

September 14 2023

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Pro-Tem Michael Carter calling the meeting to order at 7:00 p.m. Eastern Standard Time.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

Pro-Tem Carter called for an executive session to discuss personnel at 7:01 pm. Council came out of executive at 7:11 pm and resumed the regular meeting.

**ROLLCALL**

**PRESENT**

Mayor Marilyn Maher, Councilpersons, Joe Maher, John Gaspero, Robin Rokicka, Michael Carter, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Chris Boggs

**ABSENT**

President Jennifer Frazier, VP John Mathews, Tracey Tucker

**MINUTES**

The minutes of the August Council meeting were motioned for approval by Councilperson Gaspero to accept and seconded by Councilperson Maher. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Maher and seconded by Councilperson Gaspero that the correspondence for August be accepted and any necessary action taken. No opposition. Motion carried.

Questions and comments from audience on correspondence: None

Any matters that need Councilmanic action: None

\*Guest speaker Brian Warren from Upper Chichester rec presented the plan for the holiday parade to include all municipalities in the Chichester district, asking for Trainer support and participation. The parade is planned for Nov. 25, 2023.

\*Guest speaker Nicole Cogdall from the 159<sup>th</sup> district state reps office spoke about the work they are doing to help veteran's an. They are researching costs, etc. as well as working with Peco and Verizon on procedures to use the utility poles to install Hometown Hero banners.

**PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:**

Agenda states a two-minute time limit for residents/taxpayers to speak.

None

**MANAGER/FINANCE – Mark Possenti**

- Called for a motion to authorize to advertise trash contact bids for years 2024 – 2026. The sealed bids will be open at the October Council meeting.

- Called for a motion to approve the 2024 Non-Uniform MMO in the amount of \$6,394.00.
- Called for a motion to authorize to advertise Ordinance changes. New Ordinance #23-784
- Called for a motion to authorize Municipal Complex sanitary sewer change order in the amount of \$63,000.00 for the new Municipal Complex. The route of the sewer had to be changed due to unforeseen obstacles.
- Called for a motion to authorize AR Funds transfer to General Fund to pay for first year police body cams in the amount of \$10,000.00. The body cams will be paid over a five-year period.
- Called for a motion to authorize subscription to remove police officer public information from the internet in the amount of \$1,800.00. An incident occurred where a perpetrator searched officers information to publicly display.
- Called for a motion to approve the paid August expenses for General, Recreation and Liquid Fuels Funds in the amount of \$294,201.45 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of August in the amount of \$110,478.63 which was provided for inspection.

## **COMMITTEE REPORTS**

Marilyn Maher – Mayor

Nothing to report.

Jennifer Frazier – President

Absent

John Mathews – Municipal Services/ Public Safety

Absent. Nothing to report

Joe Maher – Ordinance/Zoning- Recreation-Environmental

Read the Code office reports for August.

Announce upcoming Rec events.

Tracy Tucker – Public Outreach

Absent. Notified secretary there was nothing to report on the EAC.

John Gaspero – Buildings/Pantry

- Called for a motion to approve of estimate to add sink and hot water to HJP bathrooms and concession stand in the amount of \$6,986.00. The hot water and sink are needed to serve food from the concession for future events.

Robin Rokicka – Community Relations/Newsletters

Nothing to report

Michael Carter – Fire/Property Maintenance

Read monthly fire report for August.

**MONROE ENERGY**

Adam Gattuso gave an update on the upcoming turn-around. Wanted to notify Council and the public what to expect in regards to noises that may be heard during the construction.

**TAX COLLECTOR**

Total tax and trash fees collected for the Month of August were \$0  
No motions needed.

**ENGINEER**

Mike Kozlowski: Read monthly report (attached)

- Called for a motion to adopt Resolution 23-1093 – Delco Greenway Grant Application, HJP Improvements. A motion was also made to commit to some degree of matching funds.
- Called for a motion to recommend payment application 1 up to \$156,219.00 in CDBG funds to Moore Brothers for Chestnut St. improvements.

**SOLICITOR**

Chris Boggs

- Called for a motion to authorize to advertise Ordinance 23-783 – Fireworks at Council’s request.

**ORDINANCES**

- None

**RESOLUTIONS**

A motion was made by Councilperson Maher to adopt Resolution 23-1093 – Delco Greenway Grant Application, HJP Improvements and seconded by Councilperson Gaspero. No opposition. Motion carried.

