

April 14, 2022

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, Councilpersons Michael Carter, Joe Maher, Robin Rokicka, Tracy Tucker, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Mark Much

ABSENT

John Mathews, Greg Miley

MINUTES

The minutes of the March Council meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Rokicka. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Carter that the correspondence for March be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

None

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Terry Miley, Post Rd. – asked if there was a start date for PennDot to start the road work on Post Rd.

MANAGER/FINANCE – Mark Possenti was absent. Secretary read report

- Called for a motion to authorize payment to JJ Dougherty in the amount of \$63,396.00.
- Called for a motion to approve the paid March expenses for General, Recreation and Liquid Fuels Funds in the amount of \$190,892.91 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of February in the amount of \$91,519.08 which was provided for inspection.

Called for an Executive session to discuss legal matters.

COMMITTEE REPORTS

Marilyn Maher - Mayor

Swore-in fire marshal Larry Weigand

The police department has hired two new part-time officers.

Reminded residents to call 911, not the station.

Jenn Frazier – President

Need a motion to authorize a shred company to come on site to shred old documents that no longer need to be kept in accordance with Resolution 1053 and not to exceed a cost of \$2500.00.

Need a motion to appoint EAC members Jean Beck, Gail McKay and Fran Zalewski as alternate.

Stated we have been applying for different grants

Reminder that the election polling place has been changed to Borough Hall.

Thanked Monroe for their participation in the Borough clean-up day.

John Mathews – Municipal Services

Was absent but left a report with the secretary stating Mor will be finishing up on Ridge Rd. project in the next few weeks. The work on A&R Ironworks sinkhole will be starting and waiting to hear on the 1302 road depression repair. Looking into alternative traffic control for the residential streets.

Asked for:

A Motion to authorize the removal of tree stumps in HJ Park at a cost of \$2,900.00

A motion to authorize the purchase of Highway equipment in the cost of approximately 36,000.00 for a zero-turn mower, walk behind mower, backpack blower and weed whackers.

Greg Miley – Absent

Michael Carter – Public Safety

Read the monthly fire report

A testing date for the civil service in house testing has been scheduled.

Joe Maher – Ordinance/Zoning

Read the monthly code office report (attached)

Stated he has additional changes he would like to see made in regards to R1 and R2 home occupation definition of the Ordinance 772 the engineer has on tonight's agenda.

Robin Rokicka – Recreation

No report. Gave an update on upcoming events.

Tracy Tucker – Community Relations

Reported on the food pantry, making sure that everyone that needs food is being serviced.

Working on a Juneteenth Festival at HJ Park and need to know all the requirements to do so such as fire safety, etc. Solicitor will review the information.

MONROE ENERGY

Adam Gattuso stated the refinery has hired 12 new operators. They are putting in an electrical substation and are preparing for a major turn-around next year. The refinery has received the AFM Safety Award.

TAX COLLECTOR

Mark Possenti: March total tax and trash fees collected were \$704,629.44

Need a motion to approve a real estate tax deposit of \$611,259.94 into the General Fund.

Need a motion to approve a trash fee deposit of \$93,369.50 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

Stated:

Need a motion for Resolution #1073 to set a subdivision/land development fee schedule

Need a motion to authorize the advertisement of Ordinance #772 to make changes the residential R1 zoning. This has been tabled to add additional changes. Will take action at the May 4th Special meeting.

Need a motion authorize to advertise the FY 2021 CDBG Chestnut Street Improvements project for bidding.

SOLICITOR

Mark Much:

Stated he had 2 matters for an Executive session.

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Carter to adopt Resolution #1073 to set a subdivision/land development fee schedule and seconded by Councilperson Rokicka. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Maher to authorize payment to JJ Dougherty in the amount of \$63,396.00 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid March bills for General, Recreation and Liquid Fuels Funds in the amount of \$190,892.91 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid Payroll for the month of March in the amount of \$91,519.08 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize a shred company to come on site to shred old documents that no longer need to be kept in accordance with Resolution 1053 and not to exceed a cost of \$2500.00 and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion was made by Councilperson Maher to appoint EAC members Jean Beck, Gail McKay and Fran Zalewski as alternate and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize the removal of tree stumps in HJ Park at a cost of \$2,900.00 and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize the purchase of Highway equipment in the cost of approximately 36,000.00 for a zero-turn mower, walk behind mower, backpack blower and weed whackers and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize a tax collector deposit for March collections to the general fund in the amount of \$611,259.94 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize a tax collector deposit for March trash fees to the general fund in the amount of \$93,369.50 and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Carter to authorize to advertise the FY 2021 CDBG Chestnut Street Improvements project for bidding to be awarded at the June Council meeting and seconded by Councilperson Rokicka. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

Council entered the Executive session at 8:18pm.

