

October 12, 2023

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jenn Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

**ROLLCALL**

**PRESENT**

Mayor Marilyn Maher, President Jennifer Frazier, VP John Mathews, Councilpersons, Joe Maher, Tracey Tucker, John Gaspero, Robin Rokicka, Michael Carter, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Chris Boggs

**ABSENT**

**MINUTES**

The minutes of the September Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Gaspero that the correspondence for September be accepted and any necessary action taken. No opposition. Motion carried. Questions and comments from audience on correspondence: None  
Any matters that need Councilmanic action: None

**PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:**

Agenda states a two-minute time limit for residents/taxpayers to speak.  
None

**MANAGER/FINANCE – Mark Possenti**

- Called for a motion to adopt Resolution 23-1094 award trash contact bids for years 2024 – 2026 to B&L Disposal with a total 3-year contract of \$553,898.00 as the lowest responsible bidder. The only other bid received was from Mascaro Co. with a total 3-year contract bid of \$678,396.00
- Called for a motion to adopt Resolution 23-1095 Local Share Account Grant application in the amount of one million for a community center
- Called for a motion to authorize AR Funds transfer to General Fund to pay for A to U services on the storm sewers in the area of Post and Price in the amount \$45,475.00 with the possibility of using some Liquid Fuel funds if approved by PennDOT.

- Called for a motion to approve the paid August expenses for General, Recreation and Liquid Fuels Funds in the amount of \$401,101.05 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of August in the amount of \$113,435.97 which was provided for inspection.

## **COMMITTEE REPORTS**

Marilyn Maher – Mayor

Announced the upcoming Ribbon Cutting for the new complex

Jennifer Frazier – President

No report

John Mathews – Municipal Services/ Public Safety

Asked for authorization to dispose/scrap the old sewer machine which does not work anymore. Authorization was given by Council.

Joe Maher – Ordinance/Zoning- Recreation-Environmental

Read the Code office reports for September.

Announce upcoming Rec events.

Tracy Tucker – Public Outreach

Stated the EAC is being re-established.

John Gaspero – Buildings/Pantry

Stated the plumbing work is complete at the park concession stand. Still looking into estimates for a road salt shed.

Robin Rokicka – Community Relations/Newsletters

Nothing to report

Michael Carter – Fire/Property Maintenance

Read monthly fire report for September.

## **MONROE ENERGY**

Adam Gattuso gave an update on the upcoming turn-around. The old reactor has been replaced with the new one. The project is half-way complete. Thanked police for traffic control.

## **TAX COLLECTOR**

Total tax and trash fees collected for the Month of September were \$264.45

-Called for a motion to approve a real estate tax deposit of \$38.95 into the General Fund.

-Called for a motion to approve a trash fee deposit of \$225.00 into the General Fund.

**ENGINEER**

Mike Kozlowski: Read monthly report (attached)

**SOLICITOR**

Chris Boggs

-Called for a motion to authorize tag day for the fire department at Post & Price, Post & Smith and Main St.

**ORDINANCES**

- None

**RESOLUTIONS**

- A motion was made by Councilperson Mathews to adopt Resolution 23-1094 award trash contact bids for years 2024 – 2026 to B&L Disposal with a total 3-year contract of \$553,898.00 as the lowest responsible bidder and seconded by Councilperson Carter. No opposition. Motion carried.
- A motion was made by Councilperson Carter to adopt Resolution 23-1095 Local Share Account Grant application in the amount of one million for a community center and seconded by Councilperson Gaspero. No opposition. Motion carried.

**OTHER ACTION ITEMS**

- Motion made by Councilperson Mathews to authorize AR Funds transfer to General Fund to pay for A to U services on the storm sewers in the area of Post and Price in the amount \$45,475.00 with the possibility of using some Liquid Fuel funds if approved by PennDOT and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Mathews approve the paid September expenses for General, Recreation and Liquid Fuels Funds in the amount of \$401,101.05 and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to approve the paid Payroll for the month of September in the amount of \$113,435.97 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to authorize tag day for the fire department at Post & Price, Post & Smith and Main St. and seconded by Councilperson Carter. No opposition. Motion carried.

