

August 11, 2022

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with President Jennifer Frazier calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Mayor Marilyn Maher, President Jennifer Frazier, VP John Mathews, Councilpersons, Michael Carter, Joe Maher, Robin Rokicka, Tracy Tucker, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Chris Boggs

ABSENT

Greg Miley

MINUTES

The minutes of the July Council meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Carter that the correspondence for July be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

None

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.

None

MANAGER/FINANCE – Mark Possenti

Stated the RACP grant is ready for submission and asked for a motion to authorize the \$500,000 application fee.

Gave an update of the Municipal Complex.

- Called for a motion to accept the Brandywine animal control contract
- Called for a motion to approve Application Payment #4 to John J. Dougherty & Son, Inc. in the amount of \$138,348.00.
- Called for a motion to accept the 2023 MMO in the amount of \$246,412.00.
- Called for a motion to approve the paid June expenses for General, Recreation and Liquid Fuels Funds in the amount of \$291,800.09 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of June in the amount of \$140,003.00 which was provided for inspection.

COMMITTEE REPORTS

Marilyn Maher - Mayor

Stated the Chief would like to hire a FT office by the years end.

Receiving complaints about barking dogs and discussed steeper fines for repeat police calls to residences.
Asked for a motion to form a beautification committee.

Jennifer Frazier – President

Stated an executive session is needed for personnel.

John Mathews – Municipal Services

Stated still waiting on new highway equipment. Amtrak has worked on Main St bridge, had to have the bridge storm sewer pumped out. Waiting on some equipment estimates for next year's budget.

Greg Miley – Property Maintenance

Absent

Michael Carter – Public Safety

Read the monthly fire report for July (attached)

Asked for motion to authorize the purchase of a new computer for the Chief at the approximate cost of \$,1200.00.

It was approved to use school buses in regards to the Emergency Management contract.

Joe Maher – Ordinance/Zoning

Read the monthly code office report (attached)

Still working on reviewing the Ordinances.

Robin Rokicka – Recreation

Stated the 2 new signs are out. Announced the upcoming events. Extending the flea markets into the fall will be discussed.

Tracy Tucker –

No report

MONROE ENERGY

Adam Gattuso gave an update on the refinery status.

TAX COLLECTOR

Mark Possenti was absent, Secretary read the report: Total tax and trash fees collected for the July were \$4,634.59 Taxes collected are now in the penalty phase.

-Called for a motion to approve a real estate tax deposit of \$4,024.09 into the General Fund.

-Called for a a motion to approve a trash fee deposit of \$610.50 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

-Need a motion to authorize to advertise Ordinance 7743, new draft model update NPDES

Stormwater.

- Need a motion to authorize payment to Moore in the amount of \$58,550.00 for the sinkhole at A&R Ironworks. A&R will reimburse the Borough in the amount of \$4,700.00.

SOLICITOR

Chris Boggs:

- The PUC case involving Aqua's proposed acquisition is still under review.
- Tax assessment appeal 4401 Ridge Rd. is still under appeal at this time.

ORDINANCES

- Motion was made by Councilperson Mathews to authorize to advertise Ordinance 774, new draft model update NPDES Stormwater and seconded by Councilperson Carter. No opposition. Motion carried.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Mathews to accept the Brandywine Animal Control contract and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve Application Payment #5 to John J. Dougherty & Son, Inc. in the amount of \$149,688.00 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the 2023 MMO in the amount of \$246,412.00 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Carter to approve the paid July bills for General, Recreation and Liquid Fuels Funds in the amount of \$291,800.09 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid Payroll for the month of July in the amount of \$140,003.00 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid Payroll for the month of July in the amount of \$140,003.00 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve Mayor Maher forming a beautification committee and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize the purchase of a new computer for the Chief at the approximate cost of \$,1200.00 and seconded by Councilperson Rokicka. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize payment to Moore in the amount of \$58,550.00 for the sinkhole at A&R. Ironworks. A&R will reimburse the Borough in the amount of \$4,700.00. and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve a real estate tax deposit of \$4,024.09 into the General Fund and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Carter to approve a trash fee deposit of \$610.50 into the General Fund and seconded by Councilperson Mathews. No opposition. Motion carried.

AMENDED ACTION TO AGENDA

- Motion was made by Councilperson Carter to authorize the RACP grant application fee in the amount of \$500.00 and seconded by Councilperson Mathews. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

President Frazier called for an Executive at 8:05 pm to discuss personnel. No action was taken during this time. No decisions were made at this time.

Regular meeting re-adjourned at 8:39pm

ADJOURNMENT

President Frazier called for a motion to adjourn at 8:39pm; Councilperson Mathews made the motion to adjourn. Councilperson Maher seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Buckley Cable – 9th Street and Price Street Improvements**

The owner's representative advised additional punch-list work has been completed. We visited the site and found the majority of the items have been completed with several items to be done. We will keep Council informed of the status.

