

May 11, 2023

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

ROLLCALL

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, VP John Mathews, Councilpersons, Joe Maher, Tracy Tucker, John Gaspero, Robin Rokicka, Michael Carter, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Mark Much

ABSENT

MINUTES

The minutes of the April Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Gaspero. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Carter that the correspondence for April be accepted and any necessary action taken. No opposition. Motion carried. Questions and comments from audience on correspondence: None
Any matters that need Councilmanic action: None

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.

MANAGER/FINANCE – Mark Possenti

Updated the progress on the Municipal bldg.

- Called for a motion to allocate the American Rescue Funds to the recommended standard allowance which allows any needed use. The funds must be spent by 2026.
- Called for a motion to approve the paid April expenses for General, Recreation and Liquid Fuels Funds in the amount of \$169,911.57 which were provided for inspection. Expenses are filed in the Secretary’s office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of April in the amount of \$106,650.28 which was provided for inspection.

COMMITTEE REPORTS

Marilyn Maher – Mayor

No report. All is going well.

Jennifer Frazier – President

No report. All is moving forward.

John Mathews – Municipal Services/ Public Safety

All is good with the Highway dept. Reported on animal control.

Joe Maher – Ordinance/Zoning- Recreation-Environmental

Read the Code office reports for April. Announced the upcoming Rec events. The clean-up has been canceled twice due to weather. Will announce the next date soon.

Tracy Tucker – Public Outreach

Stated she received an email from Trinity group, they are hosting a health and wellness fair and want the Borough to partner with them. The event will be in HJP on August 19th.

State Rep. Kazeem is looking to have standing office hours at the Borough on a Tuesday of the last full week of every month from 11:00 – 1:00 to provide resources to the residents.

John Gaspero – Buildings/Pantry

Asked for a motion to approve the estimate from Perti Plumbing in the approx. amount of \$2,500.00 for the Municipal bldg. bathroom repairs.

Also stated the Rec board will be participating in the Marcus Hook Memorial Day parade and are working on float ideas.

Upper Chichester is having a Holiday parade after Thanksgiving and are asking all municipalities to participate. Plans are underway, we are looking for the best route through Trainer Borough. There will also be a fair at Willowbrook shopping center. The approx. cost to each municipality is \$7,000.00.

The food pantry is doing very well.

Robin Rokicka – Community Relations/Newsletters

No report

Michael Carter – Fire

Read the monthly fire report.

MONROE ENERGY

Adam Gattuso was absent.

TAX COLLECTOR

Total tax and trash fees collected for the Month of April were \$101,201.70.

- Called for a motion to approve a real estate tax deposit of \$101,201.70 into the General Fund.
- Called for a motion to approve a trash fee deposit of \$0 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

-Asked for a motion to adopt Resolution 23-1091 WRPP Application Watershed Restoration Protection Program. The program consists of up to \$300,000. in funds and approval of the Borough to match 15%.

-The motion to accept the 2023 County Aid and Road Program will be further discussed at the June Caucus meeting to determine if and what road program project is feasible.

-Asked for a motion to approve the speed hump traffic study. The possible project would include 20 speed humps through the Borough.

-Asked for a motion to accept Peco contribution of \$58,197.37 to pave full width road restoration 13th St. gas line project.

SOLICITOR

Mark Much stated he is looking into a graffiti ordinance.

A deed of dedication was sent to Brett Cox in regards to the Anderson St. land donation to the Borough.

ORDINANCES

- None

RESOLUTIONS

- Motion was made by Councilperson Carter to adopt Resolution 23-1091 WRPP Application and seconded by Councilperson Mathews. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Mathews to allocate AR Funds to the standard allowance and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Mathews approve the paid March expenses for General, Recreation and Liquid Fuels Funds in the amount of \$169,911.57 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid Payroll for the month of March in the amount of \$106,650.28 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the estimate from Perti in the amount of \$2,500.00 to repair the sinks and toilets in the municipal bldg. and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approve a real estate tax deposit of \$101,201.70 into the General Fund and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the speed hump traffic study. The possible project would include 20 speed humps through the Borough and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Carter to accept Peco contribution of \$58,197.37 to pave full width road restoration 13th St. gas line project and seconded by Councilperson Gaspero. No opposition. Motion carried.

NEW COUNCILMANIC BUSINESS

None

Comments from audience

April Powers, 7th St. – Asked if 7th St. could be paved. Also asked if a sign could be placed on 7th St. making it aware of a child with autism is in the area.

Debbie Mervine, Forrest St. – Asked if Forrest St. is included as one of the streets to get speed humps. Questioned why candidates were involved in the Taco Fest and advertised so.