**AMENDED ACTION TO AGENDA**

- Motion was made by Councilperson Maher to authorize the advertisement of Ordinance changes to Chapter 88 business license and seconded by Councilperson Gaspero. No opposition. Motion carried.

**NEW COUNCILMANIC BUSINESS**

Councilman Maher spoke about a discussion involving the fire dept. regarding a new truck. Also stating the dept. has had to borrow a truck from another department. President Frazier stated there was a meeting scheduled for next week. Fire Marshal Weigand spoke in regards to the shape of their current truck and issues they are having such as parts and service.

**COMMENTS FROM THE AUDIENCE**

Doris McAfee, 12<sup>th</sup> St. – Spoke about a tenant she had to evict and other landlord/tenant issues she feels needs to be addressed by the Borough in regards to Certificates of Occupancy and the Borough rights to inspect problem rentals. Also mentioned the trash pick-up of bulk items on the wrong day. Complaint about the fireworks being used in the area. Made the police aware of a man riding around on scooter up and down the street at all hours.

**ADJOURNMENT**

President Frazier called for a motion to adjourn at 7:48pm; Councilperson Carter made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## ENGINEER REPORT

- **Erosion Ridge Road**  
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule.
- **MS4 Program**  
Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We will prepare a proposal for the design present to Council upon responses from pending submissions regarding Grant Opportunities listed below.  
**Grant Opportunities**  
We submitted the Watershed Restoration and Protection Program (WRPP) grant application on May 30, 2023 with a total project cost of \$352,889 and the Borough's 15% match of \$52,933. Awards are expected to be announced this November.  
**Discolored water discharge Storm Outfall**  
We are investigating discolored water discharge to Marcus Hook Creek from the Borough's storm outfall piping originating from Nealy Blvd. The lab results were positive for potassium and per our visual observations the water is discolored with an oily sheen. We reviewed the TV video completed by A to U, prepared a sketch documenting the pipe materials and requested a proposal from A to U to replace approximately 30 feet of the damaged downstream portion of the pipe.  
**MS4 Annual Report:** we submitted the report to PA DEP on 9/29/2023.  
On 10/10/2023 we attended a Zoom meeting presented by the Eastern Delaware County Stormwater Collaborative (EDCSC) and the Center for Watershed Protection (CWA) where pending DEP updates to the PRP and the new MS4 permit cycle (March 2023 through March 2025) were discussed. DEP to advise of the updates when finalized.
- **Parkview Mobile Home Park**  
A representative for Parkview Mobil Home Park advised they are not willing to install a fence but have no objections if the Borough would like to install a fence. The developer advised the project is currently on hold.
- **PennDOT SR 3006 Ridge Road from Yates Ave. to Baker Street**  
We will advise of PennDOT's schedule for repaving and re-striping per the Road Diet.
- **Community Center**  
We prepared the exemption request for sewage facilities planning and submitted to DELCORA on 11/30/2022. We responded to DELCORA's request for information and are awaiting their reply. We received the capacity letter from DELCORA and will prepare the submission to PA DEP.
- **4401 Ridge Road**  
We reviewed the revised Land Development submission in response to our 8/8/2023 letter and other outstanding items and plan to send our letter upon the Fire Marshal's response to the fire hydrant plan. As requested by the project attorney, we provided a draft copy of the Stormwater Operations and Maintenance Agreement to the Borough Solicitor. A project representative advised they have obtained PennDOT approval for the Highway Occupancy Permit and will be sending plans to the Borough for signature.  
**The Fire Marshall offered suggestions for the fire hydrant locations. We are working with the Fire Marshal and project engineer to finalize.**
- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**  
Construction is substantially complete. We processed Application for Payment No. 1 from Moore Brothers in the amount of \$144,365.00 using CDBG funds. We processed the Change Order in the amount of \$6,854.00. Moore Brothers is in the process of competing the punch-list. Per our recommendation and as authorized by Council at the September 14<sup>th</sup> Council meeting, we will process Application for Payment No. 2 (final) from Moore Brothers in the amount of \$11,854.00 using CDBG funds pending completion of the punch-list.

