

June 13, 2024

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 4300 Township Line Rd, Trainer, PA with President John Gaspero calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

ROLLCALL

PRESENT

Mayor Marilyn Maher, President John Gaspero, Councilpersons Jim McKay, Robin Rokicka, Vickie Padgett, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Chris Boggs

ABSENT

John Mathews, Michael Carter

Mayor Maher presented a certificate of commendation honoring Sergeant Ostan, Officer Holobowicz, Officer Youssef and Officer Ortiz in regards to their work on the mass shooting incident at De. Co. Linen Co. in Chester.

MINUTES

The minutes of the May Council meeting were motioned for approval by Councilperson Tucker to accept and seconded by Councilperson Rokicka. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Tucker and seconded by Councilperson Rokicka that the correspondence for May be accepted and any necessary action taken. No opposition. Motion carried.
Questions and comments from audience on correspondence: None
Any matters that need Councilmanic action: None

A presentation was given by A&R Ironworks for an upcoming land development project to erect a contractor's flex building on 9th St.
Consideration of Conditional Approval including waivers and variances that may be requested was given. A motion was made by Councilperson Rokicka to approve and seconded by Councilperson McKay. No opposition. Motion carried.

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.
None

MANAGER/FINANCE – Mark Possenti

- Called for a motion to adopt Resolution 24-1108 Conditional Use for Kanem Auto Parts 3300 4th (Post Rd.) The conditions contained in the Resolution were read.
- Called for a motion for the transfer of AR Funds to General Fund and close the account.
- Called for a motion to approve the paid April expenses for General, Recreation and Liquid Fuels Funds in the amount of \$279,114.56 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of May in the amount of \$171,914.43 which was provided for inspection.
- Asked Council to consider canceling the July 3rd Caucus meeting due to the holiday.

COMMITTEE REPORTS

Marilyn Maher – Mayor

No report.

John Gaspero – President

-Use of 4300 Municipal Building was discussed and decided the building may be used for community and borough informational purpose and business only. The building will not be used for any personal or private reason or use. The Solicitor office will draw up a Resolution to be passed at the July meeting. The pantry is still in the process of obtaining a non-profit 501C for the food pantry which will open up an opportunity for more resources to keep the pantry stocked.

John Mathews – Municipal Services/ Public Safety

Absent. Secretary read report stating when CWA finishes work at 5th and Gilbert, public works will chain off the area to stop traffic from entering. Upon return from work I will be dealing with the barriers and millings in HJP and a new refurbished Police sign will be installed.

Jim McKay – Property Maintenance/Code Enforcement

-Read the monthly code report (attached)

Robin Rokicka – Buildings

The trees have been mapped out for HJ Park in regards to Monroe Energy (for Pipeline project) removing 9 trees and replacing them with 5 new trees through the park.

Tracy Tucker – Public Outreach/Newsletters

Stated that a representative from State Rep Kazeem's office will be at the food pantry on Friday to address any resident concerns. They will be attending there the second Friday of every month between 3pm and 5pm at 824 Main St.

Announce the upcoming Juneteenth celebration in HJP this Sunday, combining the event with a Father's Day cookout.

Vickie Padgett – Recreation/Parks

Reported on the June Penny Party.

Michael Carter – Fire/Property Maintenance

Absent. Secretary read the monthly fire report.

MONROE ENERGY

Adam Gattuso stated the refinery has been quiet, they are going to hire another round of operators and in the fall, they will have a very small maintenance turn-around.

TAX COLLECTOR

Total tax and trash fees collected for the Month of May were \$42,037.24

-Called for a motion to approve a real estate tax deposit of \$34,078.14 into the General Fund.

-Called for a motion to approve a trash fee deposit of \$7,959.10 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

-Read monthly report

-Asked for a motion to adopt Resolution 24-1107 4401 Ridge proposed sanitary sewer connection approval.