**OTHER ACTION ITEMS**

- Motion made by Councilperson Carter to authorize to advertise trash contact bids for years 2024 – 2026and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to approve the 2024 Non-Uniform MMO in the amount of \$6,394.00and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Maher to authorize to advertise Ordinance changes. New Ordinance #23-784and seconded by Councilperson Gaspero. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to authorize Municipal Complex sanitary sewer change order in the amount of \$63,000.00 for the new Municipal Complex and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to authorize AR Funds transfer to General Fund to pay for first year police body cams in the amount of \$10,000.00 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to authorize subscription to remove police officer public information from the internet in the amount of \$1,800.00and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Gaspero approve the paid August expenses for General, Recreation and Liquid Fuels Funds in the amount of \$294,201.45 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion made by Councilperson Gaspero to approve the paid Payroll for the month of August in the amount of \$110,478.63 and seconded by Councilperson Maher. No opposition. Motion carried.

- Motion made by Councilperson Carter to approve of estimate to add sink and hot water to HJP bathrooms and concession stand in the amount of \$6,986.00 and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Gaspero to commit to some degree of matching funds of the Delco Greenway Grant, HJP Improvements and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Gaspero for payment application 1 up to \$156,219.00 in CDBG funds to Moore Brothers for Chestnut St. improvements and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Gaspero to authorize to advertise Ordinance 23-783 – Fireworks and seconded by Councilperson Rokicka. No opposition. Motion carried.

#### **NEW COUNCILMANIC BUSINESS**

None

#### **COMMENTS FROM THE AUDIENCE**

Terry Miley, Post Rd. – Stated the work done on Post Rd. has been a big improvement in regards to the noise and shaking of the homes.

Marcia Kline, Post Rd. – Stated there is a manhole cover at Post and Smith that causes loud noise when trucks ride over it.

#### **ADJOURNMENT**

Pro-Tem Carter called for a motion to adjourn at 7:52pm; Councilperson Maher made the motion to adjourn. Councilperson Gaspero seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## ENGINEER REPORT

- **Erosion Ridge Road**  
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule.
- **MS4 Program**  
Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We will prepare a proposal for the design present to Council upon responses from pending submissions regarding Grant Opportunities listed below.  
**Grant Opportunities**  
We submitted the Watershed Restoration and Protection Program (WRPP) grant application on May 30, 2023 with a total project cost of \$352,889 and the Borough's 15% match of \$52,933.  
**Discolored water discharge Storm Outfall**  
We are investigating discolored water discharge to Marcus Hook Creek from the Borough's storm outfall piping originating from Nealy Blvd. The lab results were positive for potassium and per our visual observations the water is discolored with an oily sheen. We reviewed the TV video completed by A to U, prepared a sketch documenting the pipe materials and damage, will review with A to U and make recommendations to Council.  
**MS4 Annual Report:** we are preparing the report due to PA DEP the end of September, 2023.
- **Parkview Mobile Home Park**  
A representative for Parkview Mobil Home Park advised they are not willing to install a fence but have no objections if the Borough would like to install a fence. The developer advised the project is currently on hold.
- **PennDOT SR 3006 Ridge Road from Yates Ave. to Baker Street**  
We will advise of PennDOT's schedule for repaving and re-striping per the Road Diet.
- **Community Center**  
We prepared the exemption request for sewage facilities planning and submitted to DELCORA on 11/30/2022. We responded to DELCORA's request for information and are awaiting their reply. We received the capacity letter from DELCORA and will prepare the submission to PA DEP.
- **4401 Ridge Road**  
We are reviewing the revised Land Development submission in response to our 8/8/2023 letter and other outstanding items. Our comments for the Bus Shelter and Traffic Signal easements have been addressed. As requested by the project attorney, we provided a draft copy of the Stormwater Operations and Maintenance Agreement to the Borough Solicitor.
- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**  
Construction is substantially complete. The OHCD verbally agreed to the approximate \$6,900 change order for additional CDBG funds to address deficiencies in the subsurface roadway materials. We are preparing and working with Moore Brothers regarding the request for payment, change order and close-out documents. At the September 14<sup>th</sup> Council meeting, we will recommend to Council payment of Application for Payment No. 1 up to \$156,219.00 in CDBG funds which may include the change order. **We recommend Council authorize Application for Payment No. 1 to Moore Brothers in the amount of \$144,365.00 using CDBG funds. We recommend Council authorize Application for Payment No. 2 (final) to Moore Brothers in the amount of \$11,854.00 using CDBG funds pending processing of the Change Order and confirmation the punch-list and close-out documents from Moore Brothers are complete.**
- **Flooding Main Street near Amtrak Railroad Tracks**  
Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information. Funding to assist with addressing this issue was requested in the PA Small Water and Sewer Application submitted in December, 2022. The program representative advised awards are now anticipated in mid-September, 2023.