The regular meeting resumed at 9:30pm and the following action took place:

A motion was made by Councilperson Carter to authorize to advertise a Special meeting to be held on May 4th at 8:00pm following the Caucus meeting to take action on appointing a property maintenance appeals board, Ordinance 772 zoning changes and the Juneteenth festival and seconded by Councilperson Rokicka. No opposition. Motion carried.

ADJOURNMENT

President Frazier called for a motion to adjourn at 9:31pm; Councilperson Mahers made the motion to adjourn. Councilperson Carter seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Buckley Cable – 9th Street and Price Street Improvements**

The owner advised they are in progress of completing punch-items in the basin including to help reduce stormwater ponding. Restoration of the grass in the basin will be completed this Spring when weather conditions are satisfactory. **The owner's representative advised they completed work to help relieve ponding stormwater and they also met on site with a contractor who will be restoring the grass areas. We will keep Council informed of their progress.**

- **Erosion Ridge Road**

We visited the site and observed additional stone in the grass areas has been installed behind the new retaining wall up to the guide rail and to the left of the new retaining wall up to the Ridge Road and W. 9th Street intersection. However, per our previous discussions with John Mathews and MOR, it is our understanding the stone is also to be installed behind the new retaining wall between the guide rail and asphalt curb, in the grass strip in front of the new and existing retaining walls between the walls and the curb on W. 9th Street, and in the grass area where Veterans Drive meets W. 9th Street. We discussed with MOR and they acknowledged they have additional work to do per their correspondence with John Mathews.

- **Adelphia Cable Pipeline**

Adelphia advised all work is completed including the traffic signals at the Linwood/Baker intersection. We are awaiting Adelphia's response regarding the asphalt milling and paving which they previously advised is to be done this Spring, 2022 when the weather conditions are satisfactory. **Adelphia confirmed all work including the asphalt milling and paving is complete. Based on comments by Councilwoman Rokicka at the April Caucus meeting, Eileen Nelson visited the location on several occasions and observed the Traffic Signal functioning as designed. The timing for the traffic on Baker Street shows the "Green and Green left arrow" with a total of 8 seconds, Yellow for 4 seconds and all directions red for 3 seconds. It may take time for folks to get used to the new timing. I also observed a number of motorists approaching W. 9th and making a right turn, so those vehicles did not trigger the green to the side street, but those waiting to make a left turn onto 9th activated the green.**

- **Dawes Court Erosion**

DELCTORA advised they will be installing a fence along the area near the top of the gabions and per their request we provided them with the Borough Code Enforcement Officer's contact information for requirements for the fence. We visited the site and observed the completed gabions and fence posts installed (see attached photos). DELCTORA also plans to further investigate their sanitary system in the area.

- **MS4 Program**

Henry Johnson Park– Creek Erosion – we need to discuss with the new Solicitor for the approach to project.

Attached is a useful article 'How Can I Control Stormwater on My Property'.

- **Parkview Mobile Home Park**

The letter signifying the Borough does not currently have a Planning Commission to provide a review and signature for the Planning Module was sent to applicant's engineer to include in their response to PADEP. NO CHANGE

In response to the question from the April Caucus meeting, the plans do not show new fencing to be installed, rather the plans show existing fencing along a portion of the perimeter of the site.

- **FY 2021 CDBG Chestnut Street Improvements**

We are preparing a legal description and exhibit for the portion of the property at the curve of Chestnut St. and W. 7th St. where the proposed sidewalk is beyond the existing Right of Way. We plan to send this to the solicitor for the preparation of an easement agreement within the next week. Upon finalization of the easement agreement with the property owner, we will coordinate the schedule for bidding the project with Council. **We sent the legal description and exhibit to the solicitor for the preparation of the easement agreement. We request Council's authorization to advertise the project for bidding so the project can be awarded at the at the June 9th Council meeting.**

- **1302 Langley Street-Roadway Settlement**

The owner contacted us indicating they had a contractor take a video of their lateral and advised the contractor's opinion was there was no damage to their lateral that would be causing the subsidence in their yard. We reviewed the report and video provided by the owner and did not observe damage, however, the video was taken starting from the clean-out connected to the lateral and extending along the lateral to the sewer main. A portion of the lateral at the clean-out was not visible. The video provided by MOR was taken in the opposite direction. Since there is no confirmation regarding the cause of the settlement of the grass area, we recommend the owner be responsible for addressing any settlement of the areas on their property.

We have included a scope for the repair of the roadway settlement in the below Annual Maintenance Contract Bid Documents. We will inform Council of A to U's schedule to complete the work. **A to U is scheduled to complete the repair mid-week this week of April 25th.**

- **Post Road Repaving by PennDOT**

PennDOT advised repaving is scheduled for the Spring 2022. We are expecting their scheduling update and will provide when received. PennDOT advised they should have updated scheduling information in March, 2022 and upon receipt they will provide the details. **PennDOT confirmed the work is on schedule to be completed this Spring, 2022. We will inform Council of scheduling updates from PennDOT.**

- **W. 9th Street Repaving by PennDOT**

PennDOT advised repaving of the entire length of Ridge Road / W. 9th Street from the Lower Chichester Township municipal line to the Chester City municipal line is scheduled for this Spring, 2022. We will inform Council of scheduling updates from PennDOT.