-Authorize expense of poured rubber in playground area in regards to the Delco Greenway Grant for HJ Park Improvements was discussed in regards to cost and splitting the project into two phases to request additional funding for the project.

SOLICITOR

Chris Boggs stated bylaws are being written in applying for the non-profit 510C for the food pantry. Will be writing an agreement in regards to the use of the Municipal bldg.

ORDINANCES

None

RESOLUTIONS

- Motion was made by Councilperson Tucker to adopt Resolution 24-1107 4401 Ridge proposed sanitary sewer connection and seconded by Councilperson McKay. No opposition. Motion carried.
- Motion was made by Councilperson Tucker to adopt Resolution 24-1108 Conditional Use for 3300 4th (Post) and seconded by Councilperson Rokicka. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Tucker to adopt Resolution 24-1108 Conditional Use for Kanem Auto Parts 3300 4th (Post Rd.) and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Rokicka authorizing to transfer the AR Funds to the General Fund and close the account and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion made by Councilperson McKay to approve the paid May expenses for General, Recreation and Liquid Fuels Funds in the amount of \$279,114.56 and seconded by Councilperson Tucker. No opposition. Motion carried.
- Motion made by Councilperson Rokicka to approve the paid Payroll for the month of May in the amount of \$171,914.43 and seconded by Councilperson McKay. No opposition. Motion carried.
- Motion made by Councilperson Tucker to cancel the Caucus meeting scheduled for July 3, 2024 and seconded by Councilperson McKay. No opposition. Motion carried.

- Motion was made by Councilperson Rokicka to approve a real estate tax deposit of \$34,078.14 into the General Fund and seconded by Councilperson McKay. No opposition. Motion carried.
- Motion was made by Councilperson Tucker to approve a trash fee deposit of \$7,959.10 into the General Fund and seconded by Councilperson McKay. No opposition. Motion carried.

NEW COUNCILMANIC BUSINESS

None

COMMENTS FROM THE AUDIENCE

- **Pastor Guy** from the United Methodist Church spoke about working with the borough and the use of the Trainer methodist Church for the Hope store and pantry.

-An executive session was called to discuss legal matters.
Council entered into an executive session at 8:00.
The regular meeting resumed at 8:18.

A motion was made by Councilperson Rokicka to authorize Mark Much's office to engage special council for conflicted contract negotiations and seconded by Councilperson McKay. No opposition. Motion carried.

ADJOURNMENT

President Gaspero called for a motion to adjourn at 8:19pm; Councilperson McKay made the motion to adjourn. Councilperson Tucker seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

▪ PY 2023 CDBG Projects

- \$59,609 for Right-of-Way improvements on Anderson Street, 10th Street to 12th Street. OHCD approved the project for bidding.
- \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. We drafted a scope of work which includes inlet and storm pipe maintenance and rehabilitation for the flooding on Main St. near the Amtrak bridge, 2nd St. and Wilcox St., 13th St. and Forrest St. Work also includes additional locations not part of the original scope of work at Post Rd. and Price St., 3rd St. and Price St. and 4th St. and Price St. We will discuss these additional locations with the OHCD to see if they may be considered in the scope of work. **The OHCD advised CDBG funds may not be used for additional locations, however, the locations may be included in the Bid Documents if the Borough funds the work. We are preparing an updated cost estimate with options.**

▪ PECO Gas Main Replacement Projects

We confirmed PECO is agreeable to offer a contribution for the below roadways for re-paving one-half width of roadways. We will send to the Borough upon receipt.

- Sunset St. - W. 13th St. to Township Line Road: PECO replaced the gas main at this location.
- Langley St. from W. 9th St. to W. 12th St.
- Price St. from W. 9th St. to W. 10th St.
- Sunset St. from W. 9th St. to W. 10th St. We will request a contribution for the full width of roadway since this was re-paved during the 2021 Road Program.