▪ **PY 2023 CDBG**

The OHCD advised the Borough has been awarded:

- \$59,609 for Right-of-Way improvements on Anderson Street, 10<sup>th</sup> Street to 12<sup>th</sup> Street.
- \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. Awards for the application are expected to be announced in July, 2023.

▪ **PECO Gas Main Replacement Projects**

**Forrest St. and 13<sup>th</sup> St.-Forrest St. to Anderson St.**

The Borough Secretary confirmed PECO paid the Borough their contribution of \$58,197.37 for repaving one-half width of the roadways.

We requested PECO offer a contribution to the Borough for re-paving one-half width of roadways for the Borough to consider for repaving roadways in a Road Program in 2024 based on PECO's scheduling information for gas main replacements as follows. We will advise of their response.

• **Sunset St. - W. 13th St. to Township Line Road**

As mentioned by Councilman Mathews at the August Council meeting, we observed the location of the gas main replacement at the site. PECO advised the work is limited to the replacement of the gas main and not the services to the houses.

- Langley St. from W. 9th St. to W. 12<sup>th</sup> St.
- Price St. from W. 9th St. to W. 10<sup>th</sup> St.
- Sunset St. from W. 9th St. to W. 10th St.

PECO also advised in 2024 they will be replacing a gas main along W. 9th St. (PennDOT SR 3006) from Langley St. to Sunset St.

As discussed at the August Council meeting, we reviewed the Borough Ordinance which says per Section 226-27 except for emergencies, excavations are not permitted in streets that have been built or overlaid within the previous five years, unless the applicant agrees to mill and overlay the full width of the excavated section with 1 1/2 inches of superpave wearing course.

▪ **Speed Humps**

Upon installation of the speed humps, PennDOT recommends conducting a study to monitor impact of speeds and volumes pre/post installation of the vertical deflection devices.

▪ **2023 County Aid and Road Program**

Per Council approval at the August Council meeting, on 8/17/2023 we sent a letter to A.F. Damon, Inc. awarding the contract in the amount of \$188,004.00 for the Base Bid and Add Alternate Bids 1 & 2. PECO's contribution of \$58,197.37 will be allocated to the funding. We are processing the contracts and preparing the Application for Project Approval to PennDOT for using Liquid Fuels and County Aid Funds. Upon PennDOT approval we will advise of A.F. Damon's construction schedule.

▪ **Safe Streets and Roads Program**

With Council forming a committee at the June Council meeting, Council may want to begin planning for potential project (s) for the next application round due in 2024.

▪ **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**

The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.

▪ **Monroe Energy- Pipeline Project**

We are reviewing the Stormwater Permit Application plans and documents.

▪ **FY 2021 CDBG Chestnut Street Improvements**

Premier agreed to perform the grading per their maintenance requirements to relieve ponding stormwater at the Pigeon Club driveway. We will advise when Premier completes the work. Premier advised they completed the grading. We will confirm.

- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**  
 Possible ideas for a community waterfront park area discussed with a grant representative. DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc. Monroe Energy owns the property of the proposed waterfront. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property. Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.
- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2: Post Road & Price Street**  
 The project engineer advised PennDOT has earmarked federal funding for performing pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.
- **Delco Green Ways Grant – Henry Johnson Park Improvements**  
 We are preparing the application due 9/29/2023. We reviewed the existing playground and options for improvements with a representative with Playworld, the manufacturer of the original equipment and are also reviewing options for landscaping around the playground equipment. Resolution No. 23-1093 will be presented for approval and signature at the September 14<sup>th</sup> Council meeting. We are requesting Council provide letters for support for the project. **The funding request will be up to the \$250,000 maximum. 15% of the funding request will be for design and engineering. No match by the Borough is required, but encouraged. We recommend Council consider allocating matching funds.**
- **Miscellaneous Items**  
 As requested by Borough Manager Possenti, we reviewed the following:
 
  - Stoney Creek Flooding: a temporary gravel access road over a storm pipe within Stoney Creek on the north side of Post Road near Price Street connects the properties owned by Trainer Custom Chemical. The temporary access appears to be contributing to the flooding which crosses over Post Road to the downstream properties. We agree with the Borough Manager the temporary access road and storm pipe should be removed.
  - Inlet at Price Street and 4<sup>th</sup> Street: the Chester Water Authority (CWA) reviewed the inlet and advised it does not appear their contractor that completed adjacent curb and road restoration caused the dislodging of the pieces of concrete in the inlet blocking proper stormwater flow.
- **PY 2024 CDBG**  
 We request Council develop a list of potential projects for the PY 2024 CDBG applications for discussion at the October 12<sup>th</sup> Council meeting. Applications are expected to be available in October, 2023. We recommend the required public meeting to discuss the projects be held at the November 9<sup>th</sup> Council meeting which will require a formal advertisement.