- **Erosion Ridge Road**

MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule. **NO CHANGE**

- **MS4 Program**

Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan project. We are preparing a proposal for the design and will present to Council.

- **Parkview Mobile Home Park**

The applicant's engineer advised they responded to PADEP and are expecting an approval for the Planning Module within the next several weeks.

As requested by the Mayor, we asked the applicant's engineer if the developer would be willing to install a privacy fence between the Mobil Home Park property line and Henry Johnson Park. The applicant's engineer advised the developer responded due to costs they are not committing to installing a fence along the entire property, however, they may consider installing along a portion of the property depending on the extent. We will arrange a site meeting with the Mayor, engineer and developer to review options for the fence.

The Borough Secretary advised the developer sent a check to replenish the escrow account however there is only a balance of \$140.00.

We are reviewing the revised plans from the project engineer.

- **FY 2021 CDBG Chestnut Street Improvements**

With the Borough Secretary's assistance, we contacted a representative with the Lennox Park Pigeon Club and sent them the proposed Easement Agreement prepared by the Solicitor. They requested a driveway apron within a portion of the sidewalk along Chestnut Street and the sidewalk to be adjacent to edge of asphalt road with no grass strip so they can park their vehicles in the grass area on their property. The Borough Ordinances has requirements for driveways and parking areas. We will discuss with Council at tonight's meeting.

We sent the award letter and contract documents to Premier Concrete on July 27, 2022 and will process the contracts upon response from Premier.

- **Post Road and W. 9th Street Repaving by PennDOT**

PennDOT advised the contractor has been granted another extension to August 30, 2022. We will inform Council of PennDOT updates.

- **Sinkhole at A & R Iron Works**

Moore Outdoor Rejuvenation, Inc. has completed the repairs including the final paving. We recommend payment in the amount of \$58,550.00 to Moore Outdoor Rejuvenation, Inc per their invoice (attached). \$4,700.00 of the \$58,500.00 is to be paid by A & R Ironworks to the Borough for raising the storm manhole as shown on the invoice. We will send the invoice to A & R Ironworks requesting payment of the \$4,700.00 to the Borough.

▪ **4401 Ridge Road**

We were provided copies of a plan and Field View Scoping meeting request to PennDOT along w/ the applicant's consultant for the proposed improvements for 9th Street. We will advise when that is scheduled. **NO CHANGE**

The Zoning Application was submitted electronically today to my office and the Solicitor. I forwarded to Charley Remaley, Borough Manager, Borough Secretary.

We are reviewing the Land Development submission from the project engineer. We obtained required signatures for the Act 247 Application from the Borough Secretary and sent to the project engineer.

▪ **Community Center**

We sent the Act 247 Application to the Borough Secretary for signatures and upon return receipt will send the application and plans to the County for review.

▪ **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**

We attended the kick-off meeting with the Council President and the OHCD via Microsoft Teams on July 20th. We completed our field survey and are preparing the design plans and specs.

▪ **2022 County Aid**

We encourage the Borough to consider a project in 2022 where the funding can be used. If a project is not considered we need to request by September 15, 2022 the County rollover the \$2,052.00 2022 funds to 2023.

▪ **NPDES / Stormwater**

We reviewed the new draft Model Stormwater Ordinance in comparison to the Borough's existing Stormwater Ordinance and drafted updates. A highlight of some of the proposed revisions and requirements:

- Includes a focus on LID Low Impact Development - use of natural systems for infiltration and reuse of rainwater.
- Drainage easements required for storm water discharge on adjacent properties
- Follows PADEP BMP Manual
- Riparian Buffers to be established for all perennial and intermittent stream and planted with vegetation as needed
- Discusses requirement of inspections and as-built plans.
- Discusses O&M agreements and financial guarantee for permanent SWM BMPs. Agreement to be recorded
- List of prohibited connections into storm systems

Input from Council and the public at this August Council meeting will be considered in the updated ordinance.

We request authorization from Council to advertise the draft Ordinance at this Council meeting. We will coordinate the advertisement with the Borough Manager and the Solicitor. The advertisement will include where to submit comments. The Final version of the Ordinance will be presented for adoption at the September Council meeting.

- **Post Road (SR 13) and Price Street (SR 219) Intersection Upgrades**

The project engineer, McMahon Associates, advised they are working on 2 projects that involve proposed improvements to the intersection of Post Road and Price Street in the Borough as follows. We responded that Stantec on behalf of Trainer Borough has no objections to the improvements.

1. Project in Chester City with proposed improvements as shown on the sketch dated 2022-04-20.
2. Project in Marcus Hook Borough involving revisions to the traffic signals as shown on the attached Traffic Signal Permit plan.