PECO advised in 2024 they will also replace a gas main along W. 9th St. (PennDOT SR 3006) from Langley St. to Sunset St. PECO advised work is to start on 6/6/2024 and be complete in August, 2024.

▪ PY 2024 CDBG – Right-of-Way Improvements

\$143,542 of the \$243,542 CDBG funds requested were awarded for Streetscape Improvements for Price, Sunset, Anderson and Langley Streets. We recommend the locations within the above PECO Gas Main Replacements be included in the project.

▪ Monroe Energy- Pipeline Project

We informed Monroe per their request, the Borough is agreeable to issue a partial permit for the work between Ridge Rd. to Township Line Rd. Upon acquiring the easements outside of the existing easements, resubmitting the revised plans and approval of the plans, the grading/stormwater and erosion control permit for the remaining portion of the project between Ridge Road towards the Delaware River within the Congoleum property will be issued. We will inform Monroe the escrow amount to be deposited with the Borough for Stantec Observation and Administration Services. We will advise of Monroe's construction schedule. **Monroe deposited \$13,000 to the Borough for Stantec Construction Observation and Administration Services. Monroe advised they anticipate starting construction in Mid-August, 2024 and will provide schedule updates.**

We will continue discussions regarding Henry Johnson Park with Monroe Energy and Borough representatives regarding options for Monroe to consider including repaving Henry Johnson Parkway from the area to be repaved to connect to Township Line Road and new speed hump(s). Council agreed with Monroe's proposal to remove 9 trees, 1 tree limb and install 5 new trees. We informed Monroe of the species of trees requested by the Borough as follows: Sassafras: 1 ea., Ann Magnolia: 1 ea., Honeycrisp Apple: 1 ea., Apple Pink Lady: 1 ea. and Red Bud: 1 ea.

We will coordinate a site meeting with the Borough and Monroe to stake-out the trees. They are available 6/6/24 11:00 AM, 6/7/24 10:00 AM and Mon. 6/10 1:00 PM. **We met with Borough and Monroe representatives on 6/7 and staked-out the trees as requested by the Borough.**

- **Delco Green Ways Grant – Henry Johnson Park Improvements**
The full requested \$249,717.75 in grant funds was awarded with a required \$25,000.00 match of Borough funds. We are working on the design plans. Per discussion with Council President Gaspero, we recommend a poured-in-place (PIP) rubber play surface be used to comply with ADA requirements in lieu of the wood fiber surface per the original application. We will discuss with the Borough including revised costs. Playworld will provide a 3D rendering as requested by President Gaspero which we will present to the Borough upon receipt. **The DCPD advised additional funds from the County are not available at this time. The DCPD confirmed COSTARS may be used to purchase the equipment which may save costs. We will discuss options with the Borough.**

- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**
DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc. Monroe Energy owns the property. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property. Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.

- **2024 County Aid and**
Council adopted County Aid resolution no. 24-1105 at the 5/9/2024 Council meeting with \$2,052 funds allocated.

- **W. 9th Street (SR 3006) - grass/landscape median strip in center / turning lanes**
Council President Gaspero inquired if it would be possible to have a grass/landscape median with plantings within a portion of the center / turning lane (s). PennDOT advised a traffic calming study will be needed and Liquid Fuels funds may not be used. We also discussed with the County Planning Department. We will further review including potential funding sources.

- **Settlement in Grass Strip and edge of Roadway 12th Street near Price Street**
We reviewed the TV video from A to U Services, Inc. and emailed our report with our analysis and recommendations to the Borough on 4/3/2024. DELCORA reviewed the TV videos showing deficiencies in the sanitary sewer main piping joints and advised they will repair as part of their maintenance program.

- **200 Price Street Development**
Resolution #24-1101 granting conditional approval was adopted at the 4/11/ 2024 Council meeting. We are processing Sewage Facilities Planning Module Exemption request documents from the project engineer including signature needed from the Borough Secretary.

