

December 8, 2022

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, Councilpersons Michael Carter, Joe Maher, Robin Rokicka, Manager Joe Possenti, Engineer Mike Kozlowski, Solicitor Mark Much

ABSENT

John Mathews, Greg Miley, Tracy Tucker

MINUTES

The minutes of the November Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Rokicka. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Carter that the correspondence for November be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

The approval of the updated 2023 NU MMO from \$4,261.00 to \$4,300.00. The reason for the change was an error on the worksheet formula that PMRS sent out.

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.

Carpenter Family, 9th St.- Expressed concerns about the property on 9th St. across from their house and the work being done there. They stated the noise from A&R Ironworks begins very early in the morning causing a noise disturbance.

Terry Miley, Post Rd. – Asked the Mayor about the way it was handled, asking Greg Miley to resign from Council.

Kirk Dodson, Anderson St. – Stated he was in touch with an attorney to pursue action in regards to his neighbor's property, stating the Borough has not enforced the Ordinances against him.

Jim McKay, Sunset St. – Spoke about the issue with the COTO parishioners parking on the street and blocking residents for their property.

MANAGER/FINANCE – Joe Possenti

Gave an update on the Municipal Complex progress.

- Called for a motion to adopt the final 2023 General budget.
- Called for a motion to authorize to advertise the 2023 meeting dates to include the CDBG public discussion.
- Called for a motion to adopt Resolution 1080 2023 Tax Levy, no tax increase but increase in sanitation fee of \$20.00 per household.

- Called for a motion to authorize to advertise Ordinance 777 Amend the Act 22 Retirement Drop.
- Called for a motion to approve the paid November expenses for General, Recreation and Liquid Fuels Funds in the amount of \$296,495.21 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of November in the amount of \$98,856.56 which was provided for inspection.

COMMITTEE REPORTS

Marilyn Maher - Mayor

Mayor Maher announced Alice Forbes as person of the year for 2022 also naming her an honorary recognized resident of Trainer Borough presenting her with a certificate, gift card and shirt.

Jennifer Frazier – President

Read a resignation letter from Greg Miley as Council member and asked for a motion to accept. Read letters of resignation from EAC from Fran Zalewski and Jean Beck.

John Mathews – Municipal Services

Absent

Greg Miley – Property Maintenance

Resigned

Michael Carter – Public Safety

Read the monthly fire report.

Called for a motion to formally accept Resolution 1082 emergency management plan.

Joe Maher – Ordinance/Zoning

Read the monthly code office report.

Announced the upcoming Recreation events planned.

Read a letter of interest from Doug Locke to be considered a member of the Rec board and asked for a motion to accept.

Robin Rokicka – Recreation

No report

Tracy Tucker – Public Outreach

Absent

MONROE ENERGY

Adam Gattuso had no report this month.

TAX COLLECTOR

Total tax and trash fees collected for the November were \$4,174.02

-Called for a motion to approve a real estate tax deposit of \$3,563.52 into the General Fund.

-Called for a motion to approve a trash fee deposit of \$610.50 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

Opened up the discussion and public output for the 2023 CDBG. Matching funds, road repair and sidewalk installation were all topics of the discussion. Council and public resident comments were all heard. It was decided to apply for matching funds for Small Water and Sewer Grant and the 1200 block of Anderson St. and 1300 block of Price St. road repaving as the grant project.

Asked for a motion to adopt Resolution 1081 PA Small Water and Sewer Grant for up to \$500,000.00 matching at 15% or up to \$75,000.00 by the Borough.

SOLICITOR

Mark Much

Asked for a motion to authorizing to advertise Ordinance 778 amending Chapter 180 Act 57 of 2022 Effect of Failure to Receive Real Estate Tax Notice.

Asked for a motion authorizing to advertise Ordinance 779 Act 57 of 2022 adopting rules for the Failure to Receive Real Estate Tax Notice

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Maher to adopt Resolution 1080 2023 Tax Levy, no tax increase but increase in sanitation fee of \$20.00 per household and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to adopt Resolution 1082 Emergency Management Plan and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Maher to adopt Resolution 1081 PA Small Water and Sewer Grant and seconded by Councilperson Carter. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Carter to approve of the updated 2023 NU MMO from \$4,261.00 to \$4,300.00 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Maher to adopt the final 2023 General budget and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize to advertise the 2023 meeting dates to include the CDBG public discussion and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to authorize to advertise Ordinance 777 Amend the Act 22 Retirement Drop and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Carter approve the paid November expenses for General, Recreation and Liquid Fuels Funds in the amount of \$296,495.21 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid Payroll for the month of November in the amount of \$98,856.56 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Maher to accept the resignation of Greg Miley from Council and seconded by Councilperson Carter. No opposition. Motion carried.