Chaplain Hackett – Is keeping Trainer in prayer through difficult times the world is facing and stated he is always available if needed.

ADJOURNMENT

President Frazier called for a motion to adjourn at 8:18pm; Councilperson Mathews made the motion to adjourn. Councilperson Carter seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Erosion Ridge Road**
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule. **NO CHANGE**

- **MS4 Program**
Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We will prepare a proposal for the design present to Council upon responses from pending submissions regarding Grant Opportunities listed below.
Grant Opportunities
As authorized by Council, we are preparing a Watershed Restoration and Protection Program (WRPP) grant application recommended by a program rep. Highlights:
 - Maximum project funding of \$300,000.
 - Borough matching funds of not less than 15% of the total project cost.
 - \$100.00 application fee.
 - Application due May 31, 2023.

For the May 11th Council meeting we request Council approve Resolution # 23-1091 for requesting a grant of \$299,955 using grant funds and approval of the Borough's Matching Funds Commitment in the amount of \$53,933 which is 15% of the estimated project cost of \$352,888. Upon approval, the Resolution and letter with Matching Funds Commitment will be presented for signature at the May 11th Council meeting.

- **Parkview Mobile Home Park**
A representative for Parkview Mobil Home Park advised they are not willing to install a fence but have no objections if the Borough would like to install a fence. The developer advised the project is currently on hold.

- **FY 2021 CDBG Chestnut Street Improvements**
We processed the Change Order and Application for Payment No. 2 (final) from Premier Concrete, Inc. The Change Order amount is \$3,807.57: \$800 for the approved driveway apron at the Pigeon Club (Borough's responsibility) and \$3,007.57 for storm drainage improvements. The OHCD approved the additional \$3,007.57 to be paid using CDBG funds. Application for Payment No. 2 including the retainage and the Change Order is \$11,342.57 with \$10,542.57 to be paid by the OHCD using CDBG funds and \$800.00 to be paid by the Borough.

- **Post Road and W. 9th Street Repaving by PennDOT**
SR 3006 Ridge Road / West 9th Street from Baker Street to Chester City: repaving is complete. Restriping will be done per the approved PennDOT Road Diet plans.
Repaving is complete.
SR 3006 Ridge Road from Yates Ave. to Baker Street: as discussed at the March 9th Council meeting, we informed PennDOT the Borough is interested in a Road Diet. The Road Diet is also proposed to continue through Lower Chichester Township to the Delaware State Line. PennDOT confirmed they are working on a draft plan and upon receipt we will provide to Council for review and approval. **PennDOT submitted draft Road Diet striping plans and Road Diet information from the Federal Highway Administration (attached).**
SR 0013 Post Road from Marcus Hook Borough to Chester City: repaving is complete. Re-striping will be done per the PennDOT striping – bike lane plans.

- **PennDOT Post Road (SR 13) Traffic Signal Project**
The proposed improvements include upgrades to the traffic signals, roadway and bike lane striping at Post Road intersections with Main Street, Smith Street and Price Street. PennDOT advised the re-striping is being done in the repaving project noted above.

- **Community Center**
We prepared the exemption request for sewage facilities planning and submitted to DELCORA on 11/30/2022. **We responded to DELCORA's request for information and are awaiting their reply.**

- **4401 Ridge Road**
We are reviewing the revised Highway Occupancy Permit (HOP) plans. The plans include road striping and signal upgrades at Ridge Road and Baker Street and Ridge Road and Main Street. We are reviewing the easements and related documents submitted with the subdivision plans for recording. We issued our letter dated 1/12/2023 per review of the revised Land Development Plans and have discussed with the project engineer. The project engineer submitted revised plans and documents to PA DEP on 4/25/2023 responding to their Technical Deficiencies letter.

- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**
\$129,333 CDBG funds have been allocated to the project for construction. Bids were received on April 10th with Moore Brothers Enterprises, LTD. being the low bidder at \$149,365 versus \$129,333 CDBG Funds awarded. We received favorable responses from references for Moore Brothers. As authorized by Council we sent a letter from the Borough to the OHCD requesting additional \$20,032 CDBG funds to cover the difference and also requested the OHCD advise if award can be made to Moore Brothers contingent on receiving additional funding. We will advise of their response. **The OHCD allocated \$20,032 additional CDBG funds to the project. We will send the award letter with contract documents to Moore Brothers for processing.**

- **Post Road (SR 13) and Price Street (SR 219) Intersection Upgrades**
We sent the signed the Traffic Signal plan and TE-160 forms to the project engineer.

- **Flooding Main Street near Amtrak Railroad Tracks**
Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information.