McMahon requested that PennDOT allow combining these projects, both which require a PennDOT Highway Occupancy Permit (HOP), into a single HOP and is awaiting PennDOT's response.

We prepared a draft Traffic Signal Maintenance Agreement (TSMA) between the Borough and PennDOT required for the traffic signal modifications. The portion of the application requiring input and signatures by the Borough is attached including the Municipal Non-Emergency and Emergency Contact Information. Upon input and signatures from the Borough, we will send to PennDOT. We will prepare a PennDOT TE-160 Application(s) for the signal modifications upon notification from McMahon.

- **Escrow Funds**

As requested by Councilman Maher, we are discussing with the Borough Secretary various projects where the escrow funds have negative balances.

- **Flooding Main Street near Amtrak Railroad Tracks**

We researched our files and found a map from the previous Pennsylvania Ave. Improvements project and sent to an Amtrak representative. They advised they are trying to determine property ownership. We will inform Council of their response.

Monthly Report – July 2022
Charles Remaley – Code Enforcement

Building Permits Issued - 7

Commercial – 2

Residential - 5

Street Opening – 0

Certificates of Occupancy Permits Issued – 23

Sales - 11

Conditional Sales - 0

Rentals - 12

Re inspection – 0

Contractor License Issued – 0

Total for 2022- 49

Zoning Permits - 3

Residential – 3

Commercial –0

Portable Structures -0

Property Maintenance – Violation Notices & Citation Warnings & Citations

3503 Post Rd. – Bed bug infestation.

3308 W 3rd St. – Trash accumulation along Union Street.

4350 Ridge Rd. – No occupancy permit for the transfer of title.

3504 W 3rd St. – Property Maintenance Violation Notice.

4340 Ridge Rd. – Posting for grass invoices.

4350 Ridge Rd. – Posting for grass invoices.

1351 Forrest St. – Posting for grass invoices.

1334 Price St. – Posting for grass invoices.

4015 W 13th St. – Posting for grass invoices.
3601 W 3rd St. – Overgrown vegetation, trash accumulation.
1302 Anderson St. – Overgrown vegetation, blocking stop sign.
1008 Anderson St. – Firewood not stacked 12' off grade.
4302 Post Rd. – Accumulation of trash, rear yard.

Grass, Overgrown Vegetation Notices

Anderson St. – 924
Post Rd. – 4112, 4510, 4210. 4302
Gilbert St. – 412
Chestnut St. – 1229
3rd St. – 3429, 3427
Price St. – 937, 939
9th St. – 3700, 3702
Ridge Rd. – 4302, 4326, 4340, 4350

Citation Warnings

1302 Anderson St. – High grass, overgrown vegetation.
1302 Anderson St. – Accumulation of trash.
4332 Ridge Rd. – Failure to Renew Certificate of Occupancy.
318-20 Irving St. – Failure to Renew Certificate of Occupancy.
4520 Post Rd. – Failure to Renew Certificate of Occupancy.
4526 Post Rd. – Failure to Renew Certificate of Occupancy.
4522 Post Rd. – Failure to Renew Certificate of Occupancy.
925 Price St. – Failure to Renew Certificate of Occupancy.
206 Wilcox St. – Failure to Renew Certificate of Occupancy.
3431 3rd St. – Failure to Renew Certificate of Occupancy.
4508 Post Rd. – Failure to Renew Certificate of Occupancy.
1223 Chestnut St. – Failure to Renew Certificate of Occupancy.
4228 Post Rd, - Failure to Renew Certificate of Occupancy.
921 Anderson St. – Failure to Renew Certificate of Occupancy.
4320 Post Rd. Failure to Renew Certificate of Occupancy.
3702 9th St. – Failure to Renew Certificate of Occupancy.
3308 W 3rd St. – Accumulation of trash, rear alley.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

JULY, 2022

INCIDENT TYPE	# INCIDENTS
Building fire	4
Cooking fire, confined to container	2
Medical assist, assist EMS crew	5
Emergency medical service, other	1
Motor vehicle accident with injuries	2
Motor vehicle/pedestrian accident (MV Ped)	1
Motor vehicle accident with no injuries.	1
Gasoline or other flammable liquid spill	1
Gas leak (natural gas or LPG)	1
Carbon monoxide incident	2
Assist police or other governmental agency	1
Cover assignment, standby, moveup	6
Dispatched & cancelled en route	6
No incident found on arrival at dispatch address	1
Smoke scare, odor of smoke	1
Smoke detector activation due to malfunction	3
CO detector activation due to malfunction	1
Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	40

CALLS IN MARCUS HOOK: 14

CALLS IN TRAINER: 3

MUTAL AID: 23

CALLS FROM 6AM-6PM: 19 CALLS

CALLS FROM 6PM-6AM: 21 CALLS

TOP RUNNER FOR THE MONTH: SLAYDE TURNER 28 CALLS

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.