- Motion made by Councilperson Maher to accept the resignations of Fran Zalewski and Jean Beck from EAC and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher to accept Doug Locke as member of the Rec board and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Maher to approve a real estate tax deposit of \$3,563.52 into the General Fund and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approve a trash fee deposit of \$610.50 into the General Fund and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize to advertise Ordinance 778 amending Chapter 180 Act 57 of 2022 Effect of Failure to Receive Real Estate Tax Notice and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher to authorize to advertise Ordinance 779 Act 57 of 2022 adopting rules for the Failure to Receive Real Estate Tax Notice and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher to accept agreement to use Chichester School district buses in case of an emergency and seconded by Councilperson Carter. No opposition. Motion carried.

NEW COUNCILMANIC BUSINESS

- Accept the agreement to use Chichester School District buses in case of an emergency.

ADJOURNMENT

President Frazier called for a motion to adjourn at 8:04pm; Councilperson Maher made the motion to adjourn. Councilperson Carter seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Erosion Ridge Road**
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule. **NO CHANGE**
- **MS4 Program**
Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We are preparing a proposal for the design and will present to Council.

We attended a PA DEP Illicit Discharge Detection & Elimination Training session on 11/17/2022 at the Haverford Community Recreation and Environmental Center. The Borough will receive credit for this as part of the program requirements. We will document in the next MS4 yearly report.

Grant Opportunities

A representative for the PA Small Water and Sewer Program advised the stream restoration required for the PRP is not the best fit with the program. We are reviewing other grant opportunities and will advise of our recommendations.

- **PA Small Water and Sewer Program**
Since this program is not the best fit for the PRP, we suggest the Borough consider applying for a PA Small Water and Sewer program grant to fund infrastructure improvements suggested by the Code Enforcement Officer including repair of storm inlets and addressing the blockage in the storm sewer between Main Street and Marcus Hook Creek. We contacted MOR and requested a report and related information ASAP for the TV video work they performed at the storm system blockage. The information will be very helpful for the preparation of the application and for record purposes. Applications are due 12/21/2022. Several Program Highlights:
 - Eligible projects must be in a cost range of \$30,000 to \$500,000.
 - Borough matching funds of not less than 15% of the total project cost are required. Commitment letter needed.
 - \$100.00 application fee paid to the Commonwealth Financing Authority (CFA).
 - Resolution needed.

We will prepare the application for the storm system work in lieu of the PRP if confirmed by Council and if so we request the Borough provide a list of storm inlets requiring repair.

We reviewed the storm system and inlet repairs with the Highway Foreman.

We request Council approval of Resolution # 1081 for requesting a grant of up to \$500,000 and approval of the Borough's Matching Funds Commitment of 15% or up to \$75,000. Upon approval, the Resolution and letter with Matching Funds Commitment will be presented for signature at tonight's meeting.

- **Parkview Mobile Home Park**
The applicant's engineer advised they responded to PADEP and are still awaiting approval for the Planning Module.
As requested by the Mayor, we asked the applicant's engineer if the developer would be willing to install a privacy fence between the Mobil Home Park property line and Henry Johnson Park. The applicant's engineer advised the developer responded due to costs they are not committing to installing a fence along the entire property, however, they may consider installing along a portion of the property depending on the extent. We will arrange a site meeting with the Mayor, engineer and developer to review options for the fence prior the approval of the developer's agreement.

The Borough Secretary advised the developer sent a check to replenish the escrow account however there is only a balance of \$140.00. We will request the developer replenish the escrow account prior to the approval of the developer's agreement.

We sent our review comments regarding the revised plans to the project engineer on 9/14/2022. Upon completion of the applicable items, we will recommend final approval of the plans for recording and the project for development.

- **FY 2021 CDBG Chestnut Street Improvements**

Construction is substantially complete.

We processed Application for Payment No. 1 from Premier Concrete, Inc.

- **Post Road and W. 9th Street Repaving by PennDOT**

PennDOT advised the schedule has been pushed back to the Spring, 2023. PennDOT advised they will request their maintenance contractor patch Post Road and Gilbert Street and will advise of their schedule. We will coordinate a site meeting with PennDOT in advance of the work.

- **4401 Ridge Road**

The project engineer advised they are preparing of the Highway Occupancy Permit (HOP) plans for review and approval by PennDOT (as well as Lower Chichester and Trainer Borough).

We sent our letter dated 11/10/2022 based on our review of the revised Land Development Plans and documents.