- **Post Road (SR 13) and Price Street (SR 219) Intersection Upgrades**
The projects in Chester City and Marcus Hook includes ADA and traffic signal improvements within the Post Road and Price Street intersection. The project representatives advised work is substantially complete and they are working with PennDOT on punch-list items.

- **Flooding at Main Street near Amtrak Railroad Bridge**
Per the 4/26/2024 site meeting, Amtrak advised part of the property north of the railroad tracks is owned by Norfolk Southern. Amtrak advised they will make an effort to keep the screening at the culvert along Stoney Creek currently partially blocked with tree limbs and debris cleared and will consider working with Norfolk Southern in surveying and dredging the drainage swale. Amtrak to provide updates. A to U Services, Inc. sent a proposal to clean the blocked storm pipe on a time and material basis with a total cost of \$2,200 for a full day and televise the line for \$975. The Borough accepted our recommendation at the 5/9/2024 Council meeting to include this with the proposed storm sewer improvements under the PY 2023 CDBG project per above and go out to bid and to not authorize A to U Services, Inc. We have proceeded with the design.

- **MS4 PROGRAM**

- **Grant Opportunities – Pollution Reduction Plan (PRP)**

- We submitted the WRPP application on 5/30/2024. The total project cost is \$352,941 with a 15% match of \$52,941 required to be paid by the Borough. We assisted with preparing a support letter and received from the Borough support letters from local legislatures included in the application.

- **Discolored water discharge Storm Outfall**

- We are monitoring the discharge and per our site visit on 2/29/2024 the water discharge is clear.

- **MS4 permit cycle (March 2023 through March 2025)**

- When finalized, DEP to advise of pending DEP updates to the PRP and the new MS4 permit cycle.

- **MS4 Article:** Attached is an educational article "Keep Yard Waste Away from Streams".

- **DEP Response to Y5 Annual Report**

- We are addressing DEP's comments per review of our annual report submitted in 2023 and will provide an update when we submit the 4th Permit Y1 Annual Report due in September, 2024. One of DEP's comments was defining an Illicit Discharge on the Borough's website. We provided information regarding this and other suggestions to the Borough.

- **Marcus Hook Creek Workgroup and Clean-up**

- Council President Gaspero and Borough Manager Possenti attended the meeting organized by Larry Bak with the Delaware County Emergency Services on 5/6/2024.

- President Gaspero sent to us the list of items removed by Monroe from Marcus Hook Creek during the clean-up on 5/28/2024.

- **Community Center**

- We submitted the documents and plans relative to Sewage Planning to PA DEP with our letter dated 11/14/2023.

- **4401 Ridge Road**

- We reviewed the Sewage Facilities Planning Module (SFPM) packet provided by the project engineer on 5/23/2024. The proposed sanitary sewage will connect to the existing public sewer collection system on Yates Ave. near the intersection with Ormond Street owned by Lower Chichester Township. DELCORA has confirmed adequacy at their treatment plant to support additional flows. The project engineer is requesting Trainer Borough and Lower Chichester Township approve the SFPM per Resolution and upon approval will send the SFPM to PA DEP for approval. We recommend Council adopt this per Resolution at the 6/13/2024 Council meeting. We will also provide documents for the Borough Secretary's signature. Our suggestion is project representatives do not need to attend the 6/13/2024 meeting, however, we will request their attendance if the Borough desires. **Resolution No. 2024-1107 will be presented for adoption at the 6/13/2024 Council meeting.**

- **Safe Streets and Roads Program**

- With Council forming a committee, Council may want to begin planning for potential project (s) for the next application round due in 2024. **As requested by Councilwoman Tucker, we are reviewing the guidelines for a Planning and Demonstration Grant. The next due date is 8/29/2024.**

- **EPA Climate Justice Community Change Grant**

- If desired by Council, we will review the information provided by Councilwoman Tucker and assist the Borough. Grants are due 11/21/2024.