- **Speed Humps**
The PennDOT Municipal Services representative advised:
 - Removable speed humps: liquid fuels funds may not be used to purchase.
 - Asphalt speed humps: liquid fuels funds may be used for materials and installation. Recommended only for roads in good condition or in conjunction with a roadway resurfacing project.
 - Removable and asphalt speed humps: must meet PennDOT design standards which includes minimum 12 ft. length (as traveling along road) with gradual slopes. Signage and striping also needed. This is opposed to speed bumps that are shorter in length with more abrupt slopes. A traffic calming study approved by PennDOT is required for the roadways to remain eligible for Liquid Fuels funding.

Cost information provided by Traffic Logix, ITS for supplying and delivering removable speed humps for 5 roads with 3 each speed humps per road for 15 speed humps is between \$106,225 and \$137,320. We prepared a cost estimate for the installation of permanent asphalt speed humps including striping and signage with the cost being \$5,500 per location and \$82,500 for 15 locations.

We prepared a traffic study for implementation of speed humps and a draft plan based on the 6 roadways per the original location and additional locations per the April 5th Caucus meeting and April 13th Council meeting as follows:

 - 12th Street: between Sunset St. and Trainer Borough / Chester City municipal line
 - 10th Street: between Sunset St. and Trainer Borough / Chester City municipal line
 - 3rd St.: between Irving St. and Trainer Borough / Chester City municipal line
 - Sunset Street near Dawes Ct.
 - Veterans Drive

We will submit the plan to PennDOT with our comments upon confirmation by Council and Police Chief Priscopo. Stantec does not recommend rumble-type surface treatments in residential areas as they are intended to create noise, but residents may not want them especially while they're sleeping. **Chief Priscopo agreed with the above locations of the speed humps comprising 20 speed humps.**

Per Council's request we reviewed the Safe Streets and Roads Program and contacted a program representative regarding submitting an application for funding speed humps. Applications are due July 10, 2023. We will discuss at the May 11th Council meeting.

▪ **PY 2023 CDBG**

The OHCD advised the Borough has been awarded:

- \$59,609 for Right-of-Way improvements on Anderson Street, 10th Street to 12th Street.
- \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program (see below).

▪ **PA Small Water and Sewer Program**

On 12/20/2022 we submitted the application for Storm Sewer Improvements to address the blockages in the storm sewer between Main Street and Marcus Hook Creek and at 2nd and Wilcox Streets and inlet repairs at 2nd and Wilcox Streets, 13th and Forrest Streets, and Ridge Road. Awards are expected to be announced in July, 2023.

▪ **PECO Gas Main Replacement- Forrest St. and 13th St.-Forrest St. to Anderson St.**

We are reviewing PECO's proposed contribution in the amount of \$58,197.37 to the Borough for the Borough to pave half width of the roads instead of PECO. We recommend the Borough accept the contribution contingent upon our review and analysis. **We completed our analysis and recommend Council accept PECO's contribution of \$58,197.37.**

▪ **2023 County Aid and Road Program**

\$2,052 County Aid Funds for 2022 have been rolled over to 2023. We recommend Council consider initiating a Road Program by the May 11th Council meeting so the 2022 and 2023 funds can be used. We recommend the following to be considered:

- Repaving full width of PECO Gas Main project roadways Forrest St. and 13th St.-Forrest St. to Anderson St.
- Repaving roadways to be selected by the Borough.
- Add Alternates for removable and permanent asphalt speed humps.

We prepared a preliminary Opinion of Probable Cost Estimate for the PECO Gas Main Replacement project and Road List provided by Council at the May 3rd Caucus meeting (attached).

▪ **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**

Possible ideas for a community waterfront park area discussed with a grant representative and Council include walkways, benches, picnic tables, lighting, parking, fencing and a dock and possibly some additional improvements such as a gazebo and/or playground equipment.

DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc. Prior to submitting an application an appraisal will need to be done using their guidelines and detailed info will be needed regarding landowner negotiations and how the public will access the property. Another option is leasing the property (at Borough's cost or using non-DCNR funding) and then asking DCNR to support a Master Site Development Plan to be completed by an independent consultant. The executed lease would need to be submitted with the application.

Monroe Energy owns the property of the proposed waterfront. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property.

Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.