- **Flooding Main Street near Amtrak Railroad Tracks**  
Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information. Funding to assist with addressing this issue was requested in the PA Small Water and Sewer Application submitted in December, 2022. The program representative advised awards are now anticipated in mid-September, 2023.
- **Speed Humps**  
Upon installation of the speed humps, PennDOT recommends conducting a study to monitor impact of speeds and volumes pre/post installation of the vertical deflection devices.
- **PY 2023 CDBG**  
The OHCD advised the Borough has been awarded:
  - \$59,609 for Right-of-Way improvements on Anderson Street, 10<sup>th</sup> Street to 12<sup>th</sup> Street.
  - \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. Awards for the application are expected to be announced in July, 2023.

The OHCD advised they will be sending notifications to proceed for the Anderson Street project within the next few days and for the Storm Sewer Improvements at a later date. As discussed with the OHCD, we are commencing the design for the Anderson Street project.

- **PECO Gas Main Replacement Projects**  
We requested PECO offer a contribution to the Borough for re-paving one-half width of roadways for the Borough to consider for repaving roadways in a Road Program in 2024 based on PECO's scheduling information for gas main replacements as follows. We will advise of their response.
  - Sunset St. - W. 13th St. to Township Line Road: PECO replaced the gas main at this location
  - Langley St. from W. 9th St. to W. 12<sup>th</sup> St.
  - Price St. from W. 9th St. to W. 10<sup>th</sup> St.
  - Sunset St. from W. 9th St. to W. 10th St.
 PECO also advised in 2024 they will be replacing a gas main along W. 9th St. (PennDOT SR 3006) from Langley St. to Sunset St.  
The Borough Ordinance says per Section 226-27 except for emergencies, excavations are not permitted in streets that have been built or overlaid within the previous five years, unless the applicant agrees to mill and overlay the full width of the excavated section with 1 1/2 inches of superpave wearing course.
- **Speed Humps**  
Upon installation of the speed humps, PennDOT recommends conducting a study to monitor impact of speeds and volumes pre/post installation of the vertical deflection devices.
- **2023 County Aid and Road Program**  
We prepared the Application for Project Approval to PennDOT for using Liquid Fuels and County Aid Funds and obtained their approval. We issued the Notice to Proceed to the contractor, A.F. Damon, Inc. on 9/20/2023. We will advise of A.F. Damon's construction schedule.  
The contractor advised demolition of the concrete ADA ramps, sidewalk and curb commenced on 10/12/2023.
- **Safe Streets and Roads Program**  
With Council forming a committee, Council may want to begin planning for potential project (s) for the next application round due in 2024.
- **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**  
The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.
- **Monroe Energy- Pipeline Project**  
We sent our letter dated 10/4/2023 with our comments per review of the Stormwater Permit Application plans and documents.

- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**  
Possible ideas for a community waterfront park area discussed with a grant representative. DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc. Monroe Energy owns the property of the proposed waterfront. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property. Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.
- **FY 2021 CDBG Chestnut Street Improvements**  
We confirmed Premier completed the grading per their maintenance requirements to relieve ponding stormwater at the Pigeon Club driveway.
- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2: Post Road & Price Street**  
The project engineer advised PennDOT has earmarked federal funding for performing pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.
- **Delco Green Ways Grant – Henry Johnson Park Improvements**  
We submitted the application on 9/29/2023 requesting \$249,717.75 in grant funds with a \$25,000.00 match using Borough funds. Awards are anticipated in late Fall, 2023. Attached is our sketch showing the proposed improvements.
- **Miscellaneous Items**  
As requested by Borough Manager Possenti, we reviewed the following:
  - Stoney Creek Flooding: a temporary gravel access road over a storm pipe within Stoney Creek on the north side of Post Road near Price Street connects the properties owned by Trainer Custom Chemical. The temporary access appears to be contributing to the flooding which crosses over Post Road to the downstream properties. We agree with the Borough Manager the temporary access road and storm pipe should be removed.
  - Inlet at Price Street and 4<sup>th</sup> Street: we requested PennDOT repair the inlet and are awaiting their response.
- **PY 2024 CDBG**  
We request Council develop a list of potential projects for the PY 2024 CDBG applications for discussion at the October 12th Council meeting. Applications are expected to be available in October, 2023. We recommend the required public meeting to discuss the projects be held at the November 9th Council meeting which will require a formal advertisement.  
**The required public meeting has been advertised to be held at the December 14th Council meeting.**
- **Manhole Post Road and Smith Street**  
Per the resident complaint of a manhole cover at the intersection being noisy, we reviewed and it appears the manhole is owned by Verizon. We contacted a Verizon representative whom advised they will review and respond.  
**Verizon advised they repaired the manhole frame / cover. We will review to confirm it is properly repaired.**
- **East Coast Greenway**  
Per the inquiry of Councilman Maher, we contacted an East Coast Greenway (ECG) representative who advised additional work in the Borough is not planned at this time however they are seeking additional funding for more projects in Pennsylvania. We sent them a plan of Henry Johnson Park including the proposed bicycle path we included in the Delaware County Planning Department Transportation Improvements Program. We will advise Council of ECG updates.

**Monthly Report – September 2023**  
**Charles Remaley – Code Enforcement**

**Building Permits Issued -11**

Commercial – 3

Residential - 8

Street Opening – 0

**Certificates of Occupancy Permits Issued -16**

Conditional Sales -6

Rentals - 10

Re inspection – 0

**Contractor License Issued – 1**

Total for 2023- 46

**Zoning Permits - 0**

Residential – 0

Commercial –0

**Portable Structures - 0**

**Property Maintenance Violation**

4218 Post Rd. – Excessive trash on property.

1228 Chestnut St. – Vehicle leaking fluid on to Public Street.

4300 W 9<sup>th</sup> St. – Sewer back up.

4222 Post Rd. – Accessory structure blocking Public Sidewalk.

4105 5<sup>th</sup> St. – Overgrown vegetation blocking Public Sidewalk.

3518 W 12<sup>th</sup> St. – No occupancy Permit for Rental Unit.

1371 Langley St. – No occupancy Permit for Rental Unit.

4350 Ridge Rd. – Excessive trash in yard from demolition.

3522 W 12<sup>th</sup> St. – Overgrown vegetation blocking Public Side.

**Grass Violation Notices**

Post Rd. – 4218, 4426, 4418

3<sup>rd</sup> St. – 3320, 3321, 3306

4<sup>th</sup> St. – 3414

Ridge Rd. – 4328, 4332, 4338, 4346, 4350

**Citation Warnings**

4328 W 4<sup>th</sup> St. – No occupancy Permit for Rental Unit.

4302 Post Rd. – No occupancy Permit for Rental Unit.

3702 W 9<sup>th</sup> St.- No occupancy Permit for Rental Unit.

4121 Penn St. – No occupancy for Rental Unit.

926 Sunset St. –Accumulation of trash on property.

926 Sunset St. – High grass and weeds.

4105 W 5<sup>th</sup> St. – Overgrown vegetation blocking Public Sidewalk.

318-20 Irving St. – No occupancy Permit for Rental Unit.

4228 Post Rd. – No occupancy Permit for Public Unit.

4036 W 7<sup>th</sup> St. – No occupancy Permit for Rental Unit.

3326 W 3<sup>rd</sup> St. – No occupancy Permit for Rental Unit.

4326 Ridge Rd. – High grass and weeds.