- **A and R Ironworks Development**

We reviewed the Land Development submission for the proposed flex building and sent our letter dated 6/3/2024. The project engineer advised they may present the project at the June 13th Council meeting and if so, we will confirm so this can be included on the agenda.

The project engineer confirmed he will be presenting the project at the June 13th Council meeting and requested a Conditional Approval of the project. We recommend Council consider Conditional Approval of the project with the conditions being the items in Stantec letter dated 6/3/2024 including discussions there may be at the meeting regarding specific items in the letter and possible variances and/or waivers from the Ordinance that may be requested. If Council grants Conditional Approval, we will present a resolution for adoption at the 7/11/2024 Council meeting.

- **Fizzano Brothers Warehouse – 900 Township Line Rd., Upper Chichester Township**

We reviewed information regarding proposed sewage flows from the project through Trainer Borough including a potential intermunicipal agreement. Per PA DEP, no action from the Borough is needed.

- **1324 Langley Street- Crack in Concrete ADA Curb Ramp**

As requested by Councilman Carter, we checked the concrete ADA Curb Ramp and observed a crack in the concrete at a corner. The ADA ramp was constructed during the 2023 Road Program. Since the project is still within the one-year warranty period we notified the contractor A.F. Damon, Inc. and will advise of their response.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

May 2024

INCIDENT TYPE	# INCIDENTS
- Building fire	5
- Rescue, EMS incident, other	1
- Medical assist, assist EMS crew	3
- Motor vehicle accident with injuries	4
- Motor vehicle accident with no injuries.	1
- Gas leak (natural gas or LPG)	2
- Chemical spill or leak	1
- Power line down	2
- Cover assignment, standby, moveup	4
- Dispatched & cancelled en route	12
- Telephone, malicious false alarm	1
- Alarm system sounded due to malfunction	1
- CO detector activation due to malfunction	1
- Smoke detector activation, no fire - unintentional	3
- Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	43

Marucs Hook/Trainer CALLS: 17 CALLS

MUTUAL AID CALLS: 26 CALLS

CALLS FROM 6AM – 6PM: 24 CALLS

~~CALLS~~ FROM 6PM – 6AM: 19 CALLS

TOP RUNNER FOR THE MONTH: Slayde Turner with 31 Calls

REPORTING OFFICER: Chief Dan Smith

Monthly Report – May 2024
Charles Remaley – Code Enforcement

Building Permits Issued - 7

Commercial – 0
Residential - 7
Street Opening – 0

Certificates of Occupancy Permits Issued -30

Sales - 2
Conditional Sales -0
Rentals - 28
Re inspection – 0

Contractor License Issued – 0

Total for 2024 -35

Zoning Permits - 1

Residential – 1
Commercial –0

Portable Structures - 0

Property Maintenance Violation - 7

3528 Dawes Court - Motor Vehicle Violation
1338 Sunset St. – Motor Vehicle Violation
4322 Ridge Rd. – Rental property Code Violation.
4322 Ridge Rd. – Mattress out for trash not wrapped.
3316 W 3rd St. – Vacant property registration.
3316 W 3rd St. – Collapsed Roof structure.
1313 Sunset St. – Animal Feces disposal.

Citation Warnings - 5

4300 W 9thSt. Lt 87 – Expired CO for Rental Property.
1313 Langley St. – Expired CO for Rental Property.
4300 W 9th St. Apt E1- Expired CO for Rental Property.
914 Sunset St. – Expired CO for Rental Property.
3817 W 13th St. – Expired CO for Rental Property.

High Grass - 27

Anderson St. – 1314, 1017, 1013
Gilbert St. – 412
Irving St. – 203, 205, 207
Post Rd. – 4220, 4222, 4508, 4512, 3312
Price St. – 1362
Ridge Rd. – 4300, 4302, 4401
3rd St. – 3400, 3416, 3306, 3308, 3316
4th St. – 3300
5th St – 4211
7th St. – 4039, 4041
9th St. – 4025
12th St. - 3543