend this hearing. OHCD staff will discuss issues related to the development of the HCD Annual Action Plan and address any questions.'

▪ **MS4 Program**

Attached is a brochure titled 'After the Storm- A Citizen's Guide to Understanding Stormwater' which explains the effects of polluted stormwater and what can be done to help keep stormwater clean.

Monthly Report – November 2020

Charles Remaley – Code Enforcement

Building Permits Issued - 20

Commercial – 0

Residential – 19

Street Opening – 1

Certificates of Occupancy Permits Issued – 15

Sales - 2

Conditional Sales - 0

Rentals – 13

Re inspection – 0

Temporary Structure- 0

Contractor License Issued – 0

Total for 2020- 44

Zoning Permits

Residential – 3

Commercial –0

Portable Structures - 0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

3506 W 3rd St. – Trash in rear of property.

4300 Ridge Rd. – Dumpster on property, No permit.

4300 Ridge Rd. – Mattress out for trash not wrapped in plastic.

4300 Ridge Rd. – Trash & Debris on property.

4300 Ridge Rd. – Inoperative vehicle in rear yard.

1345 Price St. – Stop work order Posted. Electrical work without
A permit.

4516 Post Rd. – Trash out in cans with no lids, trash in alley way.

4518 Post Rd. – Trash out in cans with no lids, trash in alley way.

4520 Post Rd. – Trash out in cans with no lids, trash in alley way.

1217 Anderson Ave. - Animal Feces in yard.

3518 W 3rd St. – Property posted no occupancy, Stop work order,
Working without permits.

MARCUS HOOK TRAINER FIRE DEPARTMENT
 MONTHLY REPORT
 NOVEMBER, 2020

INCIDENT TYPE	# INCIDENTS
- Building fire	1
- Fuel burner/boiler malfunction, fire confined	1
- Trash or rubbish fire, contained	1
- Medical assist, assist EMS crew	2
- Motor vehicle accident with injuries	2
- Motor vehicle/pedestrian accident (MV Ped)	1
- Motor vehicle accident with no injuries.	1
Extrication of victim(s) from vehicle	1
- Carbon monoxide incident	3
- Electrical wiring/equipment problem, other	2
- Power line down	1
- Assist police or other governmental agency	1
- Cover assignment, standby, moveup	1
- Good intent call, other	1
- Dispatched & cancelled en route	9
- HazMat release investigation w/no HazMat	1
False alarm or false call, other	1
- Municipal alarm system, malicious false alarm	1
- Smoke detector activation due to malfunction	1
- CO detector activation due to malfunction	1
- Smoke detector activation, no fire - unintentional	1
Alarm system activation, no fire - unintentional	1
- Citizen complaint	1
TOTAL INCIDENTS:	36

THE DEPARTMENT DID NOT RESPOND TO 2 ALARMS, NO CREW.

IN TOWN CALLS: 17 CALLS

OUT OF TOWN 19 CALLS:

CALLS FROM 6AM-6PM: 21

CALLS FROM 6PM-6AM: 15

TOP RUNNER FOR THE MONTH: SLAYDE TURNER WITH 29 CALLS

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.