- **Sinkhole at A&R Iron Works**

The scope of work for the repairs is included in the below Annual Maintenance Contract. We will inform Council of MOR's schedule to complete the work.

- **General Storm Sewer and Road Annual Maintenance Contract**

The contract for A to U has been executed and we issued the Notice to Proceed. We forwarded to the Borough Secretary the contract for MOR's portion and upon execution we will issue the Notice to Proceed. **We issued the Notice to Proceed to MOR.**

- **4401 Ridge Road**

We were provided copies of a plan and Field View Scoping meeting request to PennDOT along w/ the applicant's consultant for the proposed improvements for 9th Street. We will advise when that is scheduled.

- **4401 Ridge Road- Congoleum Incinerator Project**

We reviewed revised plans and sent our email dated March 30, 2022 noting the plans are acceptable for issuing the building permit.

- **Community Center**

We are preparing the subdivision plan and have some options to discuss for Council's consideration. **We will present the updated subdivision plan to Council at tonight's meeting based on the discussion at the April Caucus meeting.**

- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**

The OHCD advised the Borough was awarded \$129,333 for the project. Delaware County Council will hold a public hearing on the Proposed List of Awards on Wednesday, April 20, 2022 as part of the regularly scheduled County Council meeting beginning at 6:00pm. Upon formal notification by the OHCD we will coordinate the kick-off meeting with the Borough and then proceed with the field survey.

- **2022 County Aid**

We encourage the Borough to consider a project in 2022 where the funding can be used. Please note we received notification that the amount the Borough will receive has been reduced by 20% due to the reduction in liquid fuels money the state provides them.

- **Subdivision and Land Development Fee Schedule**

A draft fee schedule was sent to the Solicitor, Manager and Code Enforcement for review and comment. None have been received to date. **We sent Resolution #1073 to the Borough Secretary for Council's consideration to adopt a tonight's Council meeting.**

- **Former Stoney Creek Technologies**

Plans were provided and a presentation will be given for their proposed project tonight.

- **4210 W. 7th Street – CDBG Demolition Application**

As requested by the Borough Manager, we completed the application that was initiated by the Code Enforcement officer. We developed a cost estimate of \$21,800 in CDBG funds based on several ballpark quotes from contractors which is under the \$21,900 threshold for public bidding. We sent the application to the Borough Manager and Code Enforcement officer and the Borough Manager advised the application is on hold since the homeowner has appealed the process.

▪ Amendments to Residential Zoning Ordinance

As discussed at the April Caucus meeting, we prepared a draft amendment to the ordinance and will present at tonight's meeting. We request Council's authorization to advertise for the adoption of the amended ordinance.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

MARCH, 2022

INCIDENT TYPE	# INCIDENTS
Building fire	9
Cooking fire, confined to container	1
Trash or rubbish fire, contained	1
Medical assist, assist EMS crew	5
Motor vehicle accident with injuries	4
Search for person in water	1
Gas leak (natural gas or LPG)	1
Oil or other combustible liquid spill	1
Carbon monoxide incident	1
Assist police or other governmental agency	3
Cover assignment, standby, moveup	5
Dispatched & cancelled en route	5
Smoke scare, odor of smoke	1
Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	39

IN TOWN CALLS: 17 CALLS

OUT OF TOWN 22 CALLS:

CALLS FROM 6AM-6PM: 20

CALLS FROM 6PM-6AM: 19

NO RESPONSE WAS MADE FOR 3 CALLS NO CREW

TOP RUNNER FOR THE MONTH: Ray Betts and Slayde Turner 32 calls

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.

Monthly Report – March 2022
Charles Remaley – Code Enforcement

Building Permits Issued - 23

Commercial – 1
Residential - 10
Street Opening – 12

Certificates of Occupancy Permits Issued – 8

Sales - 7
Conditional Sales - 0
Rentals - 1
Re inspection – 0

Contractor License Issued – 4
Total for 2022- 44

Zoning Permits - 2

Residential – 2
Commercial – 0

Portable Structures -0

Property Maintenance – Violation Notices & Citation Warning Citations

Violation Notices

3414 W 3rd St. – Motor Vehicle Violation.
927 Price St. – Dumpster on property without a Permit.
927 Price St. – Excessive trash placed out for pick-up.
3608 W 9th St. – Tree logs and tires stored on property.
1017 Anderson Ave. – Water service line leak.
3808 W 9th St. – Motor Vehicle nuisances.
4210 W 7th St. – Posting- Demolition Notice.
416 Gilbert St. –Excessive Police calls notification.
4036 W. 7th St. – Grading required under deck.
1037 Anderson Ave. – Trailer parked on Public Street.