

December 14, 2023

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President John Mathews calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

ROLLCALL

PRESENT

Mayor Marilyn Maher, Vice President John Mathews, Councilpersons, Joe Maher, Robin Rokicka, Tracey Tucker, John Gaspero, Michael Carter, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Chris Boggs

ABSENT

MINUTES

The minutes of the November Council meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Carter. No opposition. Motion carried.

The minutes of the December 4th Special meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Carter. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Rokicka that the correspondence for November be accepted and any necessary action taken. No opposition. Motion carried.

Questions and comments from audience on correspondence: None

Any matters that need Councilmanic action: None

Vice President Mathews read a statement in regards to the conduct of any public comments.

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.

None

MANAGER/FINANCE – Mark Possenti

- Called for a motion to award the cleaning service bids for the Municipal Complex to be cleaned twice a week. 3 bids were received: Freedom Cleaning, \$1,000.00 a month – Clean-Net \$1,290.00 a month and D&J Cleaning \$1,300.00 a month. Recommend award to Freedom as the lowest bidder pending a criminal history background check.

-Called for a motion to adopt the 2024 General Budget. Budget is balanced and reflects the sale of the Community center for income, the increase in trash services, employee raises, full-time police officer, highway truck that is needed.

- Called for a motion to adopt Resolution 23-1096 2024 Tax Levy which is required by Borough Code and law.
- Called for a motion for Repository sale approval for 201 Irving and 0 12th. A buyer showed interest and needs approval letter from the Borough, the properties are ground and not big enough to build on. Recommendation is to deny and eventually the Borough will have the opportunity to purchase for \$1.00.
- Called for a motion to approve the paid November expenses for General, Recreation and Liquid Fuels Funds in the amount of \$1,127,487.26 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of November in the amount of \$131,313.73 which was provided for inspection.
- Called for a Motion to apply for Covid 19 ARPA Capital Multipurpose Community Facility Projects Grant of 2 million dollars for a Community Center.

COMMITTEE REPORTS

Marilyn Maher – Mayor

Stated all is good with the police department.

John Mathews – Municipal Services/ Public Safety

Stated he is waiting to hear back from Higgins in regards to street lights on Township Line Rd. Asked for a motion to authorize the purchase of a new back-pack blower for public works.

Joe Maher – Ordinance/Zoning- Recreation-Environmental

Read the Code office report for November.
Announced upcoming Christmas Rec events.

Tracy Tucker – Public Outreach

No report. Waiting on rep from gaming grant to give a presentation.

John Gaspero – Buildings/Pantry

Stated all is well with the food pantry and receiving a lot of donations.
Asked for a motion Authorize purchase of LED strip lights for the Municipal Bldg.
Asked for a motion Authorize purchase of new flag pole at Veteran's Dr.

Robin Rokicka – Community Relations/Newsletters

Stated the newsletters for December went out. Had our Santa Secret Workshop for the kids with a good turn-out.

Michael Carter – Fire/Property Maintenance

Read monthly fire report for November.

MONROE ENERGY

Adam Gattuso thanked all for their patience during the turn-around project and expressed thanks to the Police Dept. for their help.

TAX COLLECTOR

Total tax and trash fees collected for the Month of November were \$2,421.42

- Called for a motion to approve a real estate tax deposit of \$1,970.42 into the General Fund.

-Called for a motion to approve a trash fee deposit of \$451.00 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

Lead the CDBG public output discussion to plan for projects next year. The projects discussed and chosen are Price St. (13th to Township Line), Anderson St. (12th to 13th) and all Peco scheduled gas line project roads. There has been input and requests in the past from residents on Anderson St. in regards to curbs and sidewalks.

-Called for a motion to authorize the application of the 2024 CDBG Grant.