**Monthly Report – August 2023**  
**Charles Remaley – Code Enforcement**

**Building Permits Issued -5**

**Commercial – 0**

**Residential - 5**

**Street Opening – 0**

**Certificates of Occupancy Permits Issued -23**

**Conditional Sales -3**

**Rentals - 20**

**Re inspection – 0**

**Contractor License Issued – 0**

**Total for 2023- 45**

**Zoning Permits - 3**

**Residential – 3**

**Commercial –0**

**Portable Structures - 0**

**Property Maintenance Violation**

206 Wilcox St. – Storage container on street without a permit.

3326 W 3<sup>rd</sup> St. – Dumpster on street without a permit.

3400 W 4<sup>th</sup> St. – Posting, Borough grass Invoice #312.

4105 W 5<sup>th</sup> St. – Overgrown vegetation onto public sidewalk.

3412 W 3<sup>rd</sup> St. – Sump pump discharge onto Public Street.

4100 Post Rd. – Downed tree, over hanging Right of Way.

4340 Ridge Rd. – Transfer of Title without Certificate of Occupancy.

4340 Ridge Rd. – No Certificate of Occupancy for rental unit.

3808 W 9<sup>th</sup> St. – Drivers sleeping in trucks on vacant lot.

4300 W 9<sup>th</sup> St. – Sewer leak on Lots 12, 33.

4100 w 7<sup>th</sup> St. – Sewer back up, rear of property.

711 Main St. – Commercial trash placed out for Residential Pic-up.

4300 W 9<sup>th</sup> St. - Excessive bulk trash.

**Grass Violation Notices**

Chestnut St. – 925

Irving St. – 201

Nealy Blvd. – 21

Post Rd. – 4323, 3505, 4426, 4218

3<sup>rd</sup> St – 3320, 3517, 3500

4<sup>th</sup> St. – 3504

13<sup>th</sup> St. – 3511

**Citation Warnings**

1308 Anderson St. – Zoning Violation, fence installed w/out a permit.

1015 Chestnut St. – Zoning Violation, fence installed w/out a permit.

4213 W 5<sup>th</sup> St. – Zoning Violation, fence installed w/out a permit.

4340 Ridge Rd. – Failure to maintain grass.

3317-19 3<sup>rd</sup> St. – Failure to maintain grass.

3306 W 3<sup>rd</sup> St. – Failure to maintain grass.

3308 W 3<sup>rd</sup> St. – Failure to maintain grass.

3326 W 3<sup>rd</sup> St. - Dumpster on street w/out a permit.

3321 w 3<sup>rd</sup> St. – Unregistered vehicle on property.

Marcus Hook trainer Fire Department

Monthly report

August, 2023

INCIDENT TYPE	# INCIDENTS
Building fire	5
Passenger vehicle fire	1
Medical assist, assist EMS crew	3
Motor vehicle accident with injuries	2
Motor vehicle/pedestrian accident (MV Ped)	1
Motor vehicle accident with no injuries.	1
Gas leak (natural gas or LPG)	1
Carbon monoxide incident	2
Heat from short circuit (wiring), defective/worn	1
Power line down	1
Vehicle accident, general cleanup	1
Cover assignment, standby, moveup	3
Dispatched & cancelled en route	13
No incident found on arrival at dispatch address	1
Smoke scare, odor of smoke	1
Municipal alarm system, malicious false alarm	1
Local alarm system, malicious false alarm	1
CO detector activation due to malfunction	1
Alarm system activation, no fire - unintentional	1
<b>TOTAL INCIDENTS:</b>	<b>41</b>

Calls in town: 17

Calls out of town: 24

Calls from 6am-6pm: 10 calls

Calls from 6pm-6am: 31 calls

Top runner for the month: Ray Betts with 30 calls

Reporting officer: Ken Smith Jr. Chief