- **Henry Johnson Park- PECO Green Region Application**
The Program representative advised awards are anticipated to be announced between March and April, 2023. **As discussed at the May 3rd Caucus meeting, the program representative advised the grant has not been awarded to the Borough. As requested by the Mayor at the May 3rd Caucus meeting, we obtained quotations for benches including shipping from Summit Supply Corp. in the amount of \$2,488.45 for 1 bench and \$6,495.35 for 3 benches (attached).**
- **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**
The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.
- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2: Post Road & Price Street**
The project engineer advised PennDOT has earmarked federal funding for Vulnerable Road User (VRU) projects for performing pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.
- **3524 Dawes Court – fallen tree**
The Borough Secretary advised the homeowner reported a tree from Stoney Creek has fallen on the fence on their property and inquired who owns the property where the tree is located. We will review if desired by Council. **As requested by Council we reviewed and determined the trunk of the tree appears to be from the Buckman Village Garages property in Chester City. We spoke with the Owner for Buckman who mentioned they do not use the portion of the property over the creek and have no intention of doing any cleanup or making any repairs. He stated a law indicating if a tree falls on someone else's property it's their responsibility not his to repair, but we are questioning if this is accurate. We informed the Solicitor and Code Official of this response.**
- **Proposed Fence near end Baker Street, PECO property and Henry Johnson Park**
Per Council's request at the May 3rd Caucus meeting, we reviewed the location of a proposed fence and gate with Councilman Gaspero. We contacted PECO to see if they would consider installing a fence and gate and they responded since the parcel is under Lease to Trainer Borough the Borough would need to install the fence and gate but PECO would not be opposed this.
- **Monroe Ennergy- Obstruction and Encroachment Permit**
We are reviewing the scope of the project described in the letter from Monroe Energy.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

April, 2023

Building fire	5
Passenger vehicle fire	1
Brush or brush-and-grass mixture fire	1
Medical assist, assist EMS crew	6
Motor vehicle accident with injuries	3
Motor vehicle/pedestrian accident (MV Ped)	1
Search for lost person, other	1
Gasoline or other flammable liquid spill	1
Gas leak (natural gas or LPG)	5
Carbon monoxide incident	1
Service Call, other	1
Cover assignment, standby, moveup	3
Dispatched & cancelled en route	5
Local alarm system, malicious false alarm	2
Smoke detector activation, no fire - unintentional	1
TOTAL INCIDENTS:	37

CALLS IN TOWN: 15 CALLS

OUT OF TOWN CALLS: 22 CALLS

CALLS FROM 6AM – 6PM: 24 CALLS

CALLS FROM 6PM – 6AM: 13 CALLS

TOP RUNNER FOR THE MONTH: Slayde Turner with 25 CALLS

REPORTING OFFICER: CHIEF KEN SMITH JR.

Monthly Report – April 2023
Charles Remaley – Code Enforcement

Building Permits Issued - 5

Commercial – 0

Residential - 4

Street Opening – 1

Certificates of Occupancy Permits Issued -6

Sales - 3

Conditional Sales -0

Rentals - 3

Re inspection – 0

Contractor License Issued – 3

Total for 2023- 45

Zoning Permits - 3

Residential – 3

Commercial –0

Portable Structures - 23

Property Maintenance Violation

630 Main St. – Fallen tree, fence collapse.

4224 7th St. – Construction debris on property.

Tuttle St. – Motor Vehicle Violation.

937 Price St. – Accumulation of trash on property.

1200 Chestnut St. – Motor Vehicle Violation.

4300 W 9th St. Lot 93 – Sewer Leak.

3316 W 3rd St. – No Certificate of Occupancy for the transfer of title.

1308 Forrest St. – Hazardous condition, dead tree on property.

421 Smith St. – Motor Vehicle Violation.

1310 Langley St. – No Certificate of Occupancy for rental unit.

4055 7th St. – Zoning Violation- Sign painted on garage.
9th & Langley St. – Motor Vehicle Violation.
Main & RR – Dead and up rooted trees on the property.
626 Main St. – Trash cans left out at Front Street.
1310 Langley St. – No Certificate of Occupancy for rental unit.
1310 Langley St. – Failure to Comply with Infestation Notice.

Grass Violation Notices

Anderson St. – 1302, 1318
Chestnut St. – 1229, 1223, 714, 925, 1030
Irving St. – 320
Langley St. – 939
Main St. – 406, 630
Post Rd. – 4510, 4508, 4210, 4212, 4412, 4504
Price St. – 939
Rosana Ct. – 1316
Sunset St. – 926, 1344
3rd St. – 3317, 3319, 3517, 3503, 3312, 3308, 3306
5th St. – 4122
7th St. – 4036, 4216
9th St. – 3702
13th St. – 4015, 3519

Citation Warnings

4326 Ridge Rd. – Trash & Construction Debris on property.
4108 5th St. – No Certificate of Occupancy for rental unit.
3308 W 3rd St. – No Certificate of Occupancy for rental unit.
1302 Anderson St. – Failure to comply with Grass Violation Notice.