SOLICITOR

Chris Boggs

No report

ORDINANCES

- None

RESOLUTIONS

- A motion was made by Councilperson Maher to adopt Resolution 23-1096 Tax Levy and seconded by Councilperson Gaspero. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion made by Councilperson Maher to award the cleaning service bids for the Municipal Complex to Freedom Cleaning contingent upon a criminal background check and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to adopt the 2024 General Budget and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Rokicka to deny the repository sale approval for 201 Irving and 0 12th and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Carter to authorize purchase of new back-pack blower for public works in the amount of \$680.00 and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Carter to authorize purchase of LED strip lights for the Municipal Bldg. in the amount of \$10,050.00 for phase one and \$2,500.00 for phase two and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion made by Councilperson Carter to authorize purchase of new flag pole at Veteran’s Dr. for the total cost of less than \$500.00 and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve a real estate tax deposit of \$1,970.42 and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve a trash fee deposit of \$451.00 and seconded by Councilperson Gaspero. No opposition. Motion carried.

AMENDED ACTION TO AGENDA

- **Motion made by Councilperson Carter to authorize to apply for Covid 19 ARPA Capital Multipurpose Community Facility Projects Grant and seconded by Councilperson Rokicka. No opposition. Motion carried.**
- **Motion was made by Councilperson Carter to authorize the application of the 2024 CDBG Grant and seconded by Councilperson Maher. No opposition. Motion carried.**

NEW COUNCILMANIC BUSINESS

None

*Guest Speaker – Representative Paul Johnson from De. Co. Interactive Gaming Revenue presented a check for \$2,500 to the police department towards the cost of Police body cams through an applied grant.

Vice President Mathews gave a statement in regards to the Borough’s agreement with the Fire Dept. and the negotiations between the 2 Borough’s in regard to the purchase of a fire truck.

COMMENTS FROM THE AUDIENCE

Alfonse Brooks, MHTFD – Spoke in regards to the purchasing of a new fire truck and the agreement dated from 2006 with the Borough’s. Stated the appropriations from the Borough. Gave an account of the old truck’s maintenance costs and the need for a new truck.

Jenn Frazier, 3rd St. – Spoke on the fire truck issue, wanting to come to an agreement. Stated she see both sides from the Fire Dept. and Council.

Lorraine Daliessio, MH Borough- Spoke on behalf of the fire department needing a new truck. Asking the Industrial neighbors to assist.

ADJOURNMENT

Vice President Mathews called for a motion to adjourn at 7:55pm; Councilperson Carter made the motion to adjourn. Councilperson Gaspero seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Erosion Ridge Road**
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews.
- **MS4 Program**
Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We will prepare a proposal for the design and present to Council upon responses from pending submissions regarding Grant Opportunities listed below.
Grant Opportunities
We submitted the Watershed Restoration and Protection Program (WRPP) grant application on May 30, 2023 with a total project cost of \$352,889 and the Borough's 15% match of \$52,933. The Program representative advised awards have been pushed back again from November, 2023 to January, 2024. We will advise of updates.
Discolored water discharge Storm Outfall
We are investigating discolored water discharge to Marcus Hook Creek from the Borough's storm outfall piping originating from Nealy Blvd. The lab results were positive for potassium and per our visual observations the water is discolored with an oily sheen. We reviewed the TV video completed by A to U, prepared a sketch documenting the pipe materials and are awaiting a proposal from A to U to replace approximately 30 feet of the damaged downstream portion of the pipe.
MS4 permit cycle (March 2023 through March 2025)
When finalized, DEP to advise of pending DEP updates to the PRP and the new MS4 permit cycle.
- **PennDOT SR 3006 Ridge Road from Yates Ave. to Baker Street**
The asphalt repaving and temporary re-striping is complete. PennDOT's contractor, Allan Myers, advised the permanent re-striping per the Road Diet is in progress and scheduled for completion by next week of 12/11/2023.
- **Community Center**
We submitted the documents and plans relative to Sewage Planning to PA DEP with our letter dated 11/14/2023.
- **4401 Ridge Road**
We reviewed the draft Land Development agreement from the Solicitor and offered our comments. We also offered our comments to the Solicitor for the Financial Security agreement and the Stormwater Operations and Maintenance Agreement. We sent our letter dated 10/31/2023 based on the current revised submissions and have been corresponding with the project engineer regarding the status.
- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**
The punch-list is complete. We processed Application for Payment No. 2 (final) from Moore Brothers in the amount of \$11,854.00 using CDBG funds.
- **Flooding Main Street near Amtrak Railroad Tracks**
Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information. Funding to assist with addressing this issue was requested in the PA Small Water and Sewer Application submitted in December, 2022. The program representative advised anticipated awards have been re-scheduled to January, 2024.
- **PY 2023 CDBG Projects**
 - \$59,609 for Right-of-Way improvements on Anderson Street, 10th Street to 12th Street.
 - \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. Awards for the application are expected to be announced in January, 2024.