- **Community Center**

We prepared the exemption request for sewage facilities planning and submitted to DELCORA on 11/30/2022.

- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**

We are finalizing the draft bid documents plans and specifications for submission to the OHCD.

- **Post Road (SR 13) and Price Street (SR 219) Intersection Upgrades**

We sent our review letter dated 11/11/2022 to the project representatives for the 2 projects involve proposed improvements to the intersection of Post Road and Price Street as follows:

1. Project in Chester City involving intersection including ADA improvements. The developer deposited \$2,000 to Trainer Borough for our review of the PennDOT HOP plans.
2. Project in Marcus Hook Borough involving revisions to the traffic signals. The developer deposited \$1,100 to Trainer Borough for our review of the signal plans.

- **Escrow Funds**

As requested by Councilman Maher, we are discussing with the Borough Secretary various projects where the escrow funds have negative balances.

- **Flooding Main Street near Amtrak Railroad Tracks**

Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information.

- **Eske Developers, LLC - Nealy Blvd. (McCarthy Tire)**

The Borough Secretary sent a request from WSFS Bank to release a 2nd letter of credit in the amount of \$10,308. A letter of credit was released in 2021 in the amount of \$86,521. We provided a letter to the Borough Secretary dated 5/30/2012 confirming the \$10,308 balance.

- **PY 2023 CDBG**

We encourage the Borough to develop a list of potential projects. Applications are due January 6, 2023. We will discuss options with Council.

- **Speed Humps**
As requested by Council, we are obtaining pricing for removable speed humps for 5 roads with 3 each speed humps per road. We will also provide a cost estimate for permanent asphalt speed humps.
Attached is a diagram we prepared with cost information provided Logix, ITS.

- We are preparing a proposal for a traffic study for implementation of the speed humps. Per the PennDOT Municipal Services representative, the work for removable speed humps will need to comply with PennDOT guidelines for the roadways to remain eligible for Liquid Fuels funding.
For Council's consideration, we will prepare a traffic study for implementation of speed humps for a fee of \$2,300.

- **PECO Gas Main Replacement- Forrest St. and 13th St.-Forrest St. to Anderson St.**
The Code Enforcement Officer sent to us the permit application from PECO for the replacement of the gas mains. Since by Ordinance they are required to pave half-width of the roads, we contacted the project representative to see if they would consider a contribution to the Borough for the Borough to pave half width of the roads instead of PECO. This way the Borough could use the funds towards repaving the full width of roads in a road program. We will advise of their response.

- **Municipal Building**
We contacted a representative for Lot 13 on Nealy Blvd. who is assisting with providing Owner's information needed for finalizing the easement agreement for the sanitary sewer. We will advise of the progress.

**Monthly Report – November 2022
Charles Remaley – Code Enforcement**

Building Permits Issued - 11

Commercial – 0

Residential - 8

Street Opening – 3

Certificates of Occupancy Permits Issued – 13

Sales - 1

Conditional Sales -0

Rentals - 12

Re inspection – 0

Contractor License Issued – 10

Total for 2023- 10

Zoning Permits - 3

Residential – 3

Commercial –0

Portable Structures -0

Property Maintenance – Violation Notices

912 Anderson St. – Vehicle leaking oil on Public Street.

4218 Post Rd. – Excessive trash in rear yard.

220 Wilcox St. – No occupancy for Transfer of Title.

4015 W 13th St. – Property Posting, Invoice #308.

4350 Ridge Rd. – Property Posting, Invoice #309.

4220 Post Rd. – Exterior deterioration of the rear of house.

1017 Langley St. – Basketball backboard at the street line.

3517 W 3rd St. – Vacant Property Registration Violation.

220 Wilcox St. – Vacant property Registration Violation.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

November 2022

INCIDENT TYPE	# INCIDENTS
Building fire	3
Cooking fire, confined to container	1
Passenger vehicle fire	1
Brush or brush-and-grass mixture fire	1
Medical assist, assist EMS crew	4
EMS call, excluding vehicle accident with injury	1
Motor vehicle accident with injuries	4
- Motor vehicle accident with no injuries.	1
Gas leak (natural gas or LPG)	1
Carbon monoxide incident	1
Power line down	1
- Arcing, shorted electrical equipment	1
- Cover assignment, standby, moveup	8
Dispatched & cancelled en route	16
Smoke detector activation due to malfunction	1
CO detector activation due to malfunction	2
TOTAL INCIDENTS:	47

CALLS INTOWN: 20

MUTAL AID: 27

CALLS FROM 6AM-6PM: 33 CALLS

CALLS FROM 6PM-6AM: 14 CALLS