We are preparing the design and bid documents for the Anderson Street project.

- **PECO Gas Main Replacement Projects**
 We requested PECO offer a contribution to the Borough for re-paving one-half width of roadways for the Borough to consider for repaving roadways in a Road Program in 2024 based on PECO's scheduling information for gas main replacements as follows. We will advise of their response.
 - Sunset St. - W. 13th St. to Township Line Road: PECO replaced the gas main at this location.
 - Langley St. from W. 9th St. to W. 12th St.
 - Price St. from W. 9th St. to W. 10th St.
 - Sunset St. from W. 9th St. to W. 10th St.
 PECO also advised in 2024 they will be replacing a gas main along W. 9th St. (PennDOT SR 3006) from Langley St. to Sunset St.
 The Borough Ordinance says per Section 226-27 except for emergencies, excavations are not permitted in streets that have been built or overlaid within the previous five years, unless the applicant agrees to mill and overlay the full width of the excavated section with 1 1/2 inches of superpave wearing course.
 PECO provided a map of the proposed gas main replacements for 2024 as listed above (map attached):

- **Speed Humps**
 PennDOT recommends conducting a study to monitor impact of speeds and volumes pre/post installation of the speed humps.

- **2023 County Aid and Road Program**
 We drafted the PennDOT completion report and will process upon receipt of the canceled checks from the Borough. Per discussion at the November 9th Council meeting, we requested the contractor paint markings in front of the new speed humps, however, they are requesting to be reimbursed to cover the costs of their line painting subcontractor. We recommend 'HUMP' be painted white with 8 ft. tall elongated letters per PennDOT guidelines. We will discuss at tonight's meeting.

- **Safe Streets and Roads Program**
 With Council forming a committee, Council may want to begin planning for potential project (s) for the next application round due in 2024.

- **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**
 The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.

- **Monroe Energy- Pipeline Project**
 We sent our letter dated 10/4/2023 with our comments per review of the Stormwater Permit Application plans and documents. We drafted a memo per our review of the revised submission and will issue.
 On 11/16/2023 I met with representatives from Monroe Energy and their project engineer along with Marilyn Maher, Robin Rokika and John Gaspero at Henry Johnson Park. We reviewed existing trees and / or limbs to be removed that will require replacement with new trees and several sections of Henry Johnson Parkway that will be disturbed and require full width repaving with new asphalt paving. We discussed options for Monroe to consider including providing new trees including at the new park benches, repaving Henry Johnson Parkway from the area to be repaved to connect to Township Line Road, and new speed hump(s).

- **Delco Green Ways Grant – Henry Johnson Park Improvements**
 We submitted the application on 9/29/2023 requesting \$249,717.75 in grant funds with a \$25,000.00 match using Borough funds. Awards are anticipated in late Fall, 2023.

- **Miscellaneous Items**
 - Inlet at Price Street and 4th Street: we requested PennDOT repair the inlet and are awaiting their response.

- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**
 Possible ideas for a community waterfront park area discussed with a grant representative. DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc. Monroe Energy owns the property of the proposed waterfront. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property. Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.
- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2: Post Road & Price Street**
 The project engineer advised PennDOT has earmarked federal funding for performing pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.
- **PY 2024 CDBG**
 We request Council develop a list of potential projects for the PY 2024 CDBG applications for continued discussions at the December 6th Council meeting. Applications are due 1/5/2024. The required public meeting has been advertised to be held at the December 14th Council meeting. **We prepared a cost estimate and map of proposed right-of-way improvements discussed at the December 6th Caucus meeting (attached). We also discussed Playground Improvements and Street / Welcome signs. We will discuss at tonight's meeting.**
- **East Coast Greenway**
 Per the inquiry of Councilman Maher, we contacted an East Coast Greenway (ECG) representative who advised additional work in the Borough is not planned at this time however they are seeking additional funding for more projects in Pennsylvania. We sent them a plan of Henry Johnson Park including the proposed bicycle path we included in the Delaware County Planning Department Transportation Improvements Program. We will advise Council of ECG updates.
- **200 Price Street Development**
 We have been corresponding with the developer, Solicitor and project engineer and offered our comments to the draft Professional Services Agreement provided by the developer. **The Professional Services Agreement has been executed and the developer deposited the escrow check for professional services with the Borough. We are reviewing the sketch plan and will discuss with the project engineer.**
- **Price Street – 2nd Street (SR 0013) ADA Design – Pedestrian Study**
 The project engineer performed a study and is requesting the Borough's concurrence on banning the pedestrian crossings of Price Street/2nd Street (State Route 13, formerly known as State Route 291) at the intersections with Union Street, 3rd St, 2nd St, and Irving St. They are proposing no Pedestrian crossing signs to be installed within the state ROW for the banned crossings under this project. We reviewed the information and the site and will discuss at tonight's meeting (See attached map). **As discussed at the December 6th Caucus meeting, we informed the project engineer the Borough is opposed to banning the pedestrian crossings.**
- **W. 9th Street (SR 3006) - grass strip in center / turning lanes**
 Councilman Gaspero inquired if it would be possible to have a grass strip with plantings within a portion of the center / turning lane (s). We will discuss with Council at tonight's meeting. **We will discuss the response from PennDOT at tonight's meeting (attached).**

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

November 2023

Building fire	2
Trash or rubbish fire, contained	1
Outside rubbish, trash or waste fire	1
Medical assist, assist EMS crew	5
Motor vehicle accident with injuries	4
Gas leak (natural gas or LPG)	4
Carbon monoxide incident	1
Electrical wiring/equipment problem, other	2
Water problem, other	1
Assist police or other governmental agency	1
Cover assignment, standby, moveup	6
Dispatched & cancelled en route	8
No incident found on arrival at dispatch address	1
Authorized controlled burning	1
Malicious, mischievous false call, other	1
Local alarm system, malicious false alarm	1
System malfunction, other	1
CO detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	1
Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	44

CALLS IN TOWN: 22 CALLS

OUT OF TOWN CALLS: 22 CALLS

CALLS FROM 6AM – 6PM: 26 CALLS

CALLS FROM 6PM – 6AM: 18 CALLS

TOP RUNNER FOR THE MONTH: Slayde Turner with 30 CALLS

REPORTING OFFICER: CHIEF KEN SMITH JR.

Monthly Report – November 2023
Charles Remaley – Code Enforcement

Building Permits Issued -4

Commercial – 0

Residential - 4

Street Opening – 0

Certificates of Occupancy Permits Issued -9

Sales - 2

Conditional Sales -0

Rentals - 7

Re inspection – 0

Contractor License Issued – 2

Total for 2024 -2

Zoning Permits - 1

Residential – 1

Commercial –0

Portable Structures - 0

Property Maintenance Violation

3511 W 13th St. – Overgrown Vegetation

Collapsed Wall Fuel Cans on rear of the property.

Citation Warnings

3308 W 3rd St. – Trash in rear alley.

4508 Post Rd. – No CO for Rental Property.